

**Approved Minutes
City Council Regular Session
August 22, 2022
Monday 6:00 p.m.**

The regular session of the City Council, City of Renville, Minnesota was called to order on August 22, 2022 at 6:00 p.m. by Mayor Wertish.

City Council Members present were Alma Gasca, Dave Grund, Pete Peterson, David Van Hove, Jr., & Adam Zaske. Also present were Mayor Janette Wertish & City Administrator/Clerk Shane Wohlman. Nic Hendricks with the Register was in attendance virtually.

1. Pledge of Allegiance

2. Approval of Agenda

A motion was made by David Van Hove, Jr. and seconded by Dave Grund to approve the agenda. Ayes: Gasca, Peterson, & Zaske.

3. Approval of Consent Agenda

- Minutes from July 25, 2022 Regular Council Meeting
- Invoice Payment batch in the total amount of \$48,888.37 dated 8/8/22
- July 2022 Month End Financials
- HR Report – 8/1/22
- EDA Report – 8/3/22
- City Administrator Report – 8/8/22

A motion was made by Adam Zaske and seconded by Alma Gasca to approve the Consent Agenda from the August 8, 2022 Council Work Session. Ayes: Grund, Peterson, & Van Hove.

4. Approval of Minutes

A motion was made by Alma Gasca and seconded by Adam Zaske to approve the minutes of the August 8, 2022 Regular Council Work Meeting. Ayes: Grund, Peterson, & Van Hove.

5. Invoices Payable

Check #	Name	Amount	Account	Comments	Date
500753	CHRIS KNIGHT EXCAVATING & DEMO	\$13,500.00	E 400-49100-256 Demolition of Blighted Bldg.	Demolition of 102 SW 2nd Street	7/26/2022
500754	DISPLAY SALES	\$441.00	E 101-43100-219 General Supplies-Maint.	(12) Flags	7/26/2022
500755	KDIS - FM	\$463.75	E 101-46500-234 City Marketing/Development	Sugar Beet Days Advertising	7/26/2022
500756	QUADIEN T	\$100.00	E 101-41400-201 Office Supplies	Postage	7/26/2022
500757	RENCO PUBLISHING, INC.	\$500.00	E 101-46500-234 City Marketing/Development	Sugar Beet Days Advertising	7/26/2022
500758	SEHRM	\$775.50	E 101-49260-303 Engineering Fees	MnDot Hwy 212 Storm sewer relocation	7/26/2022
500759	UNITED STATES POSTAL SERVICE	\$136.84	E 602-49450-201 Office Supplies	Utility Postage	7/26/2022
500759	UNITED STATES POSTAL SERVICE	\$136.84	E 601-49400-201 Office Supplies	Utility Postage	7/26/2022
500760	VERIZON WIRELESS	\$44.75	E 101-43100-321 Telephone	Street Dept. Telephone	7/26/2022
500761	WINZENBERG, KRAIG	\$200.00	E 101-42100-437 Other Miscellaneous	NNO DJ	7/26/2022
500762	GRUND, DAVID	\$184.85	E 101-42100-437 Other Miscellaneous	NNO Ice Cream	8/2/2022
500763	INFLATABLES 4 FUN, LLC	\$494.00	E 101-42100-437 Other Miscellaneous	NNO Inflatables	8/2/2022
500764	BADGER METER, INC.	\$20.20	E 602-49450-229 Contractual Service	Beacon Hosting Service	8/5/2022

500764	BADGER METER, INC.	\$20.19	E 601-49400-229 Contractual Service	Beacon Hosting Service	8/5/2022
500765	BHE RENEWABLES	\$1,508.49	E 601-49400-381 Utilities	Water Electric	8/5/2022
500765	BHE RENEWABLES	\$116.47	E 101-41400-380 Utility Services (GENERAL)	City Hall Electric	8/5/2022
500765	BHE RENEWABLES	\$12,428.06	E 602-49450-387 Utilities-Wastewater Plan	Sewer Electric	8/5/2022
500765	BHE RENEWABLES	\$476.47	E 101-45400-380 Utility Services (GENERAL)	Community Center Electric	8/5/2022
500765	BHE RENEWABLES	\$232.94	E 101-42100-380 Utility Services (GENERAL)	PD Electric	8/5/2022
500765	BHE RENEWABLES	\$232.94	E 101-45500-380 Utility Services (GENERAL)	Library Electric	8/5/2022
500766	DAVES PLACE LLC	\$215.00	E 101-42100-437 Other Miscellaneous	NNO - Hamburgers & Paper boats	8/5/2022
500767	E & C GRAPHICS, INC.	\$300.00	E 101-42100-437 Other Miscellaneous	NNO Signs	8/5/2022
500768	FARMWARD COOPERATIVE	\$327.83	E 101-43100-219 General Supplies-Maint.	Roundup	8/5/2022
500769	GOPHER STATE ONE-CALL, INC	\$12.15	E 601-49400-229 Contractual Service	Water Contractual	8/5/2022
500769	GOPHER STATE ONE-CALL, INC	\$12.15	E 602-49450-229 Contractual Service	Sewer Contractual	8/5/2022
500770	GREAT PLAINS NATURAL GAS	\$21.82	E 101-42100-380 Utility Services (GENERAL)	Police Dept. Gas	8/5/2022
500770	GREAT PLAINS NATURAL GAS	\$23.00	E 101-43100-380 Utility Services (GENERAL)	Street Gas Service	8/5/2022
500770	GREAT PLAINS NATURAL GAS	\$23.00	E 101-45200-380 Utility Services (GENERAL)	Park Gas Service	8/5/2022
500770	GREAT PLAINS NATURAL GAS	\$46.00	E 602-49450-387 Utilities-Wastewater Plan	Sewer Gas Service	8/5/2022
500770	GREAT PLAINS NATURAL GAS	\$28.29	E 101-42200-380 Utility Services (GENERAL)	Fire Dept. Gas	8/5/2022
500770	GREAT PLAINS NATURAL GAS	\$44.61	E 101-45400-380 Utility Services (GENERAL)	Community Center	8/5/2022
500770	GREAT PLAINS NATURAL GAS	\$21.82	E 101-45500-380 Utility Services (GENERAL)	Library Gas Service	8/5/2022
500770	GREAT PLAINS NATURAL GAS	\$10.91	E 101-41400-380 Utility Services (GENERAL)	Clerk Gas Service	8/5/2022
500770	GREAT PLAINS NATURAL GAS	\$144.83	E 601-49400-381 Utilities	Water Gas Service	8/5/2022
500771	HAWKINS INC.	\$10.00	E 601-49400-219 General Supplies-Maint.	Water Supplies	8/5/2022
500772	INNOVATIVE	\$741.46	E 101-41400-201 Office Supplies	Office Supplies	8/5/2022
500772	INNOVATIVE	\$43.53	E 101-43100-201 Office Supplies	Office Supplies	8/5/2022
500773	KIBBLE EQUIPMENT, INC.	\$42.75	E 101-43100-221 Repair/Maint. Equipment	Coolant	8/5/2022
500774	LARKIN TREE CARE & LANDSCAPING	\$266.00	E 101-43100-219 General Supplies-Maint.	Red Cedar Chips	8/5/2022
500775	LINDBO, MATTHEW	\$40.00	E 101-42100-321 Telephone	Cell Phone Reimbursement May-June 2022	8/5/2022
500776	MN AWWA	\$40.00	E 601-49400-331 Travel/Seminar Course	2022 Waterworks Seminar - N Sunvold	8/5/2022
500777	MVTL LABORATORIES, INC.	\$226.43	E 602-49450-229 Contractual Service	Sewer Testing	8/5/2022
500777	MVTL LABORATORIES, INC.	\$208.50	E 602-49450-229 Contractual Service	Sewer Testing	8/5/2022
500778	NCPERS MINNESOTA	\$96.00	G 101-21760 Hospitalization/Medical Ins	Insurance 8/1-8/31/22	8/5/2022
500779	SCHROEDER, GARRET	\$125.00	E 101-43100-229 Contractual Service	Street Dept. Maintenance	8/5/2022
500780	SJE	\$711.00	E 601-49400-433 Dues and Licensing	Icontrol Sub 7-9/2022	8/5/2022
500781	SLAGTER, AARON	\$120.00	E 101-42100-321 Telephone	Cell phone Reimbursement Jan-June 2022	8/5/2022
500782	SPIEKER, JEREMY	\$120.00	E 101-42100-321 Telephone	Cell Phone Reimbursement Jan-June 2022	8/5/2022
500783	STAR GROUP, LLC	\$4.19	E 602-49450-285 Repair Waste Water Plant	Sewer Dept supplies	8/5/2022
500783	STAR GROUP, LLC	\$12.57	E 602-49450-285 Repair Waste Water Plant	Sewer Dept supplies	8/5/2022
500783	STAR GROUP, LLC	\$5.61	E 101-43100-221 Repair/Maint. Equipment	Street Dept supplies	8/5/2022
500784	WINSTED SOLAR, LLC	\$37.88	E 101-45500-380 Utility Services (GENERAL)	Library Electric	8/5/2022
500784	WINSTED SOLAR, LLC	\$210.41	E 101-43100-380 Utility Services (GENERAL)	Street Dept Electric	8/5/2022
500784	WINSTED SOLAR, LLC	\$157.35	E 101-42200-380 Utility Services (GENERAL)	FD Electric	8/5/2022
500784	WINSTED SOLAR, LLC	\$77.49	E 101-45400-380 Utility Services (GENERAL)	Community Center Electric	8/5/2022
500784	WINSTED SOLAR, LLC	\$18.94	E 101-41400-380 Utility Services (GENERAL)	City Hall Electric	8/5/2022
500784	WINSTED SOLAR, LLC	\$1,919.20	E 602-49450-387 Utilities-Wastewater Plan	Sewer Electric	8/5/2022
500784	WINSTED SOLAR, LLC	\$721.17	E 601-49400-381 Utilities	Water Electric	8/5/2022
500784	WINSTED SOLAR, LLC	\$35.00	E 101-45200-380 Utility Services (GENERAL)	Park Electric	8/5/2022

500784	WINSTED SOLAR, LLC	\$37.88	E 101-42100-380 Utility Services (GENERAL)	PD Electric	8/5/2022
500785	WOHLMAN, SHANE	\$120.00	E 101-41300-321 Telephone	Cell Phone Reimbursement Jan-June 2022	8/5/2022
997834E	MINNESOTA DEPT. OF REVENUE	\$851.86	G 101-21720 State Withholding	State Withholding Tax	7/22/2022
997835E	INTERNAL REVENUE SERVICE	\$2,385.60	G 101-21730 FICA Tax Withholding	FICA/Medicare	7/22/2022
997835E	INTERNAL REVENUE SERVICE	\$1,725.74	G 101-21710 Federal Withholding Tax	FWH	7/22/2022
997836E	PUBLIC EMPLOYEES RETIREMENT	\$4,011.68	G 101-21740 PERA	PERA	7/22/2022
997837E	ICMA	\$50.00	G 101-21750 ICMA Payable	Sunvold, Nathan #302283	7/22/2022
997843E	MACS	\$172.92	E 101-43100-219 General Supplies-Maint.	Street Dept Supplies	8/4/2022
997843E	MACS	\$168.59	E 101-43100-219 General Supplies-Maint.	Street Dept Supplies	8/4/2022
997843E	MACS	\$128.92	E 101-43100-219 General Supplies-Maint.	Street Dept Supplies	8/4/2022
TOTAL		\$48,888.37			

A motion was made by Adam Zaske and seconded by David Van Hove, Jr. to approve the invoices payable. Ayes: Gasca, Grund, & Peterson.

6. Public Comment

a. Mary Castillo asked to be on the agenda but did not show up to the meeting. This was regarding an Administrative Citation she received for not mowing her grass.

7. Committee/Staff Reports

a. HR Committee

HR Minutes
August 15, 2022
2:30 p.m.
City Council Chambers

Present: Mayor Janette Wertish, City Admin. Shane Wohlman, Council Members Alma Gasca and Dave Grund
Deputy Clerk Angi Wulf was also in attendance.

We reviewed the job descriptions for the Administrative Assistant, Deputy City Clerk, and possible new position of City Clerk/EDA Director. We also reviewed salary surveys for those positions in communities similar to Renville. HR committee felt that we should look towards the new position, if possible, committee would like the full council to have a discussion and some input on that possibility.

Discussed the 2023 Budget and employee compensation. Committee recommends to the council to increase employees compensation by up to 5% with the exception of Dan Johnson to receive up to 5% plus an additional \$1.00 per hour, having received his MN Class D Water Treatment License.

Respectfully,
Dave Grund

A motion was made by Adam Zaske and seconded by Pete Peterson to approve the HR Committee Report. Ayes: Gasca, Grund, & Van Hove.

b. Ad Hoc Committee

Ad Hoc Committee

Wednesday, August 17, 2022 5:30 P.M.

Present: Janette Wertish, Mayor; Alma Gasca, City Council; Nathan Sunvold, Public Works Director; Angi Wulf, Deputy Clerk; Brad Varpness, Community Member; Jeff Pike, Community Member; Shane Wohlman, City Administrator; Ben Dolan, Mid-Minnesota Development Commission

Absent: Aaron Slagter, Police Chief; Adam Zaske, City Council

Introductions & Updates

Shane asked the committee for volunteers for the Vice Chair position. Angi Wulf volunteered to be the Vice Chair.

Tobacco Ordinance

The Committee would like to accept all changes from the attorney.

Review Edits to Chapter 14 & 15

The committee went through the proposed changes for the Chapter 14 & 15 in the City Code. The committee would like a couple changes made otherwise agreed with most of the changes that had been made. We discussed vegetation, structural maintenance, firewood storage, rubbish/junk/material accumulation, garbage receptacle storage, snow removal, & inoperable vehicles. Ben will bring a final to the next meeting.

Ben Dolan read through the LMC Model Ordinance for Public Nuisances. The committee likes all of these changes.

Discussion

The City Council can decide on some of the logistics in the language.

Next Meeting

The committee will meet again on Wednesday, September 22nd at 5:30 pm.

Submitted by Angi Wulf.

A motion was made by Adam Zaske and seconded by Dave Grund to approve the Ad Hoc Committee Report. Ayes: Gasca, Peterson, & Van Hove.

c. City Administrator

City Administrator Report

August 22, 2022

- * City Filings for 3 City Council at-large positions closed on Tuesday, August 16th at 5:00 pm. There were 3 affidavits submitted by the deadline, all 3 being the current incumbents.
- * Election Primaries were held on Tuesday, August 9th. Renville had a turnout of 57 voters.
- * Duinicks has completed the city's asphalt patching projects.
- * Since the patchwork was completed at the RRFB/Crosswalk location, the Public Works crew was able to paint the crosswalk on Hwy 212 white and the curbs yellow. This now officially completes the checklist for the crosswalk. The City Engineer was notified and stopped this morning to finish the required review. He will forward the completed compliance forms for MnDOT this afternoon. Once the city receives the final permit closeout, the retainer payment can be authorized by the Council.
- * On August 18th I attended the 2023 Health Insurance Renewal in Redwood Falls. The small group plans had an increase range between 0% - 9.5%. Renville's plan adjustment is a 5% increase.

- * The LMC Insurance Trust has been notified to check the roofs on the buildings. The adjuster is planning on being in the area next week and will be checking a total of 15 buildings.
- * There was a question brought up a couple of meetings ago about glass coverage for the payloader and street sweeper. The Trust does not offer glass coverage for these 2 items.
- * On Thursday July 28th, Police Officer Jeremy Spieker called my cell phone at 11:49 pm. Officer Spieker explained that he was on routine patrol and when he stopped at Bryant Ave. and Main St., he noticed something “glowing” above the Community Center. At first, he thought someone was lighting fireworks at the Community Center. He pulled his squad in front of the building and upon further investigation determined that the gutter and downspout above City Hall was on fire. Officer Spieker retrieved a fire extinguisher from his car and extinguished the flames.
- * Informational: 1. LMC will be having a free webinar on MN’s property tax system. 2. CGMC Environmental Program update.

***Upcoming Meetings & Important Dates:

- 8/23 Renville County Mtg. Noon-3
- 8/23 Active Living Mtg. 7:00
- 8/31 – 9/1 LMC Insurance Adjuster All day
- 9/1 LMC Property Tax Webinar 10:00
- 9/5 Labor Day- City Office Closed
- 9/8 Staff Mtg. 2:30
- 9/12 Council Work Session 6:00

A motion was made by Pete Peterson and seconded by David Van Hove, Jr. to approve the Administrator’s Report.
Ayes: Gasca, Grund, & Zaske.

8. Discussion Items

- a. MN Department of Health Project Priority List
- b. Administrative Assistant Position
- c. Zoning Permits

9. Action Items

A motion was made by Adam Zaske and seconded by David Van Hove, Jr. to proceed with the Project Priority List for Minnesota Department of Health. Ayes: Gasca, Grund, & Peterson.

A motion was made by Adam Zaske and seconded by Dave Grund to move forward with advertising for Administrative Assistant position at \$20-\$22/hour. Ayes: Gasca, Peterson, & Van Hove.

A motion was made by Alma Gasca and seconded by David Van Hove, Jr. to approve the SRO agreement with RCW for the 2022-2023 school year. Ayes: Grund, Peterson, & Zaske.

A motion was made by Dave Grund and seconded by Pete Peterson to allow the City to enroll in the MN State Retirement System. Ayes: Gasca, Van Hove, & Zaske.

A motion was made by David Van Hove, Jr. and seconded by Alma Gasca to approve the following updated job descriptions: Chief of Police, Patrol Officer, Public Works Director, Assistant Public Works Director, Public Works

Maintenance Lead, Public Works Maintenance II, Public Works Maintenance, Public Works Seasonal Help, & Community Center Custodian. Ayes: Grund, Peterson, & Zaske.

A motion was made by Pete Peterson and seconded by Adam Zaske to approve the BCL at 3% interest for 18 months for Magnolia Market & Floral. Ayes: Gasca, Grund, & Van Hove.

A motion was made by Adam Zaske and seconded by Pete Peterson to set a Public Hearing on September 12, 2022 at 6:00 pm or shortly thereafter for a Variance application submitted by Dave Grund. Ayes: Gasca & Van Hove. Councilor Grund abstained.

A motion was made by Adam Zaske and seconded by David Van Hove, Jr. to set a Public Hearing on September 12, 2022 at 6:00 pm or shortly thereafter for a Variance application submitted by K&M. Ayes: Gasca, Grund, & Peterson.

A motion was made by Adam Zaske and seconded by Dave Grund to set an Assessment Hearing for October 24, 2022 at 6:00 pm or shortly thereafter. Ayes: Gasca, Peterson, & Van Hove.

**CITY OF RENVILLE
RESOLUTION #20-22**

RESOLUTION REQUESTING MN LEGISLATURE TO CONSIDER A SPECIAL SESSION

WHEREAS, the people of Minnesota have critical infrastructure needs, including the replacement and upgrade of aging drinking water systems, sewage treatment, roads, and bridges that cannot be delayed, and

WHEREAS, without additional funding through a bonding bill, cities will have to drastically raise water rates or taxes on residents and business to pay for necessary infrastructure projects made even more expensive due to inflation, and

WHEREAS, the Minnesota Legislature failed to pass a bonding bill in the 2022 legislative session, and

WHEREAS, Local Government Aid (LGA) is an essential aid program to Minnesota cities, helping to restrain local property taxes, and

WHEREAS, the LGA appropriation has not kept up with city needs and inflation, making it more difficult for cities to provide the public safety, core infrastructure, libraries, and other services without imposing significant property tax increases or service cuts, and

WHEREAS, the Legislature failed to pass a tax bill in the 2022 legislative session that would have increased the LGA appropriation, and

WHEREAS, the state of Minnesota has a multi-billion-dollar budget surplus, and

WHEREAS, additional funds are required to match millions of dollars in available federal funds;

BE IT RESOLVED, that the City Council of Renville, Minnesota urges through this Resolution to Governor Walz to declare a special session and to its lawmakers to work in a bipartisan way to pass a bonding bill and a tax bill that includes an LGA increase; and

BE IT FURTHER RESOLVED, that this resolution be transmitted to Representative Tim Miller, Senator Andrew Lang, Speaker of the House Melissa Hortman, Senate Majority Leader Jeremy Miller, House Minority Leader Kurt Daudt, Senate Minority Leader Melissa López Franzen, and Governor Tim Walz.

PASSED AND ADOPTED this 22nd day of August, 2022, by the City Council of Renville, Minnesota.

This resolution was offered by: Adam Zaske
This resolution was seconded by: Dave Grund
Voting in favor: Alma Gasca, Pete Peterson, & David Van Hove, Jr.
Voting against: none

Attest: _____
Janette Wertish, Mayor

Shane Wohlman, City Administrator/Clerk

10. Mayor’s Report

The Mayor wished everyone a great Labor Day.

A motion was made by Adam Zaske and seconded by Dave Grund to approve the Mayor’s report. Ayes: Gasca, Peterson, & Van Hove.

11. Adjourn

A motion was made by Alma Gasca and seconded by Adam Zaske to adjourn the meeting. Ayes: Grund, Peterson, & Van Hove. Meeting was adjourned at 7:03 p.m.

Dated at Renville, Minnesota this 22nd day of August, 2022

THE GOVERNING BODY OF THE CITY
OF RENVILLE, MINNESOTA

BY _____
Janette Wertish, Mayor

ATTEST:

BY _____
Shane Wohlman, City Administrator/Clerk