

**Approved Minutes  
City Council Regular Session  
July 22, 2019  
Monday 7:00 p.m.**

The regular session of the City Council, City of Renville, Minnesota was called to order on July 22, 2019, 2019 at 7:00 p.m. by Mayor Wertish.

City Council Members present were Adam Zaske, Laura Rosen, Jeff Pike, Brent Dahl and Dave Grund. Also present were Mayor Janette Wertish and City Administrator/Clerk Shane Wohlman. Present in the audience was Scott Tedrick from the Register.

**1. Pledge of Allegiance**

**2. Approval of Agenda**

A motion was made by Brent Dahl and seconded by Adam Zaske to approve the agenda. Ayes: Grund, Pike, Rosen.

**3. Approval of Minutes**

A motion was made by Adam Zaske and seconded by Brent Dahl to approve the minutes of the July 8<sup>th</sup>, 2019 Regular Council Meeting. Ayes: Rosen, Pike, Grund.

**4. Invoices Payable**

Check #	Name	Amount	Account	Comments	Date
34827	WEST CENTRAL FIREFIGHTERS	\$55.00	E 101-42200-433 Dues and Licensing	2019 Membership	7/10/2019
34879	VOID	\$0.00			7/10/2019
34880	A.H. HERMEL CO.	\$152.54	E 101-45400-219 General Supplies-Maint.	Community Center Supplies	7/15/2019
34881	DISPLAY SALES	\$215.00	E 101-43100-219 General Supplies-Maint.	Flagpole	7/15/2019
34882	HOFFMAN FILTER SERVICE	\$55.00	E 101-43100-221 Repair/Maint. Equipment	Oil Filters	7/15/2019
34883	JOHNS MOBILE SERVICE	\$152.00	E 101-42100-202 Investigation	Towing Charges - Suburban	7/15/2019
34884	LANG S AUTOMOTIVE CENTER, INC.	\$41.95	E 101-43100-221 Repair/Maint. Equipment	Street Dept Repairs	7/15/2019
34884	LANG S AUTOMOTIVE CENTER, INC.	\$72.33	E 101-43100-219 General Supplies-Maint.	Street Dept Supplies	7/15/2019
34884	LANG S AUTOMOTIVE CENTER, INC.	\$75.37	E 602-49450-219 General Supplies-Maint.	Sewer Dept Supplies	7/15/2019
34884	LANG S AUTOMOTIVE CENTER, INC.	\$31.97	E 101-42200-219 General Supplies-Maint.	FD Supplies	7/15/2019
34884	LANG S AUTOMOTIVE CENTER, INC.	\$14.98	E 101-45200-221 Repair/Maint. Equipment	Parks Repairs	7/15/2019
34884	LANG S AUTOMOTIVE CENTER, INC.	\$7.49	E 101-49000-221 Repair/Maint. Equipment	Cemetery Repairs	7/15/2019
34885	MESERB	\$514.80	E 602-49450-433 Dues and Licensing	2019-20 MESERB Membership	7/15/2019
34886	RIDGEWATER COLLEGE	\$2,975.00	E 101-42200-414 Fire Dept. Training	Fire Dept Training - House Burn	7/15/2019
34887	VERIZON WIRELESS	\$70.02	E 101-42100-321 Telephone	Police Dept. Telephone	7/15/2019
34888	POSITIVE PROMOTIONS, INC.	\$338.45	G 101-25311 Designated for Forfeitures	National Night Out Supplies	7/16/2019
34889	XCEL ENERGY	\$104.20	E 101-45200-380 Utility Services (GENERAL)	Park Electric	7/16/2019
34889	XCEL ENERGY	\$25.63	E 101-42200-380 Utility Services (GENERAL)	Fire Dept. Electric	7/16/2019
34889	XCEL ENERGY	\$1,912.43	E 101-43100-380 Utility Services (GENERAL)	Street Electric	7/16/2019
34889	XCEL ENERGY	\$95.75	E 101-42100-380 Utility Services (GENERAL)	PD Electric	7/16/2019
34890	ALEX AIR APPARATUS, INC.	\$30.00	E 101-42200-258 Fire Suits	Gloves	7/18/2019
34891	AMERICAN SOLUTIONS FOR BUSINES	\$370.32	E 601-49400-201 Office Supplies	Utility Bills	7/18/2019
34891	AMERICAN SOLUTIONS FOR BUSINES	\$370.32	E 602-49450-201 Office Supplies	Utility Bills	7/18/2019
34892	AMERIPRIDE SERVICES, INC	\$63.56	E 101-45400-229 Contractual Service	Community Center Contractual	7/18/2019

34893	ANDERSON LARSON HANSON & SAUND	\$1,667.50	E 101-41610-101 Wages and Salaries	Attorney Fees	7/18/2019
	Admin=\$658, PD=\$1009.50				7/18/2019
34894	COMMUNITY ELECTRIC	\$133.00	E 101-45200-219 General Supplies-Maint.	CC Lights	7/18/2019
34895	CORE & MAIN, LP	\$762.79	E 601-49400-221 Repair/Maint. Equipment	Water Repairs	7/18/2019
34896	DANUBE AUTO WORKS	\$500.00	E 101-42100-202 Investigation	Towing Charges - Suburban	7/18/2019
34897	ETTERMAN ENTERPRISES	\$119.60	E 101-43100-219 General Supplies-Maint.	Striping Paint	7/18/2019
34898	FARMERS CO-OP OIL CO	\$109.99	E 101-42200-212 Gas and Oil	Fire Dept. Gas	7/18/2019
34898	FARMERS CO-OP OIL CO	\$593.22	E 101-42100-212 Gas and Oil	Police Dept. Gas	7/18/2019
34898	FARMERS CO-OP OIL CO	\$875.52	E 101-43100-212 Gas and Oil	Street Dept. Gas	7/18/2019
34898	FARMERS CO-OP OIL CO	\$100.00	E 101-45200-212 Gas and Oil	Parks Gas	7/18/2019
34898	FARMERS CO-OP OIL CO	\$100.00	E 101-49000-212 Gas and Oil	Cemetery Gas	7/18/2019
34898	FARMERS CO-OP OIL CO	\$57.09	E 101-42100-221 Repair/Maint. Equipment	PD Repairs	7/18/2019
34898	FARMERS CO-OP OIL CO	\$18.00	E 101-43100-221 Repair/Maint. Equipment	St. Dept Repairs	7/18/2019
34899	HACH COMPANY	\$95.80	E 602-49450-216 Chemicals and Fertilizers	Wastewater Supplies	7/18/2019
34899	HACH COMPANY	\$37.74	E 601-49400-219 General Supplies-Maint.	Water Supplies	7/18/2019
34900	MAC QUEEN EQUIPMENT INC.	\$442.96	E 101-43100-221 Repair/Maint. Equipment	Street Dept Repairs	7/18/2019
34900	MAC QUEEN EQUIPMENT INC.	\$352.96	E 101-43100-221 Repair/Maint. Equipment	Street Dept Repairs	7/18/2019
34901	MN DEPT OF EMPLOY & ECONOMIC	\$809.55	E 410-41430-611 Bond Interest	Demo Loan Interest	7/18/2019
34902	MN PUBLIC FACILITIES AUTHORITY	\$79,000.00	E 602-49450-626 2010 PFA Principal	2010 PFA Principal	7/18/2019
34902	MN PUBLIC FACILITIES AUTHORITY	\$15,000.00	E 601-49400-624 2004A PFA Principal	2004A PFA Principal	7/18/2019
34902	MN PUBLIC FACILITIES AUTHORITY	\$910.80	E 601-49400-611 Bond Interest	2004A PFA Interest	7/18/2019
34903	MVTL LABORATORIES, INC.	\$247.00	E 602-49450-229 Contractual Service	Sewer Testing	7/18/2019
34903	MVTL LABORATORIES, INC.	\$247.00	E 602-49450-229 Contractual Service	Sewer Testing	7/18/2019
34903	MVTL LABORATORIES, INC.	\$33.00	E 601-49400-229 Contractual Service	Water Testing	7/18/2019
34904	PIONEERLAND LIBRARY SYSTEM	\$8,750.00	E 101-45500-229 Contractual Service	Library Services	7/18/2019
34905	RENVILLE AMBULANCE	\$23,720.00	E 101-44200-103 Salaries Temporary	Ambulance Service	7/18/2019
34906	RENVILLE CO. SHERIFF S DEPT.	\$1,000.00	E 101-42100-433 Dues and Licensing	2019 LETG Support & Maintenance	7/18/2019
34907	RENVILLE SALES INC.	\$90.72	E 101-45200-219 General Supplies-Maint.	Cemetery Supplies	7/18/2019
34907	RENVILLE SALES INC.	\$90.71	E 101-49000-219 General Supplies-Maint.	Parks Supplies	7/18/2019
34908	SCHMOLL S WELDING INC.	\$1,531.98	E 400-49100-242 Street Improvements	Street Improvements	7/18/2019
34909	STEVEN J HINDERKS	\$30.08	E 602-49450-219 General Supplies-Maint.	Filters-Sewer	7/18/2019
34909	STEVEN J HINDERKS	\$76.44	E 601-49400-219 General Supplies-Maint.	Filters-Water	7/18/2019
34910	U LINE	\$66.78	E 101-45400-219 General Supplies-Maint.	CC - Glass Cleaner	7/18/2019
34911	USABLE LIFE	\$10.90	E 602-49450-131 Employee Insurance	Life Ins.	7/18/2019
34911	USABLE LIFE	\$10.90	E 601-49400-131 Employee Insurance	Life Ins.	7/18/2019
34911	USABLE LIFE	\$10.90	E 101-43100-131 Employee Insurance	Life Ins.	7/18/2019
34911	USABLE LIFE	\$21.80	E 101-42100-131 Employee Insurance	Life Ins.	7/18/2019
34911	USABLE LIFE	\$10.90	E 101-41300-131 Employee Insurance	Life Ins.	7/18/2019
34911	USABLE LIFE	\$9.40	E 101-41400-131 Employee Insurance	Life Ins.	7/18/2019
34912	WEST CENTRAL SANITATION	\$17.55	E 101-43100-229 Contractual Service	Street Refuse	7/18/2019
34912	WEST CENTRAL SANITATION	\$35.92	E 602-49450-229 Contractual Service	WWT Refuse	7/18/2019
34912	WEST CENTRAL SANITATION	\$463.35	R 101-36570 Street Refuse Pickup	Delinquent Tax Settlement Refuse	7/18/2019
34913	WINSTED SOLAR, LLC	\$31.18	E 101-45200-380 Utility Services (GENERAL)	Park Electric	7/18/2019
34913	WINSTED SOLAR, LLC	\$643.12	E 601-49400-381 Utilities	Water Electric	7/18/2019
34913	WINSTED SOLAR, LLC	\$1,711.51	E 602-49450-387 Utilities-Wastewater Plan	Sewer Electric	7/18/2019
34913	WINSTED SOLAR, LLC	\$46.05	E 101-41400-380 Utility Services (GENERAL)	City Hall Electric	7/18/2019
34913	WINSTED SOLAR, LLC	\$41.45	E 101-45500-380 Utility Services (GENERAL)	Library Electric	7/18/2019
34913	WINSTED SOLAR, LLC	\$66.01	E 101-45400-380 Utility Services (GENERAL)	Community Center Electric	7/18/2019

34913	WINSTED SOLAR, LLC	\$140.28	E 101-42200-380 Utility Services (GENERAL)	Fire Electric	7/18/2019
34913	WINSTED SOLAR, LLC	\$187.65	E 101-43100-380 Utility Services (GENERAL)	Street Electric	7/18/2019
997161E	MINNESOTA DEPT. OF REVENUE	\$398.00	G 601-20800 Sales Tax	Sales Tax - 2nd Qtr 2019	7/10/2019
997162E	SW/WC SERVICE COOPERATIVES	\$1,190.00	G 101-21761 Health Care	Medical Insurance-Jodi	7/16/2019
997162E	SW/WC SERVICE COOPERATIVES	\$440.50	G 101-21762 Employer Health Portion	Medical Insurance-Jodi	7/16/2019
997162E	SW/WC SERVICE COOPERATIVES	\$3,261.00	G 101-21762 Employer Health Portion	Medical Insurance-Police	7/16/2019
997162E	SW/WC SERVICE COOPERATIVES	\$940.16	G 101-21762 Employer Health Portion	Medical Insurance-Street	7/16/2019
997162E	SW/WC SERVICE COOPERATIVES	\$940.17	G 101-21762 Employer Health Portion	Medical Insurance-Water	7/16/2019
997162E	SW/WC SERVICE COOPERATIVES	\$940.17	G 101-21762 Employer Health Portion	Medical Insurance-Sewer	7/16/2019
<b>TOTAL</b>		<b>\$156,883.21</b>			

A motion was made by Jeff Pike and seconded by Adam Zaske to approve the invoices payable. Ayes: Grund, Rosen, Dahl.

**5. Public Comment**

**6. Committee/Staff Reports**

**a. Public Works Committee**

**Public Works Committee Minutes**  
**7/10/2019 5:30 pm**

Present: Janette Wertish, Jeff Pike, Nate Sunvold, Dennis Ulrich, Bill Sietsema, Lloyd Zabel, Shane Wohlman  
Absent: Brent Dahl, Jon Driggs

\* The committee met at the water treatment plant to begin our tour with Public Works Director Nate Sunvold as the guide. Nate explained the computer system that controls and monitors the water functions from the well all the way to the water towers. Other highlights from the water plant were the filter system, pumps and the holding tank. The next stop was the shop next to the water plant. This is currently the main shop where equipment repairs and maintenance takes place and also doubles as storage. The tour wrapped up at the wastewater treatment plant where we were shown the treatment process starting at the main lift pumps all the way through to the discharge. The highlights were the bar screens, primary clarifiers, secondary treatment tank, computer monitoring system and the lab where all samples are tested. Nate finished the tour by showing us the UV disinfection system that replaced the chlorination system.

\* Next Meeting is August 14<sup>th</sup> at 5:30 pm.

A motion was made by Adam Zaske and seconded by Brent Dahl to approve Public Works Committee Report. Ayes: Grund, Pike, Rosen.

**b. EDA Committee**

EDA Meeting Minutes

Present: Janette Wertish, Laura Rosen, Adam Zaske, Brandon Wulf, Julie Rath (by phone) and Shane Wohlman

Absent: Jeremy Hinderks, Michelle Mortensen, Cari Rice

Next meeting: August 21, 2019 5:00 pm at City Hall

**1. Business Community Loan (BCL) Applicant**

The EDA has received their first BCL app from Discher & Associates, Life Center. The \$3,000 requested loan will be used for expansion, promotion and technology upgrades. After review of the loan guidelines, estimates and application, the EDA recommends offering the loan for \$3,000 at a 3% interest rate. The monies for this loan program (\$9,000) were designated from the Chamber donation.

**2. Community Improvement Alliance Update**

The EDA looked over the unapproved minutes from the July 15, 2019 meeting.

**3. Brownfields Grant**

There is a grant opportunity through DEED called a Redevelopment grant that could be pursued in assisting with the clean-up of the city acquired properties on 212 & Main. Since acquisition of land is one of the eligible costs that can qualify under the grant, the committee believes entering into an option agreement on the property that abuts to the north would be beneficial. The contract would option \$5,000 to Al Strunc for his three parcels that would restrict the purchase of the land only to the city. The city would then have 12 months to exercise this option. This would open the opportunity for future development if needed. Shane will continue to pursue the DEED grant. The committee recommends moving forward with the Option Contract.

**4. City Logo Contest**

There were no entries received for the City Logo Contest, even with the date being extended. The committee reviewed some suggestions and looked over samples from other cities in Minnesota. The decision was made to investigate this project further at the committee level, since no timeline has been set.

**5. Julie Update**

Julie met with Larry and Gary Eckhoff (H&L) to assist with listing their parcels on LOIS, offered recommendations to update the Economic Development tab on the website and assisted with the Discher Loan request.

A motion was made by Jeff Pike and seconded by Laura Rosen to approve the EDA Committee Report. Ayes: Dahl, Grund, Zaske.

**c. City Administrator Report**

City Administrator Report  
7-22-2019

\* On July 9<sup>th</sup>, Renville hosted the County HRA/EDA Advisory meeting at the Community Center. There was a total of 24 people in attendance for the noon luncheon meeting. Highlights included:

- RC Hospital: Nate Blad/Jackie Edwards spoke on mental/behavioral health issues & affiliation update.
- Blight Mitigation Assistance Program: County has set aside \$10,000 for this year.
- Restorative Justice: Andrew Peltz spoke about the program and Community Circles.
- Housing Study: Set a meeting for July 18 at 9:00.

\* Following the Advisory meeting there was a short Complete Count Census meeting. The committee would like to start getting information out about the Census now at the remaining town festivals, National Night Out, County Fair, etc. Information for handouts that is relevant to our County will be gathered from the Census website. Friday, August 16<sup>th</sup> at 9:00 will be the next meeting at the Government Service Center.

\* I attended the Housing Study meeting on July 18<sup>th</sup>. The County is soliciting proposals for a comprehensive housing study of Renville County as a whole. Each city that participates would contribute dollars for the study according to their population. A draft outline was presented and edited by the committee with a projected start date of January 2020. Each city would get to keep their portion of the final study to facilitate and define their individual needs.

\* Police Officer Chad Segelstrom was honorably released from active duty and plans on reporting to work a week from today, July 29<sup>th</sup>.

\* Renville's 2<sup>nd</sup> Annual National Night Out Event is August 6<sup>th</sup>.

\*\*\*Upcoming Meetings:

7/25 Public Safety 5:30

7/29 Public Building Task Force 5:00

8/6 National Night Out

8/7 Health Insurance Mtg- Marshall

A motion was made by Brent Dahl and seconded by Jeff Pike to approve the City Administrator's Report. Ayes: Zaske, Rosen, Grund.

## **7. Discussion Items**

## **8. Action Items**

A motion was made by Adam Zaske and seconded by Laura Rosen to approve the application for Discher & Assoc. for the BCL Program. The loan terms will be \$3,000 at 3% interest for 18 months. Ayes: Dahl, Grund, Pike.

A motion was made by Adam Zaske and seconded by Dave Grund to approve the Option Contract for the Al Strunc Properties. Ayes: Dahl, Rosen, Pike.

### **CITY OF RENVILLE RESOLUTION 20-19**

#### *RESOLUTION OF APPLICANT*

BE IT RESOLVED that the City of Renville act as the legal sponsor for project(s) contained in the Redevelopment Grant Program to be submitted by August 1, 2019, and that Shane Wohlman, City Administrator/Clerk is hereby authorized to apply to the Department of Employment and Economic Development for funding of this project on behalf of the City of Renville.

BE IT FURTHER RESOLVED that the City of Renville has the legal authority to apply for financial assistance, and the institutional, managerial, and financial capability to ensure adequate project administration.

BE IT FURTHER RESOLVED that the sources and amounts of the local match identified in the application ARE COMMITTED to the project identified.

BE IT FURTHER RESOLVED that if the project identified in the application fails to substantially provide the public benefits listed in the application within five years from the date of the grant award, the City of Renville may be required to repay 100 percent of the awarded grant per Minn. Stat. § 116J.575 Subd. 4;

BE IT FURTHER RESOLVED that the City of Renville has not violated any Federal, State or local laws pertaining to fraud, bribery, graft, kickbacks, collusion, conflict of interest or other unlawful or corrupt practice.

BE IT FURTHER RESOLVED that upon approval of its application by the state, the City of Renville may enter into an agreement with the State of Minnesota for the above referenced project(s), and that the City of Renville certifies that it will comply with all applicable laws and regulation as stated in all contract agreements.

NOW, THEREFORE BE IT RESOLVED that Shane Wohlman, City Administrator/Clerk is hereby authorized to execute such agreements as are necessary to implement the project(s) on behalf of the applicant.

I CERTIFY THAT the above resolution was passed and adopted by the City Council, of the City of Renville, Minnesota on July 22<sup>nd</sup>, 2019.

This resolution was offered by: Adam Zaske

This resolution was seconded by: Dave Grund

Voting in favor: Adam Zaske, Dave Grund, Brent Dahl, Jeff Pike & Laura Rosen

Voting against: none

Attest:

\_\_\_\_\_  
Janette Wertish, Mayor

\_\_\_\_\_  
Shane Wohlman, City Administrator/Clerk

**CITY OF RENVILLE, MINNESOTA  
ORDINANCE NO. 21-19**

**AN ORDINANCE AMENDING THE CABLE FRANCHISE OF  
MIDCONTINENT COMMUNICATIONS**

WHEREAS, the City of Renville, Minnesota, (the "City") on July 11, 2011 duly and lawfully enacted an Ordinance granting a the transfer of a nonexclusive franchise ("Franchise") to Midcontinent Communications to operate and maintain a cable communications system ("System") within its boundaries (capitalized terms not otherwise defined in this Ordinance shall have the same meaning as ascribed to them in the Franchise); and

WHEREAS, the current Franchise is valid, in good standing, legally enforceable and in full force and effect and without default thereunder; and

WHEREAS, it is in the best interests of the City to extend the existing cable television franchise ordinances for an additional period of time.

NOW, THEREFORE, BE IT ORDAINED:

Section 1. The term of Franchise granted to Midcontinent Communications is hereby extended for a period of One-Hundred Twenty (120) days from the current expiration date of June 1, 2019, to the new expiration date of Sept 19, 2019.

Section 2. Except as modified herein, all other terms, conditions, provisions and requirements of the Franchise shall remain in full force and effect.

Section 3. This Ordinance shall be effective upon its passage and publication in accordance with law and its acceptance by Midcontinent Communications.

PASSED, ADOPTED AND APPROVED this 22<sup>nd</sup> day of July, 2019.

This resolution was offered by: Adam Zaske

This resolution was seconded by: Laura Rosen

Voting in favor: Adam Zaske, Laura Rosen, Brent Dahl, Dave Grund & Jeff Pike

Voting against: none

CITY OF RENVILLE MINNESOTA

ATTEST:

By: \_\_\_\_\_

\_\_\_\_\_

Its: Mayor

ACCEPTANCE:

MIDCONTINENT COMMUNICATIONS  
By Midcontinent Communications Investor, LLC,  
Managing Partner of Midcontinent Communications

By: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_

**9. Mayor's Report**

The Mayor reminded everyone that Corn Capital Days in Olivia is happening this weekend and to visit the Renville County Parks & County Museum. A letter was read from MN Department of Health congratulating Renville on 50 years of Community Water Fluoridation.

A motion was made by Adam Zaske and seconded by Laura Rosen to approve the Mayor's report. Ayes: Grund, Dahl, Pike.

**10. Adjourn**

A motion was made by Adam Zaske and seconded by Jeff Pike to adjourn the meeting. Ayes: Dahl, Grund, Rosen. Meeting was adjourned at 7:21 p.m.

Dated at Renville, Minnesota this 22<sup>nd</sup> day of July, 2019.

THE GOVERNING BODY OF THE CITY  
OF RENVILLE, MINNESOTA

BY \_\_\_\_\_  
Janette Wertish, Mayor

ATTEST:

BY \_\_\_\_\_  
Shane Wohlman, City Administrator/Clerk