

**Approved Minutes
City Council Regular Session
September 23, 2019
Monday 7:00 p.m.**

The council met for a Budget Session at 6 p.m. prior to the Regular Council meeting.

The regular session of the City Council, City of Renville, Minnesota was called to order on September 23, 2019 at 7:00 p.m. by Mayor Wertish.

City Council Members present were Adam Zaske, Laura Rosen, Jeff Pike and Dave Grund. Also present were Mayor Janette Wertish and City Administrator/Clerk Shane Wohlman. Present in the audience was Ashley Alsum from the Register.

1. Pledge of Allegiance

2. Approval of Agenda

A motion was made by Jeff Pike and seconded by Dave Grund to approve the agenda. Ayes: Rosen & Zaske.

3. Approval of Minutes

A motion was made by Adam Zaske and seconded by Laura Rosen to approve the minutes of the August 26, 2019 Regular Council Meeting. Ayes: Grund & Pike.

4. Invoices Payable

Check #	Name	Amount	Account	Comments	Date
34975	UNITED STATES POSTAL SERVICE	\$108.50	E 601-49400-201 Office Supplies	Utility Postage	8/30/2019
34975	UNITED STATES POSTAL SERVICE	\$108.50	E 602-49450-201 Office Supplies	Utility Postage	8/30/2019
34976	RENVILLE CO AUDITOR-TREAS.	\$898.17	E 400-49100-255 Blighted Buildings Grant Progr	Deed Tax - 402 W Park Ave.	9/4/2019
34977	RENVILLE COUNTY RECORDER	\$46.00	E 400-49100-255 Blighted Buildings Grant Progr	Recording Fee - 402 W Park Ave.	9/4/2019
34978	OFFICE OF THE TX ATTNY GENERAL	\$296.31	G 101-21780 Assignment	Rem ID 0011520455200641465	9/4/2019
34979	CORE & MAIN, LP	\$474.00	E 602-49450-219 General Supplies-Maint.	Manhole cover - (S. Hinderks)	9/5/2019
34980	INGSTAD BROADCASTING	\$132.02	E 101-46500-234 City Marketing/Development	Sugar Beet Days Advertising	9/5/2019
34981	LANG S AUTOMOTIVE CENTER, INC.	\$44.94	E 101-43100-219 General Supplies-Maint.	Street Dept Supplies	9/5/2019
34981	LANG S AUTOMOTIVE CENTER, INC.	\$19.99	E 101-45200-219 General Supplies-Maint.	Park Supplies	9/5/2019
34981	LANG S AUTOMOTIVE CENTER, INC.	\$67.44	E 101-43100-221 Repair/Maint. Equipment	Street Dept Repairs	9/5/2019
34981	LANG S AUTOMOTIVE CENTER, INC.	\$6.99	E 601-49400-219 General Supplies-Maint.	Water Dept Supplies	9/5/2019
34982	LEAGUE OF MINNESOTA CITIES	\$1,463.00	E 101-49260-433 Dues and Licensing	Membership Dues 2019-2020	9/5/2019
34982	LEAGUE OF MINNESOTA CITIES	\$30.00	E 101-41100-433 Dues and Licensing	MN Mayors Assoc. Membership	9/5/2019
34983	MACS	\$138.73	E 601-49400-219 General Supplies-Maint.	Water Dept Supplies	9/5/2019
34984	NEOPOST	\$197.00	E 101-41400-201 Office Supplies	OFFICE SUPPLIES	9/5/2019
34985	RENVILLE COUNTY RECORDER	\$1.65	E 101-49260-437 Other Miscellaneous	Deed Tax - 402 W Park Ave.	9/5/2019
34986	VERIZON WIRELESS	\$51.46	E 101-42100-321 Telephone	Police Dept. Telephone	9/5/2019
34986	VERIZON WIRELESS	\$59.96	E 101-43100-321 Telephone	Street Dept. Telephone	9/5/2019
34987	AMERIPRIDE SERVICES, INC	\$63.56	E 101-45400-229 Contractual Service	Community Center Contractual	9/9/2019
34988	BART S PLACE	\$194.40	E 101-42100-437 Other Miscellaneous	NNO Supplies	9/9/2019

34989	BHE RENEWABLES	\$303.73	E 101-41400-380 Utility Services (GENERAL)	City Hall Electric	9/9/2019
34989	BHE RENEWABLES	\$273.35	E 101-45500-380 Utility Services (GENERAL)	Library Electric	9/9/2019
34989	BHE RENEWABLES	\$435.34	E 101-45400-380 Utility Services (GENERAL)	CC Electric	9/9/2019
34989	BHE RENEWABLES	\$1,434.86	E 601-49400-381 Utilities	Water Electric	9/9/2019
34989	BHE RENEWABLES	\$9,645.78	E 602-49450-387 Utilities-Wastewater Plan	Sewer Electric	9/9/2019
34990	CENTURYLINK	\$77.11	E 101-42100-321 Telephone	Police Dept. Telephone	9/9/2019
34990	CENTURYLINK	\$63.07	E 602-49450-321 Telephone	Sewer Dept. Telephone	9/9/2019
34990	CENTURYLINK	\$66.69	E 101-43100-321 Telephone	Public Works Telephone	9/9/2019
34990	CENTURYLINK	\$71.93	E 101-45500-321 Telephone	Library Telephone	9/9/2019
34990	CENTURYLINK	\$142.88	E 601-49400-321 Telephone	Water Dept. Telephone	9/9/2019
34990	CENTURYLINK	\$148.53	E 101-41400-321 Telephone	City Hall Telephone	9/9/2019
34991	CORE & MAIN, LP	\$1,428.35	E 601-49400-219 General Supplies-Maint.	Water Dept Supplies	9/9/2019
34992	ERVIN CONSTRUCTION LLC	\$799.00	E 400-49100-242 Street Improvements	2 loads 1 1/2" base	9/9/2019
34993	GOPHER STATE ONE-CALL, INC	\$12.82	E 601-49400-229 Contractual Service	Water Contractual	9/9/2019
34993	GOPHER STATE ONE-CALL, INC	\$12.83	E 602-49450-229 Contractual Service	Sewer Contractual	9/9/2019
34994	GREAT PLAINS NATURAL GAS	\$8.61	E 101-41400-380 Utility Services (GENERAL)	Clerk Gas Service	9/9/2019
34994	GREAT PLAINS NATURAL GAS	\$7.75	E 101-45500-380 Utility Services (GENERAL)	Library Gas Service	9/9/2019
34994	GREAT PLAINS NATURAL GAS	\$12.34	E 101-45400-380 Utility Services (GENERAL)	Community Center	9/9/2019
34994	GREAT PLAINS NATURAL GAS	\$2.26	E 101-42200-380 Utility Services (GENERAL)	Fire Dept. Gas	9/9/2019
34994	GREAT PLAINS NATURAL GAS	\$1.62	E 602-49450-387 Utilities-Wastewater Plan	Sewer Gas Service	9/9/2019
34994	GREAT PLAINS NATURAL GAS	\$22.11	E 101-45200-380 Utility Services (GENERAL)	Park Gas Service	9/9/2019
34995	HACH COMPANY	\$635.57	E 602-49450-219 General Supplies-Maint.	Wastewater Supplies	9/9/2019
34995	HACH COMPANY	\$37.27	E 601-49400-219 General Supplies-Maint.	Water Supplies	9/9/2019
34996	LARKIN TREE CARE & LANDSCAPING	\$2,700.00	E 101-46100-229 Contractual Service	Trim trees on 2nd Street	9/9/2019
34997	MAYNARD S FOOD CENTER	\$73.14	E 101-42100-437 Other Miscellaneous	National Night Out Supplies	9/9/2019
34997	MAYNARD S FOOD CENTER	\$5.16	E 101-41400-219 General Supplies-Maint.	City Hall Supplies	9/9/2019
34998	MVTL LABORATORIES, INC.	\$580.50	E 602-49450-229 Contractual Service	Sewer Testing	9/9/2019
34998	MVTL LABORATORIES, INC.	\$776.50	E 602-49450-229 Contractual Service	Sewer Testing	9/9/2019
34998	MVTL LABORATORIES, INC.	\$265.00	E 602-49450-229 Contractual Service	Sewer Testing	9/9/2019
34998	MVTL LABORATORIES, INC.	\$126.00	E 602-49450-229 Contractual Service	Sewer Testing	9/9/2019
34998	MVTL LABORATORIES, INC.	\$247.00	E 602-49450-229 Contractual Service	Sewer Testing	9/9/2019
34999	NORTHERN BUSINESS PRODUCTS	\$57.98	E 101-41400-201 Office Supplies	City Hall Office Supplies	9/9/2019
34999	NORTHERN BUSINESS PRODUCTS	\$29.32	E 101-43100-201 Office Supplies	Street Dept Office Supplies	9/9/2019
34999	NORTHERN BUSINESS PRODUCTS	\$29.32	E 601-49400-201 Office Supplies	Water Dept Office Supplies	9/9/2019
34999	NORTHERN BUSINESS PRODUCTS	\$29.32	E 602-49450-201 Office Supplies	Sewer Dept Office Supplies	9/9/2019
35000	OLSON, SAMUEL W	\$51.98	E 101-42100-417 Uniforms	Uniform Shirt	9/9/2019
35001	RATH, JULIE	\$575.00	E 101-46500-229 Contractual Service	Consulting - June, July, August	9/9/2019
35002	SCHROEDER, GARRET	\$187.50	E 101-43100-229 Contractual Service	Street Dept. Maintenance	9/9/2019
35003	SMITH PLUMBING & HEATING	\$1,400.00	E 601-49400-229 Contractual Service	Machine Time/Labor - 2nd St. NW & Dupont, Fire Hydrant repair by Farmward	9/9/2019
35004	TACTICAL SOLUTIONS, INC.	\$113.00	E 101-42100-221 Repair/Maint. Equipment	Radar Certification	9/9/2019
35005	VERIZON WIRELESS	\$70.02	E 101-42100-321 Telephone	Police Dept. Telephone	9/9/2019
35006	WOHLMAN, SHANE	\$15.08	E 101-45400-219 General Supplies-Maint.	Floor Cleaner - CC	9/9/2019
35007	XCEL ENERGY	\$54.62	E 101-45200-380 Utility Services (GENERAL)	Park Electric	9/9/2019
35007	XCEL ENERGY	\$26.02	E 101-42200-380 Utility Services (GENERAL)	Fire Dept. Electric	9/9/2019
35007	XCEL ENERGY	\$197.52	E 101-43100-380 Utility Services (GENERAL)	Street Electric	9/9/2019
35007	XCEL ENERGY	\$120.38	E 101-42100-380 Utility Services (GENERAL)	PD Electric	9/9/2019
35008	INTERSTATE POWERSYSTEMS	\$240.00	E 601-49400-221 Repair/Maint. Equipment	Generator Maintenance	9/11/2019

35009	LMC INSURANCE TRUST	\$250.00	E 601-49400-221 Repair/Maint. Equipment	Insurance Deductible	9/11/2019
35010	AGRICULTURAL WASTE MANAGEMENT	\$6,072.00	E 602-49450-229 Contractual Service	Haul Biosolids	9/23/2019
35011	ANDERSON LARSON HANSON & SAUND	\$2,691.65	E 101-41610-101 Wages and Salaries	Attorney Fees	9/23/2019
	Admin=\$488.65, PD=\$2203.00				
35012	COMMUNITY ELECTRIC	\$68.00	E 602-49450-285 Repair Waste Water Plant	Check volts & amps	9/23/2019
35012	COMMUNITY ELECTRIC	\$58.00	E 601-49400-221 Repair/Maint. Equipment	Checked voltage where digging water line	9/23/2019
35013	CORE & MAIN, LP	\$950.85	E 601-49400-221 Repair/Maint. Equipment	Water dept repairs	9/23/2019
35014	FARMERS CO-OP OIL CO	\$36.02	E 101-42200-212 Gas and Oil	Fire Dept. Gas	9/23/2019
35014	FARMERS CO-OP OIL CO	\$582.17	E 101-42100-212 Gas and Oil	Police Dept. Gas	9/23/2019
35014	FARMERS CO-OP OIL CO	\$746.39	E 101-43100-212 Gas and Oil	Street Dept. Gas	9/23/2019
35014	FARMERS CO-OP OIL CO	\$214.95	E 101-43100-221 Repair/Maint. Equipment	Battery	9/23/2019
35014	FARMERS CO-OP OIL CO	\$124.03	E 101-42100-437 Other Miscellaneous	National Night out supplies	9/23/2019
35015	FIRST SYSTEMS TECHNOLOGY, INC.	\$495.00	E 602-49450-285 Repair Waste Water Plant	Verification of Flow Meter	9/23/2019
35015	FIRST SYSTEMS TECHNOLOGY, INC.	\$725.00	E 601-49400-221 Repair/Maint. Equipment	Troubleshoot tower a/b PLC fault	9/23/2019
35016	HAWKINS INC.	\$1,105.22	E 601-49400-219 General Supplies-Maint.	Water Supplies	9/23/2019
35017	LOFFLER	\$177.13	E 101-41400-229 Contractual Service	Copier Service Contract	9/23/2019
35018	MAIN STREET BAR & GRILL	\$700.00	E 101-42100-412 Building Rentals	PD Building rent - Sept 2019	9/23/2019
35019	MN STATE FIRE DEPT ASSOC.	\$50.00	E 101-42200-433 Dues and Licensing	Certification - J Dahl & C Strand	9/23/2019
35020	MVTL LABORATORIES, INC.	\$229.00	E 602-49450-229 Contractual Service	Sewer Testing	9/23/2019
35020	MVTL LABORATORIES, INC.	\$33.00	E 601-49400-229 Contractual Service	Water Testing	9/23/2019
35021	NCPERS MINNESOTA	\$80.00	G 101-21760 Hospitalization/Medical Ins	Insurance	9/23/2019
35022	RENCO PUBLISHING, INC.	\$109.56	E 101-41100-351 Legal Notices Publishing	Publishing-2019 TIF & Schmidt Variance	9/23/2019
35023	RENVILLE CO AUDITOR-TREAS.	\$837.67	E 400-49100-256 Demolition of Blighted Bldg.	Property Taxes - Parcel 36-04775-00	9/23/2019
35023	RENVILLE CO AUDITOR-TREAS.	\$8,034.60	E 101-49260-457 Property Taxes	2nd half Property Taxes 2019	9/23/2019
35024	SMITH PLUMBING & HEATING	\$980.00	E 601-49400-229 Contractual Service	Machine Time curb stop repair - Emerson & N Main	9/23/2019
35025	T.A. LAURITSEN	\$900.00	E 602-49450-530 Sewer Line	Sewer Service - jet	9/23/2019
35026	TEAM LABORATORY CHEMICAL CORP.	\$759.50	E 101-43100-221 Repair/Maint. Equipment	Road patch	9/23/2019
35027	TWIN CITIES & WESTERN RAILROAD	\$405.17	E 602-49450-229 Contractual Service	Site Lease-Sewer 8/1/19-7/31/20	9/23/2019
35028	USABLE LIFE	\$10.90	E 602-49450-131 Employee Insurance	Life Ins.	9/23/2019
35028	USABLE LIFE	\$10.90	E 601-49400-131 Employee Insurance	Life Ins.	9/23/2019
35028	USABLE LIFE	\$10.90	E 101-43100-131 Employee Insurance	Life Ins.	9/23/2019
35028	USABLE LIFE	\$49.28	E 101-42100-131 Employee Insurance	Life Ins.	9/23/2019
35028	USABLE LIFE	\$10.90	E 101-41300-131 Employee Insurance	Life Ins.	9/23/2019
35028	USABLE LIFE	\$9.40	E 101-41400-131 Employee Insurance	Life Ins.	9/23/2019
35029	WEST CENTRAL SANITATION	\$17.55	E 101-43100-229 Contractual Service	Street Refuse	9/23/2019
35029	WEST CENTRAL SANITATION	\$35.92	E 602-49450-229 Contractual Service	WWT Refuse	9/23/2019
35030	WINSTED SOLAR, LLC	\$33.65	E 101-45200-380 Utility Services (GENERAL)	Park Electric	9/23/2019
35030	WINSTED SOLAR, LLC	\$693.45	E 601-49400-381 Utilities	Water Electric	9/23/2019
35030	WINSTED SOLAR, LLC	\$1,845.86	E 602-49450-387 Utilities-Wastewater Plan	Sewer Electric	9/23/2019
35030	WINSTED SOLAR, LLC	\$49.69	E 101-41400-380 Utility Services (GENERAL)	City Hall Electric	9/23/2019
35030	WINSTED SOLAR, LLC	\$44.72	E 101-45500-380 Utility Services (GENERAL)	Library Electric	9/23/2019
35030	WINSTED SOLAR, LLC	\$71.22	E 101-45400-380 Utility Services (GENERAL)	Community Center Electric	9/23/2019
35030	WINSTED SOLAR, LLC	\$151.29	E 101-42200-380 Utility Services (GENERAL)	Fire Dept Electric	9/23/2019
35030	WINSTED SOLAR, LLC	\$202.37	E 101-43100-380 Utility Services (GENERAL)	Street Electric	9/23/2019
35031	XCEL ENERGY	\$1,910.84	E 101-43100-380 Utility Services (GENERAL)	Street Electric	9/23/2019
35032	OFFICE OF THE TX ATTN GENERAL	\$296.31	G 101-21780 Assignment	Rem ID 0011520455200641465	9/19/2019

997194E	MINNESOTA DEPT. OF REVENUE	\$606.93	G 101-21720 State Withholding	State Withholding Tax	9/4/2019
997195E	INTERNAL REVENUE SERVICE	\$1,141.64	G 101-21710 Federal Withholding Tax	FWH	9/4/2019
997195E	INTERNAL REVENUE SERVICE	\$2,011.88	G 101-21730 FICA Tax Withholding	FICA/Medicare	9/4/2019
997196E	PUBLIC EMPLOYEES RETIREMENT	\$3,253.05	G 101-21740 PERA	PERA	9/4/2019
997197E	ICMA	\$50.00	G 101-21750 ICMA Payable	Sunvold, Nathan #302283	9/4/2019
997201E	LIGHTBEAM INTERNET	\$40.00	E 101-42200-321 Telephone	Internet - Fire Hall	9/5/2019
997201E	LIGHTBEAM INTERNET	\$40.00	E 101-49260-722 Internet Fees & Updates	Internet - City Hall	9/5/2019
997201E	LIGHTBEAM INTERNET	\$40.00	E 101-43100-321 Telephone	Internet - Street Dept	9/5/2019
997201E	LIGHTBEAM INTERNET	\$40.00	E 101-42100-321 Telephone	Internet - PD	9/5/2019
997201E	LIGHTBEAM INTERNET	\$40.00	E 602-49450-321 Telephone	Internet - WWTP	9/5/2019
997202E	SW/WC SERVICE COOPERATIVES	\$1,190.00	G 101-21761 Health Care	Medical Insurance-Jodi	8/26/2019
997202E	SW/WC SERVICE COOPERATIVES	\$440.50	G 101-21762 Employer Health Portion	Medical Insurance-Jodi	8/26/2019
997202E	SW/WC SERVICE COOPERATIVES	\$3,261.00	G 101-21762 Employer Health Portion	Medical Insurance-Police	8/26/2019
997202E	SW/WC SERVICE COOPERATIVES	\$940.16	G 101-21762 Employer Health Portion	Medical Insurance-Street	8/26/2019
997202E	SW/WC SERVICE COOPERATIVES	\$940.17	G 101-21762 Employer Health Portion	Medical Insurance-Water	8/26/2019
997202E	SW/WC SERVICE COOPERATIVES	\$940.17	G 101-21762 Employer Health Portion	Medical Insurance-Sewer	8/26/2019
997203E	MINNESOTA DEPT. OF REVENUE	\$649.16	G 101-21720 State Withholding	State Withholding Tax	9/19/2019
997204E	INTERNAL REVENUE SERVICE	\$1,292.67	G 101-21710 Federal Withholding Tax	FWH	9/19/2019
997204E	INTERNAL REVENUE SERVICE	\$1,793.06	G 101-21730 FICA Tax Withholding	FICA/Medicare	9/19/2019
997205E	PUBLIC EMPLOYEES RETIREMENT	\$3,376.30	G 101-21740 PERA	PERA	9/19/2019
997206E	ICMA	\$50.00	G 101-21750 ICMA Payable	Sunvold, Nathan #302283	9/19/2019
TOTAL		\$83,023.53			

A motion was made by Laura Rosen and seconded by Dave Grund to approve the invoices payable. Ayes: Pike & Zaske.

5. Monthly Financials

A motion was made by Adam Zaske and seconded by Laura Rosen to approve the monthly financials. Ayes: Pike & Grund.

6. Public Comment

7. Committee/Staff Reports

a. Tree Board

Tree Board Minutes 8/27/2019 3:00 pm

Present: Janette Wertish, Nate Sunvold, Matt Roxberg, David Mettler,
Pete Peterson, Doug Larkin and Shane Wohlman

* Review Budget for 2020- The Tree Board reviewed the 2020 budget recommendation that was set at \$6,000. There was \$5,000 budgeted for 2019.

* Public Works Update- Nate mentioned that Larkin has been in town trimming trees on the 2nd Street Truck Route. Larkin has also been stump grinding on the 13-15 trees that Public Works has removed this year.

* City Tree Ordinance Update- Work is continuing with changes and updates to the tree ordinance. Information was gathered from Xcel Energy regarding different tree species that can only be used around power lines. Doug Larkin was present to assist with updating the tree species list and answering questions. The board will be gathering additional information about setbacks, spacing and tree replacement to present at a future meeting later this fall/winter.

A motion was made by Adam Zaske and seconded by Laura Rosen to approve the Tree Board Report. Ayes: Grund & Pike.

b. Public Building Task Force (August 28, 2019)

Public Building Task Force Minutes

August 28, 2019 5:30 p.m.

Present: Adam Zaske, Dave Grund, Jeanette Wertish, Shane Wohlman, Aaron Haen, Aaron Slagter, Nate Sunvold, Wanda Knapper, Sharon Maurice

Absent: Gary Wulf, Dennis Ulrich

Jim Bach, Vice President of Commercial/Industrial Division from Marcus Construction attended our meeting and gave a presentation on how Marcus Construction operates as a company.

Their company works as a project manager: getting us in contact with architects, assisting with drafting and design, procuring estimates from suppliers and contractors, day to day overseeing the work being done, coordinating and overseeing contractor, and managing all safety controls on the job site. Their fees are usually in the 3 ½ to 4% of the construction cost of the project.

Jim spent some time answering question the group had and gave us some of his thoughts on how we should proceed. Recommended that we stay away from a stick-built building – pre-engineered steel or brick/block/poured concrete would be better. Suggested getting a design put together and talking to at least 3 architects before making any decisions. New police station will be more involved than a lot of us first thought, meeting codes will be a significant factor in the construction.

Following the presentation by Jim, the group talked a little bit more about what we felt what was needed and what our next steps would be. It was also brought up to have Public Works come up with a list of needs for their building and the Community Center. It was also decided that we should come up with a budget amount that we would like to spend on the projects. Our next meeting is on Sept. 18, at 5:00 p.m. and that will be the focus of our discussion.

Respectfully submitted by Dave Grund.

A motion was made by Jeff Pike and seconded by Dave Grund to approve the Public Building Task Force Report. Ayes: Rosen & Zaske.

c. Public Works Committee

Public Works Committee Minutes

9/4/2019 5:30 pm

Present: Janette Wertish, Jeff Pike, Dennis Ulrich, Nate Sunvold, Lloyd Zabel, Bill Sietsema, and Shane Wohlman

Absent: Jon Driggs

* Opportunity for Citizens to be heard regarding Inoperable Vehicles- On July 18th, letters were sent out to 4 property owners with a total of 5 vehicles deemed inoperable. After 30 days, on August 22nd, a second notice was sent to 3 property owners regarding 4 vehicles along with providing an opportunity to be heard notice. As of 9-4, all vehicles have been taken care of except 1 property with 2 vehicles. There were no citizens present at the Public Works meeting. The Public Works committee recommends moving forward with abatement of the 2 vehicles and assess the cost to the owner's property taxes if need be.

* FEMA update on frost boils- All paperwork has been turned into FEMA. They expect a field representative will contact City Hall in the next couple of weeks.

* Equipment list- The payloader and a pickup were talked about for replacements in 2020. The current payloader is 25 years old and is scheduled to be replaced in 2025. The discussion was since this is a larger piece of equipment (about \$119,000 new), do we start budgeting now for a replacement or look at alternatives, such as a lease option. After considering all the lease options and the age of the current payloader, it was the consensus of the committee to recommend a 5-year lease option on a new Caterpillar payloader for a cost of \$13,868.25 per year, after trade-in. The 2001 Ford pickup is in desperate need of replacement as the transmission has issues. Nate provided 2 different options for a replacement; a Ford for \$29,773 and a Chevy for \$28,860. The committee recommends that the Public Works Department decide which truck will suit their needs the best with a not-to-exceed price of \$33,000.

* The Public Works Committee was asked by the Public Building Task Force to provide a Wants & Needs list for the current public works buildings and community center/city hall. These lists will be forwarded to the Task Force.

* Public Works Director Report- Larkin has completed trimming trees on 7 blocks of the 2nd Street East Truck Routes. There are 15 stumps that he will now be removing. 3 fire hydrants were repaired. Replaced a water valve on Emerson. Started hauling bio-solids from wastewater plant. Mosquito spraying will be determined on a week-by-week basis for the rest of the season. The seasonal help is finished for the year. There is a storm sewer that is scheduled to be repaired along west Hwy 212. Industrial user wastewater permits are being evaluated with the intention of lowering the limits.

* It was mentioned that there is a Hawk Creek Middle MN Watershed open house on Friday, September 6th from 9-11 at the Renville Community Center if anyone is interested.

* Next meeting is October 9th at 5:30 pm.

A motion was made by Adam Zaske and seconded by Dave Grund to approve the Public Works Report. Ayes: Pike & Rosen.

d. HR Committee

HR Committee Minutes **9/4/2019 7:30 pm**

Present: Janette Wertish, Laura Rosen, Dave Grund, Shane Wohlman

* Personnel Policy updates- The committee continued working through the policy manual changes and updates. The lawyer will now do a final review. Once that is complete, the committee will review the final draft prior to a council recommendation.

* 2020 Budget Recommendations for Staff- The committee worked through the wages for all staff and election judges. These figures will be inserted into the 2020 Budget for final council approval.

* Next meeting: TBD

A motion was made by Adam Zaske and seconded by Jeff Pike to approve the HR Committee Report. Ayes: Grund & Rosen.

e. EDA Committee

EDA Meeting Minutes

Present: Janette Wertish, Laura Rosen, Adam Zaske, Cari Rice, Shane Wohlman,
Julie Rath, Michelle Mortensen, Jeremy Hinderks
Absent: Brandon Wulf
Next meeting: Wednesday, October 16, 2019 5:00 pm at City Hall

1. City Logo

The Committee decided on the logo representing Renville with the State of MN outline and “growing with collaboration” curved around the bottom of the state outline. See attachment.

2. Refuge Update

The City now owns this property. The bid from Advanced Health, Safety and Security to remove the asbestos is \$6,639. The soonest that they would be able to start is October 2019. The City received bids from both Chris Knight Excavating and Haney Construction for the demolition. Chris’ bid came in at \$11,960 and Haney at \$22,500. This committee recommends moving forward with the asbestos abatement and having Chris Knight take care of the demolition. The City has also received \$5,000 from the County HRA/EDA from their new Blight Removal Program. Something to keep in mind; if the City resells the property within 5 years of completion of the clean-up, the grant will need to be repaid on a prorated basis.

3. Main Street Properties/Grant Update

Old Sinclair Station and the house next door – The house has a fair amount of asbestos and it will cost \$10,620 to remove it. The bids to take down the house came in at \$14,350 from Chris and \$24,565 from Haney. The City would like to complete this yet in 2019. There is no asbestos in the gas station. The bids to take down that building came in at \$7,500 from Chris and \$14,425 from Haney. The City is waiting on the Redevelopment grant with the State for these two properties. The tank removal is a separate piece that requires a Phase I & II Environmental Assessments. There are two other grant possibilities for this work: an Investigation grant and a Clean-Up grant. SEH is willing to assist with these two grant options for us along with the Environmental Assessment.

4. Pioneerland Library Meeting

We all agree, as a committee, that something has to change with the current Pioneerland Library situation. The value the City is getting is no longer worth the amount of money expended. We recommend Shane coordinate a meeting with County Commissioners, City Administrators/Clerks, Mayors and Pioneerland Representatives from each city within the County that uses Pioneerland to discuss possible solutions.

5. Julie Update

She has met with Dave Mattison on the H&L Buildings which are for sale in Renville.

6. Anything else the committee would like to discuss

Michelle talked about the pool/tennis courts which are on the School's property. The pool is in need of repair (skimmers, water lines, decking). The health inspector is saying something needs to be done. They need to, at a minimum, start the conversations on what needs to be done; repair, replace, or shut it down. She wanted the City to be aware of this. Janette mentioned Joy Peterson is already planning to attend the City's work meeting on Monday, September 23 at 6:00 pm on behalf of the pool committee.

Shane mentioned the County "Fam Tour" coming up Sept 30 at 10:00 am which involves a van of influencers stopping by so we can "show off Renville". He also mentioned the League of Cities meeting coming up October 10 in Sleepy Eye which will touch on the MN Housing Program and DEED.

Submitted by Cari Rice, Vice Chair

A motion was made by Dave Grund and seconded by Laura Rosen to approve the EDA Committee Report. Ayes: Pike & Zaske.

f. Public Building Task Force (September 18, 2019)

Public Building Task Force Minutes

Sept. 18, 2019 5:00 p.m.

Present: Adam Zaske, Dave Grund, Jeanette Wertish, Shane Wohlman, Aaron Haen, Aaron Slagter, Nate Sunvold, Sharon Maurice, Gary Wulf

Absent: Wanda Knapper and Dennis Ulrich

Jessica Green, VP of Northland Securities attended our meeting and talked with us about financing options for public building projects. She provided two options for financing a project and also gave us some insight about our debt limit and how much we could spend. She felt once we have a better plan, she would help us move forward getting the proper financing in place.

We also reviewed our wish list for the public works, community center, and city hall projects. Also discussed what our best option would be, to start from scratch for the Police Department at the main street location or bring that department into the community center. It was decided we should get this list to Jim Bach with Marcus Construction and ask for some preliminary budget number with the cap that was decided by the committee. Committee agreed on a budget of 1.2 million dollars, that could be financed for 25 years.

Next meeting to be determined with Jim Bach's schedule.

Respectfully, Dave Grund

A motion was made by Jeff Pike and seconded by Dave Grund to approve the Public Building Task Force Report. Ayes: Rosen & Zaske.

g. City Administrator

City Administrator Report

9-23-2019

* On September 3rd, the Mayor and I attended the Fire Relief Mtg.

* I attended the Hawk Creek, Middle MN Watershed meeting here at the community center. This was their kick-off event to learn more about the process of developing a management plan. The State Climatologist gave a great presentation regarding precipitation and warming.

* On the 18th, I met with two representatives from SHIP (Statewide Health Improvement Partnership) and a rep from MnDOT to discuss the crosswalk project or RRFB. SHIP recommends having a plan in place for a winter designated sidewalk route, crossing education and participate and support Safe Routes to School planning and implementation. Things are also starting to move through MnDOT a little faster now. After speaking with Chris Knutson from SEH, his feeling is to start the bidding process in January/February with construction starting right away in the spring. This would save money as the concrete contractors are very busy now before winter.

* I attended the census committee meeting on the 18th also. The group has started a Facebook page and shortened their name from Renville County Census Complete Count Committee to R5C. They are actively seeking more committee members and involving the schools. Let Shane know if anyone is interested.

* Renville County Public Health conducted Tobacco Compliance Checks last week. Of the 4 license holders, the Cenex C-Store was the only one that did not pass. This would be their first offense under Renville's new Tobacco Ordinance.

* I'm currently working on updating the Industrial Wastewater Discharge Permits for those users. The council should see these at the next meeting.

* A reminder that the LMC Regional meetings are coming up. I will be attending the one in Sleepy Eye on October 9th. Topics will include an update from DEED, MPCA and MN Housing.

***Upcoming Meetings:

9/30 Fam Tour of Renville

10/8 EDA Advisory Mtg, Franklin 12:00

10/8 Census Committee, Olivia 3:15

10/8 Public Works 5:30

10/9 LMC Regional Mtg, Sleepy Eye 2:00

A motion was made by Adam Zaske and seconded by Laura Rosen to approve the City Administrator's Report. Ayes: Grund & Pike.

8. Discussion Items

9. Action Items

A motion was made by Jeff Pike and seconded by Dave Grund to approve a 5 year Lease from CAT for a 910M Wheel Loader. Ayes: Rosen & Zaske.

A motion was made by Adam Zaske and seconded by Jeff Pike to approve purchasing a Public Works pickup replacement not to exceed \$33,000. Ayes: Grund & Rosen.

A motion was made by Adam Zaske and seconded by Dave Grund to approve the asbestos removal quotes for the property at 402 W. Park Avenue & 106 N. Main Street. Ayes: Pike & Rosen.

A motion was made by Adam Zaske and seconded by Jeff Pike to approve the demolition quotes from Chris Knight Excavation for 402 W. Park Avenue, 102 N. Main Street, & 106 N. Main Street following the project schedule in the Redevelopment Grant. Ayes: Grund & Rosen.

A motion was made by Adam Zaske and seconded by Laura Rosen to approve the Administrator to initiate a Pioneerland Library Systems countywide discussion with Mayors, Commissioners, Pioneerland Representatives, & City Administrators. Ayes: Grund & Pike.

A motion was made by Laura Rosen and seconded by Adam Zaske to approve the SEH Master Agreement. Ayes: Pike & Grund.

**CITY OF RENVILLE
RESOLUTION 22-19
A RESOLUTION DECLARING A VACANCY**

WHEREAS, the Renville City Council has received the written resignation of Brent Dahl, effective on August 29, 2019 at 12:00 noon,

WHEREAS, the Renville City Council has accepted the resignation of Brent Dahl by majority vote on August 26, 2019 at its regularly scheduled Council meeting,

NOW THEREFORE, be it resolved by the City Council of the City of Renville, Minnesota as follows:

The council declares that a vacancy exists on council effective on August 29, 2019 at 12:00 noon.

Passed and adopted this 23rd day of September 2019, by the City Council of Renville, Minnesota.

This resolution was offered by: Adam Zaske
This resolution was seconded by: Dave Grund
Voting in favor: Laura Rosen & Jeff Pike
Voting against: none

Attest: _____
Janette Wertish, Mayor

Shane Wohlman, City Administrator/Clerk

A motion was made by Adam Zaske and seconded by Dave Grund to keep the Council Vacancy open until October 10th, 2019 at 4:00 pm. Ayes: Pike & Rosen.

**CITY OF RENVILLE
RESOLUTION 23-19**

**RESOLUTION EXPRESSING ACCEPTANCE OF, APPRECIATION FOR AND DESIGNATION OF DONATIONS
RECEIVED**

WHEREAS, the following have made donations:

- Quilters Along the Yellowstone Trail \$250.00

WHEREAS, this donation is specifically requested to be designated to go to the Community Center

WHEREAS, the City Council is appreciative of these donations and commends and thanks these individuals for their support, generosity and consideration,

THEREFORE BE IT RESOLVED, the City Council of the City of Renville, Minnesota accepts and acknowledges with gratitude these donations; and designates the donations to be appropriated as requested

Passed and adopted this 23rd day of September, 2019, by the City Council of Renville, Minnesota.

This resolution was offered by: Adam Zaske

This resolution was seconded by: Laura Rosen

Voting in favor: Dave Grund & Jeff Pike

Voting against:

Attest:

Janette Wertish, Mayor

Shane Wohlman, City Administrator/Clerk

**CITY OF RENVILLE
RESOLUTION 24-19
RESOLUTION ADOPTING PROPOSED TAX LEVY**

RESOLUTION APPROVING 2019 TAX LEVY, COLLECTIBLE IN 2020

BE IT RESOLVED by the City Council of the City of Renville, County of Renville, Minnesota, that the following sum of money be levied for the current year, collectible in 2020, upon taxable property in the City of Renville:

Total levy: \$795,479

The City Administrator/Clerk is hereby instructed to transmit a certified copy of this resolution to the County Auditor of Renville County, Minnesota.

Passed and adopted this 23rd day of September, 2019, by the City Council of Renville, Minnesota.

The resolution was offered by: Adam Zaske
The resolution was seconded by: Jeff Pike
Voting in favor: Dave Grund & Laura Rosen
Voting against: none

Janette Wertish, Mayor

ATTEST:

Shane Wohlman, City Administrator/Clerk

A motion was made by Adam Zaske and seconded by Dave Grund to set a Truth in Taxation Hearing for December 10th, 2019 at 6:45 pm at City Hall. Ayes: Pike & Rosen.

A motion was made by Adam Zaske and seconded by Jeff Pike to change the December 9, 2019 Regular Council Meeting to December 10th, 2019 at 7:00 p.m. Ayes: Grund & Rosen.

A motion was made by Adam Zaske and seconded by Dave Grund to approve the purchase of the tax forfeited property at 449 NW 2nd Street with a not to exceed of \$4,000.00. Ayes: Pike & Rosen.

10. Mayor's Report

A motion was made by Adam Zaske and seconded by Jeff Pike to approve the Mayor's report. Ayes: Grund & Rosen.

11. Adjourn

A motion was made by Adam Zaske and seconded by Jeff Pike to adjourn the meeting. Ayes: Grund & Rosen. Meeting was adjourned at 8:03 p.m.

Dated at Renville, Minnesota this 23rd day of September, 2019.

THE GOVERNING BODY OF THE CITY
OF RENVILLE, MINNESOTA

BY _____
Janette Wertish, Mayor

ATTEST:

BY _____
Shane Wohlman, City Administrator/Clerk