

**Approved Minutes
City Council Regular Session
March 13, 2017
Monday 7:00 p.m.**

The regular session of the City Council, City of Renville, Minnesota was called to order on March 13, 2017 at 7:00 p.m. by Mayor Wertish

City Council Members present were Shane Wohlman, Jeremy Hinderks, Adam Zaske, Jeff Pike and Brent Dahl. Also present were Mayor Janette Wertish, City Administrator Jessica Gorman, and Interim City Administrator Paul McLaughlin.

1. Pledge of Allegiance

2. Approval of Agenda

A motion was made by Jeff Pike and seconded by Jeremy Hinderks to approve the agenda. The motion carried 5 to 0.

3. Approval of Minutes

A motion was made by Shane Wohlman and seconded by Jeremy Hinderks to approve the minutes of the February 27, 2017 Regular Council Meeting. The motion carried 5 to 0.

4. Invoices Payable

Check #	Name	Amount	Comments	Date
33107	UNITED STATES POSTAL SERVICE	\$100.30	Utility Postage	2/27/2017
33107	UNITED STATES POSTAL SERVICE	\$100.30	Utility Postage	2/27/2017
33108	ICMA	\$50.00	Sunvold, Nathan #302283	3/7/2017
33109	AFLAC	\$27.72	Insurance	3/7/2017
33110	GREAT PLAINS NATURAL GAS	\$254.06	Clerk Gas Service	3/7/2017
33110	GREAT PLAINS NATURAL GAS	\$159.52	Library Gas Service	3/7/2017
33110	GREAT PLAINS NATURAL GAS	\$177.27	Community Center Gas Service	3/7/2017
33110	GREAT PLAINS NATURAL GAS	\$208.28	Police Dept. Gas Service	3/7/2017
33110	GREAT PLAINS NATURAL GAS	\$194.47	Fire Dept. Gas Service	3/7/2017
33110	GREAT PLAINS NATURAL GAS	\$596.02	Water Gas Service	3/7/2017
33110	GREAT PLAINS NATURAL GAS	\$371.98	Sewer Gas Service	3/7/2017
33110	GREAT PLAINS NATURAL GAS	\$28.03	Park Gas Service	3/7/2017
33111	LANG S AUTOMOTIVE CENTER, INC.	\$160.39	supplies - Street Dept.	3/7/2017
33111	LANG S AUTOMOTIVE CENTER, INC.	\$190.92	repairs - Street Dept.	3/7/2017
33112	LOFFLER	\$48.18	Copier Service Contract	3/7/2017
33113	NCPERS MINNESOTA	\$96.00	Insurance	3/7/2017
33114	SUNVOLD, NATHAN	\$66.13	Office Supplies - Street Dept.	3/7/2017
33115	AMERIPRIDE SERVICES, INC	\$134.28	Community Center Contractual	3/13/2017
33116	ANDERSON LARSON HANSON & SAUND	\$1,597.50	Attorney Fees	3/13/2017
	Admin=\$0, PD=\$1597.50			
33117	CENTURYLINK	\$102.32	Police Dept. Telephone	3/13/2017
33117	CENTURYLINK	\$61.66	Sewer Dept. Telephone	3/13/2017
33117	CENTURYLINK	\$60.83	Public Works Telephone	3/13/2017

33117	CENTURYLINK	\$66.11	Library Telephone	3/13/2017
33117	CENTURYLINK	\$0.00	Fire Dept. Telephone	3/13/2017
33117	CENTURYLINK	\$137.90	Water Dept. Telephone	3/13/2017
33117	CENTURYLINK	\$149.28	City Hall Telephone	3/13/2017
33118	FARMERS CO-OP OIL CO	\$327.29	Police Dept. Gas	3/13/2017
33118	FARMERS CO-OP OIL CO	\$569.17	Street Dept. Gas	3/13/2017
33118	FARMERS CO-OP OIL CO	\$37.00	PD Repairs	3/13/2017
33119	FIRST SYSTEMS TECHNOLOGY, INC.	\$485.00	Repairs - WWTP	3/13/2017
33120	GOPHER STATE ONE-CALL, INC	\$1.35	Water Contractual	3/13/2017
33120	GOPHER STATE ONE-CALL, INC	\$1.35	Sewer Contractual	3/13/2017
33121	LMC INSURANCE TRUST	\$2,195.00	Water - WC Insurance	3/13/2017
33121	LMC INSURANCE TRUST	\$2,441.17	Sewer - WC Insurance	3/13/2017
33121	LMC INSURANCE TRUST	\$3,200.18	FD - WC Insurance	3/13/2017
33121	LMC INSURANCE TRUST	\$12,677.65	General - WC Insurance	3/13/2017
33122	MAC QUEEN EQUIPMENT INC.	\$712.09	Street Dept Supplies	3/13/2017
33122	MAC QUEEN EQUIPMENT INC.	\$54.44	Street Dept	3/13/2017
33123	MARTIN MARIETTA MATERIALS	\$218.20	GRANITE FINES	3/13/2017
33123	MARTIN MARIETTA MATERIALS	\$1,889.00	Class 5	3/13/2017
33124	MAYNARD S FOOD CENTER	\$15.30	CC Supplies	3/13/2017
33124	MAYNARD S FOOD CENTER	\$9.57	City hall Supplies	3/13/2017
33125	MINNESOTA DEPT OF HEALTH	\$922.00	Well Maintenance Permit	3/13/2017
33126	MINNESOTA POLLUTION CONTROL	\$230.00	Wastewater Training - M. Roxberg	3/13/2017
33127	MN DEPT. OF PUBLIC SAFETY	\$100.00	Right to Know Act Fee	3/13/2017
33127	MN DEPT. OF PUBLIC SAFETY	\$100.00	Right to Know Act Fee	3/13/2017
33128	MN RURAL WATER ASSOCIATION	\$250.00	Membership 4/2017-4/2018	3/13/2017
33129	MVTL LABORATORIES, INC.	\$234.50	Sewer Testing	3/13/2017
33129	MVTL LABORATORIES, INC.	\$234.50	Sewer Testing	3/13/2017
33130	OLIVIA HARDWARE INC.	\$18.34	CC Supplies	3/13/2017
33131	REMBRANDT FOODS	\$1,353.20	Reimburse Rembrandt - Water Sales	3/13/2017
33131	REMBRANDT FOODS	\$0.53	Reimburse Rembrandt - Clean Water	3/13/2017
33131	REMBRANDT FOODS	\$2,839.56	Reimburse Rembrandt - Sewer Sales	3/13/2017
33131	REMBRANDT FOODS	\$5,000.00	Reimburse Rembrandt - Sewer Surcharge	3/13/2017
33132	RENCO PUBLISHING, INC.	\$249.00	Publishing	3/13/2017
33132	RENCO PUBLISHING, INC.	\$229.39	Office Supplies - Envelopes	3/13/2017
33133	RENVILLE COUNTY SOLID WASTE	\$336.00	Ballasts	3/13/2017
33134	SCHROEDER, GARRET	\$150.00	Street Dept. Maintenance	3/13/2017
33135	SW/WC SERVICE COOPERATIVES	\$632.00	Medical Insurance-Jodi	3/13/2017
33135	SW/WC SERVICE COOPERATIVES	\$316.00	Medical Insurance-Jodi	3/13/2017
33135	SW/WC SERVICE COOPERATIVES	\$3,200.00	Medical Insurance-Police	3/13/2017
33135	SW/WC SERVICE COOPERATIVES	\$1,172.00	Medical Insurance-Street	3/13/2017
33135	SW/WC SERVICE COOPERATIVES	\$1,172.00	Medical Insurance-Water	3/13/2017
33135	SW/WC SERVICE COOPERATIVES	\$1,172.00	Medical Insurance-Sewer	3/13/2017
33135	SW/WC SERVICE COOPERATIVES	\$1,172.00	Medical Insurance - Admin.	3/13/2017
33136	TOTAL COMPLIANCE SOLUTIONS, IN	\$16.00	MN MVR Annual Check - Nate Sunvold	3/13/2017
33137	WULF, ANGELA	\$504.00	2017 Flex Plan Reimbursement	3/13/2017
33138	XCEL ENERGY	\$5,372.69	Sewer Electric	3/13/2017
33138	XCEL ENERGY	\$1,492.55	Water Electric	3/13/2017
33138	XCEL ENERGY	\$338.50	Community Center	3/13/2017
33138	XCEL ENERGY	\$212.53	Library Electric	3/13/2017

33138	XCEL ENERGY	\$236.15	City Hall Electric	3/13/2017
33138	XCEL ENERGY	\$75.45	Park Electric	3/13/2017
33138	XCEL ENERGY	\$123.30	Fire Dept. Electric	3/13/2017
33138	XCEL ENERGY	\$502.24	Street Electric	3/13/2017
33138	XCEL ENERGY	\$64.66	PD Electric	3/13/2017
Total		\$59,994.30		

A motion was made by Jeff Pike and seconded by Brent Dahl to approve the invoices payable. The motion carried 5 to 0.

5. Committee/Staff Reports

A. Public Works Committee

Public Works Committee 3/1/17 5:30 pm

Attendance: Janette Wertish, Paul McLaughlin, Jessica Gorman, Jon Driggs, Pete Peterson, Nathan Sunvold, Lloyd Zabel, Scott Clemenson, Shane Wohlman

- City lawn mower purchase: Nathan presented prices from 2 area competitors for a new needed city lawnmower. A 72” Hustler rear discharge will be purchased along with the mulch kit. The funds already exist in the budget which was approved for 2017.
- Update on Waste Water UV filtration project: The timeline for bids closes on 3-9-17. 8 companies have made contact regarding bidding based on the call traffic to Colin at SEH. The project will commence in summer 2017.
- Community Center bathroom locks: Mr. Pike requested consideration of bathroom locks on the main women’s and men’s bathroom door in the community center. This was arising out of messes caused by children frequenting the library after city hall had closed. The proposal would have entailed the bathroom doors being locked after 4:00pm and a key would need to be obtained from the library for use. The committee determines more information such as a pictures to measure potential damage and a record of frequency of occurrences is needed.
- Single alcohol provider proposed: The idea of taking bids for a single alcohol provider was considered and benefits to the community city renters and the city were discussed. This will be considered further in the appropriate committee and recommendation will then go before city council.
- Community center LED lights: The figure sheet showing the cost, rebate incentive, and year estimate to recover cost based on energy savings was discussed. Two demo lights will be installed in the Council Chambers (this has occurred) for review by committee member and city council.
ESTIMATED COST/SAVINGS
Project installation \$20,770

Estimated Rebate \$7,750
NET cost \$13,020
Estimated Annual Savings \$2,595
Payback years = 5 considering lighting only (cooling offput due to change recalc. = 4.5)

- Ditch pumps: Lloyd Zabel brought information on pumps that could be beneficial to the city in high water situations. The material was taken by public works for review.
- Manholes: Mayor Wertish inquired with Pete and Nathan as to the sunken manholes in areas of the city. Public Works believes the majority will even out when the season begins but some will require work to occur after ground thaw.

A motion was made by Jeremy Hinderks and seconded by Adam Zaske to approve the Public Works Committee report. The motion carried 5 to 0.

B. HR Committee

HR Committee Meeting

3/3/17 12:15pm

Attendance: Paul McLaughlin, Janette Wertish, Jessica Gorman, Jeremy Hinderks, Adam Zaske

The HR committee met for a transition update regarding Paul McLaughlin's status. The transition appears well on track with projected time lines working with Jessica Gorman. Paul's end date will be April 30th 2017.

The committee agrees and adjourned.

A motion was made by Adam Zaske and seconded by Jeff Pike to approve the HR Committee report. The motion carried 5 to 0.

6. City Administrator/Clerk Report

New FD Mutual Aid Agreements: Brandon Howard along with Sheriff Scott Hable and other emergency responders from around the county have worked on developing a standardized fire and rescue service mutual aid agreement to be used by all cities in Renville County. I'm currently in review of the document and a resolution will be presented to city council on 3-27 for council approval.

BID Closing for UV project: We have received the bids for the UV project and 4 of the 5 were at or below the SEH's estimated budget. No formal action is required at this time until the source of funding is determined which is being researched myself with Paul's assistance. A recommendation will come before city council 3-27-17.

City Wide Clean-Up days: Dates have been discussed with Public works and the best dates have been determined as 20-21-22 of April. The backup dates will be the 27-28-29. We will advertise in the paper and other postings.

A motion was made by Jeremy Hinderks and seconded by Adam Zaske to approve the City Administrator's report. The motion carried 5 to 0.

7. Action Items

A motion was made by Shane Wohlman and seconded by Jeremy Hinderks to have Clean-up days on April 20, 21, & 22. The motion carried 5 to 0.

8. Mayor's Report

A motion was made by Jeremy Hinderks and seconded by Shane Wohlman to approve the Mayor's Report. The motion carried 5 to 0.

9. Adjourn

A motion was made by Jeff Pike and seconded by Jeremy Hinderks to adjourn the meeting. The motion carried 5 to 0. Meeting was adjourned at 7:40 p.m.

Dated at Renville, Minnesota this 13th March, 2017

THE GOVERNING BODY OF THE CITY
OF RENVILLE, MINNESOTA

BY _____
Janette Wertish, Mayor

ATTEST:

BY _____
Jessica Gorman, City Administrator/Clerk