

**Approved Minutes
City Council Regular Session
September 11th, 2023
Monday 6:00 p.m.**

The 3rd Budget Meeting was held prior to the Regular Council Meeting at 5:00 p.m.

City Council Members present were: Mayor Janette Wertish, Pete Peterson, Adam Zaske, Alma Gasca, Dave Grund, and City Administrator/Clerk Shane Wohlman. Councilor David Van Hove Jr. was absent.

The regular session of the City Council, City of Renville, Minnesota was called to order on September 11th, 2023 at 6:03 p.m. by Mayor Wertish.

City Council Members present were: Pete Peterson, Dave Grund, Alma Gasca, and Adam Zaske. Also present were Mayor Janette Wertish and City Administrator/Clerk Shane Wohlman. Also present was Scott Tedrick of the Renville County Register. Councilor David Van Hove Jr. was absent.

1. Call to Order

2. Pledge of Allegiance

3. Patriot Day Moment of Silence

4. Approval of Agenda

A motion was made by Dave Grund and seconded by Pete Peterson to approve the agenda with the addition of Action Item c. Request to Close a City Street and Action Item d. Set date for the next HR Meeting. Ayes: Gasca and Zaske.

5. Public Hearing

a. A public hearing was held to consider a street vacation at the following location: 150' of Dedicated ROW in Lot N of FO Gold's Subdivision lying directly south of Lot 6, Block 16 of Pope's 2nd Addition in the City of Renville, MN. There were 3 citizens that reached out to City Hall and were ok with the vacation. No members of the public attended the public hearing.

A motion was made by Adam Zaske and seconded by Dave Grund to close the public hearing at 6:15. Ayes: Gasca and Peterson

6. Approval of Minutes

a. A motion was made by Alma Gasca and seconded by Adam Zaske to approve the 8/28/2023 meeting minutes. Ayes: Peterson and Grund.

7. Invoices Payable

a.

Check #	Name	Amount	Account	Comments	Date
501557	C&C COURTS INC/SPORT COURT NORTH	\$16,286.67	E 400-49100-261 Park Equipment	Lion's Pickleball Court 50% Down PMT	8/25/2023
501558	212-DRIVING SCHOOL	\$200.00	G 101-22101 Forfeiture Fund/Safe&Sober	Parent Class-20 Students	8/29/2023
501559	COMMUNITY ELECTRIC	\$3,897.00	E 601-49400-221 Repair/Maint. Equipment	North Lift Station Replacement/Concrete Pad	8/29/2023
501560	GRIZZLY SUPPLY	\$26.98	E 101-43100-219 General Supplies-Maint.	Clear Glue, Knife Blades	8/29/2023
501561	GRUND, DAVID	\$90.00	E 101-42100-437 Other Miscellaneous	NNO Food Reimbursement	8/29/2023
501562	MN RURAL WATER ASSOCIATION	\$150.00	E 601-49400-331 Travel/Seminar Course	Water Training Session	8/29/2023

501562	MN RURAL WATER ASSOCIATION	\$150.00	E 601-49400-331 Travel/Seminar Course	Water Training Session	8/29/2023
501563	MVTL LABORATORIES, INC.	\$283.80	E 602-49450-229 Contractual Service	Sewer Testing	8/29/2023
501563	MVTL LABORATORIES, INC.	\$372.90	E 602-49450-229 Contractual Service	Sewer Testing	8/29/2023
501563	MVTL LABORATORIES, INC.	\$354.75	E 602-49450-229 Contractual Service	Sewer Testing	8/29/2023
501563	MVTL LABORATORIES, INC.	\$354.75	E 602-49450-229 Contractual Service	Sewer Testing	8/29/2023
501564	QUADIENT	\$203.19	E 101-41400-201 Office Supplies	Postage	8/29/2023
501565	RENVILLE SALES INC.	\$73.00	E 101-49000-219 General Supplies-Maint.	Tweel 13x6.5	8/29/2023
501565	RENVILLE SALES INC.	\$50.00	E 101-49000-219 General Supplies-Maint.	Gatorline Magnum Square	8/29/2023
501565	RENVILLE SALES INC.	\$49.95	E 101-45200-219 General Supplies-Maint.	Gatorline Magnum Square	8/29/2023
501565	RENVILLE SALES INC.	\$73.00	E 101-45200-219 General Supplies-Maint.	Tweel 13x6.5	8/29/2023
501565	RENVILLE SALES INC.	\$73.00	E 101-43100-219 General Supplies-Maint.	Tweel 13x6.5	8/29/2023
501565	RENVILLE SALES INC.	\$69.38	E 101-43100-221 Repair/Maint. Equipment	Belt, Deck	8/29/2023
501566	THEIN WELL COMPANY, INC	\$33,787.29	E 400-49100-247 Wells	Well 4 Repair	8/29/2023
501567	TWIN CITIES & WESTERN RAILROAD	\$486.53	E 602-49450-229 Contractual Service	Site Lease-Sewer	8/29/2023
501568	UNITED STATES POSTAL SERVICE	\$149.17	E 602-49450-201 Office Supplies	Utility Postage	8/29/2023
501568	UNITED STATES POSTAL SERVICE	\$149.18	E 601-49400-201 Office Supplies	Utility Postage	8/29/2023
501569	ZIEGLER	\$203.25	E 101-43100-221 Repair/Maint. Equipment	Caterpillar Bearing	8/29/2023
501570	BADGER METER, INC.	\$20.34	E 601-49400-229 Contractual Service	Beacon Serv Hosting	9/5/2023
501570	BADGER METER, INC.	\$20.33	E 602-49450-229 Contractual Service	Beacon Serv Hosting	9/5/2023
501571	GREATER COMMUNITY CREDIT UNION	\$3,000.00	E 101-41300-437 Other Miscellaneous	New Checking/Savings Account for Debit Cards	9/5/2023
501572	BHE RENEWABLES	\$13,135.26	E 602-49450-387 Utilities-Wastewater Plan	Wastewater	9/5/2023
501572	BHE RENEWABLES	\$278.49	E 101-42100-380 Utility Services (GENERAL)	Police Department	9/5/2023
501572	BHE RENEWABLES	\$139.24	E 101-41400-380 Utility Services (GENERAL)	City Hall	9/5/2023
501572	BHE RENEWABLES	\$278.49	E 101-45500-380 Utility Services (GENERAL)	Library	9/5/2023
501572	BHE RENEWABLES	\$569.63	E 101-45400-380 Utility Services (GENERAL)	Community Center	9/5/2023
501572	BHE RENEWABLES	\$1,796.53	E 601-49400-381 Utilities	Water	9/5/2023
501573	DAKOTA SUPPLY GROUP, INC	\$462.99	E 601-49400-219 General Supplies-Maint.	Nozzle Section Bushing, Thrust Ring	9/5/2023
501574	FARMERS CO-OP OIL CO	\$1,365.46	E 101-42100-212 Gas and Oil	Police Dept. Gas	9/5/2023
501574	FARMERS CO-OP OIL CO	\$920.27	E 101-43100-212 Gas and Oil	Street Dept. Gas	9/5/2023
501574	FARMERS CO-OP OIL CO	\$5.75	E 101-43100-221 Repair/Maint. Equipment	Fitting for 1990 Chevy	9/5/2023
501574	FARMERS CO-OP OIL CO	\$264.40	E 101-42100-221 Repair/Maint. Equipment	Mass Air Flow Sensor-2018 Cruiser	9/5/2023
501574	FARMERS CO-OP OIL CO	\$230.40	E 101-42100-437 Other Miscellaneous	NNO PD - Chips	9/5/2023
501574	FARMERS CO-OP OIL CO	\$225.29	E 101-42200-212 Gas and Oil	Fire Dept. Gas	9/5/2023
501575	GRIZZLY SUPPLY	\$83.13	E 400-49100-247 Wells	Steel- 3 Pcs Corner 10'6"	9/5/2023
501576	HAWKINS INC.	\$1,593.80	E 601-49400-219 General Supplies-Maint.	Water Supplies	9/5/2023
501577	HEIMAN BROTHERS INC.	\$2,990.00	E 101-42200-259 Fire Hose	Poly Tuff 800 Lite Hoses	9/5/2023
501577	HEIMAN BROTHERS INC.	\$1,409.88	E 101-42200-240 Small Tools & Minor Equip	2 Auto Pumps 12 Volt	9/5/2023
501578	JT CONTROLS	\$1,203.90	E 101-42200-229 Contractual Service	Design, Build, & Test Gas Detector Panel	9/5/2023
501579	MVTL LABORATORIES, INC.	\$529.65	E 602-49450-229 Contractual Service	Sewer Testing	9/5/2023

501580	STAR GROUP, LLC	\$6.62	E 101-43100-219 General Supplies-Maint.	Epoxy Plastic Weld	9/5/2023
501580	STAR GROUP, LLC	\$27.72	E 101-43100-219 General Supplies-Maint.	Threadlock, Anti-Seize	9/5/2023
501580	STAR GROUP, LLC	\$110.00	E 101-43100-219 General Supplies-Maint.	12-Piece Socket Set	9/5/2023
501580	STAR GROUP, LLC	\$228.91	E 101-43100-219 General Supplies-Maint.	Earplugs, Shop Towels	9/5/2023
501580	STAR GROUP, LLC	\$9.28	E 101-42100-219 General Supplies-Maint.	Window & Windshield Cleaner	9/5/2023
501580	STAR GROUP, LLC	\$80.57	E 101-43100-219 General Supplies-Maint.	Cloth Utility Roll	9/5/2023
501581	STEVE HAEN & PARTNERS	\$825.65	E 101-43100-229 Contractual Service	Haul 46.26 Tons of Class II Gravel	9/5/2023
501582	XCEL ENERGY	\$31.35	E 101-41400-380 Utility Services (GENERAL)	City Hall Electric	9/5/2023
501582	XCEL ENERGY	\$62.71	E 101-45500-380 Utility Services (GENERAL)	Library Electric	9/5/2023
501582	XCEL ENERGY	\$40.88	E 101-42200-380 Utility Services (GENERAL)	Fire Dept. Electric	9/5/2023
501582	XCEL ENERGY	\$36.21	E 101-45200-380 Utility Services (GENERAL)	Park Electric	9/5/2023
501582	XCEL ENERGY	\$128.25	E 101-45400-380 Utility Services (GENERAL)	Community Center	9/5/2023
501582	XCEL ENERGY	\$0.00	E 602-49450-387 Utilities-Wastewater Plan	Sewer Electric	9/5/2023
501582	XCEL ENERGY	\$215.95	E 101-43100-380 Utility Services (GENERAL)	Street Electric	9/5/2023
501582	XCEL ENERGY	\$62.70	E 101-42100-380 Utility Services (GENERAL)	PD Electric	9/5/2023
501582	XCEL ENERGY	\$0.00	E 601-49400-381 Utilities	Water Electric	9/5/2023
501583	MN PUBLIC FACILITIES AUTHORITY	\$79,000.00	E 602-49450-626 2010 PFA Principal	GO Bond Principal	8/31/2023
998128E	FIRE CATT	\$1,957.00	E 101-42200-259 Fire Hose	Fire Hose Testing	9/1/2023
998129E	GREAT PLAINS NATURAL GAS	\$113.73	E 601-49400-381 Utilities	Water Gas Service	9/1/2023
998129E	GREAT PLAINS NATURAL GAS	\$21.40	E 101-45500-380 Utility Services (GENERAL)	Library Gas Service	9/1/2023
998129E	GREAT PLAINS NATURAL GAS	\$10.70	E 101-41400-380 Utility Services (GENERAL)	Clerk Gas Service	9/1/2023
998129E	GREAT PLAINS NATURAL GAS	\$43.77	E 101-45400-380 Utility Services (GENERAL)	Community Center	9/1/2023
998129E	GREAT PLAINS NATURAL GAS	\$21.40	E 101-42100-380 Utility Services (GENERAL)	Police Dept. Gas	9/1/2023
998129E	GREAT PLAINS NATURAL GAS	\$26.67	E 101-42200-380 Utility Services (GENERAL)	Fire Dept. Gas	9/1/2023
998129E	GREAT PLAINS NATURAL GAS	\$23.00	E 101-45200-380 Utility Services (GENERAL)	Park Gas Service	9/1/2023
998129E	GREAT PLAINS NATURAL GAS	\$47.86	E 602-49450-387 Utilities-Wastewater Plan	Sewer Gas Service	9/1/2023
998129E	GREAT PLAINS NATURAL GAS	\$23.00	E 101-43100-380 Utility Services (GENERAL)	Street Gas Service	9/1/2023
998130E	MIDCO	\$47.90	E 101-41400-321 Telephone	City Hall Phone	9/5/2023
998130E	MIDCO	\$116.86	E 601-49400-321 Telephone	Water Dept	9/5/2023
998130E	MIDCO	\$115.77	E 602-49450-321 Telephone	Sewer Dept	9/5/2023
998130E	MIDCO	\$69.01	E 101-42200-321 Telephone	Fire Dept	9/5/2023
998130E	MIDCO	\$40.60	E 101-45400-380 Utility Services (GENERAL)	Fire Alarm	9/5/2023
998130E	MIDCO	\$44.42	E 101-45500-321 Telephone	Library Phone	9/5/2023
998130E	MIDCO	\$41.15	E 101-41400-321 Telephone	City Hall Fax	9/5/2023
998130E	MIDCO	\$59.00	E 101-49260-722 Internet Fees & Updates	City Hall Internet	9/5/2023
998130E	MIDCO	\$107.50	E 101-41400-321 Telephone	PD Phone & Internet	9/5/2023
998131E	MINNESOTA DEPT. OF REVENUE	\$902.11	G 101-21720 State Withholding	State Withholding Tax	9/7/2023
998132E	INTERNAL REVENUE SERVICE	\$2,731.86	G 101-21730 FICA Tax Withholding	FICA/Medicare	9/7/2023
998132E	INTERNAL REVENUE SERVICE	\$1,584.77	G 101-21710 Federal Withholding Tax	FWH	9/7/2023
998133E	PUBLIC EMPLOYEES RETIREMENT	\$4,253.27	G 101-21740 PERA	PERA	9/7/2023

998139E	FIRST SECURITY BANK	\$60.00	E 101-49260-437 Other Miscellaneous	2 Wire Fee Charges-MN PFA Loans	9/7/2023
		\$181,386.57			

A motion was made by Adam Zaske and seconded by Alma Gasca to approve the invoices payable. Ayes: Grund and Peterson.

8. Financials

A motion was made by Alma Gasca and seconded by Dave Grund to approve the Rev-Exp, Cash Balance, and Local Improvement Reports. Ayes: Peterson and Zaske.

9. Public Comments

a.

10. Committee/Staff Reports

a. HR

Councilor Grund gave a verbal report of the HR meeting that was held prior to the Council meeting. Police Chief Aaron Slagter attended and gave an update on the department and current events. Nate Ammermann attended and provided a few employee insurance plan options. A custodial update was provided and options were provided by Angi Wulf on HR Consulting.

A motion was made by Adam Zaske and seconded by Alma Gasca to approve the HR report. Ayes: Peterson and Grund.

b. City Administrator

City Administrator Report
September 11, 2023

- * The emergency warning siren is being worked on. It still sounds but does not rotate. The motor has been tested and it is working properly, so the next step is to check into the gearbox. This will require that the siren be removed from its perch to check a little further into this.
- * Conversations are still being had with HealthPartners (OHC) regarding the clinic. President Nathan Pulscher has his team working on a list of options and outcomes. More to come.
- * 215 Colfax Ave. NE Update- I have had conversations with the bank that holds the mortgage on the property. They have sent contractors out to look at the house and deemed it not repairable. The bank is working with their attorneys on the next steps to remediate the property and will provide updates to myself.
- * The paperwork for the city acquisition of 813 Main Street N. has been submitted to the County. There is a hold up now due to a recent Supreme Court ruling that affects all forfeitures. Hopefully, everything will be resolved soon so the County Board can take action and the process can then proceed.
- * The north lift station power electrical transfer went without a hitch on September 6th. The work powered up the new control panel and i-control system. Public Works is currently receiving data and metrics on the pumps and flows from this lift station.

* Brouwer Construction is still scheduled to complete the pavement patching this year that was approved at the June Council meeting.

* County EDA Director Jordan Zeller is looking to schedule another meeting about childcare in western Renville County. Dates and times are being worked out. The goal is to hold the meeting within the next 2 weeks.

* I'm almost wrapped up with the Source Water Protection Grant through MN Department of Health that will add water level transducers to monitor water quantity in the wells. The goal is to have it submitted by the end of this week.

* Reminders: 1. The city engineer, SEH, is planning to attend the September 25th Council meeting to discuss a proposal for a WWTP study. 2. A copy of the next Lunch & Learn is included. The topic for Wednesday is Small Business Saturday.

***Upcoming Meetings & Important Dates:

9/13 Lunch & Learn Noon

9/20 Public Works/Public Safety Committee 5:30

9/21 OHC Meeting Noon

9/25 City Council Regular Meeting 6:00

A motion was made by Dave Grund and seconded by Alma Gasca to approve the City Administrator's Report. Ayes: Peterson and Zaske.

11. Discussion Items

a. A motion was made by Pete Peterson and seconded by Dave Grund to approve the one-time State Public Safety Aid of \$56,538.00 be distributed 50/50 between the Fire Department and Police Department. Ayes: Gasca. Abstained: Adam Zaske.

12. Action Items

a. A motion was made by Dave Grund and seconded by Adam Zaske to approve Dave's Place request to dispense intoxicating liquor off premises. Ayes: Gasca and Peterson.

b.

CITY OF RENVILLE

RESOLUTION #12-23

RESOLUTION EXPRESSING ACCEPTANCE OF APPRECIATION FOR AND DESIGNATION OF DONATIONS RECEIVED

WHEREAS, the following have made donations:

- James & Carmen Mulder: \$500.00

WHEREAS, this donation is specifically requested to be used by the City of Renville for Trees at Fairview Cemetery, and;

WHEREAS, the City Council is appreciative of these donations and commends and thanks these individuals for their support, generosity and consideration,

THEREFORE BE IT RESOLVED, that the City Council of the City of Renville, County of Renville, State of Minnesota accepts and acknowledges with gratitude these donations; and designates the donations to be appropriated as requested.

PASSED AND ADOPTED this 11th day of September, 2023, by the City Council of Renville, County of Renville, State of Minnesota.

This resolution was offered by: Adam Zaske

This resolution was seconded by: Pete Peterson

Voting in favor: Gasca & Grund

Voting against:

Attest:

Janette Wertish, Mayor

Shane Wohlman, City Administrator/Clerk

c. A motion was made by Alma Gasca and seconded by Pete Peterson to approve RCW Student Council Street Closure request. Ayes: Grund and Zaske.

d. A motion was made by Adam Zaske and seconded by Pete Peterson to set the next HR Meeting to be held on September 25th at 4 PM. Ayes: Gasca and Grund.

13. Mayor's Report

No report. A motion was made by Adam Zaske and seconded by Dave Grund to approve the Mayor's Report. Ayes: Gasca and Peterson.

14. Adjourn

A motion was made by Adam Zaske and seconded by Alma Gasca to adjourn the meeting at 6:35 p.m. Ayes: Grund and Peterson.

Dated at Renville, Minnesota this 11th day of September, 2023

THE GOVERNING BODY OF THE CITY

OF RENVILLE, MINNESOTA

BY _____
Janette Wertish, Mayor

ATTEST:

BY _____
Shane Wohlman, City Administrator/Clerk