

**Approved Minutes
City Council Regular Session
Renville Community Center
August 24, 2020
Monday 6:00 p.m.**

The regular session of the City Council, City of Renville, Minnesota was called to order on August 24, 2020 at 6:00 p.m. by Mayor Wertish.

City Council Members present were Adam Zaske, Laura Rosen, Jeff Pike, Alma Gasca and Dave Grund. Also present were Mayor Janette Wertish and City Administrator/Clerk Shane Wohlman. Todd Fitzner, Scott Tempel, County Commissioner Rick Schmidt, Shane Zahrt with the Coalition of Greater MN Cities, & Scott Tedrick from the Register were also in attendance.

1. Pledge of Allegiance

2. Approval of Agenda

A motion was made by Laura Rosen and seconded by Dave Grund to approve the agenda. Ayes: Gasca, Pike, & Zaske.

3. Approval of Minutes

A motion was made by Adam Zaske and seconded by Jeff Pike to approve the minutes of the August 10, 2020 Regular Council Meeting. Ayes: Gasca, Grund, & Rosen.

4. Invoices Payable

Check #	Name	Amount	Account	Comments	Date
035659	AEI	\$190.00	E 101-41400-221 Repair/Maint. Equipment	Carbonite Backup Server repairs	8/24/2020
035660	BROUWER CONSTRUCTION	\$1,879.25	E 601-49400-229 Contractual Service	Watermain repair - Dupont & 3rd	8/24/2020
035661	CLEMENSON, LONNIE	\$240.00	E 101-41410-101 Wages and Salaries	Election Judge	8/24/2020
035662	CORE & MAIN, LP	\$1,045.50	E 601-49400-221 Repair/Maint. Equipment	Water Dept Repairs	8/24/2020
035664	HAGEN PARTNERS	\$625.00	E 101-43100-229 Contractual Service	Haul 5 loads of Class 5	8/24/2020
035665	HANNAH, GLENN	\$192.00	E 101-41410-101 Wages and Salaries	Election Judge	8/24/2020
035666	MAURICE, SHARON	\$12.65	E 101-41410-101 Wages and Salaries	Mileage Election Day	8/24/2020
035666	MAURICE, SHARON	\$262.50	E 101-41410-101 Wages and Salaries	Head Election Judge	8/24/2020
035671	NEOPOST	\$74.85	E 101-41400-229 Contractual Service	Postage machine lease	8/24/2020
035672	OLIVIA HOSPITAL & CLINIC	\$5,000.00	E 101-46500-234 City Marketing/Development	Digital Sign	8/24/2020
035674	RENVILLE CO AUDITOR-TREAS.	\$125.42	E 101-49260-437 Other Miscellaneous	Redetermination of Benefits-Ditch 45	8/24/2020
035674	RENVILLE CO AUDITOR-TREAS.	\$46.78	E 101-49260-437 Other Miscellaneous	Redetermination of Benefits-Ditch 45	8/24/2020
035675	RENVILLE-SIBLEY COOPERATIVE	\$934.42	E 601-49400-381 Utilities	Water Electric	8/24/2020
035676	SCHROEDER, GARRET	\$250.00	E 101-43100-229 Contractual Service	Street Dept. Maintenance	8/24/2020
035677	SCHUELLER, JIM	\$222.00	E 101-41410-101 Wages and Salaries	Election Judge	8/24/2020
035678	SIETSEMA, KAREN	\$117.00	E 101-41410-101 Wages and Salaries	Election Judge 2020	8/24/2020
035679	TACTICAL SOLUTIONS, INC.	\$118.00	E 101-42100-221 Repair/Maint. Equipment	Certification of Radar Units	8/24/2020
035680	USABLE LIFE	\$34.07	E 101-42100-131 Employee Insurance	Life Ins.	8/24/2020

035680	USABLE LIFE	\$9.40	E 101-41400-131 Employee Insurance	Life Ins.	8/24/2020
035680	USABLE LIFE	\$10.90	E 101-41300-131 Employee Insurance	Life Ins.	8/24/2020
035680	USABLE LIFE	\$10.15	E 602-49450-131 Employee Insurance	Life Ins.	8/24/2020
035680	USABLE LIFE	\$10.15	E 601-49400-131 Employee Insurance	Life Ins.	8/24/2020
035680	USABLE LIFE	\$10.15	E 101-43100-131 Employee Insurance	Life Ins.	8/24/2020
035683	WINSTED SOLAR, LLC	\$35.62	E 101-45200-380 Utility Services (GENERAL)	Park Electric	8/24/2020
035683	WINSTED SOLAR, LLC	\$214.50	E 101-43100-380 Utility Services (GENERAL)	Street Electric	8/24/2020
035683	WINSTED SOLAR, LLC	\$160.32	E 101-42200-380 Utility Services (GENERAL)	Fire Electric	8/24/2020
035683	WINSTED SOLAR, LLC	\$734.78	E 601-49400-381 Utilities	Water Electric	8/24/2020
035683	WINSTED SOLAR, LLC	\$1,956.07	E 602-49450-387 Utilities-Wastewater Plan	Sewer Electric	8/24/2020
035683	WINSTED SOLAR, LLC	\$52.66	E 101-41400-380 Utility Services (GENERAL)	City Hall Electric	8/24/2020
035683	WINSTED SOLAR, LLC	\$47.39	E 101-45500-380 Utility Services (GENERAL)	Library Electric	8/24/2020
035683	WINSTED SOLAR, LLC	\$75.48	E 101-45400-380 Utility Services (GENERAL)	CC Electric	8/24/2020
035684	XCEL ENERGY	\$1,748.48	E 101-43100-380 Utility Services (GENERAL)	Street Electric	8/24/2020
997401E	MINNESOTA DEPT. OF REVENUE	\$758.18	G 101-21720 State Withholding	State Withholding Tax	8/18/2020
997402E	INTERNAL REVENUE SERVICE	\$2,226.54	G 101-21730 FICA Tax Withholding	FICA/Medicare	8/18/2020
997402E	INTERNAL REVENUE SERVICE	\$1,630.80	G 101-21710 Federal Withholding Tax	FWH	8/18/2020
997403E	PUBLIC EMPLOYEES RETIREMENT	\$4,113.36	G 101-21740 PERA	PERA	8/18/2020
997404E	ICMA	\$50.00	G 101-21750 ICMA Payable	Sunvold, Nathan #302283	8/18/2020
TOTAL		\$25,224.37			

A motion was made by Jeff Pike and seconded by Dave Grund to approve the invoices payable. Ayes: Gasca, Rosen, & Zaske.

5. Public Comment

Shane Zahrt with the Coalition of Greater MN Cities was in attendance to give an update.

6. Committee/Staff Reports

a. Public Works

Public Works Committee Minutes

8/12/2020 5:30 pm

Present: Janette Wertish, Jeff Pike, Dennis Ulrich, Nate Sunvold, Bill Sietsema, Lloyd Zabel, and Shane Wohlman

Absent: Alma Gasca, Jon Driggs

* 402 W Park Ave- There were 2 bids received for the city property along Hwy 212. The sealed bids were opened and both proposed bids for the land purchase were identical- \$2,500.00. The committee recommends rejecting both bids and starting the process over.

* Parking on lawns- There was a lengthy discussion about parking on lawns within the city. The conversation started with semi tractors and covered campers and vehicles. Police Chief Slagter was present to answer questions from the committee. The City

Attorney will be contacted to clarify some of the wording in the City Code and Zoning Ordinance that relates to parking. The committee would also like Shane to contact the LMC and other cities for sample ordinances.

* Park Improvements- The Lions have removed the boards and Public Works assisted with removing the poles for the hockey rink. It was discussed that a smaller skating pond should continue to be flooded for people to learn to skate on. The old horseshoe pits have also been removed. Jeff Pike and Nate Sunvold will work with the Lions Club to find a better location for the horseshoe pits.

* Administrator Update- Shane provided an update on the house removal process at 449 NW 2nd Street. He stated that the final FEMA paperwork was signed earlier today after the Recovery Transition meeting. The total project amount was \$75,243.41.

* Public Works Director Report- The subcontractor that is doing the boring for Midco is about 90% complete. Fire hydrants have been flushed. Overflowed both water towers. Working on lift stations- replacing rails and electrical on north station and replacing 1 pump on south station. Have cut down about 35 trees so far this year. Most have been ash trees. There are about 300 ash trees that the city owns. Would like to eventually plant new trees as the budget allows. Reviewed estimates from SEH for street work (see below). Reviewed items on the PW Equipment List that are due for replacement in 2021. Reviewed 2020 Street Patch List and the committee recommends moving forward with Bergen as the contractor. There is some additional equipment needed to update the SCADA and telemetry at the north wells. The committee recommends replacing the PLC for approximately \$5,000.

Seal Coat \$3,000-\$4,000 per block

Mill & Overlay \$40,000-\$45,000 per block

New Construction \$80,000-\$90,000 per block

* Next meeting- September 9th at 5:30 pm.

A motion was made by Adam Zaske and seconded by Dave Grund to approve the Public Works Committee Meeting Minutes. Ayes: Gasca, Pike, & Rosen.

b. City Administrator

City of Renville
City Administrator Report
8-24-2020

* COVID-19/Legislative Update: Renville County released the details and applications for their CARES Act Grants. As of 11:00 today, Renville County is at 72 confirmed cases and 6 deaths.

* Election Primaries went very well on Tuesday, August 11th. There were 83 people (4 were new registrants) that voted and the new set-up in the Community Center flowed nicely. This was a good tune up for the General Election in November.

* The League of MN Cities Insurance Trust will be having an appraiser stop by and inspect all the city's buildings on Wednesday, August 26th. The inspection will take a full day to complete and was initially scheduled to take place earlier this year but has been delayed due to COVID.

* Darin Haslip is planning on attending the next council meeting on September 28th to provide information and answer questions regarding a building inspector.

* Bids for the RRFB/Crosswalk were due Friday, August 21st at 2:00.

* Attended the Renville County Multi-Hazard Mitigation Plan update on August 13th. Plans must be updated every 5 years. Will touch more on this in the Discussion Items.

***Upcoming Meetings:

8/26 Insurance Appraisal All Day

9/2 EOC Mtg. 8:00

9/2 EDA Committee 12:15

9/7 Labor Day- City Hall Closed

9/9 Public Works Committee 5:30

A motion was made by Adam Zaske and seconded by Laura Rosen to approve the City Administrator's Report. Ayes: Gasca, Grund, & Pike.

7. Discussion Items

a. Proposed Solar Garden by Fairview Cemetery

b. Renville County Hazard Mitigation Plan

8. Action Items

A motion was made by Laura Rosen and seconded by Dave Grund to reject the bids for 402 W Park Avenue. Ayes: Gasca, Pike, & Zaske.

A motion was made by Adam Zaske and seconded by Jeff Pike to put 402 W Park Avenue out for rebidding. Accepting bids until September 9, 2020 at 4:00 pm. Ayes: Gasca, Grund, & Rosen.

A motion was made by Adam Zaske and seconded by Dave Grund to approve the bid from Borgen for street patching at \$12,351.00. Ayes: Gasca, Pike, & Rosen.

A motion was made by Adam Zaske and seconded by Dave Grund to approve the well equipment purchase (PLC) for \$5,000. Ayes: Gasca, Pike, & Rosen.

A motion was made by Dave Grund and seconded by Adam Zaske to accept the resignation of Councilor Laura Rosen. Ayes: Gasca & Pike with Rosen abstaining.

A motion was made by Laura Rosen and seconded by Alma Gasca to do the second reading of Ordinance 3.09.00. Ayes: Grund, Pike, & Zaske.

A motion was made by Adam Zaske and seconded by Laura Rosen to approve the second reading of Ordinance 3.09.00. Ayes: Gasca, Grund, & Pike.

A motion was made by Dave Grund and seconded by Jeff Pike to approve the Fire Department’s Street Closure request. Ayes: Gasca & Rosen with Councilor Zaske abstaining.

A motion was made by Adam Zaske and seconded by Dave Grund to set a Public Building Task Force meeting for September 9, 2020 at 12:15 pm.

A motion was made by Laura Rosen and seconded by Adam Zaske to set an HR Committee meeting for September 10, 2020 at 12:15 pm.

**CITY OF RENVILLE
RESOLUTION 18-20
A RESOLUTION DECLARING A VACANCY**

WHEREAS, the Renville City Council has received the written resignation of Laura Rosen, effective on August 25, 2020 at 12:01 am,

WHEREAS, the Renville City Council has accepted the resignation of Laura Rosen by majority vote on August 24, 2020 at its regularly scheduled Council meeting,

NOW THEREFORE, be it resolved by the City Council of the City of Renville, Minnesota as follows:

The council declares that a vacancy exists on council effective on August 25, 2020 at 12:01 am.

Passed and adopted this 24th day of August 2020, by the City Council of Renville, Minnesota.

This resolution was offered by: Adam Zaske

This resolution was seconded by: Jeff Pike

Voting in favor: Alma Gasca, Dave Grund, & Laura Rosen

Voting against: none

Attest: _____
Janette Wertish, Mayor

Shane Wohlman, City Administrator/Clerk

9. Mayor's Report

A motion was made by Adam Zaske and seconded by Dave Grund to approve the Mayor's report. Ayes: Gasca, Pike, & Rosen.

10. Adjourn

A motion was made by Adam Zaske and seconded by Dave Grund to adjourn the meeting. Ayes: Gasca, Pike, & Rosen. Meeting was adjourned at 7:02 p.m.

Dated at Renville, Minnesota this 24th day of August, 2020.

THE GOVERNING BODY OF THE CITY
OF RENVILLE, MINNESOTA

BY _____
Janette Wertish, Mayor

ATTEST:

BY _____
Shane Wohlman, City Administrator/Clerk