

**Approved Minutes  
City Council Regular Session  
September 24<sup>th</sup>, 2018  
Monday 7:00 p.m.**

The regular session of the City Council, City of Renville, Minnesota was called to order on September 24<sup>th</sup>, 2018 at 7:00 p.m. by Mayor Wertish.

City Council Members present were Adam Zaske, Jeff Pike, Brent Dahl, Laura Rosen and Jeremy Hinderks. Also present were Mayor Janette Wertish and City Administrator/Clerk Shane Wohlman. Present in the audience were Joy Peterson, Maria Kramer, & Adrienne Peterson.

**1. Pledge of Allegiance**

**2. Approval of Agenda**

A motion was made by Brent Dahl and seconded by Jeff Pike to approve the agenda with the addition of Rembrandt Zoning Permit under Discussion Items. The motion carried 5 to 0.

**3. Approval of Minutes**

A motion was made by Brent Dahl and seconded by Adam Zaske to approve the minutes of the September 10<sup>th</sup>, 2018 Regular Council Meeting. The motion carried 5 to 0.

**4. Invoices Payable**

Check #	Name	Amount	Account	Comments	Date
34225	AP PREMIER CONTRACTING INC.	\$23,032.82	E 400-49100-237 Fire Hall	FD Roof	9/13/2018
34226	TEAM LABORATORY CHEMICAL CORP.	\$1,324.24	E 101-43100-219 General Supplies-Maint.	Street Dept - Supplies	9/13/2018
34227	VERIZON WIRELESS	\$70.02	E 101-42100-321 Telephone	Police Dept. Telephone	9/13/2018
34228	OFFICE OF THE TX ATTN GENERAL	\$296.31	G 101-21780 Assignment	Rem ID 0011520455200641465	9/17/2018
34229	RENVILLE COUNTY RECORDER	\$46.00	E 101-49260-437 Other Miscellaneous	Record Water tower easement	9/19/2018
34230	HANNAH, CAROL	\$36.28	G 602-11500 Accounts Receivable	Utility Payment Error	9/20/2018
34230	HANNAH, CAROL	\$36.28	G 601-11500 Accounts Receivable	Utility Payment Error	9/20/2018
34231	ANDERSON LARSON HANSON & SAUND	\$1,186.00	E 101-41610-101 Wages and Salaries	Attorney Fees	9/24/2018
34232	COMMUNITY ELECTRIC	\$43.92	E 601-49400-221 Repair/Maint. Equipment	Water Plant - Supplies	9/24/2018
34232	COMMUNITY ELECTRIC	\$68.00	E 602-49450-285 Repair Waste Water Plant	WWTP - Repairs	9/24/2018
34233	DOLLAR GENERAL	\$48.00	E 250-46500-234 City Marketing/Development	National Night out supplies	9/24/2018
34234	DUININCK BROS INC.	\$661.20	E 101-43100-219 General Supplies-Maint.	Cold Mix	9/24/2018
34235	FARMERS CO-OP OIL CO	\$129.75	E 101-42200-212 Gas and Oil	Fire Dept. Gas	9/24/2018
34235	FARMERS CO-OP OIL CO	\$470.09	E 101-42100-212 Gas and Oil	Police Dept. Gas	9/24/2018
34235	FARMERS CO-OP OIL CO	\$823.54	E 101-43100-212 Gas and Oil	Street Dept. Gas	9/24/2018
34235	FARMERS CO-OP OIL CO	\$393.55	E 101-43100-221 Repair/Maint. Equipment	Street Dept Repairs	9/24/2018
34235	FARMERS CO-OP OIL CO	\$18.58	E 250-46500-234 City Marketing/Development	National Night Out Supplies	9/24/2018
34236	HILLYARD FLOOR CARE SUPPLY	\$680.70	E 101-45400-219 General Supplies-Maint.	Community Center Supplies	9/24/2018
34237	J.P. COOKE CO.	\$51.24	E 101-42100-217 Animal Control	Pet Tags	9/24/2018
34238	MAC QUEEN EQUIPMENT INC.	\$560.80	E 101-43100-221 Repair/Maint. Equipment	Street Sweeper Parts	9/24/2018

34239	MILLER, BONNIE	\$22.01	G 601-11500 Accounts Receivable	Refund Utility - Miller	9/24/2018
34239	MILLER, BONNIE	\$22.01	G 602-11500 Accounts Receivable	Refund Utility - Miller	9/24/2018
34240	MN PUMP WORKS	\$1,210.75	E 602-49450-285 Repair Waste Water Plant	Sewer Dept Repairs	9/24/2018
34241	MVTL LABORATORIES, INC.	\$305.50	E 602-49450-229 Contractual Service	Sewer Testing	9/24/2018
34241	MVTL LABORATORIES, INC.	\$391.00	E 602-49450-229 Contractual Service	Sewer Testing	9/24/2018
34241	MVTL LABORATORIES, INC.	\$33.00	E 601-49400-229 Contractual Service	Water Testing	9/24/2018
34241	MVTL LABORATORIES, INC.	\$745.50	E 602-49450-229 Contractual Service	Sewer Testing	9/24/2018
34242	NEOPOST GREAT PLAINS	\$100.00	E 101-41400-201 Office Supplies	Postage	9/24/2018
34243	OLIVIA MACHINE SHOP, INC.	\$22.20	E 101-43100-221 Repair/Maint. Equipment	Street Dept - Repairs	9/24/2018
34244	RENVILLE AMBULANCE	\$100.00	E 101-42200-289 Mutual Aid	Mutual Aid - 3/7/18 Fire	9/24/2018
34245	RENVILLE CO AUDITOR-TREAS.	\$4,017.30	E 101-49260-437 Other Miscellaneous	2018 Property Taxes - 2nd Half	9/24/2018
34246	RENVILLE-SIBLEY COOPERATIVE	\$1,255.27	E 601-49400-381 Utilities	Water Electric	9/24/2018
34247	ROSENBAUER	\$182,085.00	E 400-49100-260 Fire Equipment	2018 Freightliner Chassis	9/24/2018
34248	USABLE LIFE	\$10.40	E 602-49450-131 Employee Insurance	Life Ins.	9/24/2018
34248	USABLE LIFE	\$10.40	E 601-49400-131 Employee Insurance	Life Ins.	9/24/2018
34248	USABLE LIFE	\$10.41	E 101-43100-131 Employee Insurance	Life Ins.	9/24/2018
34248	USABLE LIFE	\$21.80	E 101-42100-131 Employee Insurance	Life Ins.	9/24/2018
34248	USABLE LIFE	\$10.90	E 101-41300-131 Employee Insurance	Life Ins.	9/24/2018
34248	USABLE LIFE	\$9.40	E 101-41400-131 Employee Insurance	Life Ins.	9/24/2018
34249	WEST CENTRAL SANITATION	\$17.55	E 101-43100-229 Contractual Service	Street Refuse	9/24/2018
34249	WEST CENTRAL SANITATION	\$35.92	E 602-49450-229 Contractual Service	WWT Refuse	9/24/2018
34250	XCEL ENERGY	\$1,926.60	E 101-43100-380 Utility Services (GENERAL)	Street Electric Service	9/24/2018
34251	ZEITZ CONCRETE, LLC	\$1,100.00	E 400-49100-245 Sidewalk Improvement	Sidewalk Improvements	9/24/2018
997028E	MINNESOTA DEPT. OF REVENUE	\$622.07	G 101-21720 State Withholding	State Withholding Tax	9/18/2018
997029E	INTERNAL REVENUE SERVICE	\$1,303.39	G 101-21710 Federal Withholding Tax	FWH	9/18/2018
997029E	INTERNAL REVENUE SERVICE	\$1,764.94	G 101-21730 FICA Tax Withholding	FICA/Medicare	9/18/2018
997030E	PUBLIC EMPLOYEES RETIREMENT	\$3,084.12	G 101-21740 PERA	PERA	9/18/2018
997031E	ICMA	\$50.00	G 101-21750 ICMA Payable	Sunvold, Nathan #302283	9/18/2018
<b>Total</b>		<b>\$230,264.76</b>			

A motion was made by Laura Rosen and seconded by Adam Zaske to approve the invoices payable. The motion carried 5 to 0.

## 5. Public Comment

Joy Peterson, representing the RCW Pool Committee, gave an update on the pool facilities and provided statistics from the latest pool season.

## 6. Committee/Staff Reports

### a. EDA Committee Report

#### EDA Committee Report 9/21/2018 12:15 pm

Present: Janette Wertish, Adam Zaske, Jeremy Hinderks, Cari Rice, Julie Rath, Shane Wohlman  
Absent: Pam Kjersten, Michelle Mortensen, Scott Walker

\* County Blight Housing Demo Program- Shane updated the committee on a new program that the County is looking to create to address blight housing within cities and townships in Renville County. Ordinances and programs from other counties are being looked at that could create a universal ordinance that would unify definitions of blight across the County. Once a general framework is put together, there will be meetings with the cities and townships to further explore the topic. The next County HRA/EDA meeting is scheduled for September 27<sup>th</sup>.

\* RCW/City Committee Mtg- Shane will coordinate with Michele Mortensen on a date and time to meet. The Lions Club has also expressed interest in being involved in the discussions.

\* Renville Estates- The new sign has been put up for the Renville Estates lots. The committee also reviewed the list of covenants and has decided that all are still applicable.

\* RADC Update: Julie gave an update about some website improvements regarding the vacant lots on Main Street and on a couple of local businesses that are for sale.

\* 2019 Budget Recommendations- EDA reviewed its budget line and discussed the renewal contract of RADC for 2019. The recommendation was to discuss the RADC renewal contract with the full council at the next budget meeting.

A motion was made by Brent Dahl and seconded by Jeremy Hinderks to approve the EDA Committee Report. The motion carried 5 to 0.

## **b. City Administrator's Report**

### City Administrator Report

9-24-2018

\* Public Works Director Nathan Sunvold and myself met with MDH Hydrologist John Woodside and Robyn Hoerr to continue work on the Wellhead Protection Plan. A work plan was reviewed with guidelines and estimated completion dates. As we get further into this plan, probably the 3<sup>rd</sup> quarter of next year, there will be public meetings that will be held at the council meetings. The overall goal is to have the plan implemented by June 2021.

\* I attended the Genealogical meeting on September 13<sup>th</sup> at the Library. The board made a motion and approved to keep the Genealogical Society in Renville for 3 years and then reexamine it after that time.

\* The LMC has Regional Meetings that will be happening in October with Marshall, St Cloud and Mankato being the closest. Shane has a list of speakers and an agenda if anyone is interested in attending. The Marshall one will be October 24<sup>th</sup> starting at 2:30 and ending at 7 pm.

\* Upcoming meetings-

10-1 Statewide Health Improvement Partnership (SHIP) Mtg for crosswalk

10-3 Public Works

A motion was made by Jeremy Hinderks and seconded by Jeff Pike to approve the City Administrator's Report. The motion carried 5 to 0.

## **7. Discussion Items**

Rembrandt Zoning Permit

## 8. Action Items

A motion was made by Jeremy Hinderks and seconded by Adam Zaske to set an Assessment Public Hearing for October 22<sup>nd</sup>, 2018 at 6:45 pm. The motion carried 5 to 0.

A motion was made by Jeff Pike and seconded by Brent Dahl to approve the Industrial User Wastewater Permit for Rembrandt Enterprises. The motion carried 5 to 0.

A motion was made by Brent Dahl and seconded by Laura Rosen to approve the Industrial User Wastewater Permit for SMBSC. The motion carried 5 to 0.

A motion was made by Brent Dahl and seconded by Jeff Pike to set the Truth and Taxation Hearing for December 10<sup>th</sup>, 2018 at 6:45 pm at City Hall. The motion carried 5 to 0.

**CITY OF RENVILLE  
RESOLUTION 09-18  
RESOLUTION REQUESTING ENHANCED PEDESTRIAN SAFETY DEVICES  
AT HIGHWAY 212 AND EAST 3RD STREET**

WHEREAS, the City wishes to add enhanced pedestrian safety devices to existing crossing at the intersection of State Highway 212 and East 3rd Street; and

WHEREAS, the City has identified the intersection of State Highway 212 and East 3rd Street as a location with high pedestrian traffic, destination connectivity, and

WHEREAS, the City wishes to accommodate safe crossings of State Highway 212; and

WHEREAS, the City is formally requesting that MnDOT approve the enhanced pedestrian safety device at an existing crossing at State Highway 212 and East 3rd Street; and

WHEREAS, the City acknowledges that the City will be responsible for the crosswalk markings, painting and signing no parking minimum of 20' either side of crossing, installation of any enhanced pedestrian safety devices (and a maintenance agreement), and ongoing maintenance of the markings; and

WHEREAS, the City acknowledges that MnDOT will install and maintain signage at approved crossing locations; and

WHEREAS, the City acknowledges that if the City fails to maintain the crosswalks markings or enhanced pedestrian safety devices MnDOT holds the right to remove all crosswalk signage; and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF RENVILLE that this formal request be made to MnDOT.

Adopted by the Council this 24th day of September, 2018.

The resolution was offered by: Brent Dahl

The resolution was seconded by: Jeremy Hinderks

Voting in favor: Brent Dahl, Jeremy Hinderks, Jeff Pike, Laura Rosen & Adam Zaske

Voting against: none

\_\_\_\_\_  
Janette Wertish, Mayor

ATTEST:

\_\_\_\_\_  
Shane Wohlman, City Administrator/Clerk

**CITY OF RENVILLE  
RESOLUTION 10-18  
RESOLUTION ADOPTING PROPOSED TAX LEVY**

**RESOLUTION APPROVING 2018 TAX LEVY, COLLECTIBLE IN 2019**

**BE IT RESOLVED** by the City Council of the City of Renville, County of Renville, Minnesota, that the following sum of money be levied for the current year, collectible in 2019, upon taxable property in the City of Renville:

Total levy: \$772,310

The City Administrator/Clerk is hereby instructed to transmit a certified copy of this resolution to the County Auditor of Renville County, Minnesota.

Passed and adopted this 24<sup>th</sup> day of September, 2018, by the City Council of Renville, Minnesota.

The resolution was offered by: Jeff Pike

The resolution was seconded by: Jeremy Hinderks

Voting in favor: Jeff Pike, Jeremy Hinderks, Brent Dahl, Laura Rosen & Adam Zaske

Voting against: none

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Janette Wertish, Mayor

ATTEST:

\_\_\_\_\_  
Shane Wohlman, City Administrator/Clerk

**9. Mayor's Report**

A motion was made by Jeff Pike and seconded by Brent Dahl to approve the Mayor's report. The motion carried 5 to 0.

**10. Adjourn**

A motion was made by Adam Zaske and seconded by Jeff Pike to adjourn the meeting. The motion carried 5 to 0. Meeting was adjourned at 7:40 p.m.

Dated at Renville, Minnesota this 24<sup>th</sup> day of September, 2018.

THE GOVERNING BODY OF THE CITY  
OF RENVILLE, MINNESOTA

BY \_\_\_\_\_  
Janette Wertish, Mayor

ATTEST:

BY \_\_\_\_\_  
Shane Wohlman, City Administrator/Clerk