

**Approved Minutes  
City Council Regular Session  
April 26, 2021  
Monday 6:00 p.m.**

The regular session of the City Council, City of Renville, Minnesota was called to order on April 26, 2021 at 6:00 p.m. by Mayor Wertish.

City Council Members present were Alma Gasca, Dave Grund, Pete Peterson, David Van Hove, Jr., & Adam Zaske. Also present were Mayor Janette Wertish, City Administrator/Clerk Shane Wohlman, and Sara Oberloh with Oberloh & Oberloh, Ltd. Scott Tedrick from the Register joined the meeting remotely.

**1. Pledge of Allegiance**

**2. Approval of Agenda**

A motion was made by Alma Gasca and seconded by David Van Hove, Jr. to approve the agenda, with the addition of Ambulance under Discussion Items b. Ayes: Grund, Peterson, & Zaske.

**3. Approval of Minutes**

A motion was made by Adam Zaske and seconded by Alma Gasca to approve the minutes of the April 12, 2021 Regular Council Meeting. Ayes: Grund, Peterson, & Van Hove.

**4. Invoices Payable**

Check #	Name	Amount	Account	Comments	Date
036173	212-DRIVING SCHOOL	\$260.00	G 101-22101 Forfeiture Fund/Safe&Sober	Parent Class	4/26/2021
036174	ANDERSON LARSON HANSON & SAUND	\$63.50	E 101-41610-101 Wages and Salaries	Attorney Fees - Admin	4/26/2021
036174	ANDERSON LARSON HANSON & SAUND	\$571.50	E 101-41610-101 Wages and Salaries	Attorney Fees - PD	4/26/2021
036175	ARAMARK	\$80.76	E 101-45400-229 Contractual Service	Community Center Contractual	4/26/2021
036176	BROUWER CONSTRUCTION	\$875.00	E 601-49400-229 Contractual Service	Repair water main SE 5th St.	4/26/2021
036177	H & L STATIONERY AND SUPPLY	\$40.50	E 101-41400-201 Office Supplies	Notary Stamp - A. Wulf	4/26/2021
036178	INTERSTATE POWERSYSTEMS	\$533.00	E 101-45400-221 Repair/Maint. Equipment	Generator Inspection-CC	4/26/2021
036179	KIBBLE EQUIPMENT, INC.	\$6,850.00	E 400-49100-263 Public Works Equipment	2021 John Deere Z930M	4/26/2021
036180	LMC INSURANCE TRUST	\$1,234.00	E 101-49260-362 Worker s Comp Premium	2020 Work Comp Audit	4/26/2021
036181	MACQUEEN	\$221.73	E 101-43100-221 Repair/Maint. Equipment	Street Sweeper Repairs/Parts	4/26/2021
036181	MACQUEEN	\$970.50	E 101-43100-221 Repair/Maint. Equipment	Street Sweeper Repairs/Parts	4/26/2021
036182	MVTL LABORATORIES, INC.	\$205.25	E 602-49450-229 Contractual Service	Sewer Testing	4/26/2021
036182	MVTL LABORATORIES, INC.	\$185.25	E 602-49450-229 Contractual Service	Sewer Testing	4/26/2021
036182	MVTL LABORATORIES, INC.	\$34.90	E 601-49400-229 Contractual Service	Water Testing	4/26/2021
036183	NCPERS MINNESOTA	\$80.00	G 101-21760 Hospitalization/Medical Ins	Insurance	4/26/2021
036184	NEGEN ASSOC	\$420.50	E 412-47000-300 Professional Srvs (GENERAL)	Architect Fees	4/26/2021
036185	NORTHLAND SECURITIES, INC.	\$150.00	E 412-47000-300 Professional Srvs (GENERAL)	Co Auditor fee reimbursement	4/26/2021
036186	RENVILLE CO AUDITOR-TREAS.	\$55.00	E 101-49260-437 Other Miscellaneous	2021 Special Assessments	4/26/2021
036187	RENVILLE-SIBLEY COOPERATIVE	\$717.21	E 601-49400-381 Utilities	Water Electric	4/26/2021

036188	STEVEN J HINDERKS	\$18.08	E 602-49450-219 General Supplies-Maint.	PVC Plug	4/26/2021
036189	THEIN WELL COMPANY, INC	\$4,937.42	E 601-49400-229 Contractual Service	Well 7 Repairs	4/26/2021
036189	THEIN WELL COMPANY, INC	\$1,836.52	E 601-49400-229 Contractual Service	Well 8 Repairs	4/26/2021
036190	USABLE LIFE	\$24.91	E 101-42100-131 Employee Insurance	Life Ins.	4/26/2021
036190	USABLE LIFE	\$10.90	E 101-41300-131 Employee Insurance	Life Ins.	4/26/2021
036190	USABLE LIFE	\$9.40	E 101-41400-131 Employee Insurance	Life Ins.	4/26/2021
036190	USABLE LIFE	\$11.18	E 602-49450-131 Employee Insurance	Life Ins.	4/26/2021
036190	USABLE LIFE	\$11.19	E 601-49400-131 Employee Insurance	Life Ins.	4/26/2021
036190	USABLE LIFE	\$11.19	E 101-43100-131 Employee Insurance	Life Ins.	4/26/2021
036191	WEST CENTRAL SANITATION	\$17.55	E 101-43100-229 Contractual Service	Street Refuse	4/26/2021
036191	WEST CENTRAL SANITATION	\$35.92	E 602-49450-229 Contractual Service	WWT Refuse	4/26/2021
036192	XCEL ENERGY	\$1,932.88	E 101-43100-380 Utility Services (GENERAL)	Street Electric	4/26/2021
997540E	USDA	\$15,704.88	E 322-47000-601 Debt Srv Bond Principal	SCBA Principal	4/14/2021
997540E	USDA	\$138.98	E 322-47000-611 Bond Interest	Interest Principal	4/14/2021
997541E	MINNESOTA DEPT. OF REVENUE	\$678.83	G 101-21720 State Withholding	State Withholding Tax	4/14/2021
997542E	INTERNAL REVENUE SERVICE	\$1,361.77	G 101-21710 Federal Withholding Tax	FWH	4/14/2021
997542E	INTERNAL REVENUE SERVICE	\$2,016.14	G 101-21730 FICA Tax Withholding	FICA/Medicare	4/14/2021
997543E	PUBLIC EMPLOYEES RETIREMENT	\$3,579.79	G 101-21740 PERA	PERA	4/14/2021
997544E	ICMA	\$50.00	G 101-21750 ICMA Payable	Sunvold, Nathan #302283	4/14/2021
997547E	XCEL ENERGY	\$590.87	E 101-43100-380 Utility Services (GENERAL)	Street Electric	4/21/2021
997548E	LIGHTBEAM INTERNET	\$40.00	E 101-42100-321 Telephone	Internet - PD	4/22/2021
997548E	LIGHTBEAM INTERNET	\$40.00	E 101-43100-321 Telephone	Internet - Street Dept	4/22/2021
997548E	LIGHTBEAM INTERNET	\$40.00	E 101-42200-321 Telephone	Internet - Fire Hall	4/22/2021
997548E	LIGHTBEAM INTERNET	\$40.00	E 602-49450-321 Telephone	Internet - WWTP	4/22/2021
997548E	LIGHTBEAM INTERNET	\$40.00	E 101-49260-722 Internet Fees & Updates	Internet - City Hall	4/22/2021
<b>TOTAL</b>		<b>\$46,727.00</b>			

A motion was made by Adam Zaske and seconded by David Van Hove, Jr. to approve the invoices payable. Ayes: Gasca, Grund, & Peterson.

## 5. Public Comment

Sara Oberloh was in attendance to review the 2020 Audit.

## 6. Committee/Staff Reports

### a. Public Works

#### Public Works Minutes

April 14, 2021 at 5:30 pm

Present: Dennis Ulrich, Alma Gasca, Janette Wertish, Bill Sietsema, Shane Wohlman, David Van Hove, Jr., Nathan Sunvold, Jon Driggs, Lloyd Sietsema, Jeff Pike

Absent: Lonnie Clemenson

“Working together to build a better Renville today and tomorrow”

Xcel continued working on the street lights on Dupont Avenue, started in front of Cenex and finished in front of where old veterinary clinic building is located. Light pole located between 2<sup>nd</sup> Street NW and Main Street is taller than poles Xcel was installing. Light pole would need to either be cut to recommended size for a price of about \$1,476 or replaced with new light pole, cost would be \$9,600. Committees' recommendation is to cut 8' off existing pole for \$1,476.

Dennis asked what if anything could be done about poor street lighting around town. Some streets mentioned were SW 3<sup>rd</sup> Street and SW 4<sup>th</sup> Street. Nate is going to check when Xcel last did a Streetlight Study throughout the city.

DNR approved the Water Supply Plan. The plan has been in the works since 2017. This will need to be formally adopted by the Council. The Committee recommends that the Council adopt the MN DNR Water Supply Plan.

Reviewed the Sanitary Survey Report and NPDES Permit Compliance Summary.

Shane gave an update on the Community Center project. It started on Monday, April 12<sup>th</sup> and progress has been moving fast. Citywide Cleanup Days begins tomorrow and runs through Saturday. Also mentioned that the EDA Committee created a list of goals and there are a couple that they would like the PW to consider: Park ideas/upgrades, recruiting park support (volunteers), and ideas for a dog park.

PW Director Report: See attached

Other items of discussion: Plans to install the three park benches sometime this summer.

Next meeting: May 12, 2021 at 5:30 pm.

A motion was made by Dave Grund and seconded by Adam Zaske to approve the Public Works Committee Report. Ayes: Gasca, Peterson, & Van Hove.

**b. Public Safety**

**City of Renville**  
**Public Safety Committee Minutes**

*“Providing Support for Public Safety”*

April 22, 2021 5:30 p.m.

Present: Janette Wertish, Alma Gasca, Pete Peterson, Gary Wulf, Aaron Slagter, Nelida Marcus, Dennis Ulrich, and Shane Wohlman

Absent: Anna Knapper, Christi Weidemann, Nathan Sunvold, Aaron Haen

**First Responder Update**

- New name is Midwest SMRU (Specialized Medical Response Unit).
- Current class is wrapping up. Testing is tonight.
- A letter will be sent out in the next month to the old PSA explaining the changes and service area.
- Staff is no longer paid. Will be reviewing financial situation now through end of year to see what future obligations will need to be.
- Due to staffing, they have only been able to respond to about 25% of the calls so far.

**RPD Update**

- Went through the 1st quarter Activity Report. See attached.
- Overall, activity and arrests have been up for the year.
- Chief Slagter is still looking for a full-time replacement officer or find a couple of part-time officers to pick-up additional shifts.

**RFD Update**

- Worked with a citizen on a house-training burn on North Main Street.
- Received some donated equipment and a smoke training trailer.
- Will be having a rib fundraiser during Sugar Beet Days.

**Public Works Update**

- Nothing to report.

**National Night Out Event**

- Scheduled for August 3, 2021. Committee has a budget of \$1,500.
- Committee makes recommendation to Council to approve a Resolution to Solicit Funds for the event.
- Committee worked through all the responsibilities for the event. It is requested that the Council assist with handing out flyers to each household.

**Additional Discussion- None**

**Next meeting- July 22, 2021 at 5:30 pm.**

A motion was made by David Van Hove, Jr. and seconded by Adam Zaske to approve the Safety Committee Report.  
Ayes: Gasca, Grund, & Peterson.

**c. City Administrator**

**City of Renville**  
**City Administrator Report**  
**4-26-2021**

\* COVID-19/Legislative Update: As of today, Renville County Public Health is reporting 1,747 confirmed cases (up 62 since the previous Council meeting on 4/12) and 44 deaths (44 previous). Of those, 236 are specific to the 56284-zip code of Renville (up from 229). So, 7 positives in the past 14 days. Today’s Current Case Rate for the County is 42.47 per 10,000, which is down from 48.63 on 4/12.

\* City Wide Cleanup Days went well this year. All items were removed from the brush site at the end of last week. Thank you to the volunteers who collected money during the event.

\* The Public Works Department will be flushing fire hydrants this week. This may cause low water pressure for a short time during the flushing.

\* Bond proceeds were deposited into the City’s bank account on April 20<sup>th</sup>.

\* Phase 1 Project update- Current and Projected Schedule

\* I am in the process of updating the City's Property and Casualty Insurance through the LMC Insurance Trust. Would ask Council to approve Tort Liability Waiver Form under Action Items.

\* On April 13<sup>th</sup>, 31 Inoperable Vehicle letters were mailed to 22 property owners. 3 Nuisance letters were also mailed out. The rest of the Nuisance letters will be completed by the end of this week. Violations must be abated within 30 days.

\* Attended the quarterly Renville County HRA/EDA Advisory meeting. The main topics were Housing Development Partnerships, Housing Marketing, Familiarization Tours, Rural Child Care Innovation Program, and meeting the new County GIS staff (Nick Kuntz). Les Nelson also informed the group about Federal EDA Grant Opportunities through the American Rescue Plan.

\* All 5 of the Township Fire Contracts have been received and are ready for approval under Action Items.

\* Ann Johnson is requesting a refund of the portion of her annual Liquor License fees that were unused after the sale of Main Street Bar & Grill on March 29, 2021. This is allowed per City Code 10.08.00 if MN State Statute 340A.408, subd. 5 is satisfied. (Memo) I would ask the Council to consider this under Action Items.

\* Pay Equity Compliance results are in the back of your packets and they are in compliance with the Local Government Pay Equity Act.

\* I have been in contact with the contractor for the RRFB/Crosswalk project. As of now, it looks like it is on their schedule for July.

\* Zoning Permit Reminder-

\*\*\*Upcoming Meetings & Important Dates:

4/27 Ad Hoc Mtg. 5:30

4/28 Webinar 10:00

4/29 Health Fair Mtg. 4:30

5/5 EDA Committee 6:00

5/6 Construction Mtg. 2:00

A motion was made by Adam Zaske and seconded by Dave Grund to approve the City Administrator's Report. Ayes: Gasca, Peterson, & Van Hove.

## 7. Discussion Items

- a. There was a discussion regarding the proposed IT Contract with AEI. No action was taken to enter into a contract with AEI for IT services.
- b. Ambulance is not requesting a donation from the City in 2021.

## 8. Action Items

A motion was made by Adam Zaske and seconded by David Van Hove, Jr. to approve cutting the light pole to size for \$1,476. Ayes: Gasca, Grund, & Peterson.

A motion was made Dave Grund and seconded by Pete Peterson to approve the DNR Water Supply Plan. Ayes: Gasca, Van Hove, & Zaske.

A motion was made by Pete Peterson and seconded by Adam Zaske to approve the LMC Tort Liability “Member DOES NOT WAIVE the monetary limits on municipal tort liability”. Ayes: Gasca, Grund, & Van Hove.

A motion was made by Adam Zaske and seconded by David Van Hove, Jr. to approve the 2021 Fire Contracts with Crooks, Emmet, Ericson, Flora, & Sacred Heart Townships. Ayes: Gasca, Grund, & Peterson.

A motion was made by Adam Zaske and seconded by David Van Hove, Jr. to approve the refund to Ann Johnson for Main Street Bar & Grill’s Liquor License in 2021 for the remaining 9 months of the year for \$806.25. Ayes: Gasca, Grund, & Peterson. Councilor Adam Zaske abstained from the vote.

A motion was made by Pete Peterson and seconded by Dave Grund to approve the Street Closure, Noise Variance, & Request to Dispense Liquor off the Premises permits for Main Street Bar & Grill for June 12, 2021. Ayes: Gasca & Van Hove. Councilor Adam Zaske abstained from the vote.

**CITY OF RENVILLE  
RESOLUTION 12-21  
RESOLUTION EXPRESSING ACCEPTANCE OF, APPRECIATION FOR AND DESIGNATION OF PLEDGE  
RECEIVED**

**WHEREAS**, the following have made a pledge:

- Emmet Township \$500.00

**WHEREAS**, this pledge is specifically requested to be designated to go to the Community Center

**WHEREAS**, the City Council is appreciative of these donations and commends and thanks these individuals for their support, generosity and consideration,

**THEREFORE BE IT RESOLVED**, the City Council of the City of Renville, Minnesota accepts and acknowledges with gratitude these donations; and designates the donations to be appropriated as requested

Passed and adopted this 26<sup>th</sup> day of April, 2021, by the City Council of Renville, Minnesota.

This resolution was offered by: Adam Zaske  
This resolution was seconded by: Dave Grund  
Voting in favor: Alma Gasca, Pete Peterson, & David Van Hove, Jr.  
Voting against: none

Attest: \_\_\_\_\_  
Janette Wertish, Mayor

\_\_\_\_\_  
Shane Wohlman, City Administrator/Clerk

**CITY OF RENVILLE  
RESOLUTION 13-21  
RESOLUTION EXPRESSING ACCEPTANCE OF, APPRECIATION FOR AND DESIGNATION OF  
DONATIONS RECEIVED**

**WHEREAS**, the following have made donations:

- Eden Prairie Fire Department:  
  
(2) Halligan tools, (3) TNT tools, (2) Axes, (1) Stainless steel water tank, (1) Electric fan, (1) Electric cord reel with cord, (1) Enclosed training trailer, and numerous hose straps

**WHEREAS**, this donation is specifically requested to be used by the Renville Fire Department,

**WHEREAS**, the City Council is appreciative of these donations and commends and thanks these individuals for their support, generosity and consideration,

**THEREFORE BE IT RESOLVED**, the City Council of the City of Renville, Minnesota accepts and acknowledges with gratitude these donations; and designates the donations to be appropriated as requested.

Passed and adopted this 26<sup>th</sup> day of April, 2021, by the City Council of Renville, Minnesota.

This resolution was offered by: Adam Zaske

This resolution was seconded by: Dave Van Hove, Jr.

Voting in favor: Alma Gasca, Dave Grund, & Pete Peterson

Voting against: none

Attest:

\_\_\_\_\_  
Janette Wertish, Mayor

\_\_\_\_\_  
Shane Wohlman, City Administrator/Clerk

**CITY OF RENVILLE  
RESOLUTION 14-21  
RESOLUTION EXPRESSING ACCEPTANCE OF, APPRECIATION FOR AND DESIGNATION OF  
DONATIONS RECEIVED**

**WHEREAS**, the following have made donations:

- Farmward Cooperative \$500:

**WHEREAS**, this donation is specifically requested to be used by the Renville Fire Department to purchase an AED,

**WHEREAS**, the City Council is appreciative of these donations and commends and thanks these individuals for their support, generosity and consideration,

**THEREFORE BE IT RESOLVED**, the City Council of the City of Renville, Minnesota accepts and acknowledges with gratitude these donations; and designates the donations to be appropriated as requested.

Passed and adopted this 26<sup>th</sup> day of April, 2021, by the City Council of Renville, Minnesota.

This resolution was offered by: Adam Zaske

This resolution was seconded by: Dave Grund

Voting in favor: Alma Gasca, Pete Peterson, & David Van Hove, Jr.

Voting against: none

Attest:

\_\_\_\_\_  
Janette Wertish, Mayor

\_\_\_\_\_  
Shane Wohlman, City Administrator/Clerk

**CITY OF RENVILLE  
RESOLUTION 15-21**

**A RESOLUTION AUTHORIZING SOLICITATION OF CONTRIBUTIONS TO FUND EVENTS THAT FOSTER POSITIVE RELATIONSHIPS BETWEEN LAW ENFORCEMENT AND THE COMMUNITY**

**WHEREAS**, Minn. Stat. § 471.198 authorizes cities to solicit contributions to fund events that foster positive relationships between law enforcement and the community.

**WHEREAS**, events including, but not limited to, National Night Out, an annual community-building campaign, promote police-community partnerships and neighborhood camaraderie to make neighborhoods safer and more connected.

**WHEREAS**, National Night Out and similar events provide opportunities to bring police and neighbors together under positive circumstances.

**WHEREAS**, pursuant to this law, the City of Renville may authorize solicitation of contributions to hold or sponsor these events.

**WHEREAS**, the governing body determines National Night Out will foster positive relationships between law enforcement and the community.



**NOW THEREFORE**, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RENVILLE, MINNESOTA AS FOLLOWS:

That this council hereby authorizes officials and staff to solicit contributions for the purposes of funding or supporting a National Night Out in this community.

Passed and adopted this 26<sup>th</sup> day of April, 2021, by the City Council of Renville, Minnesota.

The resolution was offered by: Adam Zaske  
The resolution was seconded by: Pete Peterson  
Voting in favor: Alma Gasca, Dave Grund, & David Van Hove, Jr.  
Voting against: none

\_\_\_\_\_  
Janette Wertish, Mayor

ATTEST:

\_\_\_\_\_  
Shane Wohlman, City Administrator/Clerk

**9. Mayor’s Report**

The Mayor presented the WWTP Award & a Thank You from the MN Scenic Byway for our membership. Adam Zaske reminded everyone to clean up your yards.

A motion was made by Adam Zaske and seconded by David Van Hove, Jr. to approve the Mayor’s report. Ayes: Gasca, Grund, & Peterson.

**10. Adjourn**

A motion was made by Adam Zaske and seconded by Dave Grund to adjourn the meeting. Ayes: Gasca, Peterson, & Van Hove. Meeting was adjourned at 7:02 p.m.

Dated at Renville, Minnesota this 26<sup>th</sup> day of April, 2021.

THE GOVERNING BODY OF THE CITY  
OF RENVILLE, MINNESOTA

BY \_\_\_\_\_  
Janette Wertish, Mayor

ATTEST:

BY \_\_\_\_\_  
Shane Wohlman, City Administrator/Clerk