

**Approved Minutes
City Council Regular Session
July 23rd, 2018
Monday 7:00 p.m.**

The regular session of the City Council, City of Renville, Minnesota was called to order on July 23rd, 2018 at 7:10 p.m. by Mayor Wertish.

City Council Members present were Laura Rosen, Brent Dahl, Adam Zaske, Jeff Pike and Jeremy Hinderks. Also present were Mayor Janette Wertish and City Administrator/Clerk Shane Wohlman. Present in the audience was Scott Tedrick.

1. Pledge of Allegiance

2. Approval of Agenda

A motion was made by Laura Rosen and seconded by Adam Zaske to approve the agenda. The motion carried 5 to 0.

3. Approval of Minutes

A motion was made by Jeff Pike and seconded by Adam Zaske to approve the minutes of the July 9th, 2018 Regular Council Meeting. The motion carried 5 to 0.

4. Invoices Payable

Check #	Name	Amount	Account	Comments	Date
34090	MARY KAY SINNER	\$19.00	G 601-11500 Accounts Receivable	Bank check error	7/10/2018
34090	MARY KAY SINNER	\$19.00	G 602-11500 Accounts Receivable	Bank check error	7/10/2018
34091	HILBRANDS AUCTIONS	\$189.20	E 400-49100-236 Community Center	30 Stackable Chairs	7/11/2018
34092	MEMORIAL PARK FUND	\$2,000.00	E 250-46500-234 City Marketing/Development	Veteran's Memorial	7/11/2018
34093	OFFICE OF THE TX ATTN Y GENERAL	\$319.38	G 101-21780 Assignment	Rem ID 0011520455200641465	7/11/2018
34094	ANDERSON LARSON HANSON & SAUND	\$651.50	E 101-41610-101 Wages and Salaries	Attorney Fees	7/23/2018
34095	COMMUNITY ELECTRIC	\$27.00	E 601-49400-229 Contractual Service	Water Contractual	7/23/2018
34095	COMMUNITY ELECTRIC	\$27.00	E 602-49450-229 Contractual Service	Sewer Contractual	7/23/2018
34096	DOLLAR GENERAL	\$22.92	E 101-45400-219 General Supplies-Maint.	CC Supplies	7/23/2018
34097	FARMERS CO-OP OIL CO	\$181.77	E 101-42200-212 Gas and Oil	Fire Dept. Gas	7/23/2018
34097	FARMERS CO-OP OIL CO	\$499.42	E 101-42100-212 Gas and Oil	Police Dept. Gas	7/23/2018
34097	FARMERS CO-OP OIL CO	\$1,077.72	E 101-43100-212 Gas and Oil	Street Dept. Gas	7/23/2018
34097	FARMERS CO-OP OIL CO	\$440.00	E 101-49260-437 Other Miscellaneous	Siren Batteries	7/23/2018
34097	FARMERS CO-OP OIL CO	\$174.20	E 101-42100-221 Repair/Maint. Equipment	PD Repairs	7/23/2018
34097	FARMERS CO-OP OIL CO	\$56.49	E 101-43100-221 Repair/Maint. Equipment	Street Dept Repairs	7/23/2018
34098	HAGEN PARTNERS	\$125.00	E 101-43100-229 Contractual Service	Haul 1 load - Ballast	7/23/2018
34099	HEIMAN BROTHERS INC.	\$46.00	E 101-42200-258 Fire Suits	Name Badges-FD	7/23/2018
34099	HEIMAN BROTHERS INC.	\$110.65	E 101-42200-219 General Supplies-Maint.	Washer Detergent - FD	7/23/2018
34100	INGSTAD BROADCASTING	\$483.75	E 101-46500-234 City Marketing/Development	Sugar Beet Days Advertising	7/23/2018

34101	LMC INSURANCE TRUST	\$2,603.90	E 101-49260-362 Worker s Comp Premium	WC Audit Adjustment	7/23/2018
34101	LMC INSURANCE TRUST	\$520.78	E 101-42200-361 Insurance	WC Audit Adjustment	7/23/2018
34101	LMC INSURANCE TRUST	\$480.72	E 602-49450-362 Worker s Comp Premium	WC Audit Adjustment	7/23/2018
34101	LMC INSURANCE TRUST	\$400.60	E 601-49400-362 Worker s Comp Premium	WC Audit Adjustment	7/23/2018
34102	MAC QUEEN EQUIPMENT INC.	\$328.07	E 101-43100-221 Repair/Maint. Equipment	Street Sweeper repairs	7/23/2018
34103	MARTIN MARIETTA MATERIALS	\$1,136.02	E 101-43100-219 General Supplies-Maint.	GRANITE FINES	7/23/2018
34104	MN DEPT OF EMLOY & ECONOMIC	\$946.65	E 410-41430-611 Bond Interest	Demo Bond Interest	7/23/2018
34105	MN RURAL WATER ASSOCIATION	\$250.00	E 601-49400-433 Dues and Licensing	4/2018-4/2019	7/23/2018
34106	MVTL LABORATORIES, INC.	\$97.50	E 602-49450-229 Contractual Service	Sewer Testing	7/23/2018
34106	MVTL LABORATORIES, INC.	\$288.50	E 602-49450-229 Contractual Service	Sewer Testing	7/23/2018
34106	MVTL LABORATORIES, INC.	\$33.00	E 601-49400-229 Contractual Service	Water Testing	7/23/2018
34106	MVTL LABORATORIES, INC.	\$288.50	E 602-49450-229 Contractual Service	Sewer Testing	7/23/2018
34107	NEOPOST GREAT PLAINS	\$100.00	E 101-41400-201 Office Supplies	OFFICE SUPPLIES	7/23/2018
34108	RENVILLE-SIBLEY COOPERATIVE	\$1,062.45	E 601-49400-381 Utilities	Water Electric	7/23/2018
34109	RIDGEWATER COLLEGE	\$1,500.00	E 101-42200-414 Fire Dept. Training	FD - Training	7/23/2018
34110	SCHROEDER, GARRET	\$312.50	E 101-43100-229 Contractual Service	Street Dept. Maintenance	7/23/2018
34111	SMITH PLUMBING & HEATING	\$570.00	E 602-49450-229 Contractual Service	Machine Time - Storm Sewer	7/23/2018
34112	SW/WC SERVICE COOPERATIVES	\$1,025.00	G 101-21761 Health Care	Medical Insurance-Jodi	7/23/2018
34112	SW/WC SERVICE COOPERATIVES	\$379.00	G 101-21762 Employer Health Portion	Medical Insurance-Jodi	7/23/2018
34112	SW/WC SERVICE COOPERATIVES	\$3,833.00	G 101-21762 Employer Health Portion	Medical Insurance-Police	7/23/2018
34112	SW/WC SERVICE COOPERATIVES	\$1,745.66	G 101-21762 Employer Health Portion	Medical Insurance-Street	7/23/2018
34112	SW/WC SERVICE COOPERATIVES	\$1,745.67	G 101-21762 Employer Health Portion	Medical Insurance-Water	7/23/2018
34112	SW/WC SERVICE COOPERATIVES	\$1,745.67	G 101-21762 Employer Health Portion	Medical Insurance-Sewer	7/23/2018
34113	USABLE LIFE	\$10.40	E 602-49450-131 Employee Insurance	Life Ins.	7/23/2018
34113	USABLE LIFE	\$10.41	E 601-49400-131 Employee Insurance	Life Ins.	7/23/2018
34113	USABLE LIFE	\$10.40	E 101-43100-131 Employee Insurance	Life Ins.	7/23/2018
34113	USABLE LIFE	\$21.80	E 101-42100-131 Employee Insurance	Life Ins.	7/23/2018
34113	USABLE LIFE	\$10.90	E 101-41300-131 Employee Insurance	Life Ins.	7/23/2018
34113	USABLE LIFE	\$9.40	E 101-41400-131 Employee Insurance	Life Ins.	7/23/2018
34114	VERIZON WIRELESS	\$70.02	E 101-42100-321 Telephone	Police Dept. Telephone	7/23/2018
34115	WEST CENTRAL SANITATION	\$17.55	E 101-43100-229 Contractual Service	Street Refuse	7/23/2018
34115	WEST CENTRAL SANITATION	\$35.92	E 602-49450-229 Contractual Service	WWT Refuse	7/23/2018
34116	XCEL ENERGY	\$1,928.64	E 101-43100-380 Utility Services (GENERAL)	Street Electric	7/23/2018
997004 E	MINNESOTA DEPT. OF REVENUE	\$706.82	G 101-21720 State Withholding	State Withholding Tax	7/11/2018
997005 E	INTERNAL REVENUE SERVICE	\$1,431.35	G 101-21710 Federal Withholding Tax	FWH	7/11/2018
997005 E	INTERNAL REVENUE SERVICE	\$2,067.16	G 101-21730 FICA Tax Withholding	FICA/Medicare	7/11/2018
997006 E	PUBLIC EMPLOYEES RETIREMENT	\$3,108.49	G 101-21740 PERA	PERA	7/11/2018
997007 E	ICMA	\$50.00	G 101-21750 ICMA Payable	Sunvold, Nathan #302283	7/11/2018
997008 E	MINNESOTA DEPT. OF REVENUE	\$429.00	G 601-20800 Sales Tax	Sales Tax - 2nd Qtr 2018	7/13/2018
Total		\$37,781.45			

A motion was made by Brent Dahl and seconded by Jeremy Hinderks to approve the invoices payable. The motion carried 5 to 0.

5. Monthly Financials

A motion was made by Brent Dahl and seconded by Jeff Pike to approve the monthly financials. The motion carried 5 to 0.

6. Public Comment

7. Committee/Staff Reports

a. Public Safety

Public Safety Committee

7/12/2018 5:30 pm

Present: Janette Wertish, Laura Rosen, Aaron Slagter, Aaron Haen, Nelida Marcus, Anna Knapper, Shane Wohlman
Absent: Brent Dahl, Gary Wulf, Dennis Ulrich, Amy Gasca

* RFD Update- Chief Haen updated the committee on the status of the new fire truck. Currently, the tank and chassis are built and just waiting for paint. The estimated delivery is around the middle of September. The new extractor is plumbed and installed at the fire hall. This will be a great asset by cleaning contamination from the fire suits.

* RPD Update- Chief Slagter presented the activity report for the 2nd quarter. There have been 665 calls that the police department has processed so far this year.

* National Night Out- The committee continued the planning efforts for National Night Out. The time for the event has been extended 1 hour, so it will now last from 6pm-9pm. It was also decided to use the fire hall as a rain backup.

* Crosswalk & Signage- Shane presented information about 2 different crosswalk signs that are most common with MN DOT. The first is a Rectangular Rapid Flashing Beacon (RRFB), which is the most effective and is more popular with other cities. The other is a Flashing LED Blinker Sign. Both signs cost just under \$6,000 for 2 signs (1 crosswalk/intersection). Installation and 110V electrical wiring would be an additional cost. The committee also reviewed a quote for a Solar Powered Radar Feedback Speed Sign. The pricing for this sign came in at \$4,225 each, plus installation. The committee would like to see if the RRFB crosswalk signs could be included in the 2019 budget planning. These would be utilized for the crosswalk on Park Ave and 3rd Street East.

* Next meeting date- October 11th, 5:30 pm

A motion was made by Adam Zaske and seconded by Jeff Pike to approve the Public Safety Report. The motion carried 5 to 0.

b. EDA Committee Report

EDA Committee

7/18/2018 12:15 pm

Present: Janette Wertish, Adam Zaske, Jeremy Hinderks, Michelle Mortensen, Shane Wohlman
Absent: Cari Rice, Steve Wohlman, Pam Kjersten, Scott Walker, Julie Rath

*TC&W Railroad Update- Shane read a letter from TC&W stating that a settlement agreement has been reached between TC&W, Met Council and Hennepin County. This still has to be approved at their respective board meetings on July 24th and 25th. There are 2 agreements that were necessary to facilitate this: a Construction Agreement and a Co-Location Agreement. TC&W thanked everyone for their support that contributed towards the mediation process and eventual resolve.

*Community Shredding Day- The last time this was held was back in 2015 and involved sponsorships from local banks. Current pricing to hold this type of event is \$350 per hour with a 3 hr minimum (\$1,050). The committee felt it would be better to wait and reevaluate this again in 2020 which is when the City will have its next round of documents to expire.

*Renville Estates Sign- The committee reviewed a proof of the sign for Renville Estates. This will be printed on a 4'x6' sign board that would be installed at the Estates. The committee recommends going forward with the sign from E&C Graphics which will cost around \$300-\$350.

*Main Street & Hwy properties- The committee reviewed different properties that are for sale on Main Street and the highway. The goal is to continue to be proactive on vacant and blighted properties by assisting with trying to sell these properties or clean them up. The committee also recommends in the future that any property that is sold by the City to have any necessary time contingencies that might be needed to be included in the sale contract.

*There was discussion to open up the process for the school and city to get together and meet about sharing thoughts and ideas. The committee recommends forming a sub-committee and pursuing this opportunity.

A motion was made by Brent Dahl and seconded by Laura Rosen to approve the EDA Committee Report. The motion carried 5 to 0.

c. City Administrator's Report

City Administrator Report

7-23-2018

* The City received its first half of Local Government Aid (LGA) of \$229,522 on July 19th. Since there has been a strong state budget, this has provided reassurance that programs such as LGA and the Small Cities Assistance Program will be fully paid this year and during the 2019 budget cycle.

* Steve's Heating and A/C installed the new air conditioner for the Community Center hallway/kitchen. The invoice was \$7,076.42, which is about \$400 cheaper than the quote.

* The Coalition of Greater MN Cities is holding a Gubernatorial Candidate Forum at Verizon Center in Mankato this Thursday, July 26 @ 7:30pm. This is free and open to the public.

* Shane Zahrt, who is an attorney/lobbyist with CGMNC, is expected to attend the next council meeting on August 13th and will provide an update and overview of this last Legislative session.

* Street closure for National Night Out on August 7th. 1 block of Bryant Avenue from 2nd Street NW to 3rd Street NW from 5:00pm-9:00pm.

* Would like to schedule an HR meeting before the next council meeting, which will be my 6 month review.

*Upcoming meetings-

August 1- Public Works 5:30

A motion was made by Brent Dahl and seconded by Jeremy Hinderks to approve the City Administrators Report. The motion carried 5 to 0.

8. Discussion Items

Bus Garage Expansion Zoning Permit

9. Action Items

A motion was made by Brent Dahl and seconded by Jeremy Hinderks to approve acquiring a permit for the pedestrian crosswalk sign on Hwy 212. The motion carried 5 to 0.

A motion was made by Jeff Pike and seconded by Laura Rosen to approve the street closure on Bryant Avenue from 2nd to 3rd Street NW for National Night Out. The motion carried 5 to 0.

A motion was made by Jeremy Hinderks and seconded by Brent Dahl to set an HR Meeting for August 6th, 2018 at 12:30 pm. The motion carried 5 to 0.

10. Mayor’s Report

A motion was made by Adam Zaske and seconded by Brent Dahl to approve the Mayor’s report. The motion carried 5 to 0.

11. Adjourn

A motion was made by Adam Zaske and seconded by Brent Dahl to adjourn the meeting. The motion carried 5 to 0. Meeting was adjourned at 7:39 p.m.

Dated at Renville, Minnesota this 23rd day of July, 2018.

THE GOVERNING BODY OF THE CITY
OF RENVILLE, MINNESOTA

BY _____
Janette Wertish, Mayor

ATTEST:

BY _____
Shane Wohlman, City Administrator/Clerk