

**Approved Minutes  
City Council Regular Session  
Renville Community Center/Remote  
August 9, 2021  
Monday 6:00 p.m.**

The regular session of the City Council, City of Renville, Minnesota was called to order on August 9, 2021 at 6:00 p.m. by Mayor Wertish.

City Council Members present were Alma Gasca, Adam Zaske, Pete Peterson, David Van Hove, Jr. and Dave Grund. Also present were Mayor Janette Wertish, City Administrator/Clerk Shane Wohlman, & Scott Tedrick with the Register.

**1. Pledge of Allegiance**

**2. Approval of Agenda**

A motion was made by Adam Zaske and seconded by Dave Grund to approve the agenda. Ayes: Gasca, Peterson, & Van Hove.

**3. Approval of Minutes**

A motion was made by Alma Gasca and seconded by Dave Grund to approve the minutes from the July 26, 2021 Regular Council Meeting. Ayes: Peterson, Van Hove, & Zaske.

**4. Invoices Payable**

Check #	Name	Amount	Account	Comments	Date
500054	UNITED STATES POSTAL SERVICE	\$110.16	E 602-49450-201 Office Supplies	Utility Postage	7/28/2021
500054	UNITED STATES POSTAL SERVICE	\$110.16	E 601-49400-201 Office Supplies	Utility Postage	7/28/2021
500055	MACS	\$113.93	E 101-43100-219 General Supplies-Maint.	Street Dept Supplies	8/2/2021
500055	MACS	\$335.65	E 101-45400-219 General Supplies-Maint.	CC Supplies	8/2/2021
500055	MACS	\$15.98	E 101-45400-219 General Supplies-Maint.	CC Supplies	8/2/2021
500055	MACS	\$14.78	E 101-45400-219 General Supplies-Maint.	CC Supplies	8/2/2021
500055	MACS	\$2,165.46	E 400-49100-236 Community Center	Storage Room shelving	8/2/2021
500056	PRIME SOUNDWAVES	\$400.00	E 101-42100-437 Other Miscellaneous	DJ For NNO	8/2/2021
500057	RENVILLE-SIBLEY COOPERATIVE	\$616.42	E 601-49400-381 Utilities	Water Electric	8/2/2021
500057	RENVILLE-SIBLEY COOPERATIVE	\$53.62	E 601-49400-381 Utilities	Water Electric	8/2/2021
500058	VERIZON WIRELESS	\$43.21	E 101-43100-321 Telephone	Street Dept. Telephone	8/2/2021
500060	ANDERSON LARSON HANSON & SAUND	\$316.00	E 101-41610-101 Wages and Salaries	Attorney Fees-Driggs land swap	8/9/2021
500061	BHE RENEWABLES	\$258.76	E 101-45500-380 Utility Services (GENERAL)	Library Electric	8/9/2021
500061	BHE RENEWABLES	\$12,663.46	E 602-49450-387 Utilities-Wastewater Plan	Sewer Electric	8/9/2021
500061	BHE RENEWABLES	\$529.28	E 101-45400-380 Utility Services (GENERAL)	Community Center Electric	8/9/2021
500061	BHE RENEWABLES	\$258.76	E 101-42100-380 Utility Services (GENERAL)	PD Electric	8/9/2021
500061	BHE RENEWABLES	\$129.38	E 101-41400-380 Utility Services (GENERAL)	City Hall Electric	8/9/2021
500061	BHE RENEWABLES	\$1,677.22	E 601-49400-381 Utilities	Water Electric	8/9/2021
500062	CENTURYLINK	\$74.42	E 101-42100-321 Telephone	Police Dept. Telephone	8/9/2021

500062	CENTURYLINK	\$0.33	E 602-49450-321 Telephone	Sewer Dept. Telephone	8/9/2021
500062	CENTURYLINK	\$66.78	E 101-43100-321 Telephone	Public Works Telephone	8/9/2021
500062	CENTURYLINK	\$68.25	E 101-45500-321 Telephone	Library Telephone	8/9/2021
500062	CENTURYLINK	\$144.66	E 101-41400-321 Telephone	City Hall Telephone	8/9/2021
500063	CORE & MAIN, LP	\$432.91	E 601-49400-221 Repair/Maint. Equipment	Water Dept Repairs	8/9/2021
500064	ETTERMAN ENTERPRISES	\$71.76	E 101-43100-219 General Supplies-Maint.	Striping Paint	8/9/2021
500065	FARM RITE EQUIPMENT	\$300.16	E 101-43100-221 Repair/Maint. Equipment	Street Dept Equip Maint.	8/9/2021
500066	FARMERS CO-OP OIL CO	\$124.23	E 101-43100-221 Repair/Maint. Equipment	PD Equipment Repairs	8/9/2021
500066	FARMERS CO-OP OIL CO	\$976.67	E 101-43100-212 Gas and Oil	Street Dept. Gas	8/9/2021
500066	FARMERS CO-OP OIL CO	\$169.47	E 101-42200-212 Gas and Oil	Fire Dept. Gas	8/9/2021
500066	FARMERS CO-OP OIL CO	\$478.47	E 101-42100-212 Gas and Oil	Police Dept. Gas	8/9/2021
500067	FARMWARD COOPERATIVE	\$181.67	E 101-43100-219 General Supplies-Maint.	Roundup & Ultifarm Ultra	8/9/2021
500068	GOPHER STATE ONE-CALL, INC	\$8.78	E 602-49450-229 Contractual Service	Sewer Contractual	8/9/2021
500068	GOPHER STATE ONE-CALL, INC	\$8.77	E 601-49400-229 Contractual Service	Water Contractual	8/9/2021
500069	GREAT PLAINS NATURAL GAS	\$96.91	E 601-49400-381 Utilities	Water Gas Service	8/9/2021
500069	GREAT PLAINS NATURAL GAS	\$6.58	E 101-41400-380 Utility Services (GENERAL)	Clerk Gas Service	8/9/2021
500069	GREAT PLAINS NATURAL GAS	\$13.16	E 101-45500-380 Utility Services (GENERAL)	Library Gas Service	8/9/2021
500069	GREAT PLAINS NATURAL GAS	\$36.16	E 101-42100-380 Utility Services (GENERAL)	Police Dept. Gas	8/9/2021
500069	GREAT PLAINS NATURAL GAS	\$38.62	E 101-42200-380 Utility Services (GENERAL)	Fire Dept. Gas	8/9/2021
500069	GREAT PLAINS NATURAL GAS	\$46.72	E 602-49450-387 Utilities-Wastewater Plan	Sewer Gas Service	8/9/2021
500069	GREAT PLAINS NATURAL GAS	\$23.00	E 101-45200-380 Utility Services (GENERAL)	Park Gas Service	8/9/2021
500069	GREAT PLAINS NATURAL GAS	\$26.93	E 101-45400-380 Utility Services (GENERAL)	Community Center	8/9/2021
500070	GRIZZLY SUPPLY	\$356.88	E 101-45400-219 General Supplies-Maint.	CC Supplies	8/9/2021
500071	HILLYARD FLOOR CARE SUPPLY	\$718.15	E 101-45400-219 General Supplies-Maint.	Community Center Supplies	8/9/2021
500072	LANG S AUTOMOTIVE CENTER, INC.	\$121.90	E 101-43100-219 General Supplies-Maint.	Street Dept Supplies	8/9/2021
500072	LANG S AUTOMOTIVE CENTER, INC.	\$108.52	E 101-43100-221 Repair/Maint. Equipment	Street Dept Repairs	8/9/2021
500073	LOCKMAN INC.	\$646.24	E 101-45400-401 Repairs/Maint Buildings-Equip	Keys, locks, repairs	8/9/2021
500074	MACQUEEN	\$15.03	E 101-43100-219 General Supplies-Maint.	Street Dept supplies	8/9/2021
500075	MAYNARD S FOOD CENTER	\$17.98	E 101-41400-219 General Supplies-Maint.	City Hall supplies	8/9/2021
500075	MAYNARD S FOOD CENTER	\$8.43	E 101-45400-219 General Supplies-Maint.	Community Center supplies	8/9/2021
500076	MENARDS	\$166.41	E 101-45400-401 Repairs/Maint Buildings-Equip	Entry wall repairs	8/9/2021
500076	MENARDS	\$77.22	E 101-42100-219 General Supplies-Maint.	PD Supplies	8/9/2021
500076	MENARDS	\$83.55	E 101-45400-401 Repairs/Maint Buildings-Equip	gutters/downspout repairs	8/9/2021
500077	MESERB	\$750.00	E 602-49450-433 Dues and Licensing	2021-22 Membership	8/9/2021
500078	MIDCO	\$63.93	E 101-42100-321 Telephone	PD - Internet	8/9/2021
500078	MIDCO	\$115.16	E 602-49450-321 Telephone	WWTP - Internet & Phone	8/9/2021
500078	MIDCO	\$77.86	E 601-49400-321 Telephone	Water Plant - Internet	8/9/2021
500078	MIDCO	\$63.93	E 101-49260-722 Internet Fees & Updates	City Hall - Internet	8/9/2021
500078	MIDCO	\$68.55	E 101-42200-321 Telephone	FD - Internet	8/9/2021
500079	MINNESOTA DEPT OF HEALTH	\$32.00	E 601-49400-436 Licenses & Permits	Water Supply Operator Exam-D Johnson	8/9/2021
500080	MN RURAL WATER ASSOCIATION	\$255.00	E 602-49450-436 Licenses & Permits	Wastewater Exam Refresher - D Johnson	8/9/2021

500081	MVTL LABORATORIES, INC.	\$215.75	E 602-49450-229 Contractual Service	Sewer Testing	8/9/2021
500081	MVTL LABORATORIES, INC.	\$34.90	E 601-49400-229 Contractual Service	Water Testing	8/9/2021
500082	NORTH SHORE ANALYTICAL, INC.	\$440.00	E 602-49450-229 Contractual Service	WWTP Testing	8/9/2021
500083	NORTHERN BUSINESS PRODUCTS	\$11.89	E 101-41400-201 Office Supplies	Office supplies	8/9/2021
500084	OLIVIA APPLIANCE, INC.	\$2,382.00	E 400-49100-275 Police Building	PD Washer & Dryer	8/9/2021
500085	QUADIENT	\$100.00	E 101-41400-201 Office Supplies	Postage	8/9/2021
500086	RENVILLE COUNTY HIGHWAY	\$687.50	E 101-43100-219 General Supplies-Maint.	Cold Mix	8/9/2021
500087	SEHRCM	\$5,506.10	E 101-49260-303 Engineering Fees	Medical Center Env.	8/9/2021
500088	SJE	\$711.00	E 601-49400-433 Dues and Licensing	Subscription July-Sept 2021	8/9/2021
500089	TEAM LABORATORY CHEMICAL LLC	\$2,104.00	E 602-49450-216 Chemicals and Fertilizers	Lift Station degreaser	8/9/2021
500090	TELESYSTEMS INC.	\$2,324.25	E 400-49100-236 Community Center	Camera System - 2nd 1/2	8/9/2021
500090	TELESYSTEMS INC.	\$1,233.00	E 400-49100-275 Police Building	Door Access System - 2nd 1/2	8/9/2021
500090	TELESYSTEMS INC.	\$988.87	E 400-49100-248 City Hall Equipment	Telephone System - 2nd 1/2	8/9/2021
500090	TELESYSTEMS INC.	\$988.88	E 400-49100-275 Police Building	Telephone System - 2nd 1/2	8/9/2021
500091	THEIN WELL COMPANY, INC	\$24,878.20	E 400-49100-247 Wells	Well 3	8/9/2021
500092	USABLE LIFE	\$28.02	E 101-42100-131 Employee Insurance	Life Ins.	8/9/2021
500092	USABLE LIFE	\$9.40	E 101-41400-131 Employee Insurance	Life Ins.	8/9/2021
500092	USABLE LIFE	\$14.01	E 101-41300-131 Employee Insurance	Life Ins.	8/9/2021
500092	USABLE LIFE	\$11.19	E 101-43100-131 Employee Insurance	Life Ins.	8/9/2021
500092	USABLE LIFE	\$11.18	E 602-49450-131 Employee Insurance	Life Ins.	8/9/2021
500092	USABLE LIFE	\$11.19	E 601-49400-131 Employee Insurance	Life Ins.	8/9/2021
500093	VERIZON WIRELESS	\$70.02	E 101-42100-321 Telephone	Police Dept. Telephone	8/9/2021
500094	VISION SYSTEMS & CONSULTING	\$5,797.35	E 101-42100-222 Equipment	Computers	8/9/2021
500095	XCEL ENERGY	\$73.28	E 101-45200-380 Utility Services (GENERAL)	Park Electric	8/9/2021
500095	XCEL ENERGY	\$34.05	E 101-42200-380 Utility Services (GENERAL)	Fire Dept. Electric	8/9/2021
500095	XCEL ENERGY	\$122.83	E 101-43100-380 Utility Services (GENERAL)	Street Electric	8/9/2021
500095	XCEL ENERGY	\$91.11	E 101-42100-380 Utility Services (GENERAL)	PD Electric	8/9/2021
500096	ZIEGLER	\$141.55	E 101-43100-221 Repair/Maint. Equipment	Street Dept repairs	8/9/2021
997611E	INTERNAL REVENUE SERVICE	\$48.00	E 101-49260-437 Other Miscellaneous	PCORI Taxes 2021	8/3/2021
997612E	MINNESOTA DEPT. OF REVENUE	\$786.72	G 101-21720 State Withholding	State Withholding Tax	8/4/2021
997613E	INTERNAL REVENUE SERVICE	\$661.60	G 101-21730 FICA Tax Withholding	Medicare	8/4/2021
997613E	INTERNAL REVENUE SERVICE	\$1,816.36	G 101-21730 FICA Tax Withholding	FICA	8/4/2021
997613E	INTERNAL REVENUE SERVICE	\$1,497.50	G 101-21710 Federal Withholding Tax	FWH	8/4/2021
997614E	PUBLIC EMPLOYEES RETIREMENT	\$3,753.23	G 101-21740 PERA	PERA	8/4/2021
997615E	ICMA	\$50.00	G 101-21750 ICMA Payable	Sunvold, Nathan #302283	8/4/2021
<b>TOTAL</b>		<b>\$84,589.31</b>			

A motion was made by Adam Zaske and seconded by Alma Gasca to approve the invoices payable. Ayes: Grund, Peterson, & Van Hove.

## 5. Monthly Financials

A motion was made by Adam Zaske and seconded by Dave Grund to approve the monthly financials. Ayes: Gasca, Peterson, & Van Hove.

## **6. Public Comment**

## **7. Committee/Staff Reports**

### **a. EDA**

## City of Renville EDA Committee

## Meeting Minutes

July 7, 2021

Present: Janette Wertish, Adam Zaske, Pete Peterson, Doug Froke, Jim Gustafson, Pam Kjersten, Sharon Maurice, Shane Wohlman

Not present: Cassie Novotny

Next meeting: September 1st at 6:00 p.m. at the Community Center

1. **Business Spotlight:** K&M Manufacturing General Manager, Brandon Wulf, was present and provided a profile of the manufacturing facility. They have added new products to their existing line-up and stay busy. Currently they employ 66 people and have 6-10 open positions.
2. **2022 EDA Budget Request:** The committee reviewed their budget for 2021 and recommends keeping it the same for 2022 at \$8,000.
3. **Administrator update:**
  - Country Rose received a \$650 grant through Renville County EDA to assist with replacing windows and exterior repairs.
  - Reviewed the hiring event that will be held at the Community Center on Tuesday, August 10<sup>th</sup> from 2:00 – 5:30.
  - Handed out Active Living Plan Surveys for the group to fill out.

Submitted by Shane Wohlman

A motion was made by Dave Grund and seconded by David Van Hove, Jr. to approve the EDA Committee Report. Ayes: Gasca, Peterson, & Zaske.

### **b. City Administrator**

**City of Renville**

City Administrator Report  
8-9-2021

- \* Public Building Project Update- Phase 1 (PD & CC) Of the 55 final punch list items, most have been completed and checked off. Carpet in the office has been completed. Internet and phones have been completed. The ballroom carpet is scheduled for install from 9/27 – 9/29. Phase 2 (PW Building) Concrete floor inside the building has been poured. Framing and rough ins of the plumbing and electrical are scheduled for this week and the beginning of next. Then insulation and ceiling work will follow. (See schedule) Phase 3 (FD)
- \* The ribbon cutting and Health Fair went well. Tours were available of the new police facility, Community Center kitchen, and Genealogical room.
- \* National Night Out was held on Tuesday, August 3<sup>rd</sup>. It was estimated that approximately 125-150 people attended the event.
- \* The Mayor and I attended a Fire Relief meeting on Monday, August 2<sup>nd</sup>.
- \* Shane Zahrt, Staff Attorney with Coalition of Greater MN Cities, will be in Renville on Monday, August 16<sup>th</sup> at 2:00 pm to provide a legislative update on the past session. The Mayor and Council are invited to attend and listen to the update along with asking any questions.
- \* Renville County Public Health conducted a round of tobacco compliance checks on Monday, July 26<sup>th</sup>. All 4 licensed businesses in Renville passed. I would like to thank those businesses for their diligence.
- \* Covid procedures- What would the Council like to do moving forward with covid procedures? Keep emergency orders in place for a bit longer, if you believe it is necessary, or enact a resolution ending the local emergency?
- \* Reminder- There will be a Business Hiring Event at the Community Center on Tuesday, August 10<sup>th</sup> (tomorrow) from 2:00 – 5:30 to connect job seekers with local businesses. And, I've included a copy of the next Lunch & Learn which will be held this Wednesday.

\*\*\*Upcoming Meetings & Important Dates:

- 8/10 Job Fair 2 – 5:30
- 8/11 Lunch & Learn Noon
- 8/16 Shane Zahrt with CGMC 2:00
- 8/18 Developer Meeting- morning

A motion was made by Dave Grund and seconded by Pete Peterson to approve the City Administrator's Report.  
Ayes: Gasca, Van Hove, & Zaske.

**8. Discussion Items**

**9. Action Items**

A motion was made by Adam Zaske and seconded by David Van Hove, Jr. to set an HR Committee Meeting for August 16, 2021 at 3:00 pm. Ayes: Gasca, Grund, & Peterson.

A motion was made by Adam Zaske and seconded by Pete Peterson to set a Budget Planning Meeting for August 23, 2021 at 5:00 pm. Ayes: Gasca, Grund, & Van Hove.

**CITY OF REVILLE  
RENVILLE COUNTY, MINNESOTA  
RESOLUTION NO. 26-21  
A RESOLUTION RESCINDING RESOLUTION 07-20 COVID-19 AUTHORIZATIONS AND  
CONFIRMATIONS**

**WHEREAS**, on March 17, 2020, the City of Renville, Minnesota, issued Resolution 07-20 COVID-19 Authorizations and Confirmations declaring a local emergency in the City of Renville in response to the COVID-19 health pandemic; and

**WHEREAS**, the availability and prevalence of an effective vaccine for COVID-19 has greatly reduced the risk to the public and to individuals posed by the health pandemic; and

**WHEREAS**, based on current trends and guidance from public health experts, we are ready to begin safely transitioning back to more normal operations at the City of Renville including but not limited to in person meetings for Council, Committees, and Commissions; and

**WHEREAS**, the City Council has determined that it is no longer necessary for the City to exercise the extraordinary powers granted to it during a period of local emergency under Minnesota Statutes §§ 12.29 and 12.37.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF REVILLE:**

1. The local emergency as declared by the City Council dated March 17, 2020 known as Resolution No. 07-20 is hereby terminated.
2. As of the date of this resolution, all meetings of the City Council, Committees, and other City advisory boards and commissions will be held in person unless remote participation is permitted under Minnesota Statutes §§ 13D.02 or 13D.021.
3. The City Council hereby orders that this declaration be given prompt and general publicity and that it be filed promptly by the City Administrator/Clerk.

Passed and adopted on this 9th day of August 2021 by the City Council of Renville, Minnesota.

This resolution was offered by: Adam Zaske

This resolution was seconded by: Dave Grund

Voting in favor: Alma Gasca, Pete Peterson, & David Van Hove, Jr.

Voting against: none

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Janette Wertish, Mayor

**ATTEST:**

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Shane Wohlman, City Administrator/Clerk

**11. Mayor's Report**

The Mayor said thanks to everyone. Adam expressed his gratitude to all the previous councils for continuing to support our City's police department.

A motion was made by Adam Zaske and seconded by Dave Grund to approve the Mayor's report. Ayes: Gasca, Peterson, & Van Hove.

**12. Adjourn**

A motion was made by Adam Zaske and seconded by Alma Gasca to adjourn the meeting. Ayes: Grund, Peterson, & Van Hove. Meeting was adjourned at 6:20 p.m.

Dated at Renville, Minnesota this 9<sup>th</sup> day of August, 2021.

THE GOVERNING BODY OF THE CITY  
OF RENVILLE, MINNESOTA

BY \_\_\_\_\_  
Janette Wertish, Mayor

ATTEST:

BY \_\_\_\_\_  
Shane Wohlman, City Administrator/Clerk