

**Approved Minutes
City Council Regular Session
August 28th, 2023
Monday 6:00 p.m.**

The 2nd Budget Meeting was held prior to the Regular Council Meeting at 5:00 p.m.

City Council Members present were: Mayor Janette Wertish, Pete Peterson, Adam Zaske, David Van Hove Jr., and City Administrator/Clerk Shane Wohlman. Councilor Alma Gasca and Dave Grund were absent.

The regular session of the City Council, City of Renville, Minnesota was called to order on August 28th, 2023 at 6:02 p.m. by Mayor Wertish.

City Council Members present were: Pete Peterson, David Van Hove Jr., Alma Gasca, and Adam Zaske. Also present were Mayor Janette Wertish and City Administrator/Clerk Shane Wohlman. Also present was Scott Tedrick of the Renville County Register. Councilor Dave Grund was absent.

1. Call to Order

2. Pledge of Allegiance

3. Approval of Agenda

A motion was made by Adam Zaske and seconded by Alma Gasca to approve the agenda with the addition of Action Item d. Request to Close a City Street. Ayes: Peterson & Van Hove Jr.

4. Approval of Minutes

a. A motion was made by Alam Gasca and seconded by David Van Hove Jr. to approve the 8/21/2023 meeting minutes. Ayes: Peterson & Zaske.

5. Invoices Payable

a.

Check #	Name	Amount	Account	Comments	Date
501532	BLUE FIRE TRAINING, LLC	\$2,215.50	E 101-42200-414 Fire Dept. Training	Supplemental Fire Training	8/10/2023
501533	TACTICAL SOLUTIONS, INC.	\$127.00	E 101-42100-221 Repair/Maint. Equipment	Certificatoin of Radar Units	8/10/2023
501534	WEST CENTRAL SANITATION	\$17.55	E 101-43100-229 Contractual Service	Street Refuse	8/10/2023
501534	WEST CENTRAL SANITATION	\$35.92	E 602-49450-229 Contractual Service	WWT Refuse	8/10/2023
501535	XCEL ENERGY	\$2,257.22	E 101-43100-380 Utility Services (GENERAL)	Street Electric	8/10/2023
501536	FARMERS CO-OP OIL CO	\$5.69	E 101-42200-212 Gas and Oil	Fire Dept. Gas	8/15/2023
501537	COMMUNITY ELECTRIC	\$1,631.86	E 101-45400-229 Contractual Service	Wired 2 new A/C Units	8/21/2023
501537	COMMUNITY ELECTRIC	\$388.11	E 101-45400-229 Contractual Service	Rewired CC East Side AHU	8/21/2023
501537	COMMUNITY ELECTRIC	\$45.00	E 101-45200-221 Repair/Maint. Equipment	Located wire in Central Park	8/21/2023
501538	HAWKINS INC.	\$20.00	E 601-49400-219 General Supplies-Maint.	Water Supplies	8/21/2023
501539	MENARDS	\$44.19	E 601-49400-221 Repair/Maint. Equipment	Door Handle, Padlocks, Door Foam	8/21/2023
501539	MENARDS	\$44.18	E 602-49450-219 General Supplies-Maint.	Padlocks, Door Handle, Foam	8/21/2023
501539	MENARDS	\$979.97	E 601-49400-221 Repair/Maint. Equipment	20 Plywood Sheathing, Bits, Steel Door	8/21/2023
501540	MVTL LABORATORIES, INC.	\$354.75	E 602-49450-229 Contractual Service	Sewer Testing	8/21/2023
501540	MVTL LABORATORIES, INC.	\$39.60	E 601-49400-229 Contractual Service	WaterTesting	8/21/2023

501541	PIONEERLAND LIBRARY SYSTEM	\$7,105.90	E 101-45500-229 Contractual Service	Library Services	8/21/2023
501542	QUADIENT	\$74.85	E 101-49260-229 Contractual Service	Postage Machine Lease	8/21/2023
501543	RENVILLE-SIBLEY COOPERATIVE	\$49.33	E 601-49400-381 Utilities	Water Electric	8/21/2023
501543	RENVILLE-SIBLEY COOPERATIVE	\$527.61	E 601-49400-381 Utilities	Water Electric	8/21/2023
501544	USABLE LIFE	\$36.67	E 101-42100-131 Employee Insurance	Life Ins.	8/21/2023
501544	USABLE LIFE	\$11.18	E 602-49450-131 Employee Insurance	Life Ins.	8/21/2023
501544	USABLE LIFE	\$14.01	E 101-41300-131 Employee Insurance	Life Ins.	8/21/2023
501544	USABLE LIFE	\$25.27	E 101-41400-131 Employee Insurance	Life Ins.	8/21/2023
501544	USABLE LIFE	\$11.19	E 601-49400-131 Employee Insurance	Life Ins.	8/21/2023
501544	USABLE LIFE	\$11.19	E 101-43100-131 Employee Insurance	Life Ins.	8/21/2023
501545	VERIZON WIRELESS	\$41.13	E 101-43100-321 Telephone	Street Dept. Telephone	8/21/2023
501546	WEST CENTRAL COMMUNICATIONS	\$183.50	E 101-41400-221 Repair/Maint. Equipment	Repair & Replace Radio/Batteries	8/21/2023
501547	WINZENBERG, KRAIG	\$200.00	E 101-42100-437 Other Miscellaneous	NNO DJ	8/21/2023
501548	COMMUNITY ELECTRIC	\$502.29	E 101-42200-221 Repair/Maint. Equipment	Cut & Welded New Floor Drains	8/23/2023
501549	GOVOFFICE LLC	\$1,760.00	E 101-49260-722 Internet Fees & Updates	Email Service 2023-25	8/23/2023
501550	NCPERS MINNESOTA	\$112.00	G 101-21760 Hospitalization/Medical Ins	Insurance	8/23/2023
501551	SEHRCM	\$16,319.50	E 101-49260-303 Engineering Fees	Stormwater Resiliency Plan	8/23/2023
501552	GOVOFFICE LLC	\$660.00	E 101-49260-722 Internet Fees & Updates	Website Hosting 2023	8/23/2023
501553	MINNESOTA DEPT OF HEALTH	\$1,409.00	E 601-49400-436 Licenses & Permits	Well Permit	8/23/2023
501554	MVTL LABORATORIES, INC.	\$354.75	E 602-49450-229 Contractual Service	Sewer Testing	8/23/2023
501554	MVTL LABORATORIES, INC.	\$283.80	E 602-49450-229 Contractual Service	Sewer Testing	8/23/2023
501555	QUILL CORPORATION	\$946.31	E 101-42100-201 Office Supplies	Desk, Cabinet, Hutch	8/23/2023
501556	SEHRCM	\$660.00	E 101-49260-303 Engineering Fees	Stormwater Resiliency Plan	8/23/2023
501556	SEHRCM	\$4,622.50	E 101-49260-303 Engineering Fees	Stormwater Resiliency Plan	8/23/2023
501556	SEHRCM	\$277.50	E 101-49260-303 Engineering Fees	2023 General Engineering	8/23/2023
998110E	MN PUBLIC FACILITIES AUTHORITY	\$16,000.00	E 601-49400-624 2004A PFA Principal	Go Bond 2004A PFA Principal	8/14/2023
998110E	MN PUBLIC FACILITIES AUTHORITY	\$316.80	E 601-49400-611 Bond Interest	Go Bond 2004 A PFA Interest	8/14/2023
998112E	MACS	\$113.97	E 101-45200-219 General Supplies-Maint.	55 Gallon Drum Liners	8/21/2023

\$60,836.79

A motion was made by David Van Hove Jr. and seconded by Pete Peterson to approve the invoices payable.

Ayes: Gasca & Zaske.

6. Public Comments

a.

7. Committee/Staff Reports

a. City Administrator

* The drug collection box has been moved to the entryway of the Police Department. This will now allow the public to drop off items 24/7/365. As a reminder, items accepted include prescriptions, over-the-counter medications, vitamins, samples, and pet medications.

* Xcel Energy issued an energy control event on Thursday the 24th. The scheduled time was from 4:00 – 5:00 pm.

* The new squad cameras have been installed. These cameras are part of the contract that included the new body cameras. The only item left to fulfill are the tasers.

* MN DOT has completed the storm sewer project that ties into County Ditch 45. This line carries water from the western side (Hwy 212 and north) of the city into the ditch. Two new manholes were also added.

* Within the next week or two the north lift station upgrade will be taking another step forward. This phase will include a power transfer to bring the new panel and i-control system online.

* On August 23rd at 12:30 am, PW was notified (through i-control) of a power outage at the WWTP. It was discovered that the #2 mixer motor had locked up in the oxidation ditch. This caused the main circuit breaker to trip for the entire plant. It is estimated that the replacement motor will cost around \$10,000. The PW Department is also going through and rebuilding the rest of this mixer (bearings and seals) as the unit runs 24/7/365 and is 20+ years old. There is a total of 4 of these mixer units and they were all installed at the same time.

* The city engineer, SEH, is planning to attend the September 25th Council meeting to discuss a proposal for a WWTP study.

* I'm currently working on a Source Water Protection Grant through MN Department of Health to add well level transducers to monitor water quantity. This addresses one of the measures (#9) included in the city's Wellhead Protection Plan (WHPP) Plan of Action.

*Recent amendments to Minnesota's school discipline laws have created significant confusion, concerns, and lack of clarity for cities with police departments that have officers in a school resource officer (SRO) position. Statutory changes were made regarding the scope of force allowable by teachers and school personnel, including SROs and other police officers working in a school setting. Interpretations of the new language resulted in widespread concern that there were now significant limitations on the types of force that could be used, even in dangerous situations. On August 22, the Minnesota Attorney General issued an opinion that addressed some of the concerns and made clear that reasonable force to prevent bodily harm or death is not prohibited. Opinions of the Attorney General are binding and decisive until the question involved is decided otherwise by a court of competent jurisdiction (Minn. Stat. § 8.07). Renville is working closely with RCW, our attorney, and the LMC to gather the best information and resources to make informed decisions.

***Upcoming Meetings & Important Dates:

8/30 LMC Webinar- Housing 9:00

8/30 Meeting @ City Hall 1:30

9/4 Labor Day- City Hall Closed
9/11 Council Budget Session 5:00
9/11 City Council Regular Meeting 6:00

A motion was made by Adam Zaske and seconded by David Van Hove Jr. to approve the City Administrator's Report. Ayes: Gasca & Peterson.

8. Discussion Items

- a. Scott Tedrick presented the Yellowstone Train Alliance and gave an update on the organization. A motion was made by Adam Zaske and seconded by David Van Hove Jr. to approve \$100 to Yellowstone Trail Alliance paid out of the EDA Fund. Ayes: Gasca & Peterson.
- b. Information was presented to the Council on options for the house on 215 NE Colfax Ave. that burnt. It was agreed to let the process continue to happen at this point.
- c. Current information was provided on the new Adult-Use Cannabis laws.
- d. The Council reviewed the After Action Report/Improvement Plan (AAR/IP) from Mike Hennen on the training event that was held on July 17th.
- e. A one-time Public Safety Aid allowance was discussed. The Council would like to discuss further at the next Council meeting.

9. Action Items

- a. A motion was made by Adam Zaske and seconded by Alma Gasca to approve Resolution 11-23 regarding parcel # 36-00485-00. Ayes: Peterson & Van Hove Jr.
- b. A motion was made by Adam Zaske and seconded by David Van Hove Jr. to approve a debit card use policy for \$2,500. Ayes: Gasca and Peterson.
- c. A motion was made by Adam Zaske and seconded by David Van Hove Jr. to set the next HR meeting for 3:00 PM on September 11th. Ayes: Gasca and Peterson.
- d. A motion was made by Adam Zaske and seconded by Pete Peterson to approve the closing of a city street for the car show. Ayes: Gasca & Van Hove Jr.

10. Mayor's Report

The Mayor mentioned that a recent lemonade stand raised \$523 to be split between the Park Moms and the Library. She also congratulated Steve & Connie Wohlman on their 50 years of marriage. Councilor Zaske wanted to remind local semi drivers to stop for the RRFB crosswalk. Councilor Van Hove Jr. mentioned that he has seen school kids activate the RRFB and then not cross the highway.

A motion was made by Adam Zaske and seconded by Alma Gasca to approve the Mayor's Report. Ayes: Peterson & Van Hove Jr.

11. Adjourn

A motion was made by Pete Peterson and seconded by Adam Zaske to adjourn the meeting at 6:46 p.m. Ayes: Gasca & Peterson.

Dated at Renville, Minnesota this 28th day of August, 2023

THE GOVERNING BODY OF THE CITY

OF RENVILLE, MINNESOTA

BY _____
Janette Wertish, Mayor

ATTEST:

BY _____
Shane Wohlman, City Administrator/Clerk