

**Approved Minutes
City Council Regular Session
March 22, 2021
Monday 6:00 p.m.**

The regular session of the City Council, City of Renville, Minnesota was called to order on March 22, 2021 at 6:00 p.m. by Mayor Wertish.

City Council Members present were Alma Gasca, Dave Grund, Pete Peterson, David Van Hove, Jr., & Adam Zaske. Also present were Mayor Janette Wertish and City Administrator/Clerk Shane Wohlman. Scott Tedrick from the Register joined the meeting at 6:08 pm.

1. Pledge of Allegiance

2. Approval of Agenda

A motion was made by Adam Zaske and seconded by Pete Peterson to approve the agenda. Ayes: Gasca, Grund, & Van Hove.

3. Approval of Minutes

A motion was made by Pete Peterson and seconded by Alma Gasca to approve the minutes of the March 8, 2021 Regular Council Meeting. Ayes: Grund, Van Hove, & Zaske.

4. Invoices Payable

Check #	Name	Amount	Account	Comments	Date
036098	CENTRAL LAKES COLLEGE	\$810.75	E 101-42200-414 Fire Dept. Training	Basement Fire Simulator	3/16/2021
036099	FERGUSON, BLANCA	\$375.00	R 101-33480 Community Center Rent	Refund CC Rent for 2020 Event	3/16/2021
036100	LOFFLER	\$330.14	E 101-41400-229 Contractual Service	Copier Service Contract	3/16/2021
036101	MED-COMPASS	\$1,630.00	E 101-42200-382 Med Check-Ups	Fireman Checkups	3/16/2021
036102	MUNICIPAL EMERGENCY SERVICES	\$348.00	E 101-42200-258 Fire Suits	Gloves - Gauntlet (4 pr)	3/16/2021
036103	MWOA	\$25.00	E 602-49450-433 Dues and Licensing	Membership - D. Johnson	3/16/2021
036104	SUNVOLD, NATHAN	\$16.52	E 601-49400-201 Office Supplies	Water Dept Office Supplies	3/16/2021
036104	SUNVOLD, NATHAN	\$16.52	E 602-49450-201 Office Supplies	Sewer Dept Office Supplies	3/16/2021
036104	SUNVOLD, NATHAN	\$16.53	E 101-43100-201 Office Supplies	Street Dept Office Supplies	3/16/2021
036104	SUNVOLD, NATHAN	\$248.10	E 601-49400-221 Repair/Maint. Equipment	Primex TV Screen	3/16/2021
036105	VERIZON WIRELESS	\$70.02	E 101-42100-321 Telephone	Police Dept. Telephone	3/16/2021
036106	AEI	\$87.00	E 601-49400-201 Office Supplies	USB to HDMI Adapter	3/22/2021
036107	ALEX AIR APPARATUS, INC.	\$438.75	E 101-42200-258 Fire Suits	SCBA Mask Bags	3/22/2021
036107	ALEX AIR APPARATUS, INC.	\$192.90	E 101-42200-219 General Supplies-Maint.	Class A Plus	3/22/2021
036107	ALEX AIR APPARATUS, INC.	\$30.53	E 101-42200-258 Fire Suits	Mask Chin Straps	3/22/2021
036108	ARAMARK	\$80.76	E 101-45400-229 Contractual Service	Community Center Contractual	3/22/2021
036109	CAT FINANCIAL SERVICES CORP	\$10,619.61	E 400-49100-263 Public Works Equipment	Principal - Payloader	3/22/2021
036109	CAT FINANCIAL SERVICES CORP	\$3,248.64	E 400-49100-263 Public Works Equipment	Interest - Payloader	3/22/2021
036110	COMMUNITY ELECTRIC	\$63.00	E 602-49450-285 Repair Waste Water Plant	Inspect Raz pump	3/22/2021
036111	CORE & MAIN, LP	\$564.91	E 601-49400-221 Repair/Maint. Equipment	Water Dept Rep Clamp	3/22/2021

036112	FARMERS CO-OP OIL CO	\$31.27	E 101-42200-212 Gas and Oil	Fire Dept. Gas	3/22/2021
036112	FARMERS CO-OP OIL CO	\$530.55	E 101-42100-212 Gas and Oil	Police Dept. Gas	3/22/2021
036112	FARMERS CO-OP OIL CO	\$706.09	E 101-43100-212 Gas and Oil	Street Dept. Gas	3/22/2021
036112	FARMERS CO-OP OIL CO	\$136.47	E 101-43100-221 Repair/Maint. Equipment	Street Dept Repairs	3/22/2021
036113	HACH COMPANY	\$60.75	E 601-49400-221 Repair/Maint. Equipment	Water Dept Repairs	3/22/2021
036113	HACH COMPANY	\$1,394.50	E 601-49400-221 Repair/Maint. Equipment	Water Dept Repairs	3/22/2021
036114	LEXIPOL	\$2,429.00	E 101-42100-433 Dues and Licensing	Annual Law Enforce Manual Updates	3/22/2021
036115	MACQUEEN	\$63.85	E 101-43100-221 Repair/Maint. Equipment	Street Dept repairs	3/22/2021
036116	MMDC	\$1,000.00	E 101-49260-229 Contractual Service	Code Update Contract	3/22/2021
036117	MVTL LABORATORIES, INC.	\$522.25	E 602-49450-229 Contractual Service	Sewer Testing	3/22/2021
036117	MVTL LABORATORIES, INC.	\$34.90	E 601-49400-229 Contractual Service	Water Testing	3/22/2021
036117	MVTL LABORATORIES, INC.	\$220.25	E 602-49450-229 Contractual Service	Sewer Testing	3/22/2021
036118	NEGEN ASSOC	\$4,875.00	E 412-47000-300 Professional Svcs (GENERAL)	Architect Fees	3/22/2021
036119	PIONEERLAND LIBRARY SYSTEM	\$8,750.00	E 101-45500-229 Contractual Service	Library Services	3/22/2021
036120	RENCO PUBLISHING, INC.	\$36.00	E 101-42100-433 Dues and Licensing	Subscription Renewal	3/22/2021
036121	SCHROEDER, GARRET	\$150.00	E 101-43100-229 Contractual Service	Street Dept. Maintenance	3/22/2021
036122	SJE	\$14,541.00	E 400-49100-355 Water Tower	Watertower	3/22/2021
036122	SJE	\$13,492.00	E 400-49100-247 Wells	Wells	3/22/2021
036123	THEIN WELL COMPANY, INC	\$275.00	E 601-49400-229 Contractual Service	Annual Inspection pumps & wells	3/22/2021
036124	WEST CENTRAL SANITATION	\$35.92	E 602-49450-229 Contractual Service	WWT Refuse	3/22/2021
036124	WEST CENTRAL SANITATION	\$17.55	E 101-43100-229 Contractual Service	Street Refuse	3/22/2021
036125	XCEL ENERGY	\$2,480.45	E 101-43100-380 Utility Services (GENERAL)	Street Electric	3/22/2021
036125	XCEL ENERGY	\$51.75	E 101-45200-380 Utility Services (GENERAL)	Park Electric	3/22/2021
997523E	SW/WC SERVICE COOPERATIVES	\$1,407.00	G 101-21761 Health Care	Medical Insurance-Admin	3/16/2021
997523E	SW/WC SERVICE COOPERATIVES	\$1,580.50	G 101-21762 Employer Health Portion	Medical Insurance-Sewer	3/16/2021
997523E	SW/WC SERVICE COOPERATIVES	\$1,580.50	G 101-21762 Employer Health Portion	Medical Insurance-Water	3/16/2021
997523E	SW/WC SERVICE COOPERATIVES	\$1,580.50	G 101-21762 Employer Health Portion	Medical Insurance-Street	3/16/2021
997523E	SW/WC SERVICE COOPERATIVES	\$520.50	G 101-21762 Employer Health Portion	Medical Insurance-Admin	3/16/2021
997523E	SW/WC SERVICE COOPERATIVES	\$3,855.00	G 101-21762 Employer Health Portion	Medical Insurance-Police	3/16/2021
997524E	PUBLIC EMPLOYEES RETIREMENT	\$4,327.37	G 101-21740 PERA	PERA	3/17/2021
997527E	INTERNAL REVENUE SERVICE	\$1,515.51	G 101-21710 Federal Withholding Tax	FWH	3/17/2021
997527E	INTERNAL REVENUE SERVICE	\$2,064.40	G 101-21730 FICA Tax Withholding	FICA/Medicare	3/17/2021
997528E	MINNESOTA DEPT. OF REVENUE	\$757.77	G 101-21720 State Withholding	State Withholding Tax	3/17/2021
	TOTAL	\$90,236.28			

A motion was made by Adam Zaske and seconded by Dave Grund to approve the invoices payable. Ayes: Gasca, Peterson, & Van Hove.

5. Public Comment

6. Committee/Staff Reports

a. Public Works

Public Works Committee Minutes
March 10, 2021 at 5:30 pm
Community Center/Remote

Public Works Mission Statement: “Working Together to Build a Better Renville- Today and Tomorrow”

Present: Dennis Ulrich, Alma Gasca, Janette Wertish, Bill Sietsema, Shane Wohlman, David Van Hove Jr., Nathan Sunvold, Lonnie Clemenson, Jeff Pike, & Lloyd Zabel

Absent: Jon Driggs

City Wide Clean Up Days: The committee would like to recommend to the Council to hold City Wide Clean Up Days on the following dates and times: Thursday, April 15 from Noon – 7 PM; Friday, April 16 from 10 am – 4 pm; & Saturday, April 17 from 8 am – Noon. The alternate dates would be April 22, 23, & 24, with the same times. An updated schedule of items that would be accepted was also agreed upon. This would allow for more items to be brought in, although some items might have a fee. The committee would also like to recommend that the Public Works Director and City Administrator can collectively decide if the alternate dates are needed.

DNR Technical Review: The committee reviewed the DNR report. Nate received a quote from Their Well to rehabilitate City Well 3. The committee agrees that repairs should be done and makes the following recommendation to the Council: Approve the quote from Their Well for the repair and rehabilitation work to well #3, using money from the Local Improvement Fund- Well Budget Line.

Gary Eekhoff requested if the property at 83101 Co Rd 6 would be allowed to tie into the city sewer system. This property is currently not within city limits. It was agreed by the committee that if they would like city services, an annexation into the city would be in order.

Mower Replacement Quotes: Nate provided 2 quotes for a mower that is scheduled to be replaced this year. Renville Sales was \$9,475 (without front tweels, a deduction of \$400) after trade for a Hustler and Kibble was \$6,850 after trade for a John Deere. The committee recommends to the Council to approve the purchase of the John Deere mower for \$6,850 after trade from Kibble, using money from the Local Improvement Fund- Public Works Equipment.

Shane updated the committee on the start date for the Police/Community Center Project of April 12th and Council approved Vapor Investigation at proposed clinic site. Reviewed a CGMC Water Protection Flier (Council received already) and the new 2021 Renville County Collection Flier.

Public Works Report: See attached.

Other items of discussion from the Committee: It was asked if the F&M building was going to be used at all. It is still going to have a drop box and ATM machine available for customers. Discussed if library would be crowded after reduction. The Public Building Task Force and City has been working closely with Pioneerland Library and the Head Librarian regarding space and the proposed lay-out. They have no concerns.

Next meeting: April 14, 2021 at 5:30 pm.

Respectfully Submitted by Alma Gasca

A motion was made by Adam Zaske and seconded by Dave Grund to approve the Public Works Committee Report.
Ayes: Gasca, Peterson, & Van Hove.

b. EDA

City of Renville EDA Committee

Meeting Minutes

Thursday, March 11, 2021 @ 6:00 pm

Present: Janette Wertish, Adam Zaske, Pete Peterson, Shane Wohlman, Pam Kjersten, Sharon Maurice, Doug Froke (virtually)

Absent: Cassie Novotny, Jim Gustafson

Next meeting: Wednesday, April 7th at 6:00 p.m. at the Community Center

1. Business Spotlight: Scott Walker, General Manager of Farmers Coop Oil Company was present and gave an overview of the business. The Board just held their Annual Shareholder meeting virtually and the Coop is paying out about \$540,000 in dividends. Scott explained that Covid definitely played a big role in lower sales over the past year. The Coop is also continuously looking for local employees to add to their work force.
2. Pool Update: Doug Froke provided the following pool update to the committee. The district has been holding monthly conversations regarding the resolution to the pool's situation. It appears that a ballot question will be brought to the school district residents this coming November whether or not a new pool should be constructed on school district property. This would require a tax increase to construct a new pool with a likely commitment toward the operations side of the pool as well. The School Board would like the public to provide direction on the future of the pool.
3. Requests: There were 2 requests that the committee reviewed. The first is for the MN River Valley Scenic Byway for \$150. The committee recommends to the Council to approve \$150 for 2021 membership to MN River Valley Scenic Byway. The second request is from Yellowstone Trail Alliance of Western MN. The committee recommends to the Council to approve \$100 for membership renewal to YTAWMN. Both requests to come out of the Economic Development budget line.
4. LED Sign: The State sent a Limited Use Permit (LUP) for the LED sign to be placed on the west side of Renville. The LED sign would replace the existing "Welcome to Renville" sign. After some discussion, the committee had some additional questions that they would like to clarify with the State before proceeding.
5. EDA Goals: The committee reviewed and prioritized their list of goals for 2021 and started to work on how to accomplish these goals and the next steps that are needed.

6. Administrator Update: Shane reviewed the 2020 EDA Business Survey results with the committee. Went over the CGMC Housing Shortage summary sheet. (Council has already been provided this sheet.) The new house in Renville Estates will be closing on 3/15.

A motion was made by David Van Hove, Jr. and seconded by Pete Peterson to approve the EDA Committee Report. Ayes: Gasca, Grund, & Zaske.

c. City Administrator

City of Renville
City Administrator Report
3-22-2021

* COVID-19/Legislative Update: As of today, Renville County Public Health is reporting 1,580 confirmed cases (up 48 since the previous Council meeting on 3/8) and 42 deaths (42 previous). Of those, 210 are specific to the 56284-zip code of Renville (up from 206). So, 4 positives in the past 14 days. Today's Current Case Rate for the County is 32.87 per 10,000, which is down from 40.38 on 3/8.

* Attended 3 different, but similar, webinars last week. The first 2 dealt with Economic Recovery and the "Next Normal" which were put on by Xcel Energy and LMC. The 3rd was also put on by the LMC and provided some preliminary information on the new Coronavirus Local Fiscal Recovery Fund. This is part of the \$1.9 trillion American Rescue Plan signed by the President on March 11th. The break-down is as follows: \$130 billion is for local governments split evenly between municipalities and counties, of which \$65 billion is allocated to cities through the Community Development Block Grant formula- \$45.9 billion for cities over 50,000 in population and \$19.5 billion for cities under 50,000. This estimates to roughly \$140,000 for Renville. Eligible uses are still being finalized by the federal government, but they do have a rough timeline put together for the distribution of these funds. (See handout)

* The new water fountain has been installed in the Community Center.

* Met with Jeff Filipek, who is the new Statewide Health Improvement Partnership (SHIP) Coordinator for Renville County Public Health.

* The City has renewed their Federal Communications Commission (FCC) License. The new expiration will now be May 2031.

* Construction is expected to begin at the Community Center on Monday, April 12th. Council and committee meetings are expected to be held in the east section. The middle section will be used as temporary storage. April 4th has been set as the last day for rentals, which allows one week to relocate items that will be in the remodeling area.

* The auditor wrapped up her work on Friday after 2 days. Sara expects to have everything completed by the 2nd Council meeting in April. She would like to attend the meeting on April 26th.

* The Fire Department is planning a training burn at 618 North Main Street for this Thursday if weather conditions allow. They are working with the homeowner to clean up the house on this property. Notices have been delivered to neighboring property owners informing of the training session.

***Upcoming Meetings & Important Dates:

3/23 Ad Hoc 5:30

3/25 Construction Mtg 2:00

3/31 Webinar 9:00

4/5 Special Council Mtg

4/7 EDA Committee 6:00

4/8 Webinar 11:00

4/8 Construction Mtg. 2:00

A motion was made by Pete Peterson and seconded by David Van Hove, Jr. to approve the City Administrator's Report. Ayes: Gasca, Grund, & Zaske.

7. Discussion Items

8. Action Items

A motion was made by Adam Zaske and seconded by Dave Grund to set the City Wide Clean up Days for April 15, 16, & 17. Ayes: Gasca, Peterson, & Van Hove.

A motion was made by Adam Zaske and seconded by Pete Peterson to appoint the Public Works Director and City Administrator to decide if alternate days for City Clean Up will be needed. Ayes: Gasca, Grund, & Van Hove.

A motion was made by David Van Hove, Jr. and seconded by Adam Zaske to approve Their Well Repair and Rehab on Well 3. Ayes: Gasca, Grund, & Peterson.

A motion was made by Adam Zaske and seconded by David Van Hove, Jr. to purchase a new mower from Kibble Equipment for \$6,850.00. Ayes: Gasca, Grund, & Peterson.

A motion was made by Pete Peterson and seconded by Adam Zaske to approve \$150 request to MN River Valley Scenic Byway for 2021. Ayes: Gasca, Grund, & Van Hove.

A motion was made by David Van Hove, Jr. and seconded by Alma Gasca to approve \$100 request to Yellowstone Trail Alliance for 2021. Ayes: Grund, Peterson, & Zaske.

A motion was made by Adam Zaske and seconded by David Van Hove, Jr. to approve the Joint Powers Agreement with the State of MN Department of Public Safety Bureau of Criminal Apprehension and the City of Renville Police Department. Ayes: Gasca, Grund, & Peterson.

CITY OF RENVILLE RESOLUTION 08-21

RESOLUTION APPROVING STATE OF MINNESOTA JOINT POWERS AGREEMENTS WITH THE CITY OF RENVILLE ON BEHALF OF ITS CITY ATTORNEY AND POLICE DEPARTMENT

WHEREAS, the City of Renville on behalf of its Prosecuting Attorney and Police Department desires to enter into Joint Powers Agreements with the State of Minnesota, Department of Public Safety, Bureau of Criminal Apprehension to use systems and tools available over the State’s criminal justice data communications network for which the City is eligible. The Joint Powers Agreements further provide the City with the ability to add, modify and delete connectivity, systems and tools over the five-year life of the agreement and obligates the City to pay the costs for the network connection.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Renville, Minnesota as follows:

1. That the State of Minnesota Joint Powers Agreements by and between the State of Minnesota acting through its Department of Public Safety, Bureau of Criminal Apprehension, and the City of Renville on behalf of its Prosecuting Attorney and Police Department, are hereby approved.

Copies of the two Joint Powers Agreements are attached to this Resolution and made a part of it.

2. That the City of Renville Chief of Police, Aaron Slagter, or his successor, is designated the Authorized Representative for the Police Department. The Authorized Representative is also authorized to sign any subsequent amendment or agreement that may be required by the State of Minnesota to maintain the City’s connection to the systems and tools offered by the State.

To assist the Authorized Representative with the administration of the agreement, Jeremy Spieker is appointed as the Authorized Representative’s designee.

3. That the Renville City Attorney, Jon C. Saunders, or his successor, is designated the Authorized Representative for the Prosecuting Attorney. The Authorized Representative is also authorized to sign any subsequent amendment or agreement that may be required by the State of Minnesota to maintain the City’s connection to the systems and tools offered by the State.

To assist the Authorized Representative with the administration of the agreement, Griffin R. Leitch is appointed as the Authorized Representative’s designee.

4. That, Janette Wertish, the Mayor for the City of Renville, and Shane Wohlman, the City Administrator/Clerk, are authorized to sign the State of Minnesota Joint Powers Agreements.

Passed and Adopted by the Council on this 22nd day of March, 2021, by the City Council of Renville, Minnesota.

This resolution was offered by: Adam Zaske

This resolution was seconded by: Alma Gasca

Voting in favor: David Van Hove Jr., Pete Peterson, Dave Grund

Voting against: None

CITY OF RENVILLE:

By: Janette Wertish
Its Mayor

ATTEST: _

By: Shane Wohlman
Its City Administrator/Clerk

A motion was made by Adam Zaske and seconded by David Van Hove, Jr. to approve the Court Data Services Subscriber Amendment to CJDN Subscriber Agreement. Ayes: Gasca, Grund, & Peterson.

A motion was made by Adam Zaske and seconded by Dave Grund to approve the Street Closure request from the RCW Prom Committee on April 23, 2021. Ayes: Gasca, Peterson, & Van Hove.

A motion was made by Adam Zaske and seconded by David Van Hove, Jr. to set a Special Council Meeting on April 5, 2021 at 6:00 pm. Ayes: Gasca, Grund, & Peterson.

9. Mayor's Report

The Mayor thanked SWIF & the Census Bureau. Please remember the upcoming Bloodmobile on March 25 at the Community Center. Curbside exchange will be held before Clean up Days.

A motion was made by Adam Zaske and seconded by David Van Hove, Jr. to approve the Mayor's report. Ayes: Gasca, Grund, & Peterson.

10. Adjourn

A motion was made by Adam Zaske and seconded by Dave Grund to adjourn the meeting. Ayes: Gasca, Peterson, & Van Hove. Meeting was adjourned at 6:32 p.m.

Dated at Renville, Minnesota this 22nd day of March, 2021.

THE GOVERNING BODY OF THE CITY
OF RENVILLE, MINNESOTA

BY _____
Janette Wertish, Mayor

ATTEST:

BY _____
Shane Wohlman, City Administrator/Clerk