

**Approved Minutes  
City Council Regular Session  
Renville Community Center/Remote  
March 8, 2021  
Monday 6:00 p.m.**

The regular session of the City Council, City of Renville, Minnesota was called to order on March 8, 2021 at 6:00 p.m. by Mayor Wertish.

City Council Members present were Adam Zaske, Pete Peterson, David Van Hove, Jr., Alma Gasca and Dave Grund. Also present were Mayor Janette Wertish and City Administrator/Clerk Shane Wohlman. Also in attendance were Jackie Hinderks, Jeremy Hinderks, & Scott Tedrick from the Register joined the meeting at 6:06 pm.

**1. Pledge of Allegiance**

**2. Approval of Agenda**

A motion was made by Adam Zaske and seconded by Dave Grund to approve the agenda. Ayes: Gasca, Peterson, & Van Hove.

**3. Public Hearing**

A public hearing was held to consider BMB Companies, Inc. dba Main Street Bar & Grill's application for a Variance and Main Street Bar & Grill's request for Off Sale, On Sale and Sunday Liquor Licenses. The variance was requested as the city ordinance states no license shall be granted within 500 feet of any school or church.

The hearing was called to order on March 8, 2021 at 6:01 by Mayor Wertish.

Notice of the hearing was published and posted and letters were sent to 32 neighboring property owners requesting feedback if there were questions or concerns with the variance and liquor license applications. City Hall did not receive any letters or feedback.

A motion was made by Adam Zaske and seconded by David Van Hove, Jr. to close the Public Hearing at 6:04 pm. Ayes: Gasca, Grund, & Peterson.

- a. A motion was made by Adam Zaske and seconded by Dave Grund to approve the Variance request for Main Street Bar & Grill. Ayes: Gasca, Peterson, & Van Hove.
- b. A motion was made by Pete Peterson and seconded by Adam Zaske to approve the On Sale, Off Sale, & Sunday Liquor Licenses for Main Street Bar & Grill. Ayes: Gasca, Grund, & Van Hove.

**4. Approval of Minutes**

- a. A motion was made by Adam Zaske and seconded by David Van Hove, Jr. to approve the minutes from the February 22, 2021 Regular Council Meeting. Ayes: Gasca, Grund, & Peterson.
- b. A motion was made by Pete Peterson and seconded by Dave Grund to approve the minutes from the March 4, 2021 Special Council Meeting. Ayes: Gasca, Van Hove, & Zaske.

## 5. Invoices Payable

Check #	Name	Amount	Account	Comments	Date
036067	RENVILLE-SIBLEY COOPERATIVE	\$323.52	E 601-49400-381 Utilities	Water Electric	2/24/2021
036068	USABLE LIFE	\$34.07	E 101-42100-131 Employee Insurance	Life Ins.	2/24/2021
036068	USABLE LIFE	\$10.90	E 101-41300-131 Employee Insurance	Life Ins.	2/24/2021
036068	USABLE LIFE	\$11.19	E 601-49400-131 Employee Insurance	Life Ins.	2/24/2021
036068	USABLE LIFE	\$11.18	E 602-49450-131 Employee Insurance	Life Ins.	2/24/2021
036068	USABLE LIFE	\$9.40	E 101-41400-131 Employee Insurance	Life Ins.	2/24/2021
036068	USABLE LIFE	\$11.19	E 101-43100-131 Employee Insurance	Life Ins.	2/24/2021
036069	VERIZON WIRELESS	\$68.05	E 101-43100-321 Telephone	Street Dept. Telephone	2/24/2021
036070	UNITED STATES POSTAL SERVICE	\$107.46	E 602-49450-201 Office Supplies	Utility Postage	2/26/2021
036070	UNITED STATES POSTAL SERVICE	\$107.46	E 601-49400-201 Office Supplies	Utility Postage	2/26/2021
036071	GRIZZLY SUPPLY	\$44.98	E 101-43100-221 Repair/Maint. Equipment	Street Dept Supplies	3/4/2021
036072	MACS	\$116.35	E 602-49450-219 General Supplies-Maint.	Wastewater Supplies	3/4/2021
036072	MACS	\$257.60	E 601-49400-219 General Supplies-Maint.	Water Dept Supplies	3/4/2021
036072	MACS	\$39.99	E 101-45400-219 General Supplies-Maint.	CC Supplies	3/4/2021
036072	MACS	\$180.90	E 101-43100-219 General Supplies-Maint.	Shop Supplies	3/4/2021
036073	NCPERS MINNESOTA	\$80.00	G 101-21760 Hospitalization/Medical Ins	Insurance	3/4/2021
036074	QUADIENT	\$412.14	E 101-41400-201 Office Supplies	Postage - Sidewalk Mailing	3/4/2021
036075	WINSTED SOLAR, LLC	\$30.49	E 101-45400-380 Utility Services (GENERAL)	CC Electric	3/4/2021
036075	WINSTED SOLAR, LLC	\$64.82	E 101-42200-380 Utility Services (GENERAL)	FD Electric	3/4/2021
036075	WINSTED SOLAR, LLC	\$19.13	E 101-45500-380 Utility Services (GENERAL)	Library Electric	3/4/2021
036075	WINSTED SOLAR, LLC	\$21.26	E 101-41400-380 Utility Services (GENERAL)	City Hall Electric	3/4/2021
036075	WINSTED SOLAR, LLC	\$790.32	E 602-49450-387 Utilities-Wastewater Plan	Sewer Electric	3/4/2021
036075	WINSTED SOLAR, LLC	\$296.88	E 601-49400-381 Utilities	Water Electric	3/4/2021
036075	WINSTED SOLAR, LLC	\$14.35	E 101-45200-380 Utility Services (GENERAL)	Park Electric	3/4/2021
036075	WINSTED SOLAR, LLC	\$86.59	E 101-43100-380 Utility Services (GENERAL)	Street Electric	3/4/2021
036076	ANDERSON LARSON HANSON & SAUND	\$364.00	E 101-41610-101 Wages and Salaries	Attorney Fees - PD	3/8/2021
036076	ANDERSON LARSON HANSON & SAUND	\$56.00	E 101-41610-101 Wages and Salaries	Attorney Fees - Admin	3/8/2021
036077	BHE RENEWABLES	\$4,880.23	E 602-49450-387 Utilities-Wastewater Plan	Sewer Electric	3/8/2021
036077	BHE RENEWABLES	\$612.96	E 601-49400-381 Utilities	Water Electric	3/8/2021
036077	BHE RENEWABLES	\$192.16	E 101-45400-380 Utility Services (GENERAL)	CC Electric	3/8/2021
036077	BHE RENEWABLES	\$120.65	E 101-45500-380 Utility Services (GENERAL)	Library Electric	3/8/2021
036077	BHE RENEWABLES	\$134.06	E 101-41400-380 Utility Services (GENERAL)	City Hall Electric	3/8/2021
036078	CENTURYLINK	\$66.40	E 101-43100-321 Telephone	Public Works Telephone	3/8/2021
036078	CENTURYLINK	\$69.06	E 101-45500-321 Telephone	Library Telephone	3/8/2021
036078	CENTURYLINK	\$79.56	E 101-42100-321 Telephone	Police Dept. Telephone	3/8/2021
036078	CENTURYLINK	\$66.97	E 602-49450-321 Telephone	Sewer Dept. Telephone	3/8/2021
036078	CENTURYLINK	\$151.91	E 101-41400-321 Telephone	City Hall Telephone	3/8/2021
036078	CENTURYLINK	\$148.98	E 601-49400-321 Telephone	Water Dept. Telephone	3/8/2021

036079	COMMUNITY ELECTRIC	\$232.00	E 400-49100-247 Wells	Wireless Signal at wells	3/8/2021
036079	COMMUNITY ELECTRIC	\$1,445.40	E 400-49100-247 Wells	Wireless Signal at wells	3/8/2021
036079	COMMUNITY ELECTRIC	\$108.59	E 400-49100-247 Wells	Wireless Signal at wells	3/8/2021
036080	CORE & MAIN, LP	\$600.93	E 601-49400-221 Repair/Maint. Equipment	Water Dept Supplies	3/8/2021
036080	CORE & MAIN, LP	\$645.98	E 601-49400-221 Repair/Maint. Equipment	Water Dept Supplies	3/8/2021
036081	GOPHER STATE ONE-CALL, INC	\$2.02	E 601-49400-229 Contractual Service	Water Contractual	3/8/2021
036081	GOPHER STATE ONE-CALL, INC	\$2.03	E 602-49450-229 Contractual Service	Sewer Contractual	3/8/2021
036082	GREAT PLAINS NATURAL GAS	\$290.13	E 101-42100-380 Utility Services (GENERAL)	Police Dept. Gas	3/8/2021
036082	GREAT PLAINS NATURAL GAS	\$228.22	E 101-41400-380 Utility Services (GENERAL)	Clerk Gas Service	3/8/2021
036082	GREAT PLAINS NATURAL GAS	\$327.13	E 101-45400-380 Utility Services (GENERAL)	Community Center	3/8/2021
036082	GREAT PLAINS NATURAL GAS	\$205.39	E 101-45500-380 Utility Services (GENERAL)	Library Gas Service	3/8/2021
036082	GREAT PLAINS NATURAL GAS	\$869.59	E 601-49400-381 Utilities	Water Gas Service	3/8/2021
036082	GREAT PLAINS NATURAL GAS	\$254.20	E 602-49450-387 Utilities-Wastewater Plan	Sewer Gas Service	3/8/2021
036082	GREAT PLAINS NATURAL GAS	\$30.89	E 101-45200-380 Utility Services (GENERAL)	Park Gas Service	3/8/2021
036082	GREAT PLAINS NATURAL GAS	\$275.61	E 101-42200-380 Utility Services (GENERAL)	Fire Dept. Gas	3/8/2021
036083	HACH COMPANY	\$493.21	E 601-49400-219 General Supplies-Maint.	Water Supplies	3/8/2021
036083	HACH COMPANY	\$82.70	E 601-49400-219 General Supplies-Maint.	Water Supplies	3/8/2021
036083	HACH COMPANY	\$112.75	E 602-49450-285 Repair Waste Water Plant	Wastewater Repair	3/8/2021
036083	HACH COMPANY	\$99.50	E 602-49450-285 Repair Waste Water Plant	Wastewater Repair	3/8/2021
036083	HACH COMPANY	\$138.00	E 602-49450-285 Repair Waste Water Plant	Wastewater Repair	3/8/2021
036084	HAWKINS INC.	\$1,712.03	E 601-49400-219 General Supplies-Maint.	Water Supplies	3/8/2021
036085	HILLYARD FLOOR CARE SUPPLY	\$242.23	E 101-45400-219 General Supplies-Maint.	Community Center Supplies	3/8/2021
036085	HILLYARD FLOOR CARE SUPPLY	\$123.68	E 101-45400-219 General Supplies-Maint.	Community Center Supplies	3/8/2021
036086	LANG S AUTOMOTIVE CENTER, INC.	\$387.15	E 101-43100-219 General Supplies-Maint.	Street Dept Supplies	3/8/2021
036087	MACQUEEN	\$154.22	E 101-43100-221 Repair/Maint. Equipment	Street Dept Repairs	3/8/2021
036088	MAIN STREET BAR & GRILL	\$700.00	E 101-42100-412 Building Rentals	PD Building Rent	3/8/2021
036089	MAYNARD S FOOD CENTER	\$9.36	E 101-41400-219 General Supplies-Maint.	City Hall Supplies	3/8/2021
036090	MN DEPT. OF PUBLIC SAFETY	\$100.00	E 601-49400-436 Licenses & Permits	Right To Know Act fee	3/8/2021
036091	MN RURAL WATER ASSOCIATION	\$300.00	E 601-49400-433 Dues and Licensing	Membership April-March 2022	3/8/2021
036092	MUNICIPAL EMERGENCY SERVICES	\$2,370.33	E 101-42200-258 Fire Suits	Leather Fire Gloves (27 pair)	3/8/2021
036093	MVTL LABORATORIES, INC.	\$507.25	E 602-49450-229 Contractual Service	Sewer Testing	3/8/2021
036093	MVTL LABORATORIES, INC.	\$205.25	E 602-49450-229 Contractual Service	Sewer Testing	3/8/2021
036094	NORTHERN BUSINESS PRODUCTS	\$159.31	E 101-41400-201 Office Supplies	Office Supplies	3/8/2021
036094	NORTHERN BUSINESS PRODUCTS	\$82.36	E 101-43100-201 Office Supplies	PW Office Supplies	3/8/2021
036095	RENCO PUBLISHING, INC.	\$248.49	E 101-41100-351 Legal Notices Publishing	Publishing-sidewalks, CIP, Liquor Variance	3/8/2021
036096	SEHRCM	\$297.25	E 101-49260-303 Engineering Fees	Engineering Fees - MPCA Response for Main St Property	3/8/2021
036097	XCEL ENERGY	\$16.07	E 101-42200-380 Utility Services (GENERAL)	Fire Dept. Electric	3/8/2021
036097	XCEL ENERGY	\$67.87	E 101-42100-380 Utility Services (GENERAL)	PD Electric	3/8/2021
036097	XCEL ENERGY	\$339.20	E 101-43100-380 Utility Services (GENERAL)	Street Electric	3/8/2021
036097	XCEL ENERGY	\$60.97	E 101-45200-380 Utility Services (GENERAL)	Park Electric	3/8/2021
997513E	XCEL ENERGY	\$364.85	E 101-43100-380 Utility Services (GENERAL)	Street Electric	2/22/2021

997514E	LIGHTBEAM INTERNET	\$40.00	E 101-42100-321 Telephone	Internet - PD	2/24/2021
997514E	LIGHTBEAM INTERNET	\$40.00	E 101-42200-321 Telephone	Internet - Fire Hall	2/24/2021
997514E	LIGHTBEAM INTERNET	\$40.00	E 101-43100-321 Telephone	Internet - Street Dept	2/24/2021
997514E	LIGHTBEAM INTERNET	\$40.00	E 602-49450-321 Telephone	Internet - WWTP	2/24/2021
997514E	LIGHTBEAM INTERNET	\$40.00	E 101-49260-722 Internet Fees & Updates	Internet - City Hall	2/24/2021
997515E	NORTH COUNTRY PROCESSING	\$20.58	E 101-49260-437 Other Miscellaneous	CC Fees	3/2/2021
997516E	ICMA	\$200.00	G 101-21750 ICMA Payable	Sunvold, Nathan #302283	3/2/2021
997517E	MINNESOTA DEPT. OF REVENUE	\$824.87	G 101-21720 State Withholding	State Withholding Tax	3/2/2021
997518E	INTERNAL REVENUE SERVICE	\$2,363.38	G 101-21730 FICA Tax Withholding	FICA/Medicare	3/2/2021
997518E	INTERNAL REVENUE SERVICE	\$1,612.43	G 101-21710 Federal Withholding Tax	FWH	3/2/2021
997519E	PUBLIC EMPLOYEES RETIREMENT	\$4,620.44	G 101-21740 PERA	PERA	3/2/2021
<b>TOTAL</b>		<b>\$34,827.00</b>			

A motion was made by Adam Zaske and seconded by Alma Gasca to approve the invoices payable. Ayes: Grund, Peterson, & Van Hove.

## 6. Monthly Financials

A motion was made by Adam Zaske and seconded by Alma Gasca to approve the monthly financials. Ayes: Grund, Peterson, & Van Hove.

## 7. Public Comment

## 8. Committee/Staff Reports

### a. City Administrator

**City of Renville**  
City Administrator Report  
3-8-2021

\* COVID-19/Legislative Update: (Vaccine Eligibility Handout)

As of today, Renville County Public Health is reporting 1,532 confirmed cases (up 65 since the previous Council meeting on 2/22) and 42 deaths (41 previous). Of those, 206 are specific to the 56284-zip code of Renville (up from 203). So, 3 positives in the past 14 days. Today's Current Case Rate for the County is 40.38 per 10,000.

\* On Sunday, February 28<sup>th</sup> there was a water main break on 5<sup>th</sup> Street SE. The water was "throttled back" in that area until repairs could be made. The line was dug up and repaired on Monday morning (March 1<sup>st</sup>) which took approximately 3 hours. Residents in the repair area were notified through the City's Facebook page and/or a call from City Hall. (Public Works is in the process of creating a map of all past water main breaks for a permanent record and to be used for future City planning.)

\* Joel Hennager was hired as the 3<sup>rd</sup> full-time Police Officer while Officer Segelstrom is on deployment. Joel plans on attending a future meeting to meet the Council.

\* The 4<sup>th</sup> and final week in February was dedicated to Housing Week by the CGMC as part of their advocacy push. (Handout)

\* The Public Works Director and I participated in the annual loss control consultation on Thursday, March 4<sup>th</sup> through the LMC Insurance Trust. The topic was evaluating and guidance to reduce risk within the City's fleet management efforts. We were also provided with and reviewed the LMC Loss Control documents. (Handouts)

\* County Ditch Benefits-

\*\*\*Upcoming Meetings & Important Dates:

3/10 Public Works Committee 5:30

3/11 EDA Committee 6:00

3/12 SHIP Meeting 8:30

3/16 Xcel Webinar 10:00

3/18 – 3/19 Auditor: All Day

A motion was made by Adam Zaske and seconded by Dave Grund to approve the City Administrator's Report. Ayes: Gasca, Peterson, & Van Hove.

#### **9. Discussion Items**

The council discussed the Vapor Investigation for proposed Clinic Site.

#### **10. Action Items**

A motion was made by Adam Zaske and seconded by David Van Hove, Jr. to move forward with SEH's proposal for the Vapor Investigation at the proposed Clinic Site. Ayes: Gasca, Grund, & Peterson.

A motion was made by Adam Zaske and seconded by Pete Peterson to update the Employee Guidance as presented during the Pandemic. Ayes: Gasca, Grund, & Van Hove.

#### **11. Mayor's Report**

The Mayor would like to remind everyone that there will be a "Curbside Exchange" the days preceding City Clean-up Days again this year. She would also like to wish the new bar owners' success.

A motion was made by Adam Zaske and seconded by Dave Grund to approve the Mayor's report. Ayes: Gasca, Peterson, & Van Hove.

#### **12. Adjourn**

A motion was made by Adam Zaske and seconded by David Van Hove, Jr. to adjourn the meeting. Ayes: Gasca, Grund, & Peterson. Meeting was adjourned at 6:30 p.m.

Dated at Renville, Minnesota this 8<sup>th</sup> day of March, 2021.

THE GOVERNING BODY OF THE CITY

OF RENVILLE, MINNESOTA

BY \_\_\_\_\_  
Janette Wertish, Mayor

ATTEST:

BY \_\_\_\_\_  
Shane Wohlman, City Administrator/Clerk