

**Approved Minutes
City Council Regular Session
July 9th, 2018
Monday 7:00 p.m.**

The regular session of the City Council, City of Renville, Minnesota was called to order on July 9th, 2018 at 7:00 p.m. by Mayor Wertish.

City Council Members present were Adam Zaske, Brent Dahl, Laura Rosen and Jeremy Hinderks. Also present were Mayor Janette Wertish and City Administrator/Clerk Shane Wohlman. Present in the audience was Scott Tedrick at 7:10 pm. Councilmember Jeff Pike was absent.

1. Pledge of Allegiance

2. Approval of Agenda

A motion was made by Laura Rosen and seconded by Adam Zaske to approve the agenda. The motion carried 4 to 0.

3. Approval of Minutes

A motion was made by Adam Zaske and seconded by Jeremy Hinderks to approve the minutes of the June 25th, 2018 Regular Council Meeting. The motion carried 4 to 0.

4. Invoices Payable

Check #	Name	Amount	Account	Comments	Date
34064	OFFICE OF THE TX ATTNY GENERAL	\$319.38	G 101-21780 Assignment	Rem ID 0011520455200641465	6/25/2018
34065	AMERIPRIDE SERVICES, INC	\$55.98	E 101-45400-229 Contractual Service	Community Center Contractual	7/9/2018
34066	CENTRAL COMMUNITY TRANSIT	\$1,985.00	E 101-49260-723 R.C.Heartland Express	Public Transit Services	7/9/2018
34067	CENTURYLINK	\$81.89	E 101-42100-321 Telephone	Police Dept. Telephone	7/9/2018
34067	CENTURYLINK	\$63.23	E 602-49450-321 Telephone	Sewer Dept. Telephone	7/9/2018
34067	CENTURYLINK	\$61.32	E 101-43100-321 Telephone	Public Works Telephone	7/9/2018
34067	CENTURYLINK	\$65.12	E 101-45500-321 Telephone	Library Telephone	7/9/2018
34067	CENTURYLINK	\$139.90	E 601-49400-321 Telephone	Water Dept. Telephone	7/9/2018
34067	CENTURYLINK	\$148.90	E 101-41400-321 Telephone	City Hall Telephone	7/9/2018
34068	COMMUNITY ELECTRIC	\$79.50	E 101-49260-437 Other Miscellaneous	Emergency Siren Batteries	7/9/2018
34069	ERVIN CONSTRUCTION LLC	\$3,159.00	E 101-43100-219 General Supplies-Maint.	Class 5	7/9/2018
34070	ETTERMAN ENTERPRISES	\$325.76	E 101-43100-219 General Supplies-Maint.	Striping Paint	7/9/2018
34071	GOPHER STATE ONE-CALL, INC	\$15.52	E 601-49400-229 Contractual Service	Water Contractual	7/9/2018
34071	GOPHER STATE ONE-CALL, INC	\$15.53	E 602-49450-229 Contractual Service	Sewer Contractual	7/9/2018
34072	GREAT PLAINS NATURAL GAS	\$38.05	E 101-41400-380 Utility Services (GENERAL)	Clerk Gas Service	7/9/2018
34072	GREAT PLAINS NATURAL GAS	\$23.89	E 101-45500-380 Utility Services (GENERAL)	Library Gas Service	7/9/2018
34072	GREAT PLAINS NATURAL GAS	\$26.56	E 101-45400-380 Utility Services (GENERAL)	Community Center Gas Service	7/9/2018
34072	GREAT PLAINS NATURAL GAS	\$23.00	E 101-42100-380 Utility Services (GENERAL)	Police Dept. Gas Service	7/9/2018
34072	GREAT PLAINS NATURAL GAS	\$36.08	E 101-42200-380 Utility Services (GENERAL)	Fire Dept. Gas Service	7/9/2018

34072	GREAT PLAINS NATURAL GAS	\$109.75	E 601-49400-381	Utilities	Water Gas Service	7/9/2018
34072	GREAT PLAINS NATURAL GAS	\$46.59	E 602-49450-387	Utilities-Wastewater Plan	Sewer Gas Service	7/9/2018
34072	GREAT PLAINS NATURAL GAS	\$23.00	E 101-45200-380	Utility Services (GENERAL)	Park Gas Service	7/9/2018
34073	HAGEN PARTNERS	\$625.00	E 101-43100-229	Contractual Service	Haul 5 loads of Class 5	7/9/2018
34074	LANG S AUTOMOTIVE CENTER, INC.	\$28.47	E 101-43100-219	General Supplies-Maint.	Supplies - Street Dept	7/9/2018
34074	LANG S AUTOMOTIVE CENTER, INC.	\$67.40	E 101-43100-221	Repair/Maint. Equipment	Maint/Rep - Street Dept.	7/9/2018
34074	LANG S AUTOMOTIVE CENTER, INC.	\$47.97	E 602-49450-219	General Supplies-Maint.	Supplies - Sewer	7/9/2018
34075	LARKIN TREE CARE & LANDSCAPING	\$97.50	E 101-43100-219	General Supplies-Maint.	Wood Chips - Streets	7/9/2018
34075	LARKIN TREE CARE & LANDSCAPING	\$97.50	E 101-45400-219	General Supplies-Maint.	Wood Chips - CC	7/9/2018
34076	LOFFLER	\$70.34	E 101-41400-229	Contractual Service	Copier Service Contract	7/9/2018
34077	MAIN STREET BAR & GRILL	\$700.00	E 101-42100-412	Building Rentals	PD Building Rent - July 2018	7/9/2018
34078	MAYNARD S FOOD CENTER	\$26.29	E 101-45400-219	General Supplies-Maint.	Supplies - CC	7/9/2018
34078	MAYNARD S FOOD CENTER	\$20.57	E 101-43100-219	General Supplies-Maint.	Supplies - Street Dept	7/9/2018
34079	MED-COMPASS	\$1,385.00	E 101-42200-382	Med Check-Ups	Firemen Physicals	7/9/2018
34080	MN PUBLIC FACILITIES AUTHORITY	\$79,000.00	E 602-49450-626	2010 PFA Principal	PFA Bond Principal	7/9/2018
34080	MN PUBLIC FACILITIES AUTHORITY	\$1,049.40	E 601-49400-611	Bond Interest	PFA Bond Interest	7/9/2018
34080	MN PUBLIC FACILITIES AUTHORITY	\$14,000.00	E 601-49400-624	2004A PFA Principal	PFA Bond Principal	7/9/2018
34081	MVTL LABORATORIES, INC.	\$306.50	E 602-49450-229	Contractual Service	Sewer Testing	7/9/2018
34081	MVTL LABORATORIES, INC.	\$33.00	E 601-49400-229	Contractual Service	Water Testing	7/9/2018
34081	MVTL LABORATORIES, INC.	\$576.50	E 602-49450-229	Contractual Service	Sewer Testing	7/9/2018
34082	NCPERS MINNESOTA	\$80.00	G 101-21760	Hospitalization/Medical Ins	Insurance	7/9/2018
34083	NORTHERN BUSINESS PRODUCTS	\$75.96	E 101-43100-201	Office Supplies	Office Supplies	7/9/2018
34083	NORTHERN BUSINESS PRODUCTS	\$72.93	E 101-41400-201	Office Supplies	Office Supplies	7/9/2018
34084	NOVOTNY ELECTRIC SERVICES LLC	\$238.47	E 101-42200-221	Repair/Maint. Equipment	FD - Wired Receptacle for Washing Machine	7/9/2018
34085	RENCO PUBLISHING, INC.	\$398.46	E 101-46500-234	City Marketing/Development	Sugar Beet Days Ads	7/9/2018
34086	RIDGEWATER COLLEGE	\$300.00	E 101-42200-414	Fire Dept. Training	FD Training	7/9/2018
34087	SUNVOLD, NATHAN	\$806.00	G 101-21790	Cafeteria Plan Fund	2018 Flex Plan Reimbursement	7/9/2018
34088	WEST CENTRAL SANITATION	\$672.52	R 101-36570	Street Refuse Pickup	Delinquent Refuse	7/9/2018
34089	XCEL ENERGY	\$172.59	E 601-49400-381	Utilities	Water Electric	7/9/2018
34089	XCEL ENERGY	\$159.16	E 101-45200-380	Utility Services (GENERAL)	Park Electric	7/9/2018
34089	XCEL ENERGY	\$187.62	E 101-42200-380	Utility Services (GENERAL)	Fire Dept. Electric	7/9/2018
34089	XCEL ENERGY	\$211.72	E 101-43100-380	Utility Services (GENERAL)	Street Electric	7/9/2018
34089	XCEL ENERGY	\$84.05	E 101-42100-380	Utility Services (GENERAL)	PD Electric	7/9/2018
996998E	LIGHTBEAM INTERNET	\$40.00	E 101-42200-321	Telephone	Internet - Fire Hall	6/22/2018
996998E	LIGHTBEAM INTERNET	\$40.00	E 101-49260-722	Internet Fees & Updates	Internet - City Hall	6/22/2018
996998E	LIGHTBEAM INTERNET	\$40.00	E 101-43100-321	Telephone	Internet - Street Dept	6/22/2018
996998E	LIGHTBEAM INTERNET	\$40.00	E 101-42100-321	Telephone	Internet - PD	6/22/2018
996998E	LIGHTBEAM INTERNET	\$40.00	E 602-49450-321	Telephone	Internet - WWTP	6/22/2018
997000E	MINNESOTA DEPT. OF REVENUE	\$623.84	G 101-21720	State Withholding	State Withholding Tax	7/5/2018
997001E	INTERNAL REVENUE SERVICE	\$1,278.89	G 101-21710	Federal Withholding Tax	FWH	7/5/2018
997001E	INTERNAL REVENUE SERVICE	\$1,771.78	G 101-21730	FICA Tax Withholding	FICA/Medicare	7/5/2018
997002E	PUBLIC EMPLOYEES RETIREMENT	\$2,900.69	G 101-21740	PERA	PERA	7/5/2018

997002E	PUBLIC EMPLOYEES RETIREMENT	\$140.40	G 101-21740 PERA	PERA	7/5/2018
997003E	ICMA	\$50.00	G 101-21750 ICMA Payable	Sunvold, Nathan #302283	7/5/2018
Total		\$115,399.47			

A motion was made by Brent Dahl and seconded by Laura Rosen to approve the invoices payable. The motion carried 4 to 0.

5. Public Comment

6. Committee/Staff Reports

a. Public Safety

Public Safety Committee
6/26/2018 5:30 pm

Present: Janette Wertish, Laura Rosen, Brent Dahl, Aaron Slagter, Aaron Haen, Nelida Marcus, Shane Wohlman

Absent: Dennis Ulrich, Gary Wulf, Anna Knapper, Amy Gasca

* Nation Night Out (NNO)- Chief Slagter started with a little history and background about NNO. 2018 will be the 35th anniversary and last year 16,377 communities from all 50 states, U.S. territories and military bases joined forces to celebrate NNO, which means over 38.6 million people participated in 2017. This event is geared to enhance the relationship between neighbors, law enforcement and emergency services while bringing back a true sense of community. The committee agreed that this would be a great option to pursue to help promote Renville as a community and create more interaction with vital services. The date of the event will be Tuesday, August 7th (which coincides with the National event) from 6:00pm-8:00pm at Central Park (water tower park). There will be various activities planned, giveaways, along with free food and emergency vehicle displays. More detailed information to follow. The committee felt that it was very important to get the word out to everyone in the community including new families, which will include listing on utility bills, posters, internet and distributing fliers.

* Next meeting date July 12th @ 5:30

A motion was made by Adam Zaske and seconded by Jeremy Hinderks to approve the Public Safety Committee report. The motion carried 4 to 0.

b. Public Works

Public Works Committee
7/5/2018 5:30 pm

Present: Janette Wertish, Adam Zaske, Jeff Pike, Nate Sunvold, Jon Driggs, Shane Wohlman

Absent: Dennis Bruns, Scott Clemenson, Lloyd Zabel, Dave Grund

* Opportunity for citizens to be heard regarding nuisance vehicles- There were no citizens present in regards to nuisance vehicles. After letters went out, which involved 14 vehicles, the current list is down to 10. Chief Slagter and Shane have been contacting the remaining owners and it looks like all will be taken care of except for 1. Council action can take place at the July 9th meeting.

* Main street striping- Nate mentioned that the county is willing to stripe Main Street and would like to know how the city would like the lines. The committee recommends that the double solid lines be used down the entire length of Main Street, except the intersections. The double line in the first block north would be offset a few feet to the west (where there is currently 'No Parking' signs) to aid traffic turning onto Main. The intersection of Bryant and Main would then have a dotted line painted to assist motorists with the transition.

* Fire Hall roof estimates- There were 2 estimates received and reviewed regarding the leaking shingle roof at the fire hall, Sheldon Pentz and AP Premier. Both estimates listed options to replace the current roof with steel or shingles. Shingles would be just over \$17,500 from both contractors, but where the biggest difference was in the steel, \$18,600 versus \$23,900. The committee is leaning towards the steel, but would like to get these 2 steel estimates so they are more comparable, as each contractor has their own way of installation. Shane will contact both and see if there is a compromise.

* Live streaming results- The committee reviewed the results from the live streaming survey and would like to continue to move forward with being able to review the council meetings online. A suggestion was to purchase a webcam and save the meetings to our server which can then be accessed through the network and linked through the city's webpage. Shane will look into what policy will be needed to accommodate this and contact Charles Williams to see if he is interested in helping to set this up.

* Main Street Sidewalks- Nate is going to get the "gravel spots" on the Main street sidewalks filled in with concrete. This will cost around \$1,800 and will come out of the local improvement fund. He is also getting pricing to replace 10' of broken curb & gutter on Main Street.

* Mosquitos- The Public Works guys are still spraying for mosquitos. The wet conditions make it an ideal breeding ground for them and there have been some areas in town that are just too wet to drive through for spraying.

A motion was made by Laura Rosen and seconded by Brent Dahl to approve the Public Safety Committee report. The motion carried 4 to 0.

c. City Administrator's Report

City Administrator Report **7-9-2018**

* On June 27th I attended the election judge training at the County office building. We learned about the AutoMark machine and the new DS200 Tabulators that will be used for elections this year. This also comes with a new ballot box so I exchanged those out the same day.

* Received an email from the Coalition of Greater MN Cities about the Small Cities Assistance Program. This program is administered by MN DOT and is intended to help fund construction and maintenance of roadways in cities with a population less than 5,000. Renville will receive funds of \$14,000 for 2018 and should see 50% of the payment in July and the other 50% in December.

* In preparation for the strategic planning meeting on July 23rd, Scott Marquardt and myself will be coming up with a list of questions that will be emailed out to the councilmembers. When you see the email please fill out and submit your answers before noon of the 19th. This will give him time to compile the results for the next meetings packets and this will also allow better use of his time at that planning meeting.

* I am continuing to update the City's Wellhead Protection Plan with the next follow up meeting scheduled for September 18th.

*Upcoming meetings-

July 12- Public Safety 5:30

July 18- EDA 5:30

A motion was made by Brent Dahl and seconded by Laura Rosen to approve the City Administrator's Report. The motion carried 4 to 0.

7. Discussion Items

The Council reviewed 2 Zoning Permits: United Mills for a mill expansion and Shane & Corina Wohlman for a deck.

8. Action Items

A motion was made by Brent Dahl and seconded by Laura Rosen to set an Ad Hoc Meeting for August 21, 2018 at 5:30 pm. The motion carried 4 to 0.

A motion was made by Brent Dahl and seconded by Laura Rosen to approve Casey's Tobacco License for 2018. The motion carried 4 to 0.

A motion was made by Jeremy Hinderks and seconded by Adam Zaske to accept Brandon Gosson's resignation. The motion carried 4 to 0.

CITY OF RENVILLE RESOLUTION 07-18 RESOLUTION DECLARING PART-TIME STATUS

BE IT THEREFORE RESOLVED by the City Council of City of Renville, County of Renville, State of Minnesota, that the following person is a Part-time Police Officer for the City of Renville:

Brandon L. Gosson

Passed and adopted on this 9th day of July, 2018, by the City Council of Renville, Minnesota.

This resolution was offered by: Jeremy Hinderks

This resolution was seconded by: Brent Dahl

Voting in favor: Jeremy Hinderks, Brent Dahl, Laura Rosen, & Adam Zaske

Voting against: none

Attest:

Janette Wertish, Mayor

Shane Wohlman, City Admin./Clerk

**CITY OF RENVILLE
RESOLUTION 08-18**

**RESOLUTION AUTHORIZING SOLICITATION OF CONTRIBUTIONS TO FUND EVENTS THAT
FOSTER POSITIVE RELATIONSHIPS BETWEEN LAW ENFORCEMENT AND THE
COMMUNITY**

WHEREAS, new law authorizes cities to solicit contributions to fund events that foster positive relationships between law enforcement and the community. 2017 Minn. Laws ch. 26, § 1 to be codified as Minn. Stat. § 471.198.

WHEREAS, events including, but not limited to, National Night Out, an annual community-building campaign, promote police-community partnerships and neighborhood camaraderie to make neighborhoods safer and more connected.

WHEREAS, National Night Out and similar events provide opportunities to bring police and neighbors together under positive circumstances.

WHEREAS, pursuant to this law, the City of Renville may authorize solicitation of contributions to hold or sponsor these events.

WHEREAS, the governing body determines National Night Out will foster positive relationships between law enforcement and the community.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RENVILLE, MINNESOTA AS FOLLOWS:

That this council hereby authorizes officials and staff to solicit contributions for the purposes of funding or supporting a National Night Out in this community

Passed and adopted this 9th day of July, 2018, by the City Council of Renville, Minnesota.

The resolution was offered by: Brent Dahl

The resolution was seconded by: Adam Zaske

Voting in favor: Brent Dahl, Adam Zaske, Jeremy Hinderks, & Laura Rosen

Voting against: none

Janette Wertish, Mayor

ATTEST:

Shane Wohlman, City Administrator/Clerk

9. Mayor's Report

The Mayor spoke about the National Night Out Event and how important this event is for community fellowship.

A motion was made by Adam Zaske and seconded by Brent Dahl to approve the Mayor's report. The motion carried 4 to 0.

10. Adjourn

A motion was made by Adam Zaske and seconded by Laura Rosen to adjourn the meeting. The motion carried 4 to 0. Meeting was adjourned at 7:25 p.m.

Dated at Renville, Minnesota this 9th day of July, 2018.

THE GOVERNING BODY OF THE CITY
OF RENVILLE, MINNESOTA

BY _____
Janette Wertish, Mayor

ATTEST:

BY _____
Shane Wohlman, City Administrator/Clerk