

**Approved Minutes
City Council Regular Session
August 26, 2019
Monday 7:00 p.m.**

The regular session of the City Council, City of Renville, Minnesota was called to order on August 26, 2019 at 7:00 p.m. by Mayor Wertish.

City Council Members present were Adam Zaske, Laura Rosen, Jeff Pike, Brent Dahl and Dave Grund. Also present were Mayor Janette Wertish and City Administrator/Clerk Shane Wohlman. Present in the audience was Scott Tedrick from the Register.

1. Pledge of Allegiance

2. Approval of Agenda

A motion was made by Adam Zaske and seconded by Jeff Pike to approve the agenda. Ayes: Dahl, Grund, Rosen.

3. Public Hearing

The Hearing for Faye Schmidt's Variance Request opened at 7:04 pm. 24 letters were sent out to surrounding neighbors. No comments were received at City Hall from the letters. There were no members of the public in attendance. The hearing was closed at 7:08 pm.

4. Approval of Minutes

A motion was made by Adam Zaske and seconded by Brent Dahl to approve the minutes of the August 12, 2019 Regular Council Meeting. Ayes: Grund, Pike, Rosen.

5. Invoices Payable

Check #	Name	Amount	Account	Comments	Date
34954	OFFICE OF THE TX ATTNY GENERAL	\$296.31	G 101-21780 Assignment	Rem ID 0011520455200641465	8/21/2019
34955	ANDERSON LARSON HANSON & SAUND	\$3,439.50	E 101-41610-101 Wages and Salaries	Attorney Fees	8/26/2019
	Admin=\$318 , PD=\$3121.50				
34956	ANDERSON LARSON TRUST ACCOUNT	\$92.00	E 101-49260-437 Other Miscellaneous	Recording Fees - 507 NE Colfax	8/26/2019
34956	ANDERSON LARSON TRUST ACCOUNT	\$12.33	E 101-49260-437 Other Miscellaneous	Deed Tax - 507 NE Colfax	8/26/2019
34957	COMMUNITY ELECTRIC	\$152.40	E 101-45400-221 Repair/Maint. Equipment	City Hall LED lights	8/26/2019
34957	COMMUNITY ELECTRIC	\$393.98	E 101-45400-221 Repair/Maint. Equipment	Batteries for floor sweeper	8/26/2019
34957	COMMUNITY ELECTRIC	\$164.30	E 101-42200-221 Repair/Maint. Equipment	Replace outlets - FD	8/26/2019
34958	CORE & MAIN, LP	\$275.34	E 601-49400-221 Repair/Maint. Equipment	Water Dept Repairs	8/26/2019
34958	CORE & MAIN, LP	\$1,824.45	E 601-49400-221 Repair/Maint. Equipment	Water Dept Repairs	8/26/2019
34959	HILLYARD FLOOR CARE SUPPLY	\$110.17	E 101-45400-219 General Supplies-Maint.	Community Center Supplies	8/26/2019
34959	HILLYARD FLOOR CARE SUPPLY	\$35.48	E 601-49400-219 General Supplies-Maint.	Water Dept Supplies	8/26/2019
34959	HILLYARD FLOOR CARE SUPPLY	\$35.49	E 602-49450-219 General Supplies-Maint.	Sewer Dept Supplies	8/26/2019
34959	HILLYARD FLOOR CARE SUPPLY	\$35.49	E 101-43100-219 General Supplies-Maint.	Street Dept Supplies	8/26/2019
34960	INTERSTATE POWERSYSTEMS	\$785.00	E 602-49450-285 Repair Waste Water Plant	Generator Maintenance - WWTP	8/26/2019
34960	INTERSTATE POWERSYSTEMS	\$818.00	E 601-49400-221 Repair/Maint. Equipment	Generator Maintenance - Water Plant	8/26/2019
34960	INTERSTATE POWERSYSTEMS	\$533.00	E 101-45400-221 Repair/Maint. Equipment	Generator Maintenance - Community Center	8/26/2019
34961	LMC INSURANCE TRUST	\$250.00	E 101-43100-437 Other Miscellaneous	Ins. Deductible - Claim #92085	8/26/2019

34962	MINNESOTA DEPT OF HEALTH	\$922.00	E 601-49400-436 Licenses & Permits	Well Maintenance Permit	8/26/2019
34963	MVTL LABORATORIES, INC.	\$227.00	E 602-49450-229 Contractual Service	Sewer Testing	8/26/2019
34963	MVTL LABORATORIES, INC.	\$247.00	E 602-49450-229 Contractual Service	Sewer Testing	8/26/2019
34963	MVTL LABORATORIES, INC.	\$33.00	E 601-49400-229 Contractual Service	Water Testing	8/26/2019
34964	NCPERS MINNESOTA	\$80.00	G 101-21760 Hospitalization/Medical Ins	Insurance	8/26/2019
34965	NEOPOST	\$74.85	E 101-41400-229 Contractual Service	Postage Machine Lease	8/26/2019
34966	NORTH SHORE ANALYTICAL, INC.	\$440.00	E 602-49450-229 Contractual Service	WWTP Testing	8/26/2019
34967	RENVILLE EVENTS COMMITTEE	\$459.08	E 101-46500-234 City Marketing/Development	Sugar Beet Days Advertising	8/26/2019
34968	RENVILLE-SIBLEY COOPERATIVE	\$1,003.33	E 601-49400-381 Utilities	Water Electric	8/26/2019
34969	SCHROEDER, GARRET	\$375.00	E 101-43100-229 Contractual Service	Street Dept. Maintenance	8/26/2019
34970	USABLE LIFE	\$10.90	E 602-49450-131 Employee Insurance	Life Ins.	8/26/2019
34970	USABLE LIFE	\$10.90	E 601-49400-131 Employee Insurance	Life Ins.	8/26/2019
34970	USABLE LIFE	\$10.90	E 101-43100-131 Employee Insurance	Life Ins.	8/26/2019
34970	USABLE LIFE	\$21.80	E 101-42100-131 Employee Insurance	Life Ins.	8/26/2019
34970	USABLE LIFE	\$10.90	E 101-41300-131 Employee Insurance	Life Ins.	8/26/2019
34970	USABLE LIFE	\$9.40	E 101-41400-131 Employee Insurance	Life Ins.	8/26/2019
34971	WERTISH AUTO AND TRUCK REPAIR	\$858.62	E 101-42200-221 Repair/Maint. Equipment	City Pumper repairs - 2018	8/26/2019
34972	WEST CENTRAL SANITATION	\$17.55	E 101-43100-229 Contractual Service	Street Refuse	8/26/2019
34972	WEST CENTRAL SANITATION	\$35.92	E 602-49450-229 Contractual Service	WWT Refuse	8/26/2019
34973	WINSTED SOLAR, LLC	\$32.03	E 101-45200-380 Utility Services (GENERAL)	Park Electric	8/26/2019
34973	WINSTED SOLAR, LLC	\$659.44	E 601-49400-381 Utilities	Water Electric	8/26/2019
34973	WINSTED SOLAR, LLC	\$1,755.30	E 602-49450-387 Utilities-Wastewater Plan	Sewer Electric	8/26/2019
34973	WINSTED SOLAR, LLC	\$47.24	E 101-41400-380 Utility Services (GENERAL)	City Hall Electric	8/26/2019
34973	WINSTED SOLAR, LLC	\$42.52	E 101-45500-380 Utility Services (GENERAL)	Library Electric	8/26/2019
34973	WINSTED SOLAR, LLC	\$67.71	E 101-45400-380 Utility Services (GENERAL)	CC Electric	8/26/2019
34973	WINSTED SOLAR, LLC	\$143.86	E 101-42200-380 Utility Services (GENERAL)	Fire Dept Electric	8/26/2019
34973	WINSTED SOLAR, LLC	\$192.48	E 101-43100-380 Utility Services (GENERAL)	Street Electric	8/26/2019
34974	XCEL ENERGY	\$1,908.17	E 101-43100-380 Utility Services (GENERAL)	Street Electric	8/26/2019
997185E	SW/WC SERVICE COOPERATIVES	\$1,190.00	G 101-21761 Health Care	Medical Insurance-Jodi	8/20/2019
997185E	SW/WC SERVICE COOPERATIVES	\$440.50	G 101-21762 Employer Health Portion	Medical Insurance-Jodi	8/20/2019
997185E	SW/WC SERVICE COOPERATIVES	\$3,261.00	G 101-21762 Employer Health Portion	Medical Insurance-Police	8/20/2019
997185E	SW/WC SERVICE COOPERATIVES	\$940.16	G 101-21762 Employer Health Portion	Medical Insurance-Street	8/20/2019
997185E	SW/WC SERVICE COOPERATIVES	\$940.17	G 101-21762 Employer Health Portion	Medical Insurance-Water	8/20/2019
997185E	SW/WC SERVICE COOPERATIVES	\$940.17	G 101-21762 Employer Health Portion	Medical Insurance-Sewer	8/20/2019
997186E	MINNESOTA DEPT. OF REVENUE	\$622.27	G 101-21720 State Withholding	State Withholding Tax	8/21/2019
997187E	INTERNAL REVENUE SERVICE	\$1,204.34	G 101-21710 Federal Withholding Tax	FWH	8/21/2019
997187E	INTERNAL REVENUE SERVICE	\$1,792.88	G 101-21730 FICA Tax Withholding	FICA/Medicare	8/21/2019
997188E	PUBLIC EMPLOYEES RETIREMENT	\$3,073.00	G 101-21740 PERA	PERA	8/21/2019
997189E	ICMA	\$50.00	G 101-21750 ICMA Payable	Sunvold, Nathan #302283	8/21/2019
	TOTAL	\$33,404.63			

A motion was made by Brent Dahl and seconded by Dave Grund to approve the invoices payable. Ayes: Pike, Rosen, Zaske.

6. Public Comment

7. Committee/Staff Reports

a. Public Works Committee

Public Works Committee Minutes
8/21/2019 5:30 pm

Present: Janette Wertish, Brent Dahl, Jeff Pike, Dennis Ulrich, Nate Sunvold, Lloyd Zabel, Bill Sietsema, Jon Driggs and Shane Wohlman
Absent: None

* Public Works Director Report- The Programmable Logic Controller (PLC) at the east water tower needs to be replaced at a cost of \$8,500. A complete unit upgrade is \$15,500. The committee recommends replacing the PLC now using \$7,000 from the Local Improvement-Water Tower line and budgeting for the complete replacement in 2020. Nate provided estimates from Dunincks and Bargaen for street and alley repairs. Still waiting to hear something from FEMA if we should fix all the frost boils before inspection. The committee recommends moving forward with the patches on the list for \$14,000 using the Dunincks bid and wait for FEMA's reply before addressing the other areas. Nate presented the updated 2020 equipment list. Items that he would like to focus on for next year's budget include: Replacing the 2001 Ford pickup as the transmission is slipping, replacing the 54" mower and addressing the payloader. The payloader is 24 years old and starting to experience more repair bills. Nate is checking into a lease option for a different payloader as this might be better financially. The committee agrees to include these 3 items in the budget for 2020. The department has also been busy flushing hydrants and trimming trees.

* Shane read a letter from the MN Department of Health regarding an increase in the drinking water service connection fee that was approved by the Minnesota Legislature. The current fee is .53 per month and will rise to .81 per month on all utility bills. This will take effect January 1, 2020. The revenue from this fee is used to fund activities for MDH's Drinking Water Protection Program related to maintaining compliance with the Federal Safe Drinking Water Act.

* Utility Rate Review- Utility rates for water and sewer were reviewed. Currently, the sewer rates are lagging when using final dollar figures from 2018. The committee would like to review more information at upcoming meetings.

* Surplus Property Finals- The committee reviewed the final statement from the surplus auction and recommends taking the proceeds from the fire truck, after commission, and distributing those dollars as a credit to the townships on their annual statement according to the percentages in the fire contracts.

* Review New Renville Truck Route Map- The committee reviewed the updated truck route map and recommends adopting this as the new official city truck route map. The committee would also like to thank Alex Lange from Renville County GIS for assisting in putting the map together.

* The committee would like to set the next meeting for September 4th at 5:30, instead of September 11th.

A motion was made by Adam Zaske and seconded by Dave Grund to approve Public Works Committee Report.
Ayes: Dahl, Pike, Rosen.

b. EDA Committee

EDA Meeting Minutes

Present: Janette Wertish, Laura Rosen, Cari Rice, Julie Rath and Shane Wohlman
Absent: Adam Zaske, Jeremy Hinderks, Michelle Mortensen and Brandon Wulf
Next meeting: Would like to set for September 18, 2019 12:15 pm at City Hall

1. Career Expo Statistics

The committee reviewed the stats from the 2019 Career Expo that took place at the community center on May 1st. The graphs show responses from 79 students that took part from 3 school districts: Cedar Mountain, Wabasso and Renville County West. This was the second year of the Expo and the consensus is that it was much improved from last year.

2. City Logo

There was a good discussion considering different types of logos and verbage that could be used. The committee is going to put together a couple of drafts that will be brought back to the next EDA meeting.

3. Julie Update

Julie's update included mentioning an upcoming Blandin Broadband Initiative Workshop, updating the LOIS website and visiting with Dave Maurice about his retirement.

4. 2020 EDA Budget

The committee reviewed previous and current year expenditures and discussed considerations for the 2020 budget. These will be reviewed at the next council budget session.

5. It was mentioned that the County HRA/EDA is putting on a Small Business Financial Resource Summit on Friday, September 20th from 7:00 am – 9:00 am at the Olivia Golf Club. This is free to anyone interested. The EDA would also like to move the time up for their next meeting to 12:15 on September 18th.

A motion was made by Brent Dahl and seconded by Jeff Pike to approve the EDA Committee Report. Ayes: Grund, Rosen, Zaske.

c. City Administrator Report

City Administrator Report 8-26-2019

- * Midcontinent Communications is asking for a letter of support for a Broadband Grant. A copy of the letter is included in your packets.
- * I received an email from DEED requesting additional information regarding the Redevelopment Grant that was submitted. The information has been submitted.
- * There was a second round of letters sent out for inoperable vehicles regarding 5 vehicles at 4 different addresses. Owners will have the opportunity to be heard at the next Public Works meeting on September 4th.
- * Attended a Census meeting on August 16th. The committee is starting to focus on different ways to get the word out. They will be asking all schools in the County to participate and have representation. Handout information and swag gear have been ordered. The next meeting is September 18th at 3:15 and everyone is welcome to attend.
- * Community Center dividers are tentatively scheduled to be completed on November 8th with installation the following week.
- * After the Public Works meeting, I heard back from FEMA and they recommend going ahead and fix all the street damages. The paved portion of the frost boils would be \$56,632.
- * The City Engineer heard back from MnDOT and it sounds like they are going to approve the RRFB. Still waiting on the final cooperative agreement though. The engineer does not see any issues with ordering the system now so invoices can be submitted for the grants.

Upcoming Meetings:

8/27 Tree Board 3:00

8/28 Public Building Task Force 5:30

9/2 City Hall Closed- Labor Day

9/4 Public Works 5:30

A motion was made by Adam Zaske and seconded by Brent Dahl to approve the City Administrator's Report. Ayes: Grund, Pike, Rosen.

8. Discussion Items

9. Action Items

A motion was made by Brent Dahl and seconded by Adam Zaske to distribute the proceeds from the Fire Department Surplus Property to the townships. Ayes: Grund, Pike, Rosen.

A motion was made by Adam Zaske and seconded by Laura Rosen to approve purchasing the equipment for the RRFB/Crosswalk project. Ayes: Dahl, Grund, Pike.

A motion was made by Adam Zaske and seconded by Brent Dahl to set a Budget Session for September 9, 2019 at 6:00 pm. Ayes: Grund, Pike, Rosen.

A motion was made by Brent Dahl and seconded by Jeff Pike to approve Faye Schmidt's Variance request. Ayes: Grund, Rosen, Zaske.

A motion was made by Brent Dahl and seconded by Dave Grund to approve the purchase of new PLC replacement for the east water tower. The cost should not exceed \$8,000. Ayes: Pike, Rosen, Zaske.

A motion was made by Brent Dahl and seconded by Laura Rosen to approve the street repairs for approximately \$70,000. Ayes: Grund, Pike, Zaske.

A motion was made by Brent Dahl and seconded by Dave Grund to approve the new Truck Route Map. Ayes: Pike, Rosen, Zaske.

A motion was made by Brent Dahl and seconded by Jeff Pike to set a Public Works meeting for September 4, 2019 at 5:30 pm. Ayes: Grund, Rosen, Zaske.

A motion was made by Brent Dahl and seconded by Dave Grund to change the EDA meeting time for the September 18, 2019 meeting to 12:15 pm. Ayes: Pike, Rosen, Zaske.

A motion was made by Brent Dahl and seconded by Laura Rosen to approve the Mayor to sign the letter of support for Midco. Ayes: Grund, Pike, Zaske.

A motion was made by Jeff Pike and seconded by Brent Dahl to set an HR Meeting for September 4, 2019 at 7:30 pm. Ayes: Grund, Rosen, Zaske.

A motion was made by Adam Zaske and seconded by Dave Grund to accept Brent Dahl's resignation from the City Council effective Thursday, August 29, 2019 at 12:00 pm (Noon). Ayes: Rosen, Zaske. Abstaining: Brent Dahl

**RESOLUTION 21-19 OF THE CITY COUNCIL FOR THE CITY OF RENVILLE
AUTHORIZING SALE OF REAL ESTATE**

A meeting of the City Council for the City of Renville was duly called and held on August 26, 2019, at 7:00 o'clock p.m., at the office of the City Council.

A quorum was present. It was decided by at least a 4/5 vote to sell real estate located in Renville County, Minnesota, described as follows:

See Exhibit A attached hereto and incorporated herein by reference;

Therefore, BE IT RESOLVED, that the City of Renville shall sell the real estate so identified to Tucker Harazin, for the price of \$3,733.80, which is equal to the property assessment payment and was paid directly to the City by Tucker Harazin and will be reported to the County Assessor. The Mayor and the City Administrator of the City of Renville are hereby authorized to execute the documents necessary to carry out such sale

Dated: August 26, 2019

This resolution was offered by: Brent Dahl

This resolution was seconded by: Adam Zaske

Voting in favor: Brent Dahl, Adam Zaske, Dave Grund, Jeff Pike, Laura Rosen

Voting against: none

CITY OF RENVILLE

By: Janette Wertish

Its: Mayor

Attest:

By: Shane Wohlman

Its: City Administrator

10. Mayor's Report

A motion was made by Brent Dahl and seconded by Adam Zaske to approve the Mayor's report. Ayes: Grund, Pike, Rosen.

11. Adjourn

A motion was made by Adam Zaske and seconded by Dave Grund to adjourn the meeting. Ayes: Dahl, Pike, Rosen. Meeting was adjourned at 7:46 p.m.

Dated at Renville, Minnesota this 26th day of August, 2019.

THE GOVERNING BODY OF THE CITY
OF RENVILLE, MINNESOTA

BY _____
Janette Wertish, Mayor

ATTEST:

BY _____
Shane Wohlman, City Administrator/Clerk