

Approved Minutes
City Council Regular Session
May 14th, 2018
Monday 7:00 p.m.

The regular session of the City Council, City of Renville, Minnesota was called to order on May 14th, 2018 at 7:00 p.m. by Mayor Wertish

City Council Members present were Adam Zaske, Brent Dahl, Laura Rosen and Jeremy Hinderks. Also present were Mayor Janette Wertish and City Administrator/Clerk Shane Wohlman. Present in the audience was Scott Tedrick. Councilor Jeff Pike was absent.

1. Pledge of Allegiance

2. Approval of Agenda

A motion was made by Adam Zaske and seconded by Brent Dahl to approve the agenda. The motion carried 4 to 0.

3. Approval of Minutes

A motion was made by Jeremy Hinderks and seconded by Brent Dahl to approve the minutes of the April 23rd, 2018 Regular Council Meeting. The motion carried 4 to 0.

4. Invoices Payable

Check #	Name	Amount	Account	Comments	Date
33904	UNITED STATES POSTAL SERVICE	\$104.82	E 601-49400-201 Office Supplies	Utility Postage	4/27/2018
33904	UNITED STATES POSTAL SERVICE	\$104.83	E 602-49450-201 Office Supplies	Utility Postage	4/27/2018
33905	OFFICE OF THE TX ATTN GENERAL	\$319.38	G 101-21780 Assignment	Rem ID 0011520455200641465	4/30/2018
33906	AVENET, LLC	\$100.00	E 101-49260-722 Internet Fees & Updates	Email Service	5/3/2018
33907	GREAT PLAINS NATURAL GAS	\$186.67	E 101-41400-380 (GENERAL) Utility Services	Clerk Gas Service	5/3/2018
33907	GREAT PLAINS NATURAL GAS	\$117.21	E 101-45500-380 (GENERAL) Utility Services	Library Gas Service	5/3/2018
33907	GREAT PLAINS NATURAL GAS	\$130.24	E 101-45400-380 (GENERAL) Utility Services	Community Center Gas Service	5/3/2018
33907	GREAT PLAINS NATURAL GAS	\$192.36	E 101-42100-380 (GENERAL) Utility Services	Police Dept. Gas Service	5/3/2018
33907	GREAT PLAINS NATURAL GAS	\$193.53	E 101-42200-380 (GENERAL) Utility Services	Fire Dept. Gas Service	5/3/2018
33907	GREAT PLAINS NATURAL GAS	\$548.53	E 601-49400-381 Utilities	Water Gas Service	5/3/2018
33907	GREAT PLAINS NATURAL GAS	\$334.67	E 602-49450-387 Utilities-Wastewater Plan	Sewer Gas Service	5/3/2018
33907	GREAT PLAINS NATURAL GAS	\$23.00	E 101-45200-380 (GENERAL) Utility Services	Park Gas Service	5/3/2018
33908	LOFFLER	\$72.28	E 101-41400-229 Contractual Service	Copier Service Contract	5/3/2018
33909	MACS	\$296.92	E 101-43100-219 General Supplies-Maint.	Street Supplies	5/3/2018
33910	MAYNARD S FOOD CENTER	\$33.23	E 101-45400-219 General Supplies-Maint.	CC Supplies	5/3/2018
33911	NCPERS MINNESOTA	\$64.00	G 101-21760 Hospitalization/Medical Ins	Insurance	5/3/2018
33912	QUILL CORPORATION	\$70.90	E 101-42100-201 Office Supplies	Office Supplies - PD	5/3/2018
33912	QUILL CORPORATION	\$82.27	E 101-42100-240 Small Tools & Minor Equip	Equipment - PD	5/3/2018
33913	RENVILLE COUNTY RECORDER	\$46.00	E 101-49260-437 Other Miscellaneous	Alley Vacation - Schroeder	5/3/2018

33914	RENVILLE-SIBLEY COOPERATIVE	\$1,204.55	E 601-49400-381	Utilities	Water Electric	5/3/2018
33915	SUNVOLD, NATHAN	\$34.40	E 601-49400-201	Office Supplies	Cell phone accessories	5/3/2018
33916	TOTAL COMPLIANCE SOLUTIONS, IN	\$38.79	E 101-43100-382	Med Check-Ups	Drug Testing	5/3/2018
33916	TOTAL COMPLIANCE SOLUTIONS, IN	\$48.00	E 101-43100-229	Contractual Service	MN MVR Annual Check	5/3/2018
33916	TOTAL COMPLIANCE SOLUTIONS, IN	\$155.00	E 101-43100-229	Contractual Service	Random Program Services 1/2018-1/2019	5/3/2018
33917	TWIN CITIES & WESTERN RAILROAD	\$564.69	E 602-49450-229	Contractual Service	Site Lease-Sewer	5/3/2018
33918	VERIZON WIRELESS	\$51.13	E 101-42100-321	Telephone	Police Dept. Telephone	5/3/2018
33918	VERIZON WIRELESS	\$63.13	E 101-43100-321	Telephone	Street Dept. Telephone	5/3/2018
33919	WATCHGUARD VIDEO	\$983.00	E 400-49100-262	Police Equipment	Tahoe 2018 Equipment	5/4/2018
33920	A.H. HERMEL CO.	\$150.80	E 101-45400-219	General Supplies-Maint.	Community Center Supplies	5/14/2018
33921	ANDERSON LARSON HANSON & SAUND	\$1,561.50	E 101-41610-101	Wages and Salaries	Attorney Fees	5/14/2018
	Admin=\$0, PD=\$1561.50					
33922	CENTURYLINK	\$76.60	E 101-42100-321	Telephone	Police Dept. Telephone	5/14/2018
33922	CENTURYLINK	\$61.59	E 602-49450-321	Telephone	Sewer Dept. Telephone	5/14/2018
33922	CENTURYLINK	\$62.76	E 101-43100-321	Telephone	Public Works Telephone	5/14/2018
33922	CENTURYLINK	\$69.65	E 101-45500-321	Telephone	Library Telephone	5/14/2018
33922	CENTURYLINK	\$139.78	E 601-49400-321	Telephone	Water Dept. Telephone	5/14/2018
33922	CENTURYLINK	\$146.72	E 101-41400-321	Telephone	City Hall Telephone	5/14/2018
33923	COMMUNITY ELECTRIC	\$1,429.58	E 101-43100-221	Repair/Maint. Equipment	Replaced lights in shop - Street Dept.	5/14/2018
33923	COMMUNITY ELECTRIC	\$325.12	E 601-49400-221	Repair/Maint. Equipment	Lights for Water Plant	5/14/2018
33924	CRYSTEEL TRUCK EQUIPMENT	\$496.00	E 101-43100-221	Repair/Maint. Equipment	Street Dept - Repairs	5/14/2018
33925	E & C GRAPHICS, INC.	\$450.00	E 400-49100-262	Police Equipment	Door Lettering - 2018 Tahoe	5/14/2018
33926	FARMERS CO-OP OIL CO	\$418.71	E 101-42100-212	Gas and Oil	Police Dept. Gas	5/14/2018
33926	FARMERS CO-OP OIL CO	\$1,417.06	E 101-43100-212	Gas and Oil	Street Dept. Gas	5/14/2018
33926	FARMERS CO-OP OIL CO	\$184.73	E 101-43100-221	Repair/Maint. Equipment	Street Dept Repairs	5/14/2018
33927	HAGEN PARTNERS	\$750.00	E 101-43100-229	Contractual Service	Haul Granite Fines - 6 loads	5/14/2019
33928	HEIMAN BROTHERS INC.	\$58.70	E 101-42200-219	General Supplies-Maint.	FD Supplies	5/14/2018
33928	HEIMAN BROTHERS INC.	\$101.30	E 101-42200-221	Repair/Maint. Equipment	FD repairs	5/14/2018
33929	INTERSTATE POWERSYSTEMS	\$785.00	E 602-49450-285	Repair Waste Water Plant	WWTP Generator inspection & repairs	5/14/2018
33930	LANG S AUTOMOTIVE CENTER, INC.	\$44.45	E 101-43100-221	Repair/Maint. Equipment	Equip Maint - Street Dept.	5/14/2018
33930	LANG S AUTOMOTIVE CENTER, INC.	\$457.42	E 101-43100-219	General Supplies-Maint.	Supplies - Street Dept.	5/14/2018
33930	LANG S AUTOMOTIVE CENTER, INC.	\$58.45	E 602-49450-219	General Supplies-Maint.	Supplies - WWTP	5/14/2018
33931	MAC QUEEN EQUIPMENT INC.	\$360.08	E 101-43100-221	Repair/Maint. Equipment	Repairs - Street Dept.	5/14/2018
33932	MAIN STREET BAR & GRILL	\$700.00	E 101-42100-412	Building Rentals	PD Building Rent	5/14/2018
33933	MENARDS	\$13.98	E 101-45400-221	Repair/Maint. Equipment	Repair Kits - CC Bathrooms	5/14/2018
33933	MENARDS	\$537.00	E 101-41400-560	Furniture and Fixtures	City Hall Blinds	5/14/2018
33934	MINNESOTA POLLUTION CONTROL	\$23.00	E 602-49450-436	Licenses & Permits	WW Operator Certificate - N. Sunvold	5/14/2018
33935	MVTL LABORATORIES, INC.	\$33.00	E 601-49400-229	Contractual Service	Water Testing	5/14/2018
33935	MVTL LABORATORIES, INC.	\$710.00	E 602-49450-229	Contractual Service	Sewer Testing	5/14/2018
33935	MVTL LABORATORIES, INC.	\$234.50	E 602-49450-229	Contractual Service	Sewer Testing	5/14/2018
33935	MVTL LABORATORIES, INC.	\$216.50	E 602-49450-229	Contractual Service	Sewer Testing	5/14/2018
33935	MVTL LABORATORIES, INC.	\$270.50	E 602-49450-229	Contractual Service	Sewer Testing	5/14/2018
33936	NCPERS MINNESOTA	\$32.00	G 101-21760	Hospitalization/Medical Ins	Life Insurance-Shane (2 months)	5/14/2018
33937	NORTHERN BUSINESS PRODUCTS	\$279.98	E 101-41400-560	Furniture and Fixtures	Office Chairs	5/14/2018
33937	NORTHERN BUSINESS PRODUCTS	\$8.60	E 101-41400-201	Office Supplies	Office Supplies	5/14/2018
33938	OLIVIA HARDWARE INC.	\$29.46	E 101-45400-219	General Supplies-Maint.	CC Supplies	5/14/2018
33938	OLIVIA HARDWARE INC.	\$22.90	E 101-45400-221	Repair/Maint. Equipment	CC Repairs	5/14/2018
33939	PIONEERLAND LIBRARY SYSTEM	\$9,971.50	E 101-45500-229	Contractual Service	Library Services - 2nd Payment of 4	5/14/2018
33940	PLUNKETT S PEST CONTROL	\$373.12	E 101-45400-229	Contractual Service	Pest Control 5/2018-4/2019	5/14/2018

33941	RENCO PUBLISHING, INC.	\$702.18	E 101-41100-351	Legal Notices Publishing	Publishing - Variance Notice, 2017 CCR	5/14/2018
33941	RENCO PUBLISHING, INC.	\$139.80	E 101-46500-234	City Marketing/Development	Create a Better Tomorrow Ad	5/14/2018
33942	RENVILLE AMBULANCE	\$100.00	E 101-42200-289	Mutual Aid	Mutual Aid - 3/17/18 Fire	5/14/2018
33943	RENVILLE SALES INC.	\$1,150.00	E 101-43100-240	Small Tools & Minor Equip	Street Dept - Leveling Bar	5/14/2018
33944	SCHROEDER, GARRET	\$406.25	E 101-43100-229	Contractual Service	Street Dept. Maintenance	5/14/2018
33945	SEHRCM	\$1,980.00	E 101-49260-303	Engineering Fees	Casey's Site Plan Review	5/14/2018
33946	SLAGTER, AARON	\$85.89	E 101-42100-240	Small Tools & Minor Equip	Blu-Ray Player - PD	5/14/2018
33947	STATE CHEMICAL SOLUTIONS	\$640.27	E 101-45200-219	General Supplies-Maint.	Bug repellent for playgrounds	5/14/2018
33948	SW/WC SERVICE COOPERATIVES	\$1,025.00	G 101-21761	Health Care	Medical Insurance-Jodi	5/14/2018
33948	SW/WC SERVICE COOPERATIVES	\$379.00	G 101-21762	Employer Health Portion	Medical Insurance-Jodi	5/14/2018
33948	SW/WC SERVICE COOPERATIVES	\$3,833.00	G 101-21762	Employer Health Portion	Medical Insurance-Police	5/14/2018
33948	SW/WC SERVICE COOPERATIVES	\$1,745.66	G 101-21762	Employer Health Portion	Medical Insurance-Street	5/14/2018
33948	SW/WC SERVICE COOPERATIVES	\$1,745.67	G 101-21762	Employer Health Portion	Medical Insurance-Water	5/14/2018
33948	SW/WC SERVICE COOPERATIVES	\$1,745.67	G 101-21762	Employer Health Portion	Medical Insurance-Sewer	5/14/2018
33949	THEIN WELL COMPANY, INC	\$465.00	E 601-49400-229	Contractual Service	Annual Well Inspection	5/14/2018
33950	US BANK TRUST N.A.	\$1,125.00	E 312-48000-611	Bond Interest	2003 EDA Bond - Interest	5/14/2018
33951	VERIZON WIRELESS	\$70.02	E 101-42100-321	Telephone	Police Dept. Telephone	5/14/2018
33952	WEST CENTRAL COMMUNICATIONS	\$19.00	E 101-42200-213	Pagers	Belt Clip for Pager - FD	5/14/2018
33953	WEST CENTRAL SANITATION	\$17.55	E 101-43100-229	Contractual Service	Street Refuse	5/14/2018
33953	WEST CENTRAL SANITATION	\$35.92	E 602-49450-229	Contractual Service	WWT Refuse	5/14/2018
33953	WEST CENTRAL SANITATION	\$4,624.83	E 101-43100-229	Contractual Service	2018 Clean up Days	5/14/2018
33954	WULF, ANGELA	\$510.00	G 101-21790	Cafeteria Plan Fund	Flex Plan Reimbursement 2018	5/14/2018
33955	XCEL ENERGY	\$292.28	E 601-49400-381	Utilities	Water Electric	5/14/2018
33955	XCEL ENERGY	\$67.24	E 101-45200-380 (GENERAL)	Utility Services	Park Electric	5/14/2018
33955	XCEL ENERGY	\$131.28	E 101-42200-380 (GENERAL)	Utility Services	Fire Dept. Electric	5/14/2018
33955	XCEL ENERGY	\$2,331.62	E 101-43100-380 (GENERAL)	Utility Services	Street Electric	5/14/2018
33955	XCEL ENERGY	\$69.50	E 101-42100-380 (GENERAL)	Utility Services	PD Electric	5/14/2018
996973E	MINNESOTA DEPT. OF REVENUE	\$700.18	G 101-21720	State Withholding	State Withholding Tax	5/1/2018
996974E	INTERNAL REVENUE SERVICE	\$1,403.33	G 101-21710	Federal Withholding Tax	FWH	5/1/2018
996974E	INTERNAL REVENUE SERVICE	\$2,017.98	G 101-21730	FICA Tax Withholding	FICA/Medicare	5/1/2018
996975E	PUBLIC EMPLOYEES RETIREMENT	\$3,081.43	G 101-21740	PERA	PERA	5/1/2018
996976E	ICMA	\$50.00	G 101-21750	ICMA Payable	Sunvold, Nathan #302283	5/1/2018
996978E	MINNESOTA DEPT. OF REVENUE	\$434.00	G 601-20800	Sales Tax	Sales Tax - 2018 1st Qtr.	4/6/2018
996979E	F&M BANK MINNESOTA	\$40.38	E 101-41400-201	Office Supplies	Deposit Slips	5/1/2018
996980E	LIGHTBEAM INTERNET	\$40.00	E 101-42200-321	Telephone	Internet - Fire Hall	5/2/2018
996980E	LIGHTBEAM INTERNET	\$40.00	E 101-49260-722	Internet Fees & Updates	Internet - City Hall	5/2/2018
996980E	LIGHTBEAM INTERNET	\$40.00	E 101-43100-321	Telephone	Internet - Street Dept	5/2/2018
996980E	LIGHTBEAM INTERNET	\$40.00	E 101-42100-321	Telephone	Internet - PD	5/2/2018
996980E	LIGHTBEAM INTERNET	\$40.00	E 602-49450-321	Telephone	Internet - WWTP	5/2/2018
Total		\$62,590.50				

A motion was made by Brent Dahl and seconded by Jeremy Hinderks to approve the invoices payable. The motion carried 4 to 0.

5. Monthly Financials

A motion was made by Adam Zaske and seconded by Jeremy Hinderks to approve the monthly financials. The motion carried 4 to 0.

6. Public Comment

7a. Committee/Staff Reports

Public Works Committee Minutes

5-2-2018 5:30pm

Present: Jeff Pike, Nate Sunvold, Scott Clemenson, Dave Grund, Dennis Ulrich, Shane Wohlman

Absent: Janette Wertish, Adam Zaske, Jon Driggs, Lloyd Zabel

*The committee met at the water treatment plant to begin our tour with Public Works Director Nate Sunvold as the guide. The highlights were the filter system, pumps and the computer system that is used to monitor freshwater through the different stages all the way to the water towers. Nate also discussed upgrades that have been made to prevent backflow into the system. Next stop was the shop next to the water plant. The group was shown how the winter equipment occupies each of the heated bays and how cramped it can be to work on equipment that needs to be fixed. From there we stopped at the “new” cold storage building that the city purchased in 2016. This building does have one small heated bay that will only accommodate the 1 ton truck and its snowplow. Nate would like this building to be put on the list to completely insulate and heat someday, so this could be used as the main shop for working on equipment. The tour wrapped up at the wastewater treatment plant where we were shown the process starting at the bar screens all the way through to discharge. The highlights here were the primary clarifiers, secondary treatment tank, computer monitoring system and the lab where all samples are tested. Nate finished the tour by showing us the new UV disinfection system that replaced the chlorination system. This system does not use any chemicals so the treated water has no adverse effect on organisms that later consume it.

A motion was made by Jeremy Hinderks and seconded by Laura Rosen to approve the Public Works Report. The motion carried 4 to 0.

b. City Administrator’s Report

City Administrator Report

5-14-2018

*New Police Car- The new police vehicle is currently in service and has been getting plenty of use as the other vehicle has been in the shop getting the water pump replaced.

*Career Expo- The 2018 Career Expo was deemed a great success. Lisa Drafall commented that throughout the day we had better panelists, more engaged students and students seemed to learn more about our local businesses.

*Flies- There have been a couple of complaints about flies in the area. Please refer all complaints to either City Hall or Dave Distad with Public Health at the County. Dave will be around the area doing fly studies and gathering information. He is looking for locations to use as testing sites if anyone is interested.

*Renville Museum- The Renville Museum is still looking for a Director. This would be a great opportunity for someone to continue to showcase Renville's rich history. Please contact City Hall if interested or if you know of anybody that would be able to assist in this capacity.

*RCW 2nd Graders- Councilor Rosen brought her 2nd grade class to tour the city office on Wednesday the 9th. They got to see the council chambers and asked a lot of really great questions.

*Memorial Day- Would like to invite everyone to the Memorial Day Service that will be held at the Community Center on May 28th at 10:00. I was asked to be the emcee and MN Senator Andrew Lang will be the guest speaker.

*Continuing Education- The opportunity has been offered to me to take part in a Dale Carnegie course. The course is the "Skills for Success Program" and will teach Interpersonal skills, effective communication, and professionalism among other topics. The dates are May 15, 22, 29 and June 5th (all Tuesdays) from 8:30-4:30 in Willmar. Scheduling with the office staff has been worked out. I will pay for the class (\$500), I just ask the Councilors to grant the time.

A motion was made by Jeremy Hinderks and seconded by Adam Zaske to approve the City Administrators Report. The motion carried 4 to 0.

8. Discussion Items

9. Action Items

A motion was made by Laura Rosen and seconded by Brent Dahl to approve Shane's time off during the Dale Carnegie class. The motion carried 4 to 0.

A motion was made by Laura Rosen and seconded by Brent Dahl to approve the Knapper Variance request. The motion carried 4 to 0.

A motion was made by Brent Dahl and seconded by Jeremy Hinderks to approve the revised Farmward Parcel splitting. The motion carried 4 to 0.

A motion was made by Adam Zaske and seconded by Jeremy Hinderks to approve up to \$1000 to be spent on advertising for Renville Sugar Beet Days. The motion carried 4 to 0.

A motion was made by Brent Dahl and seconded by Laura Rosen to approve the following to be 2018 Election Judges: Glenn Hannah, Bev Hebrink, Doris Holm, Sharon Maurice (head judge), Jim Schueller, Karen Sietsema, Connie Wohlman, Shane Wohlman, & Angi Wulf. The motion carried 4 to 0.

A motion was made by Laura Rosen and seconded by Brent Dahl to hold a Strategic Planning Session after the June 25th, 2018 Council meeting. The motion carried 4 to 0.

**CITY OF RENVILLE
RESOLUTION 05-18
RESOLUTION EXPRESSING ACCEPTANCE OF, APPRECIATION FOR AND DESIGNATION
OF PLEDGE RECEIVED**

WHEREAS, the following have made a pledge:

- Emmet Township \$500.00

WHEREAS, this pledge is specifically requested to be designated to go to the Community Center

WHEREAS, the City Council is appreciative of these donations and commends and thanks these individuals for their support, generosity and consideration,

THEREFORE BE IT RESOLVED, the City Council of the City of Renville, Minnesota accepts and acknowledges with gratitude these donations; and designates the donations to be appropriated as requested

Passed and adopted this 14th day of May, 2018, by the City Council of Renville, Minnesota.

This resolution was offered by: Brent Dahl

This resolution was seconded by: Jeremy Hinderks

Voting in favor: Brent Dahl, Jeremy Hinderks, Adam Zaske & Laura Rosen

Voting against:

Attest:

Janette Wertish, Mayor

Shane Wohlman, City Administrator/Clerk

10. Mayor's Report

A motion was made by Jeremy Hinderks and seconded by Laura Rosen to approve the Mayor's report. The motion carried 4 to 0.

11. Adjourn

A motion was made by Laura Rosen and seconded by Adam Zaske to adjourn the meeting. The motion carried 4 to 0. Meeting was adjourned at 7:50 p.m.

Dated at Renville, Minnesota this 14th day of May, 2018.

THE GOVERNING BODY OF THE CITY
OF RENVILLE, MINNESOTA

BY _____
Janette Wertish, Mayor

ATTEST:

BY _____
Shane Wohlman, City Administrator/Clerk