

**Approved Minutes
City Council Regular Session
July 27, 2020
Monday 6:00 p.m.**

The regular session of the City Council, City of Renville, Minnesota was called to order on July 13, 2020 at 6:00 p.m. by Mayor Wertish.

City Council Members present were Adam Zaske, Jeff Pike, Alma Gasca, Laura Rosen, and Dave Grund. Also present were Mayor Janette Wertish, City Administrator/Clerk Shane Wohlman, Phil Haen, Mike Nelson, Dan Johnson, & Scott Tedrick from the Register.

1. Pledge of Allegiance

2. Approval of Agenda

A motion was made by Adam Zaske and seconded by Dave Grund to approve the agenda with the following changes: remove Approve Housing Study & add HR Minutes (7/13). Aye: Gasca, Pike & Rosen.

3. Approval of Minutes

A motion was made by Jeff Pike and seconded by Laura Rosen to approve the minutes of the June 22, 2020 Regular Council Meeting. Aye: Gasca, Grund, & Zaske.

4. Invoices Payable

Check #	Name	Amount	Account	Comments	Date
035568	GREAT PLAINS NATURAL GAS	\$29.11	E 101-41400-380 Utility Services (GENERAL)	Clerk Gas Service	6/29/2020
035568	GREAT PLAINS NATURAL GAS	\$26.20	E 101-45500-380 Utility Services (GENERAL)	Library Gas Service	6/29/2020
035568	GREAT PLAINS NATURAL GAS	\$41.73	E 101-45400-380 Utility Services (GENERAL)	Community Center	6/29/2020
035568	GREAT PLAINS NATURAL GAS	\$30.89	E 101-42100-380 Utility Services (GENERAL)	Police Dept. Gas	6/29/2020
035568	GREAT PLAINS NATURAL GAS	\$43.42	E 101-42200-380 Utility Services (GENERAL)	Fire Dept. Gas	6/29/2020
035568	GREAT PLAINS NATURAL GAS	\$104.67	E 601-49400-381 Utilities	Water Gas Service	6/29/2020
035568	GREAT PLAINS NATURAL GAS	\$63.77	E 602-49450-387 Utilities-Wastewater Plan	Sewer Gas Service	6/29/2020
035568	GREAT PLAINS NATURAL GAS	\$30.89	E 101-45200-380 Utility Services (GENERAL)	Park Gas Service	6/29/2020
035569	MACS	\$91.95	E 101-49000-219 General Supplies-Maint.	Cemetery Supplies	6/29/2020
035570	NCPERS MINNESOTA	\$64.00	G 101-21760 Hospitalization/Medical Ins	Insurance	6/29/2020
035571	QUADIENT	\$100.00	E 101-41400-201 Office Supplies	Postage	6/29/2020
035572	RCW PUBLIC SCHOOL	\$10,000.00	E 101-45200-415 Swimming Pool	RCW Swimming Pool	6/29/2020
035573	RENVILLE COUNTY RECORDER	\$46.00	E 101-49260-437 Other Miscellaneous	Record Resolution 16-20	6/29/2020
035574	RENVILLE-SIBLEY COOPERATIVE	\$453.73	E 601-49400-381 Utilities	Water Electric	6/29/2020
035575	USABLE LIFE	\$10.15	E 602-49450-131 Employee Insurance	Life Ins.	6/29/2020
035575	USABLE LIFE	\$10.15	E 601-49400-131 Employee Insurance	Life Ins.	6/29/2020
035575	USABLE LIFE	\$10.15	E 101-43100-131 Employee Insurance	Life Ins.	6/29/2020
035575	USABLE LIFE	\$30.96	E 101-42100-131 Employee Insurance	Life Ins.	6/29/2020
035575	USABLE LIFE	\$10.90	E 101-41300-131 Employee Insurance	Life Ins.	6/29/2020
035575	USABLE LIFE	\$9.40	E 101-41400-131 Employee Insurance	Life Ins.	6/29/2020

035576	VERIZON WIRELESS	\$51.25	E 101-42100-321 Telephone	Police Dept. Telephone	6/29/2020
035576	VERIZON WIRELESS	\$59.00	E 101-43100-321 Telephone	Street Dept. Telephone	6/29/2020
035577	VESSCO, INC.	\$1,323.75	E 601-49400-221 Repair/Maint. Equipment	Water Dept Repairs	6/29/2020
035578	ACTION TRAINING SYSTEMS	\$2,016.00	E 101-42200-331 Travel/Seminar Course	Vehicle Extrication Training	6/29/2020
035579	AMERIPRIDE SERVICES, INC	\$79.95	E 101-45400-229 Contractual Service	Community Center Contractual	7/13/2020
035580	ANDERSON LARSON HANSON & SAUND	\$630.00	E 101-41610-101 Wages and Salaries	Attorney Fees-Admin	7/13/2020
035580	ANDERSON LARSON HANSON & SAUND	\$407.50	E 101-41610-101 Wages and Salaries	Attorney Fees - PD	7/13/2020
035581	BHE RENEWABLES	\$249.36	E 101-45500-380 Utility Services (GENERAL)	Library Electric	7/13/2020
035581	BHE RENEWABLES	\$397.12	E 101-45400-380 Utility Services (GENERAL)	Community Center Electric	7/13/2020
035581	BHE RENEWABLES	\$1,295.80	E 601-49400-381 Utilities	Water Electric	7/13/2020
035581	BHE RENEWABLES	\$9,910.13	E 602-49450-387 Utilities-Wastewater Plan	Sewer Electric	7/13/2020
035581	BHE RENEWABLES	\$277.06	E 101-41400-380 Utility Services (GENERAL)	City Hall Electric	7/13/2020
035582	CASH	\$87.51	E 601-49400-201 Office Supplies	Postage - Water Dept	7/13/2020
035582	CASH	\$13.00	E 101-41400-201 Office Supplies	City Hall Batteries	7/13/2020
035583	CENTURYLINK	\$146.90	E 101-41400-321 Telephone	City Hall Telephone	7/13/2020
035583	CENTURYLINK	\$71.08	E 101-45500-321 Telephone	Library Telephone	7/13/2020
035583	CENTURYLINK	\$77.44	E 101-42100-321 Telephone	Police Dept. Telephone	7/13/2020
035583	CENTURYLINK	\$64.64	E 101-43100-321 Telephone	Public Works Telephone	7/13/2020
035583	CENTURYLINK	\$141.06	E 601-49400-321 Telephone	Water Dept. Telephone	7/13/2020
035583	CENTURYLINK	\$62.00	E 602-49450-321 Telephone	Sewer Dept. Telephone	7/13/2020
035584	COMMUNITY ELECTRIC	\$386.69	E 101-43100-221 Repair/Maint. Equipment	Move light pole on Main St.	7/13/2020
035585	DISPLAY SALES	\$95.00	E 101-43100-219 General Supplies-Maint.	Flag Pole	7/13/2020
035586	ETTERMAN ENTERPRISES	\$262.61	E 101-43100-219 General Supplies-Maint.	Striping Paint	7/13/2020
035587	FARMERS CO-OP OIL CO	\$56.55	E 101-42100-221 Repair/Maint. Equipment	PD Repairs	7/13/2020
035587	FARMERS CO-OP OIL CO	\$670.53	E 101-43100-212 Gas and Oil	Street Dept. Gas	7/13/2020
035587	FARMERS CO-OP OIL CO	\$405.64	E 101-42100-212 Gas and Oil	Police Dept. Gas	7/13/2020
035587	FARMERS CO-OP OIL CO	\$70.10	E 101-42200-212 Gas and Oil	Fire Dept. Gas	7/13/2020
035588	FARMWARD COOPERATIVE	\$152.89	E 101-43100-219 General Supplies-Maint.	Round Up	7/13/2020
035589	GOPHER STATE ONE-CALL, INC	\$24.97	E 601-49400-229 Contractual Service	Water Contractual	7/13/2020
035589	GOPHER STATE ONE-CALL, INC	\$24.98	E 602-49450-229 Contractual Service	Sewer Contractual	7/13/2020
035590	GRIZZLY SUPPLY	\$19.21	E 101-43100-221 Repair/Maint. Equipment	Street Sweeper parts	7/13/2020
035590	GRIZZLY SUPPLY	\$59.97	E 101-43100-219 General Supplies-Maint.	Street Dept Supplies	7/13/2020
035590	GRIZZLY SUPPLY	\$44.45	E 101-45400-219 General Supplies-Maint.	CC Supplies	7/13/2020
035591	HILLYARD FLOOR CARE SUPPLY	\$507.77	E 101-45400-221 Repair/Maint. Equipment	Repair Floor Machine	7/13/2020
035592	LANG S AUTOMOTIVE CENTER, INC.	\$152.87	E 101-43100-219 General Supplies-Maint.	Street Dept Supplies	7/13/2020
035592	LANG S AUTOMOTIVE CENTER, INC.	\$24.41	E 101-43100-221 Repair/Maint. Equipment	Street Sweeper repairs	7/13/2020
035593	LOCATORS & SUPPLIES, INC	\$420.00	E 101-43100-219 General Supplies-Maint.	Crosswalk Sign	7/13/2020
035594	LOFFLER	\$217.33	E 101-41400-229 Contractual Service	Copier Service Contract	7/13/2020
035595	MAIN STREET BAR & GRILL	\$700.00	E 101-42100-412 Building Rentals	PD Building Rent	7/13/2020
035596	MAYNARD S FOOD CENTER	\$9.98	E 101-41400-219 General Supplies-Maint.	City Hall Supplies	7/13/2020
035596	MAYNARD S FOOD CENTER	\$19.14	E 101-42100-219 General Supplies-Maint.	PD Supplies	7/13/2020

035597	MVTL LABORATORIES, INC.	\$157.00	E 602-49450-229 Contractual Service	Sewer Testing	7/13/2020
035597	MVTL LABORATORIES, INC.	\$193.00	E 602-49450-229 Contractual Service	Sewer Testing	7/13/2020
035597	MVTL LABORATORIES, INC.	\$193.00	E 602-49450-229 Contractual Service	Sewer Testing	7/13/2020
035597	MVTL LABORATORIES, INC.	\$193.00	E 602-49450-229 Contractual Service	Sewer Testing	7/13/2020
035598	NORTHERN BUSINESS PRODUCTS	\$283.71	E 101-41400-201 Office Supplies	Office Supplies	7/13/2020
035599	OBERLOH & ASSOCIATES, LTD.	\$15,100.00	E 101-41540-301 Auditing and Acct g Services	Auditing Services	7/13/2020
035600	PRINSCO	\$202.78	E 101-43100-221 Repair/Maint. Equipment	Street Dept repairs	7/13/2020
035601	RENCO PUBLISHING, INC.	\$89.64	E 101-41100-351 Legal Notices Publishing	Publishing - Public Hearings	7/13/2020
035602	RENVILLE CO. EDA	\$1,930.50	E 101-46500-234 City Marketing/Development	2020 Renville Co Housing Study	7/13/2020
035603	RENVILLE SALES INC.	\$6,096.60	E 400-49100-263 Public Works Equipment	Lawn Mower - PW	7/13/2020
035604	SCHROEDER, GARRET	\$375.00	E 101-43100-229 Contractual Service	Street Dept. Maintenance	7/13/2020
035605	SEGELSTROM, CHAD	\$120.00	E 101-42100-321 Telephone	6 mos cell phone reimbursement	7/13/2020
035606	SLAGTER, AARON	\$120.00	E 101-42100-321 Telephone	6 mos cell phone reimbursement	7/13/2020
035607	SPIEKER, JEREMY	\$120.00	E 101-42100-321 Telephone	6 mos cell phone reimbursement	7/13/2020
035608	TOTAL GLASS INC.	\$522.68	E 101-49260-865 COVID-19	Counter Glass	7/13/2020
035609	VERIZON WIRELESS	\$70.02	E 101-42100-321 Telephone	Police Dept. Telephone	7/13/2020
035610	VOSS PLUMBING & HEATING	\$289.25	E 602-49450-285 Repair Waste Water Plant	WWTP Repairs	7/13/2020
035611	XCEL ENERGY	\$93.33	E 101-42100-380 Utility Services (GENERAL)	PD Electric	7/13/2020
035611	XCEL ENERGY	\$45.86	E 101-45200-380 Utility Services (GENERAL)	Park Electric	7/13/2020
035611	XCEL ENERGY	\$33.83	E 101-42200-380 Utility Services (GENERAL)	Fire Dept. Electric	7/13/2020
035611	XCEL ENERGY	\$181.27	E 101-43100-380 Utility Services (GENERAL)	Street Electric	7/13/2020
997367E	PUBLIC EMPLOYEES RETIREMENT	\$3,397.76	G 101-21740 PERA	PERA	6/26/2020
997368E	MINNESOTA DEPT. OF REVENUE	\$565.30	G 101-21720 State Withholding	State Withholding Tax	6/26/2020
997369E	INTERNAL REVENUE SERVICE	\$1,831.56	G 101-21730 FICA Tax Withholding	FICA/Medicare	6/26/2020
997369E	INTERNAL REVENUE SERVICE	\$1,128.14	G 101-21710 Federal Withholding Tax	FWH	6/26/2020
997370E	ICMA	\$50.00	G 101-21750 ICMA Payable	Sunvold, Nathan #302283	6/26/2020
997373E	LIGHTBEAM INTERNET	\$40.00	E 602-49450-321 Telephone	Internet - WWTP	6/29/2020
997373E	LIGHTBEAM INTERNET	\$40.00	E 101-42100-321 Telephone	Internet - PD	6/29/2020
997373E	LIGHTBEAM INTERNET	\$40.00	E 101-43100-321 Telephone	Internet - Street Dept	6/29/2020
997373E	LIGHTBEAM INTERNET	\$40.00	E 101-49260-722 Internet Fees & Updates	Internet - City Hall	6/29/2020
997373E	LIGHTBEAM INTERNET	\$40.00	E 101-42200-321 Telephone	Internet - Fire Hall	6/29/2020
997374E	INTERNAL REVENUE SERVICE	\$1,297.41	G 101-21710 Federal Withholding Tax	FWH	7/10/2020
997374E	INTERNAL REVENUE SERVICE	\$2,210.04	G 101-21730 FICA Tax Withholding	FICA/Medicare	7/10/2020
997375E	MINNESOTA DEPT. OF REVENUE	\$649.57	G 101-21720 State Withholding	State Withholding Tax	7/10/2020
997376E	PUBLIC EMPLOYEES RETIREMENT	\$3,580.21	G 101-21740 PERA	PERA	7/10/2020
997377E	ICMA	\$50.00	G 101-21750 ICMA Payable	Sunvold, Nathan #302283	7/10/2020
TOTAL		\$74,264.17			

A motion was made by Adam Zaske and seconded by Laura Rosen to approve the invoices payable. Aye: Gasca, Grund & Pike.

5. Monthly Financials

A motion was made by Laura Rosen and seconded by Jeff Pike to approve the monthly financials. Aye: Gasca, Grund, & Zaske.

6. Public Comment

Dan Johnson, Public Works Maintenance, was in attendance for formal introductions to the council. Phil Haen and Mike Nelson represented the Fire Relief Association and presented an increased retirement request.

7. Committee/Staff Reports

a. Public Works (6/10/2020)

Public Works Committee Minutes

6/10/2020 5:30 pm

Opportunity for citizens to be heard for Nuisance Violations-There were no citizens that attended.

Clean up days were a success. No negative feedback from community. It was agreed that clean up days should continue every year.

The Crosswalk project is on hold. The crosswalk sign located on HWY 212 and 3rd street will need to be replaced.

Shane update- Plans for cleaning up the property on 449 NW 2nd street is set up for end of June, and early July for burning of building. It was asked if fees for liquor licenses should be lower for 2021 because of Covid 19. This will be looked at when fee schedule is updated. Marcus Construction will get contractors to get estimates on Community Center repairs.

Nate update- Announced his resignation to committee, he will be attending our July 8th meeting. Playground mulch is installed. Water plant needed a couple of repairs. Moved light pole on N Main. Installed flag pole by Community Center. Lions are taking down the hockey boards. Spraying for mosquitos as needed.

It was mentioned installing a sidewalk on 5th street east side of the school, it is a highly used street by walkers and they have to walk on the street. No action taken.

Submitted by Alma Gasca

A motion was made by Adam Zaske and seconded by Laura Rosen to approve the Public Works Committee Report from June 10, 2020. Ayes: Gasca, Grund, & Pike.

b. Public Building Task Force

Public Building Task Force Minutes

June 23, 2020 5:30 p.m.

Present: Dave Grund, Adam Zaske, Jeanette Wertish, Shane Wohlman, Aaron Slagter, Nate Sunvold, Wanda Knapper, Sharon Maurice, Gary Wulf, Dennis Ulrich

Jim Bach and Lon Negan joined us through GoToMeeting, Jim gave us an estimate cost on the drawings that were sent to him by Lon Negan, that amount was \$600,000, this included a 5 % builder contingency to cover any unexpected issues. This amount did not include redoing any public restrooms and kitchen equipment. He estimated that the project would take 3 to 4 months to complete. We also talked about addressing the exterior building issues and he thought it would be about \$34,000 to fix everything, with the exception of the roof, that will be inspected to give us a better idea of what it may need.

The committee also asked Jim to get us a dollar amount to replace the windows in the front of the building, amount to remodel current restrooms, and a break down for all the exterior repairs.

Next meeting- TBD. Once additional estimates are gathered.

Respectfully submitted,
Dave Grund

A motion was made by Laura Rosen and seconded by Adam Zaske to approve the Public Building Task Force Minutes.
Ayes: Gasca, Grund, & Pike.

c. EDA

EDA Meeting Minutes

Present: Janette Wertish, Laura Rosen, Adam Zaske, Sharon Maurice, Cassie Novotny, Shane Wohlman

Absent: Brandon Wulf, Michelle Mortensen, Jeremy Hinderks

Next meeting: Wednesday, August 5, 2020 @ 12:15 pm at Community Center

1. Business Spotlight

Factory Homes- Traci Mara was in attendance virtually and explained the history of Factory Homes. Currently, they sell around 80 homes per year. She provided an update on the home in Renville Estates and they are hoping to be finished at the end of August. There has been no final sale price set as of yet but is estimated to be in the \$150,000-\$165,000 range.

2. EDA Mtg Time

It was discussed and decided to leave the EDA meetings at their current time of 12:15. Cassie Novotny volunteered to fill in the rest of the year as Vice Chair.

3. Shane Update

- There are 609 Business Survey's that were mailed on June 30th. We were able to use our GovOffice platform to put the survey on our website. SurveyMonkey was limited to 10 questions before a subscription would be required.
- Update from previous meeting on Bars & Restaurants- At the June 3rd EDA meeting it was discussed with Ann and Angela from Main Street Bar & Grill that they would like to open outside their establishment. A temporary ordinance and Outdoor Dining application were created. On June 5th, the Governor changed the rules for bars and restaurants that allowed them to operate at 50% capacity starting June 10th. Ann stated that no action needed to be taken at the council meeting on June 8th as she would wait and reopen on the 10th.
- Rembrandt has retained a CBRE Broker for their property.

- MN Small Business Relief Grant applications are due July 2nd at 5:00 pm. These are true grants up to \$10,000 that will be drawn through a computer lottery system.
- The next quarterly County Advisory meeting is July 14th at Noon.
- There is a copy of the next Lunch & Learn that will be held Wednesday, July 8th at Noon.
- Maxfield Research is nearing completion of the Housing Study and should have a first draft by the end of July. Renville's share for the study is \$1,930.50 (1,287 residents x \$1.50). The EDA committee recommends contributing \$1,930.50 to the Housing Study, as this was included in the 2020 budget.

4. Anything else the committee would like to discuss:

The Mayor read a letter from MN DEED regarding the Contamination Cleanup and Investigation Grant. Deed was not able to offer a grant at this time to Renville as competition for grant funds was very high. The next grant application deadline is November 1st.

Submitted by Shane Wohlman

A motion was made by Adam Zaske and seconded by Dave Grund to approve the EDA Committee Report. Ayes: Gasca, Pike, & Rosen.

d. HR Committee (7/1/2020)

**City of Renville
HR Committee Minutes
7/1/2020 1:30 pm**

Present: Janette Wertish, Laura Rosen, Dave Grund, Shane Wohlman

Public Works Director Position-

* The committee met and reviewed the 1 application received from the June 29th, 4:00 pm deadline along with 2 different contract offers. The committee agreed to interview the 1 candidate first as this would fulfill the city's needs the best and look at alternatives if the candidate does not work out. It was decided that the interview would take place on Tuesday, July 7th at 5:30 pm. Current Public Works Director Nate Sunvold will be asked to participate in the interview process.

* After discussions with MPCA and MDH, it is highly recommended to have additional staff that meet the necessary license requirements for the facilities moving forward. The committee will discuss further on a potential license incentive program.

* The committee recommends that the probationary period for Dan Johnson, Public Works Maintenance, be complete with a \$2.00 per hour raise. Dan was hired on March 12th and is trustworthy, reliable, a hard worker, fast learner and engages with the public in a professional manner.

* The committee recommends that Matt Roxberg, Assistant Public Works Director, become a temporary Zoning Administrator.

* Next meeting: Interview Tuesday, July 7th at 5:00 pm.

A motion was made by Adam Zaske and seconded by Dave Grund to approve the HR Committee Minutes from July 1, 2020. Ayes: Gasca, Pike, & Rosen.

e. HR Committee (7/7/2020)

**City of Renville
HR Committee Minutes
7/7/2020 5:00 pm**

Present: Janette Wertish, Laura Rosen, Dave Grund, Nate Sunvold, Shane Wohlman

* The committee met and interviewed the applicant, Paul Dhoore, virtually at 5:30 pm. Following the interview, reference checks were conducted, and it was recommended to offer Paul the Public Works Director position with a starting wage of \$31.00 per hour, 1 week of accrued vacation, along with all other benefits offered by the City.

* Next meeting: Monday, July 13th at 4:00 pm.

A motion was made by Adam Zaske and seconded by Alma Gasca to approve the HR Committee Minutes from July 7, 2020. Ayes: Grund, Pike, & Rosen.

f. Public Works (7/8/2020)

**City of Renville
Public Works Committee Minutes
7/8/2020 5:30 pm**

Present: Janette Wertish, Alma Gasca, Jeff Pike, Nate Sunvold, Bill Sietsema, Dennis Ulrich, Lloyd Zabel, Shane Wohlman

Absent: Jon Driggs

* David Lentz attended the meeting to discuss a water leak that he had at his residence. The tank broke on the rental softener causing high utility bills for June and July. He requested that since the water soaked into his dirt floor basement, that a portion of the sewer bill be forgiven. The committee recommends forgiving half of the sewer portion on his June and July utility bills. (June sewer \$75.12. July sewer \$133.53 = \$208.65. Half would be \$104.33.)

* Volunteer Waiver– Committee reviewed the Waiver form. This form has been approved by the City Attorney as well. The committee recommends approving the Volunteer Waiver form.

* 402 West Park Avenue Property- This is where the former Refuge building stood. It was recommended to sell the property and let the council decide the price and terms.

*Shane update- The City property at 449 NW 2nd Street is now scheduled to have the asbestos removed the week of July 20th. Renville was awarded a \$5,000 Blight Housing Grant from the County contingent that the burnt ash be hauled to a certified landfill. Chris Knight supplied in his bid that the ash goes to the RRRSWA Transfer Station in Redwood Falls. He would like to request an additional \$400 as there will be additional fuel, mileage, and time to now haul the debris to Lynd. The committee recommends approving the additional \$400 to Chris Knight. Sub-contractors from Midco are expected to begin boring within Renville on Monday the 13th. Two of the surplus items have been sold- 2001 Ford F-150 pickup brought \$580 and the 60" Hustler mower brought \$1,775. City received a check for \$2,001.75 after the commission. The City is in the process to look for a new Public Works Director and interviewed a candidate on July 7th.

*Nate update– Repaired water leak at Community Center. Parking lines on Main Street have been painted. The curbs and crosswalks are next. Assisted with a couple of residential sewer line repairs and a curb stop replacement. A storm sewer on 2nd Street SW and Chestnut was repaired. Trees on Dupont have been removed. Xcel will be replacing power lines soon. A couple of pumps have been pulled for repair at the WWTF. Been giving tours of the water plant and WWTF for his replacement.

Next meeting on August 12th at 5:30 pm.

A motion was made by Adam Zaske and seconded by Laura Rosen to approve the Public Works Committee Minutes. Ayes: Gasca, Grund, Pike.

g. City Administrator

City of Renville
City Administrator Report
7-13-2020

* COVID-19/Legislative Update- Special Session number 2 began this morning at the State Capital for both the House and Senate. With a long list of unfinished business still in order, it was nice to see the CARES Act funding move forward. Renville is approved for \$92,442. The City has received the annual document of 2020 Law Summaries from the regular legislative session and first special session. City Hall reopened on July 6th to the public. The additional safety precautions have been working well. As of 11:00 today, Renville County has 37 confirmed coronavirus cases with 3 deaths.

* Attended the MnDOT ATP meeting. Included is a copy of the current highway project schedule.

* This week, July 13 – 17, is Census Surge Week. You will see an all-out push to encourage households to complete their 2020 Census before non-response follow-ups begin. As of today, the National response is 62%, MN leads the nation at 71.5%, Renville County is at 66.3%, and the census tract that the City of Renville is in (7904), the response rate is 61.6%.

* The new fire helmets have arrived for the department. This completes all the new gear received through the L.A. Amundson award, which includes pants, coats, and leather boots.

* Over the next few weeks there are some staff vacations planned.

* The Bloodmobile would like to use all 3 sections of the Community Center on August 4 – 5.

***Upcoming Meetings:

7/14 EDA Advisory Mtg. 12:00

7/22 Census Mtg. 3:30

7/23 Public Safety Mtg. 5:30

7/27 Webinar 10:00

A motion was made by Adam Zaske and seconded by Dave Grund to approve the City Administrator Report. Ayes: Gasca, Pike, & Rosen.

h. HR (7/13/2020)

**City of Renville
HR Committee Minutes
7/13/2020 4:00 pm**

Present: Janette Wertish, Laura Rosen, Dave Grund, Shane Wohlman

Public Works Director Position:

* Mr. Dhoore did not accept the job offer for Public Works Director. The committee reviewed the options and recommend to re-advertise the position with a wage starting at \$33.00 per hour + depending on experience. The ad will be open until July 28th at 4:00 pm.

* Next meeting: TBD

A motion was made by Adam Zaske and seconded by Alma Gasca to approve the HR Committee Report from July 13, 2020. Ayes: Grund, Pike, & Rosen.

8. Discussion Items

9. Action Items

A motion was made by Adam Zaske and seconded by Laura Rosen to allow the American Red Cross to hold a Bloodmobile at the Community Center on August 5, 2020 in 3 sections of the Community Center free of charge. Ayes: Gasca, Grund, & Pike.

A motion was made by Jeff Pike and seconded by Laura Rosen to approve the Fire Relief’s request to increase the retirement benefit from \$1,450 to \$1,500, payable in 2021. Ayes: Gasca & Grund. Abstain: Zaske.

A motion was made by Adam Zaske and seconded by Dave Grund to end Dan Johnson’s probation and increase his wage by \$2.00 per hr. Ayes: Gasca, Rosen, & Pike.

A motion was made by Laura Rosen and seconded by Jeff Pike to appoint Matt Roxberg as the temporary Zoning Administrator. Ayes: Gasca, Grund, & Zaske.

A motion was made by Jeff Pike and seconded by Alma Gasca to forgive \$104.33 of David Lentz’s sewer expense from the June & July Utility bills. Ayes: Grund, Rosen, & Zaske.

A motion was made by Adam Zaske and seconded by Laura Rosen to approve the Volunteer Waiver form. Ayes: Gasca, Grund, & Pike.

A motion was made by Adam Zaske and seconded by Dave Grund to advertise the property at 402 W. Park Avenue for sale by bids. Advertise in newspaper for 1 week with bid opening in 30 days. Ayes: Gasca, Pike, & Rosen.

A motion was made by Jeff Pike and seconded by Adam Zaske to approve the additional payment of \$400 to Chris Knight for removal of the house at 449 NW 2nd Street. Ayes: Gasca, Grund, & Rosen.

A motion was made by Adam Zaske and seconded by Dave Grund to approve the Wellhead Plan proposal from Glacial Lakes Environmental Consulting, Inc. Ayes: Gasca, Pike, & Rosen.

A motion was made by Adam Zaske and seconded by Jeff Pike to approve the Library’s Phase 3 opening. Ayes: Gasca, Grund, & Rosen.

A motion was made by Laura Rosen and seconded by Adam Zaske to set a Public Hearing for Theresa & Zachary Johnson’s variance request for July 27, 2020 at 6:00 pm or shortly thereafter. Ayes: Gasca, Grund, & Pike.

A motion was made by Adam Zaske and seconded by Dave Grund to set a Public Building Task Force meeting for July 22, 2020 at 12:15 pm. Ayes: Gasca, Pike, & Rosen.

A motion was made by Adam Zaske and seconded by Dave Grund to set a Strategic Budget Planning meeting for July 27, 2020 at 5:00 pm. Ayes: Pike, Rosen, & Gasca.

**CITY OF RENVILLE
RESOLUTION 17-20
RESOLUTION EXPRESSING ACCEPTANCE OF, APPRECIATION FOR
AND DESIGNATION OF DONATIONS RECEIVED**

WHEREAS, the following have made donations:

- Renville Lion’s Club \$850

WHEREAS, this donation is specifically requested to be designated to go towards the Fire Department.

WHEREAS, the City Council is appreciative of these donations and commends and thanks these individuals for their support, generosity, and consideration,

THEREFORE, BE IT RESOLVED, the City Council of the City of Renville, Minnesota accepts and acknowledges with gratitude these donations; and designates the donations to be appropriated as requested.

Passed and adopted this 13th day of July 2020, by the City Council of Renville, Minnesota.

This resolution was offered by: Laura Rosen

This resolution was seconded by: Alma Gasca

Voting in favor: Dave Grund, Jeff Pike, & Adam Zaske

Voting against: none

Attest: _____
Janette Wertish, Mayor

Shane Wohlman, City Administrator/Clerk

10. Mayor’s Report

A motion was made by Dave Grund and seconded by Adam Zaske to approve the Mayor’s report. Ayes: Gasca, Pike, & Rosen.

11. Adjourn

A motion was made by Adam Zaske and seconded by Laura Rosen to adjourn the meeting. Ayes: Gasca, Grund, & Pike. Meeting was adjourned at 6:55 p.m.

Dated at Renville, Minnesota this 13th of July, 2020.

THE GOVERNING BODY OF THE CITY
OF RENVILLE, MINNESOTA

BY _____
Janette Wertish, Mayor

ATTEST:

BY _____
Shane Wohlman, City Administrator/Clerk