

**Approved Minutes
City Council Regular Session
September 10th, 2018
Monday 7:00 p.m.**

The regular session of the City Council, City of Renville, Minnesota was called to order on September 10th, 2018 at 7:00 p.m. by Mayor Wertish.

City Council Members present were Laura Rosen, Brent Dahl, Jeff Pike and Jeremy Hinderks. Also present were Mayor Janette Wertish and City Administrator/Clerk Shane Wohlman. Present in the audience was Jake Fejedelem from Pioneerland & Scott Tedrick from the Register joined the meeting at 7:07 pm. Councilman Adam Zaske was absent.

1. Pledge of Allegiance

2. Approval of Agenda

A motion was made by Brent Dahl and seconded by Laura Rosen to approve the agenda. The motion carried 4 to 0.

3. Approval of Minutes

A motion was made by Laura Rosen and seconded by Jeff Pike to approve the minutes of the August 27th, 2018 Regular Council Meeting. The motion carried 4 to 0.

4. Invoices Payable

Check #	Name	Amount		Comments	Date
34195	UNITED STATES POSTAL SERVICE	\$109.72	E 601-49400-201 Office Supplies	Utility Postage	8/30/2018
34195	UNITED STATES POSTAL SERVICE	\$109.73	E 602-49450-201 Office Supplies	Utility Postage	8/30/2018
34196	OFFICE OF THE TX ATTNY GENERAL	\$296.31	G 101-21780 Assignment	Rem ID 0011520455200641465	9/4/2018
34197	ADVANCED FIRE TRAINING	\$904.20	E 101-42200-414 Fire Dept. Training	Asbestos Inspection	9/10/2018
34198	AMERIPRIDE SERVICES, INC	\$55.98	E 101-45400-229 Contractual Service	Community Center Contractual	9/10/2018
34199	BART S PLACE	\$57.44	E 101-49260-437 Other Miscellaneous	Election Judge Meals	9/10/2018
34200	CENTURYLINK	\$77.37	E 101-42100-321 Telephone	Police Dept. Telephone	9/10/2018
34200	CENTURYLINK	\$61.20	E 602-49450-321 Telephone	Sewer Dept. Telephone	9/10/2018
34200	CENTURYLINK	\$63.45	E 101-43100-321 Telephone	Public Works Telephone	9/10/2018
34200	CENTURYLINK	\$67.91	E 101-45500-321 Telephone	Library Telephone	9/10/2018
34200	CENTURYLINK	\$139.76	E 601-49400-321 Telephone	Water Dept. Telephone	9/10/2018
34200	CENTURYLINK	\$146.10	E 101-41400-321 Telephone	City Hall Telephone	9/10/2018
34201	FARMWARD COOPERATIVE	\$570.84	E 101-43100-219 General Supplies-Maint.	Chemicals - Street Dept	9/10/2018
34201	FARMWARD COOPERATIVE	\$310.00	E 101-45200-219 General Supplies-Maint.	Chemicals - Parks	9/10/2018
34201	FARMWARD COOPERATIVE	\$50.00	E 101-49000-219 General Supplies-Maint.	Chemicals - Cemetery	9/10/2018
34202	GOPHER STATE ONE-CALL, INC	\$19.57	E 601-49400-229 Contractual Service	Water Contractual	9/10/2018
34202	GOPHER STATE ONE-CALL, INC	\$19.58	E 602-49450-229 Contractual Service	Sewer Contractual	9/10/2018
34203	GREAT PLAINS NATURAL GAS	\$34.74	E 101-41400-380 Utility Services (GENERAL)	Clerk Gas Service	9/10/2018

34203	GREAT PLAINS NATURAL GAS	\$21.82	E 101-45500-380 Utility Services (GENERAL)	Library Gas Service	9/10/2018
34203	GREAT PLAINS NATURAL GAS	\$24.24	E 101-45400-380 Utility Services (GENERAL)	Community Center Gas Service	9/10/2018
34203	GREAT PLAINS NATURAL GAS	\$23.00	E 101-42100-380 Utility Services (GENERAL)	Police Dept. Gas Service	9/10/2018
34203	GREAT PLAINS NATURAL GAS	\$37.03	E 101-42200-380 Utility Services (GENERAL)	Fire Dept. Gas Service	9/10/2018
34203	GREAT PLAINS NATURAL GAS	\$85.69	E 601-49400-381 Utilities	Water Gas Service	9/10/2018
34203	GREAT PLAINS NATURAL GAS	\$49.06	E 602-49450-387 Utilities-Wastewater Plan	Sewer Gas Service	9/10/2018
34203	GREAT PLAINS NATURAL GAS	\$23.00	E 101-45200-380 Utility Services (GENERAL)	Park Gas Service	9/10/2018
34204	HAWKINS INC.	\$1,051.50	E 601-49400-219 General Supplies-Maint.	Water Supplies	9/10/2018
34205	HILLYARD FLOOR CARE SUPPLY	\$228.31	E 101-45400-219 General Supplies-Maint.	Community Center Supplies	9/10/2018
34206	INGERSOLL RAND	\$311.63	E 601-49400-221 Repair/Maint. Equipment	Water Dept - Repairs	9/10/2018
34207	JOHN J MORGAN CO	\$1,498.50	E 602-49450-285 Repair Waste Water Plant	WWTP - Repairs	9/10/2018
34208	LANG S AUTOMOTIVE CENTER, INC.	\$7.98	E 101-42100-219 General Supplies-Maint.	Supplies - PD	9/10/2018
34208	LANG S AUTOMOTIVE CENTER, INC.	\$87.84	E 101-43100-221 Repair/Maint. Equipment	Rep/Maint - Street Dept.	9/10/2018
34208	LANG S AUTOMOTIVE CENTER, INC.	\$41.92	E 101-43100-219 General Supplies-Maint.	Supplies - Street Dept.	9/10/2018
34209	LARKIN TREE CARE & LANDSCAPING	\$758.00	E 101-46100-229 Contractual Service	Grind stumps	9/10/2018
34210	LEAGUE OF MINNESOTA CITIES	\$30.00	E 101-41100-433 Dues and Licensing	Mayors Membership Dues	9/10/2018
34210	LEAGUE OF MINNESOTA CITIES	\$15.00	E 101-42100-331 Travel/Seminar Course	Mental Health 1st Aid Workshop - J. Spieker	9/10/2018
34210	LEAGUE OF MINNESOTA CITIES	\$1,403.00	E 101-49260-433 Dues and Licensing	Membership Dues - 2018	9/10/2018
34211	LOFFLER	\$105.49	E 101-41400-229 Contractual Service	Copier Service Contract	9/10/2018
34212	MACS	\$175.92	E 101-43100-219 General Supplies-Maint.	Street Dept Supplies	9/10/2018
34213	MAIN STREET BAR & GRILL	\$700.00	E 101-42100-412 Building Rentals	PD Building Rent - Sept. 2018	9/10/2018
34214	MAYNARD S FOOD CENTER	\$7.96	E 101-49260-437 Other Miscellaneous	Election Judge Meals	9/10/2018
34214	MAYNARD S FOOD CENTER	\$20.90	E 101-41400-219 General Supplies-Maint.	Supplies - City Hall	9/10/2018
34214	MAYNARD S FOOD CENTER	\$331.72	E 250-46500-234 City Marketing/Development	National Night Out Supplies	9/10/2018
34215	MVTL LABORATORIES, INC.	\$288.50	E 602-49450-229 Contractual Service	Sewer Testing	9/10/2018
34216	NCPERS MINNESOTA	\$80.00	G 101-21760 Hospitalization/Medical Ins	Insurance	9/10/2018
34217	NEW ULM MONUMENT SET & RESET	\$2,500.00	E 400-49100-235 Cemetery	Reset Monuments - Cemetery	9/10/2018
34218	NORTHERN BUSINESS PRODUCTS	\$23.07	E 101-43100-201 Office Supplies	Office Supplies - Street Dept	9/10/2018
34218	NORTHERN BUSINESS PRODUCTS	\$47.99	E 101-41400-201 Office Supplies	Office Supplies - Admin	9/10/2018
34219	OLIVIA HARDWARE INC.	\$14.87	E 101-45400-219 General Supplies-Maint.	CC Supplies	9/10/2018
34219	OLIVIA HARDWARE INC.	\$8.98	E 602-49450-219 General Supplies-Maint.	Sewer Supplies	9/10/2018
34220	SCHROEDER, GARRET	\$125.00	E 101-43100-229 Contractual Service	Street Dept. Maintenance	9/10/2018
34221	SW/WC SERVICE COOPERATIVES	\$1,025.00	G 101-21761 Health Care	Medical Insurance-Jodi	9/10/2018
34221	SW/WC SERVICE COOPERATIVES	\$379.00	G 101-21762 Employer Health Portion	Medical Insurance-Jodi	9/10/2018
34221	SW/WC SERVICE COOPERATIVES	\$2,808.00	G 101-21762 Employer Health Portion	Medical Insurance-Police	9/10/2018
34221	SW/WC SERVICE COOPERATIVES	\$1,619.33	G 101-21762 Employer Health Portion	Medical Insurance-Street	9/10/2018
34221	SW/WC SERVICE COOPERATIVES	\$1,619.33	G 101-21762 Employer Health Portion	Medical Insurance-Water	9/10/2018
34221	SW/WC SERVICE COOPERATIVES	\$1,619.34	G 101-21762 Employer Health Portion	Medical Insurance-Sewer	9/10/2018
34222	TWIN CITIES & WESTERN RAILROAD	\$399.34	E 602-49450-229 Contractual Service	Site Lease-Sewer	9/10/2018
34223	VESSCO, INC.	\$189.02	E 601-49400-221 Repair/Maint. Equipment	Water Dept - Repairs	9/10/2018
34224	XCEL ENERGY	\$139.16	E 601-49400-381 Utilities	Water Electric	9/10/2018
34224	XCEL ENERGY	\$76.68	E 101-45200-380 Utility Services (GENERAL)	Park Electric	9/10/2018
34224	XCEL ENERGY	\$172.26	E 101-42200-380 Utility Services (GENERAL)	Fire Dept. Electric	9/10/2018
34224	XCEL ENERGY	\$215.87	E 101-43100-380 Utility Services (GENERAL)	Street Electric	9/10/2018
34224	XCEL ENERGY	\$85.52	E 101-42100-380 Utility Services (GENERAL)	PD Electric	9/10/2018
997024E	MINNESOTA DEPT. OF REVENUE	\$626.97	G 101-21720 State Withholding	State Withholding Tax	9/4/2018

997025E	INTERNAL REVENUE SERVICE	\$1,243.11	G 101-21710 Federal Withholding Tax	FWH	9/4/2018
997025E	INTERNAL REVENUE SERVICE	\$1,957.60	G 101-21730 FICA Tax Withholding	FICA/Medicare	9/4/2018
997026E	PUBLIC EMPLOYEES RETIREMENT	\$2,934.83	G 101-21740 PERA	PERA	9/4/2018
997027E	ICMA	\$50.00	G 101-21750 ICMA Payable	Sunvold, Nathan #302283	9/4/2018
Total		\$30,382.18			

A motion was made by Jeremy Hinderks and seconded by Jeff Pike to approve the invoices payable. The motion carried 4 to 0.

5. Monthly Financials

A motion was made by Laura Rosen and seconded by Jeremy Hinderks to approve the monthly financials. The motion carried 4 to 0.

6. Public Comment

Jake Fejedelem gave an overview of the Pioneerland Library System.

7. Committee/Staff Reports

a. Public Works Committee

Public Works Committee Report
September 5, 2018
5:30 pm

In attendance: Janette Wertish, Jeff Pike, Adam Zaske, Dennis Ulrich, Lloyd Zable, Nate Sunvold, and Dave Grund.
Absent: Shane Wohlman, Jon Driggs, Scott Clemenson

Nate gave an update regarding an Industrial Park Water Tower Easement. The cost to survey the property where the water tower stands is approximately \$2500 including legal fees. This is needed to resolve an issue with the agreement made when the water tower was built.

Street Lights— Reviewed what is needed to upgrade the lights on the metal poles along the highway, which the city owns, to LED. There are possible rebates to offset the costs and cost savings on the electricity which would now need to be metered. A handout was provided with options and costs.

Community Center Room Dividers—We have discussed these in the past as to the condition of the dividers and they are well past their useful life. Cost to replace them are in the \$75,000 range so Shane is checking into other manufacturers. (Because of their deteriorating condition they could pose a liability issue if they should fall while being moved.) These will have to become a priority to replace in the near future.

Nate provided maps of our city streets showing water flow and potential water drainage blockages in certain areas. Public works is working on resolving these issues.

We reviewed the Local Improvement account for the 2019 budget. No changes were recommended. The 1 Ton truck has been ordered and the box and plow will be ordered next week.

The steel for the fire hall roof is here and work will proceed in a week or so.

A motion was made by Jeremy Hinderks and seconded by Brent Dahl to approve the Public Works Committee Report. The motion carried 4 to 0.

b. City Administrator's Report

City Administrator Report

9-10-2018

* Wellhead Protection Plan- The Public Works Director and myself have been working closely to update the current Wellhead Plan. Necessary handout information has been updated along with the required notification letters sent to Emmet & Crooks townships, as well as the County. We will figure out the next steps on our September 18th meeting with MN Rural Water.

* Employee Insurance- Attended a meeting in Marshall on August 29th about the Employee Pool Insurance. This was very informational and I learned some of the methodology as to how the rates are calculated and options to help manage these healthcare costs. I will be meeting with our agent this week to discuss some of these options.

* Wastewater Permits- Currently working on updating the wastewater permits for 2019. The Council can approve these at the next meeting.

*Upcoming meetings-

September 18 Wellhead Protection Mtg. 11:00

September 19 EDA 12:15

A motion was made by Brent Dahl and seconded by Laura Rosen to approve the City Administrators Report. The motion carried 4 to 0.

8. Discussion Items

9. Action Items

A motion was made by Jeremy Hinderks and seconded by Brent Dahl to change the date of the EDA Committee Meeting to September 21, 2018 at 12:15 pm. The motion carried 4 to 0.

A motion was made by Jeremy Hinderks and seconded by Brent Dahl to schedule a 2019 Budget Session for September 24, 2018 at 6:15 pm. The motion carried 4 to 0.

10. Mayor's Report

A motion was made by Jeff Pike and seconded by Brent Dahl to approve the Mayor's report. The motion carried 4 to 0.

11. Adjourn

A motion was made by Laura Rosen and seconded by Brent Dahl to adjourn the meeting. The motion carried 4 to 0. Meeting was adjourned at 7:42 p.m.

Dated at Renville, Minnesota this 10th day of September, 2018.

THE GOVERNING BODY OF THE CITY
OF RENVILLE, MINNESOTA

BY _____
Janette Wertish, Mayor

ATTEST:

BY _____
Shane Wohlman, City Administrator/Clerk