

**Approved Minutes  
City Council Regular Session  
March 13th, 2023  
Monday 6:00 p.m.**

The regular session of the City Council, City of Renville, Minnesota was called to order on March 13th, 2023 at 6:00 p.m. by Mayor Wertish.

City Council Members present were Alma Gasca, Pete Peterson, David Van Hove, Jr., & Adam Zaske. Absent: Dave Grund. Also present were Mayor Janette Wertish & City Administrator/Clerk Shane Wohlman. Also in attendance were the following: Bill Sietsema and Colin McGraw with Forsman Farms.

**1. Call to Order**

**2. Pledge of Allegiance**

**3. Approval of Agenda**

A motion was made by Adam Zaske and seconded by David Van Hove Jr. to approve the agenda. Ayes: Gasca & Peterson.

**4. Approval of Minutes**

a. 2/27/23 Minutes were not provided in the packet, so they will be available at the next meeting.

**5. Invoices Payable**

a.

Check #	Name	Amount	Account	Comments	Date
501179	ALEX AIR APPARATUS, INC.	\$345.00	E 101-42200-258 Fire Suits	Nono Flex Hood	2/28/2023
501179	ALEX AIR APPARATUS, INC.	\$220.41	E 101-42200-219 General Supplies-Maint.	E-Spot Light Kit, Batter	2/28/2023
501180	BANYON DATA SYSTEMS, INC	\$395.00	E 601-49400-201 Office Supplies	UB Meter Device Support	2/28/2023
501181	PETTY CASH	\$24.00	E 602-49450-201 Office Supplies	Utility Postage	2/28/2023
501181	PETTY CASH	\$24.00	E 601-49400-201 Office Supplies	Utility Postage	2/28/2023
501181	PETTY CASH	\$100.00	E 101-49260-437 Other Miscellaneous	Maynard's GC	2/28/2023
501181	PETTY CASH	\$5.50	E 601-49400-201 Office Supplies	Water Postage	2/28/2023
501181	PETTY CASH	\$37.20	E 601-49400-201 Office Supplies	Water Postage	2/28/2023
501182	HAWKINS INC.	\$20.00	E 601-49400-219 General Supplies-Maint.	Water Supplies	2/28/2023
501183	MVTL LABORATORIES, INC.	\$161.81	E 602-49450-229 Contractual Service	Sewer Testing	2/28/2023
501184	NCPERS MINNESOTA	\$96.00	G 101-21760 Hospitalization/Medical Ins	Insurance	2/28/2023
501185	QUILL CORPORATION	\$32.37	E 101-42100-201 Office Supplies	PD Office Supplies	2/28/2023
501186	RENVILLE-SIBLEY COOPERATIVE	\$167.73	E 601-49400-381 Utilities	Water Electric	2/28/2023
501187	SLAGTER, AARON	\$275.00	E 101-42100-331 Travel/Seminar Course	NASRO Training	2/28/2023
501188	SOUTHWEST INITIATIVE FOUNDATIO	\$400.00	E 101-49260-433 Dues and Licensing	Foundation support	2/28/2023
501189	UNITED STATES POSTAL SERVICE	\$142.80	E 602-49450-201 Office Supplies	Utility Postage	2/28/2023
501189	UNITED STATES POSTAL SERVICE	\$142.80	E 601-49400-201 Office Supplies	Utility Postage	2/28/2023
501190	USABLE LIFE	\$25.27	E 101-41400-131 Employee Insurance	Life Ins.	2/28/2023
501190	USABLE LIFE	\$14.01	E 101-41300-131 Employee Insurance	Life Ins.	2/28/2023
501190	USABLE LIFE	\$11.19	E 101-43100-131 Employee Insurance	Life Ins.	2/28/2023
501190	USABLE LIFE	\$36.67	E 101-42100-131 Employee Insurance	Life Ins.	2/28/2023
501190	USABLE LIFE	\$11.18	E 602-49450-131 Employee Insurance	Life Ins.	2/28/2023

501190	USABLE LIFE	\$11.19	E 601-49400-131 Employee Insurance	Life Ins.	2/28/2023
501191	VERIZON WIRELESS	\$42.35	E 101-43100-321 Telephone	Street Dept. Telephone	2/28/2023
501192	WINSTED SOLAR, LLC	\$35.25	E 101-43100-380 Utility Services (GENERAL)	Street Electric	2/28/2023
501192	WINSTED SOLAR, LLC	\$6.34	E 101-45500-380 Utility Services (GENERAL)	Library Electric	2/28/2023
501192	WINSTED SOLAR, LLC	\$12.97	E 101-45400-380 Utility Services (GENERAL)	CC Electric	2/28/2023
501192	WINSTED SOLAR, LLC	\$26.35	E 101-42200-380 Utility Services (GENERAL)	Fire Dept Electric	2/28/2023
501192	WINSTED SOLAR, LLC	\$120.73	E 601-49400-381 Utilities	Water Electric	2/28/2023
501192	WINSTED SOLAR, LLC	\$6.34	E 101-42100-380 Utility Services (GENERAL)	PD Electric	2/28/2023
501192	WINSTED SOLAR, LLC	\$321.13	E 602-49450-387 Utilities-Wastewater Plan	Sewer Electric	2/28/2023
501192	WINSTED SOLAR, LLC	\$5.94	E 101-45200-380 Utility Services (GENERAL)	Park Electric	2/28/2023
501192	WINSTED SOLAR, LLC	\$3.17	E 101-41400-380 Utility Services (GENERAL)	City Hall Electric	2/28/2023
501193	WULF, ANGELA	\$43.81	E 101-42200-221 Repair/Maint. Equipment	Backup Light-FD	2/28/2023
501193	WULF, ANGELA	\$29.59	E 101-42200-201 Office Supplies	Cable Organizers-Admin	2/28/2023
501193	WULF, ANGELA	\$138.51	E 601-49400-201 Office Supplies	Monitor-PW Water	2/28/2023
501194	212-DRIVING SCHOOL	\$220.00	G 101-22101 Forfeiture Fund/Safe&Sober	Parent Class-22 Students	3/7/2023
501195	BADGER METER, INC.	\$20.30	E 601-49400-229 Contractual Service	Beacon Serv Hosting	3/7/2023
501195	BADGER METER, INC.	\$20.30	E 602-49450-229 Contractual Service	Beacon Serv Hosting	3/7/2023
501196	CENTRAL COMMUNITY TRANSIT	\$1,985.00	E 101-49260-723 R.C.Heartland Express	Public Transit Services	3/7/2023
501197	FARMERS CO-OP OIL CO	\$662.63	E 101-42100-212 Gas and Oil	Police Dept. Gas	3/7/2023
501197	FARMERS CO-OP OIL CO	\$2,858.55	E 101-43100-212 Gas and Oil	Street Dept. Gas	3/7/2023
501197	FARMERS CO-OP OIL CO	\$907.99	E 101-43100-221 Repair/Maint. Equipment	Street Dept Repairs	3/7/2023
501198	GOPHER STATE ONE-CALL, INC	\$0.68	E 602-49450-229 Contractual Service	Sewer Contractual	3/7/2023
501198	GOPHER STATE ONE-CALL, INC	\$0.67	E 601-49400-229 Contractual Service	Water Contractual	3/7/2023
501199	GREAT PLAINS NATURAL GAS	\$425.94	E 101-43100-380 Utility Services (GENERAL)	Street Gas Service	3/7/2023
501199	GREAT PLAINS NATURAL GAS	\$22.88	E 101-45200-380 Utility Services (GENERAL)	Park Gas Service	3/7/2023
501199	GREAT PLAINS NATURAL GAS	\$1,025.91	E 602-49450-387 Utilities-Wastewater Plan	Sewer Gas Service	3/7/2023
501199	GREAT PLAINS NATURAL GAS	\$1,648.02	E 601-49400-381 Utilities	Water Gas Service	3/7/2023
501199	GREAT PLAINS NATURAL GAS	\$408.92	E 101-42200-380 Utility Services (GENERAL)	Fire Dept. Gas	3/7/2023
501199	GREAT PLAINS NATURAL GAS	\$293.27	E 101-42100-380 Utility Services (GENERAL)	Police Dept. Gas	3/7/2023
501199	GREAT PLAINS NATURAL GAS	\$599.87	E 101-45400-380 Utility Services (GENERAL)	Community Center	3/7/2023
501199	GREAT PLAINS NATURAL GAS	\$293.27	E 101-45500-380 Utility Services (GENERAL)	Library Gas Service	3/7/2023
501199	GREAT PLAINS NATURAL GAS	\$146.64	E 101-41400-380 Utility Services (GENERAL)	Clerk Gas Service	3/7/2023
501200	HEIMAN BROTHERS INC.	\$61.90	E 101-42200-221 Repair/Maint. Equipment	Shutoff Handle	3/7/2023
501201	MAYNARD S FOOD CENTER	\$14.57	E 101-41400-219 General Supplies-Maint.	City Hall Supplies	3/7/2023
501203	SCHROEDER, GARRET	\$225.00	E 101-43100-229 Contractual Service	Street Dept. Maintenance	3/7/2023
501205	SPIEKER, JEREMY	\$36.81	E 101-42100-331 Travel/Seminar Course	Training Reimbursement	3/7/2023
501205	SPIEKER, JEREMY	\$10.79	E 101-42100-417 Uniforms	Uniform Repair	3/7/2023
501206	STAR GROUP, LLC	\$79.39	E 101-43100-221 Repair/Maint. Equipment	Street Dept Maintenance	3/7/2023
501206	STAR GROUP, LLC	\$9.87	E 101-43100-219 General Supplies-Maint.	Street Dept Supplies	3/7/2023
501206	STAR GROUP, LLC	\$57.96	E 101-43100-221 Repair/Maint. Equipment	Street Dept Maintenance	3/7/2023
501208	VIRTUAL ACADEMY	\$207.00	E 101-42100-331 Travel/Seminar Course	Virtual Academy Training	3/7/2023

501209	VOLUNTEER FIREFIGHTERS BENEFIT	\$250.00	E 101-42200-433 Dues and Licensing	Fire Dept. Membership	3/7/2023
997986E	SW/WC SERVICE COOPERATIVES	\$1,709.31	G 101-21762 Employer Health Portion	Medical Insurance-Water	2/28/2023
997986E	SW/WC SERVICE COOPERATIVES	\$1,709.32	G 101-21762 Employer Health Portion	Medical Insurance-Street	2/28/2023
997986E	SW/WC SERVICE COOPERATIVES	\$1,709.31	G 101-21762 Employer Health Portion	Medical Insurance-Sewer	2/28/2023
997986E	SW/WC SERVICE COOPERATIVES	\$4,169.20	G 101-21762 Employer Health Portion	Medical Insurance-Police	2/28/2023
997990E	MINNESOTA DEPT. OF REVENUE	\$1,076.44	G 101-21720 State Withholding	State Withholding Tax	3/7/2023
997991E	INTERNAL REVENUE SERVICE	\$1,972.01	G 101-21710 Federal Withholding Tax	FWH	3/7/2023
997991E	INTERNAL REVENUE SERVICE	\$2,748.34	G 101-21730 FICA Tax Withholding	FICA/Medicare	3/7/2023
997992E	PUBLIC EMPLOYEES RETIREMENT	\$4,692.45	G 101-21740 PERA	PERA	3/7/2023
997993E	ICMA	\$50.00	G 101-21750 ICMA Payable	Sunvold, Nathan #302283	3/7/2023
997994E	MACS	\$201.07	E 101-43100-219 General Supplies-Maint.	Street Dept Supplies	3/7/2023
997994E	MACS	\$45.21	E 602-49450-219 General Supplies-Maint.	Sewer Dept Supplies	3/7/2023

<b>Total</b>	<b>\$36,068.40</b>
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A motion was made by Adam Zaske and seconded by David Van Hove Jr. to approve the invoices payable.

Ayes: Gasca & Peterson.

## 6. Financials

A motion was made by Adam Zaske and seconded by Alma Gasca to approve the Revenue/Expense reports for February. Ayes: Peterson & Van Hove Jr.

A motion was made by Adam Zaske and seconded by David Van Hove Jr. to approve the Cash Balance Report for February 2023. Ayes: Gasca & Peterson.

A motion was made by Adam Zaske and seconded by Pete Peterson to approve the Local Improvement Report for February 2023. Ayes: Gasca & Van Hove.

## 7. Public Comments

a. None

## 8. Committee/Staff Reports

a. City Administrator

City Administrator Report  
March 13, 2023

\* The HR meeting that was scheduled for March 6<sup>th</sup> was cancelled. Would like to set a new date at the next Council meeting.

\* The annual Street Sweeping Agreement with MnDOT is in the process of being renewed. The only changes that are required is updating the equipment being used and the new rate, according to the current fee schedule.

\* The Great Plains Natural Gas franchise agreement will be open for renewal soon. The past agreement was for a 20-year term.

\* Beginning on March 2<sup>nd</sup>, the library is offering new hours. Tuesday, Wednesday, and Friday will still be Noon-5:00, but Thursday will move an hour later from 1:00-6:00.

\* A water leak was detected on March 6<sup>th</sup> at the intersection of Emerson Ave. and 4<sup>th</sup> St. NW. The leak was in a 4" ductile main line. 16 customers were affected while repairs were being made the same day. A Code Red was sent out to the customers informing them that the water would be off. A second leak was discovered approximately 15' east of the first one. This happened on March 9<sup>th</sup> and was repaired the next day. The new SCADA system at the water treatment plant was able to detect the exact time that the water leak occurred in the water main network.

\* The settlement payment through LMCIT has been released for the storm damage property claims. This will close out the claim. Handout- This is the final statement of loss.

\* The Mayor and I attended Renville County Leadership Group meeting on February 28<sup>th</sup>. We were introduced to the new County Auditor/Treasurer Lisa Meints. Lisa gave an update on elections for 2024. The first opportunity will be the Presidential Primary on March 5<sup>th</sup>. Jail Administrator Ned Wohlman gave a presentation, and talked about his experiences, with the Adverse Childhood Experiences or ACE's program. Sheriff Scott Hable went through the Code Red program. EDA Specialist Jordan Zeller gave updates on the housing and childcare front. Stefanie Ryan shared information on broadband internet. The County has a survey that is being promoted right now until March 31<sup>st</sup> to see which areas are underserved or have no service. Mike Hennen with Emergency Management spoke about the indoor mapping that the County is assisting with for all the schools. They are also working on plans for Leadership Training in either late 2023 or early 2024. Handout.

**\*\*\*Upcoming Meetings & Important Dates:**

3/14 LMC Webinar 10:00

3/15 Public Works Committee 5:30

3/16 Emergency Planning Mtg. 10:30

3/22 Ad Hoc Committee 1:30

3/27 City Council Mtg. 6:00

A motion was made by David Van Hove Jr. and seconded by Alma Gasca to approve the Administrator's Report. Ayes: Zaske & Peterson.

## **9. Discussion Items**

a. Forsman Farms Conditional Use Permit Request- Colin McGraw represented Forsman Farms to request a 6-month extension of their current Conditional Use Permit that would expire March 22<sup>nd</sup>. Colin stated that the wood and steel markets are becoming more favorable, financing is close to being completely secured, and customer contracts aligned. Forsman expects to start demolition work in the summer of 2023.

b. School Resource Officer (SRO) Committee- Mayor Wertish would like this committee to start meeting per the contract with RCW School. It has never met since its inception.

## **10. Action Items**

A motion was made by Adam Zaske and seconded by David Van Hove Jr. to approve extending the Conditional Use Permit by 6 months for Forsman Farms. Ayes: Gasca & Peterson.

A motion was made by David Van Hove Jr. and seconded by Adam Zaske to approve Resolution 05-23 School Resource Officer Committee. Ayes: Gasca & Peterson.

A motion was made by Adam Zaske and seconded by David Van Hove Jr. to approve setting a public hearing for March 27<sup>th</sup>, 2023 at 6:00 p.m. or shortly thereafter for portable recording systems. Ayes: Gasca & Peterson.

**CITY OF RENVILLE RESOLUTION 05-23**

**RESOLUTION APPROVING THE SCHOOL RESOURCE OFFICER (SRO) COMMITTEE FOR  
THE CITY OF RENVILLE, MINNESOTA**

**BE IT THEREFORE RESOLVED** by the City Council of City of Renville, County of Renville, State of Minnesota, that the following persons shall be appointed to the School Resource Officer (SRO) Committee as specified for 2023:

**School Resource Officer (SRO) Committee:**

Janette Wertish- Mayor\*  
David Grund- Council Member Aaron Slagter-  
Police Chief  
Shane Wahlman- City Administrator/Clerk

\*Mayor ex-officio on all Committees

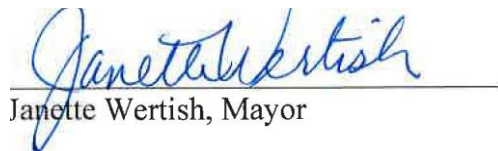
**PASSED AND ADOPTED** on this 13th day of March 2023, by the City Council of Renville, County of Renville, State of Minnesota.

This resolution was offered by: David Van Hove Jr. This resolution was seconded by: Adam Zaske Voting in favor: Pete Peterson, Alma Gasca  
Voting against: None

Attest:



Shane Wahlman, City Administrator/Clerk

  
Janette Wertish, Mayor

**11. Mayor's Report**

The Mayor mentioned that she was thankful for no more new snow. A motion was made by Adam Zaske and seconded by Alma Gasca to approve the Mayor's report. Ayes: Peterson & Van Hove.

**12. Adjourn**

A motion was made by Adam Zaske and seconded by Alma Gasca to adjourn the meeting at 6:35 p.m. Ayes: Peterson & Van Hove.

Dated at Renville, Minnesota this 27<sup>th</sup> day of March, 2023

THE GOVERNING BODY OF THE CITY  
OF RENVILLE, MINNESOTA

BY \_\_\_\_\_  
Janette Wertish, Mayor

ATTEST:

BY \_\_\_\_\_  
Shane Wohlman, City Administrator/Clerk