

**Approved Minutes**  
**City Council Regular Session**  
**June 11<sup>th</sup>, 2018**  
**Monday 7:00 p.m.**

The regular session of the City Council, City of Renville, Minnesota was called to order on June 11<sup>th</sup>, 2018 at 7:09 p.m. by Mayor Wertish

City Council Members present were Adam Zaske, Jeff Pike and Jeremy Hinderks. Also present were Mayor Janette Wertish and City Administrator/Clerk Shane Wohlman. Present in the audience was Scott Tedrick, Sonja Thune, Nate Schueller, Raye McKim, Laurel Dikken, & Steve Wohlman. Councilors Brent Dahl & Laura Rosen were absent.

**1. Pledge of Allegiance**

**2. Approval of Agenda**

A motion was made by Adam Zaske and seconded by Jeremy Hinderks to approve the agenda with the additions of Strategic Planning under 8a and Public Safety Mtg under 9b. The motion carried 3 to 0.

**3. Approval of Minutes**

A motion was made by Jeremy Hinderks and seconded by Jeff Pike to approve the minutes of the May 29<sup>th</sup>, 2018 Regular Council Meeting. The motion carried 3 to 0.

**4. Invoices Payable**

Check #	Name	Amount	Account	Comments	Date
33981	OFFICE OF THE TX ATTNYS GENERAL	\$319.38	G 101-21780 Assignment	Rem ID 0011520455200641465	5/29/2018
33982	UNITED STATES POSTAL SERVICE	\$107.45	E 601-49400-201 Office Supplies	Utility Postage	5/30/2018
33982	UNITED STATES POSTAL SERVICE	\$107.45	E 602-49450-201 Office Supplies	Utility Postage	5/30/2018
33983	AMERICAN WELDING & GAS INC	\$432.90	E 101-42200-229 Contractual Service	FIRE DEPT FIRE EXT. MAINT	6/6/2018
33984	GOPHER STATE ONE-CALL, INC	\$11.02	E 601-49400-229 Contractual Service	Water Contractual	6/6/2018
33984	GOPHER STATE ONE-CALL, INC	\$11.03	E 602-49450-229 Contractual Service	Sewer Contractual	6/6/2018
33985	LANG S AUTOMOTIVE CENTER, INC.	\$137.86	E 101-43100-219 General Supplies-Maint.	Street Dept - Supplies	6/6/2018
33985	LANG S AUTOMOTIVE CENTER, INC.	\$229.97	E 101-43100-221 Repair/Maint. Equipment	Street Dept - Rep/Maint.	6/6/2018
33985	LANG S AUTOMOTIVE CENTER, INC.	\$83.93	E 602-49450-219 General Supplies-Maint.	Sewer Dept - Supplies	6/6/2018
33985	LANG S AUTOMOTIVE CENTER, INC.	\$49.99	E 101-42100-219 General Supplies-Maint.	PD - Supplies	6/6/2018
33986	LOFFLER	\$79.60	E 101-41400-229 Contractual Service	Copier Service Contract	6/6/2018
33987	MACS	\$247.96	E 101-43100-219 General Supplies-Maint.	Street Dept - Supplies	6/6/2018
33988	NCPERS MINNESOTA	\$80.00	G 101-21760 Hospitalization/Medical Ins	Insurance	6/6/2018
33989	RENVILLE SALES INC.	\$75.20	E 101-43100-221 Repair/Maint. Equipment	Street Dept - Rep/Maint	6/6/2018
33989	RENVILLE SALES INC.	\$351.08	E 101-43100-219 General Supplies-Maint.	Street Dept - Supplies	6/6/2018
33990	AEI	\$204.00	E 101-41400-201 Office Supplies	Anti-Virus - 6 computers	6/11/2018

33990	AEI	\$351.00	E 101-41400-229	Contractual Service	Contractual - install anti-virus/BDS software issue	6/11/2018
33991	ANDERSON LARSON HANSON & SAUND	\$1,637.50	E 101-41610-101	Wages and Salaries	Attorney Fees	6/11/2018
	Admin=\$42.00, PD=\$1595.50					
33992	CENTURYLINK	\$79.88	E 101-42100-321	Telephone	Police Dept. Telephone	6/11/2018
33992	CENTURYLINK	\$61.96	E 602-49450-321	Telephone	Sewer Dept. Telephone	6/11/2018
33992	CENTURYLINK	\$63.44	E 101-43100-321	Telephone	Public Works Telephone	6/11/2018
33992	CENTURYLINK	\$63.70	E 101-45500-321	Telephone	Library Telephone	6/11/2018
33992	CENTURYLINK	\$139.65	E 601-49400-321	Telephone	Water Dept. Telephone	6/11/2018
33992	CENTURYLINK	\$142.38	E 101-41400-321	Telephone	City Hall Telephone	6/11/2018
33993	DENNIS OBERLOH, LTD.	\$15,100.00	E 101-41540-301	Auditing and Acct g Services	2017 Audit & Reporting	6/11/2018
33994	DUININCK BROSINC.	\$693.12	E 101-43100-219	General Supplies-Maint.	Cold Mix - Street Dept.	6/11/2018
33995	FARMERS CO-OP OIL CO	\$177.67	E 101-42200-212	Gas and Oil	Fire Dept. Gas	6/11/2018
33995	FARMERS CO-OP OIL CO	\$603.12	E 101-42100-212	Gas and Oil	Police Dept. Gas	6/11/2019
33995	FARMERS CO-OP OIL CO	\$814.01	E 101-43100-212	Gas and Oil	Street Dept. Gas	6/11/2018
33995	FARMERS CO-OP OIL CO	\$1,844.02	E 101-42100-221	Repair/Maint. Equipment	PD Repairs	6/11/2018
33996	FARMWARD COOPERATIVE	\$227.03	E 101-49000-219	General Supplies-Maint.	Trimec & Roundup - Parks	6/11/2018
33996	FARMWARD COOPERATIVE	\$227.03	E 101-45200-219	General Supplies-Maint.	Trimec & Roundup - Parks	6/11/2018
33996	FARMWARD COOPERATIVE	\$227.03	E 101-43100-219	General Supplies-Maint.	Trimec & Roundup - Streets	6/11/2018
33997	FIRST SYSTEMS TECHNOLOGY, INC.	\$1,322.60	E 601-49400-221	Repair/Maint. Equipment	Replace Tower Transducer	6/11/2018
33998	GOSSON, BRANDON	\$100.00	E 101-42100-321	Telephone	Cell phone Reimbursement 2/18-6/18	6/11/2018
33999	GREAT PLAINS NATURAL GAS	\$42.16	E 101-41400-380 (GENERAL)	Utility Services	Clerk Gas Service	6/11/2018
33999	GREAT PLAINS NATURAL GAS	\$26.47	E 101-45500-380 (GENERAL)	Utility Services	Library Gas Service	6/11/2020
33999	GREAT PLAINS NATURAL GAS	\$29.42	E 101-45400-380 (GENERAL)	Utility Services	Community Center Gas Service	6/11/2018
33999	GREAT PLAINS NATURAL GAS	\$58.84	E 101-42100-380 (GENERAL)	Utility Services	Police Dept. Gas Service	6/11/2018
33999	GREAT PLAINS NATURAL GAS	\$52.48	E 101-42200-380 (GENERAL)	Utility Services	Fire Dept. Gas Service	6/11/2018
33999	GREAT PLAINS NATURAL GAS	\$174.61	E 601-49400-381	Utilities	Water Gas Service	6/11/2018
33999	GREAT PLAINS NATURAL GAS	\$93.39	E 602-49450-387	Utilities-Wastewater Plan	Sewer Gas Service	6/11/2018
33999	GREAT PLAINS NATURAL GAS	\$23.00	E 101-45200-380 (GENERAL)	Utility Services	Park Gas Service	6/11/2018
34000	LMC INSURANCE TRUST	\$3,645.28	E 601-49400-361	Insurance	Water Insurance	6/11/2018
34000	LMC INSURANCE TRUST	\$27,339.60	E 101-49260-361	Insurance	General Insurance	6/11/2018
34000	LMC INSURANCE TRUST	\$10,480.18	E 602-49450-361	Insurance	Sewer Insurance	6/11/2021
34000	LMC INSURANCE TRUST	\$4,100.94	E 101-42200-361	Insurance	FD Insurance	6/11/2018
34001	MAIN STREET BAR & GRILL	\$700.00	E 101-42100-412	Building Rentals	PD Building Rent	6/11/2018
34002	MAYNARD S FOOD CENTER	\$17.45	E 101-45400-219	General Supplies-Maint.	Supplies - CC	6/11/2018
34003	MVTL LABORATORIES, INC.	\$522.50	E 602-49450-229	Contractual Service	Sewer Testing	6/11/2018
34004	NORTHERN BUSINESS PRODUCTS	\$247.91	E 101-41400-201	Office Supplies	Office Supplies	6/11/2018
34005	OLIVIA HARDWARE INC.	\$77.38	E 601-49400-219	General Supplies-Maint.	Water Dept - Supplies	6/11/2018
34005	OLIVIA HARDWARE INC.	\$115.49	E 101-45400-219	General Supplies-Maint.	Paint Supplies - CC	6/11/2018
34006	RENCO PUBLISHING, INC.	\$145.00	E 101-41100-351	Legal Notices Publishing	Publishing	6/11/2018
34006	RENCO PUBLISHING, INC.	\$257.40	E 101-41400-201	Office Supplies	Envelopes	6/11/2022
34007	SCHROEDER, GARRET	\$656.25	E 101-43100-229	Contractual Service	Street Dept. Maintenance	6/11/2018
34008	SLAGTER, AARON	\$120.00	E 101-42100-321	Telephone	Cell phone Reimbursement 1/2018-6/2018	6/11/2018

34009	SPIEKER, JEREMY	\$120.00	E 101-42100-321 Telephone	Cell phone reimbursement 1/2018-6/2018	6/11/2018
34010	STEVEN J HINDERKS	\$1,178.83	E 101-45400-221 Repair/Maint. Equipment	CC Air Conditioning repairs	6/11/2018
34011	SUNVOLD, NATHAN	\$39.79	E 101-43100-212 Gas and Oil	Street Dept. Fuel	6/11/2018
34012	VERIZON WIRELESS	\$70.04	E 101-42100-321 Telephone	Police Dept. Telephone	6/11/2018
34013	WEST CENTRAL SANITATION	\$143.64	R 101-36570 Street Refuse Pickup	Delinquent Refuse	6/11/2018
34014	WULF, ANGELA	\$71.69	G 101-21790 Cafeteria Plan Fund	Flex Plan Reimbursement 2018	6/11/2018
34015	XCEL ENERGY	\$157.70	E 601-49400-381 Utilities	Water Electric	6/11/2018
34015	XCEL ENERGY	\$67.90	E 101-45200-380 Utility Services (GENERAL)	Park Electric	6/11/2018
34015	XCEL ENERGY	\$126.65	E 101-42200-380 Utility Services (GENERAL)	Fire Dept. Electric	6/11/2018
34015	XCEL ENERGY	\$231.04	E 101-43100-380 Utility Services (GENERAL)	Street Electric	6/11/2018
34015	XCEL ENERGY	\$66.87	E 101-42100-380 Utility Services (GENERAL)	PD Electric	6/11/2018
996986E	MINNESOTA DEPT. OF REVENUE	\$620.13	G 101-21720 State Withholding	State Withholding Tax	5/29/2018
996987E	INTERNAL REVENUE SERVICE	\$1,275.54	G 101-21710 Federal Withholding Tax	FWH	5/29/2018
996987E	INTERNAL REVENUE SERVICE	\$1,746.90	G 101-21730 FICA Tax Withholding	FICA/Medicare	5/29/2018
996988E	PUBLIC EMPLOYEES RETIREMENT	\$2,945.05	G 101-21740 PERA	PERA	5/29/2018
996989E	ICMA	\$50.00	G 101-21750 ICMA Payable	Sunvold, Nathan #302283	5/29/2018
996990E	LIGHTBEAM INTERNET	\$40.00	E 101-42200-321 Telephone	Internet - Fire Hall	5/30/2018
996990E	LIGHTBEAM INTERNET	\$40.00	E 101-49260-722 Internet Fees & Updates	Internet - City Hall	5/30/2018
996990E	LIGHTBEAM INTERNET	\$40.00	E 101-43100-321 Telephone	Internet - Street Dept	5/30/2018
996990E	LIGHTBEAM INTERNET	\$40.00	E 101-42100-321 Telephone	Internet - PD	5/30/2018
996990E	LIGHTBEAM INTERNET	\$40.00	E 602-49450-321 Telephone	Internet - WWTP	5/30/2018
996991E	F&M BANK MINNESOTA	\$6.00	E 101-49260-437 Other Miscellaneous	NSF Utility Payment fee	6/4/2018
<b>Total</b>		<b>\$84,447.48</b>			

A motion was made by Adam Zaske and seconded by Jeff Pike to approve the invoices payable. The motion carried 3 to 0.

## 5. Monthly Financials

A motion was made by Jeff Pike and seconded by Adam Zaske to approve the monthly financials. The motion carried 3 to 0.

## 6. Public Comment

a. Sonja Thune from the Renville County Genealogical Society was here to discuss the importance of keeping the Genealogical Society in the Renville Library.

b. Nate Schueller from the West Central Tribune was here to discuss installing newspaper tubes at the subscribers in the City of Renville.

## 7a. Committee/Staff Reports

### Public Works Committee

6/6/2018 5:30 pm

Present: Adam Zaske, Jeff Pike, Nate Sunvold, Dave Grund, Dennis Ulrich, Lloyd Zabel, and Shane Wohlman  
Absent: Janette Wertish, Jon Driggs, Scott Clemenson

\*RenSola Community Solar Garden- Eric Jensen from RenSola explained to the committee about the opportunity to subscribe to another solar garden that is being built in Mcleod County. Under the current subscription with Gerinomo, the city is only using about 45%-50% of our total potential subscription. Under the current rules, we are allowed to contract up to 120% of the city's total metered power. The attachment shows 2 different options for savings: an escalator or a flat rate. The escalator plan would start saving a greater amount of money sooner, but less total over the term of the contract. The flat rate plan is just the opposite, saving a greater amount over the 25 years. The committee recommends pursuing the flat rate plan to help Renville pursue "Green Energy".

\*Community Center A/C's- Steve Hinderks spoke about the current A/C issues at the community center and gave an update on the rest of the current equipment. The quote to replace the current A/C that does not work for the hallway/kitchen is \$7,463.46. The furnace has already been upgraded for this system. The other units that have been upgraded are both furnaces and A/C's for the library. Following are the estimates to replace the other furnaces and A/C's for the rest of the building:

West section: 2 furnaces & 2 A/C units \$16,377.90

Center section: 2 furnaces & 2 A/C units \$16,377.90

East section: 1 Rooftop unit that sits on ground \$13,730.18

Total of 3 sections and hallway/kitchen \$53,949.44

The committee recommends only replacing the hallway/kitchen unit at this time for \$7,463.46.

\*West Central Tribune Newspaper tubes- The WCT would like to install tubes/posts at the residences of subscribers who would like to continue receiving their newspaper at their house rather than through the mail. This is due to a hardship of finding any local carriers to deliver the paper. The approximately 40 tubes/posts would be located 3' from the curb and 3' from the driveway. The committee felt that this would not be a good option for Renville due to maintenance concerns, snow plowing and curb appeal.

\*Main Street Sidewalk Snow Removal- The committee discussed and recommended keeping the city involvement to a minimum on sidewalk cleaning to allow local businesses to earn revenue and to minimize liability. Closer to winter, a letter will be drafted and sent out to the business owners with a reminder of the current ordinance.

\*July Meeting- Since the next Public Works meeting falls on July 4<sup>th</sup>, the committee recommends moving it to July 5<sup>th</sup> at 5:30.

\*Mosquito Spraying- The city has started spraying for mosquitos. This will take place on Tuesday evenings (weather permitting) between 8:45pm-12:00am. Alternate nights will be Wednesday or Thursday.

A motion was made by Jeremy Hinderks and seconded by Jeff Pike to approve the Public Works Report. The motion carried 3 to 0.

## **b. City Administrator's Report**

City Administrator Report

6-11-2018

\* Met with Robyn Haerr from MN Rural Water, and we started the process of updating the City's Wellhead Protection Plan. The next step is the Public Works Director and myself will get together and get some of the preliminary paper work finished before I meet with Robyn again in July.

\* Met with Renville County Engineer Jeff Marlowe and we discussed different ideas about Main Street. Jeff gave me some contacts about environmental services and information on main street projects.

\* Last Friday the Yellowstone Trail had their meeting at the community center. I welcomed them, spoke for a few minutes and got to meet the members in attendance.

\* Julie Rath with Redwood Area Development Corporation (RADC) and myself have started the business visits. So far in the last week we have completed 6 of them.

\* June 5<sup>th</sup> was my last day of Dale Carnegie class.

\*Upcoming meetings-

June 20<sup>th</sup> EDA

June- Continue Business visits

A motion was made by Jeremy Hinderks and seconded by Adam Zaske to approve the City Administrators Report. The motion carried 3 to 0.

## **8. Discussion Items**

a. Discussed Strategic Planning meeting following the June 25<sup>th</sup>, 2018 Council Meeting.

## **9. Action Items**

A motion was made by Jeremy Hinderks and seconded by Adam Zaske to approve to have the city draft a letter in support of keeping the Genealogical Society in the Renville Library. The motion carried 3 to 0.

A motion was made by Jeff Pike and seconded by Jeremy Hinderks to allow West Central Tribune to install tubes for their subscribers for a 1-year trial with an agreement that certain conditions be met. The motion carried 2 to 1.

A motion was made by Adam Zaske and seconded by Jeff Pike to approve the RenSola Solar Garden agreement. The motion carried 3 to 0.

A motion was made by Adam Zaske and seconded by Jeff Pike to approve the purchase of a new A/C unit for the Community Center hallway and kitchen. The motion carried 3 to 0.

A motion was made by Jeff Pike and seconded by Jeremy Hinderks to set a Public Safety Meeting for June 26<sup>th</sup>, 2018 at 5:30 pm to plan the National Night Out. The motion carried 3 to 0.

## **10. Mayor's Report**

A motion was made by Adam Zaske and seconded by Jeremy Hinderks to approve the Mayor's report. The motion carried 3 to 0.

## **11. Adjourn**

A motion was made by Jeff Pike and seconded by Adam Zaske to adjourn the meeting. The motion carried 3 to 0. Meeting was adjourned at 8:20 p.m.

Dated at Renville, Minnesota this 11<sup>th</sup> day of June, 2018.

THE GOVERNING BODY OF THE CITY  
OF RENVILLE, MINNESOTA

BY \_\_\_\_\_  
Janette Wertish, Mayor

ATTEST:

BY \_\_\_\_\_  
Shane Wohlman, City Administrator/Clerk