

**Approved Minutes  
City Council Regular Session  
February 27th, 2023  
Monday 6:00 p.m.**

The regular session of the City Council, City of Renville, Minnesota was called to order on February 27th, 2023 at 6:00 p.m. by Mayor Wertish.

City Council Members present were Dave Grund, Pete Peterson, David Van Hove, Jr., & Adam Zaske. Absent: Alma Gasca. Also present were Mayor Janette Wertish & City Administrator/Clerk Shane Wohlman. Also in attendance were the following: Deputy Clerk Brad Veglahn, and Scott Tedrick from the Renville Register.

**1. Call to Order**

**2. Pledge of Allegiance**

**3. Approval of Agenda**

A motion was made by David Van Hove and seconded by Dave Grund to approve the agenda. Ayes: Zaske & Peterson.

**4. Approval of Minutes**

a. A motion was made by Adam Zaske and seconded by David Van Hove Jr. to approve the minutes of the February 27th, 2023 Council Meeting. Ayes: Grund & Peterson.

**5. Invoices Payable**

Check #	Name	Amount	Account	Comments	Date
501152	ELECTRIC MOTORS	\$142.00	E 101-43100-221 Repair/Maint. Equipment	Snow plow repairs	2/9/23
501153	GOPHER STATE ONE-CALL, INC	\$18.90	E 601-49400-229 Contractual Service	Water Contractual	2/9/23
501153	GOPHER STATE ONE-CALL, INC	\$18.90	E 602-49450-229 Contractual Service	Sewer Contractual	2/9/23
501154	LOFFLER	\$174.65	E 101-41400-229 Contractual Service	Copier Service Contract	2/9/23
501155	MINNESOTA POLLUTION CONTROL	\$55.00	E 602-49450-331 Travel/Seminar Course	Class C Wastewater Cert Exam - D Johnson	2/9/23
501156	MINNESOTA POLLUTION CONTROL	\$260.00	E 602-49450-331 Travel/Seminar Course	Wastewater Exam Refresher - D Johnson	2/9/23
501157	RENCO PUBLISHING, INC.	\$334.40	E 101-41100-351 Legal Notices Publishing	Publishing-Major Vendor List	2/9/23
501158	ALEX AIR APPARATUS, INC.	\$766.45	E 101-42200-221 Repair/Maint. Equipment	Annual Compressor Test	2/21/23
501159	BAYCOM	\$3,653.00	E 400-49100-262 Police Equipment	MK2 Computer, Vehicle Dock	2/21/23
501160	BHE RENEWABLES	\$128.76	E 101-42100-380 Utility Services (GENERAL)	Community Center Electric	2/21/23
501160	BHE RENEWABLES	\$62.95	E 101-42100-380 Utility Services (GENERAL)	Library Electric	2/21/23
501160	BHE RENEWABLES	\$31.47	E 101-42100-380 Utility Services (GENERAL)	City Hall Electric	2/21/23
501160	BHE RENEWABLES	\$62.95	E 101-42100-380 Utility Services (GENERAL)	PD Electric	2/21/23
501160	BHE RENEWABLES	\$412.03	E 601-49400-381 Utilities	Water Electric	2/21/23
501160	BHE RENEWABLES	\$3,408.04	E 602-49450-387 Utilities-Wastewater Plan	Sewer Electric	2/21/23
501161	CLARKE MOSQUITO CONTROL	\$9,244.00	E 101-43100-219 General Supplies-Maint.	Biomist Mosquito Spray	2/21/23
501162	COMMUNITY ELECTRIC	\$1,451.74	E 602-49450-285 Repair Waste Water Plant	Sewer Repair	2/21/23
501163	FARM RITE EQUIPMENT	\$317.74	E 101-43100-221 Repair/Maint. Equipment	Street	2/21/23
501164	FARMERS CO-OP OIL CO	\$0.00	E 101-42200-212 Gas and Oil	Fire Dept. Gas	2/21/23
501164	FARMERS CO-OP OIL CO	\$719.44	E 101-42100-212 Gas and Oil	Police Dept. Gas	2/21/23

501164	FARMERS CO-OP OIL CO	\$3,082.23	E 101-43100-212 Gas and Oil	Street Dept. Gas	2/21/23
501164	FARMERS CO-OP OIL CO	\$91.04	E 101-42100-221 Repair/Maint. Equipment	PD Repairs	2/21/23
501164	FARMERS CO-OP OIL CO	\$29.98	E 101-42100-221 Repair/Maint. Equipment	Street Repairs	2/21/23
501165	GRIZZLY SUPPLY	\$12.99	E 101-43100-219 General Supplies-Maint.	Street	2/21/23
501166	HAWKINS INC.	\$1,016.76	E 601-49400-219 General Supplies-Maint.	Water Supplies	2/21/23
501167	INNOVATIVE	\$160.34	E 101-41400-201 Office Supplies	Office Supplies	2/21/23
501167	INNOVATIVE	\$42.35	E 101-41400-201 Office Supplies	Office Supplies	2/21/23
501168	LMC INSURANCE TRUST	\$3,214.90	E 101-42200-361 Insurance	FD WC Insurance	2/21/23
501168	LMC INSURANCE TRUST	\$2,259.46	E 602-49450-362 Worker s Comp Premium	Sewer Dept WC Insurance	2/21/23
501168	LMC INSURANCE TRUST	\$1,882.88	E 601-49400-362 Worker s Comp Premium	Water Dept WC Insurance	2/21/23
501168	LMC INSURANCE TRUST	\$23,764.76	E 101-49260-362 Worker s Comp Premium	General WC Insurance	2/21/23
501169	MATHESON TRI-GAS DBA VALLEY	\$158.00	E 101-43100-219 General Supplies-Maint.	Cylinder Lease	2/21/23
501170	MINNESOTA DEPT OF HEALTH	\$1,409.00	E 601-49400-436 Licenses & Permits	Well Permit	2/21/23
501171	MN DEPT. OF PUBLIC SAFETY	\$100.00	E 601-49400-436 Licenses & Permits	Hazardous Materials Fee	2/21/23
501172	MVTL LABORATORIES, INC.	\$161.81	E 602-49450-229 Contractual Service	Sewer Testing	2/21/23
501172	MVTL LABORATORIES, INC.	\$39.09	E 601-49400-229 Contractual Service	Water Testing	2/21/23
501172	MVTL LABORATORIES, INC.	\$334.48	E 602-49450-229 Contractual Service	Sewer Testing	2/21/23
501173	QUADIENT	\$74.85	E 101-49260-229 Contractual Service	Contractual Service	2/21/23
501174	RENCO PUBLISHING, INC.	\$666.79	E 101-41100-351 Legal Notices Publishing	Publishing	2/21/23
501175	SCHROEDER, GARRET	\$337.50	E 101-43100-229 Contractual Service	Street Dept. Maintenance	2/21/23
501176	SEHRCM	\$210.00	E 101-49260-303 Engineering Fees	Engineer	2/21/23
501177	STEVEN J HINDERKS	\$107.40	E 101-45400-401 Repairs/Maint Buildings-Equip	Filters	2/21/23
501178	WEST CENTRAL SANITATION	\$35.92	E 602-49450-229 Contractual Service	WWT Refuse	2/21/23
501178	WEST CENTRAL SANITATION	\$17.55	E 101-43100-229 Contractual Service	Street Refuse	2/21/23
997974 E	MACS	\$143.14	E 601-49400-219 General Supplies-Maint.	Water Dept supplies	2/9/23
997975 E	SW/WC SERVICE COOPERATIVES	\$1,709.31	G 101-21762 Employer Health Portion	Medical Insurance-Water	2/9/23
997975 E	SW/WC SERVICE COOPERATIVES	\$1,709.32	G 101-21762 Employer Health Portion	Medical Insurance-Street	2/9/23
997975 E	SW/WC SERVICE COOPERATIVES	\$1,709.31	G 101-21762 Employer Health Portion	Medical Insurance-Sewer	2/9/23
997975 E	SW/WC SERVICE COOPERATIVES	\$4,169.20	G 101-21762 Employer Health Portion	Medical Insurance-Police	2/9/23
997977 E	XCEL ENERGY	\$230.18	E 601-49400-381 Utilities	Water Electric	2/17/23
997977 E	XCEL ENERGY	\$42.60	E 101-42200-380 Utility Services (GENERAL)	Fire Dept. Electric	2/17/23
997977 E	XCEL ENERGY	\$2,947.73	E 101-43100-380 Utility Services (GENERAL)	Street Electric	2/17/23
997977 E	XCEL ENERGY	\$80.18	E 101-45200-380 Utility Services (GENERAL)	Park Electric	2/17/23
997977 E	XCEL ENERGY	\$164.38	E 101-45400-380 Utility Services (GENERAL)	Community Center	2/17/23
997977 E	XCEL ENERGY	\$5.77	E 602-49450-387 Utilities-Wastewater Plan	Sewer Electric	2/17/23
997977 E	XCEL ENERGY	\$80.36	E 101-42100-380 Utility Services (GENERAL)	PD Electric	2/17/23
997977 E	XCEL ENERGY	\$80.36	E 101-45500-380 Utility Services (GENERAL)	Library Electric	2/17/23
997977 E	XCEL ENERGY	\$40.18	E 101-41400-380 Utility Services (GENERAL)	City Hall Electric	2/17/23
997978 E	MIDCO	\$69.01	E 101-42200-321 Telephone	Fire Dept	2/17/23
997978 E	MIDCO	\$116.81	E 602-49450-321 Telephone	Sewer	2/17/23

997978 E	MIDCO	\$116.99	E 601-49400-321 Telephone	Water	2/17/23
997978 E	MIDCO	\$104.01	E 101-42100-321 Telephone	PD	2/17/23
997978 E	MIDCO	\$41.56	E 101-41400-321 Telephone	City Hall	2/17/23
997978 E	MIDCO	\$59.00	E 101-49260-722 Internet Fees & Updates	City Hall	2/17/23
997978 E	MIDCO	\$39.17	E 101-41400-321 Telephone	City Hall	2/17/23
997978 E	MIDCO	\$39.03	E 101-45400-380 Utility Services (GENERAL)	Fire Alarm	2/17/23
997978 E	MIDCO	\$43.31	E 101-45500-321 Telephone	Library	2/17/23
997979 E	MINNESOTA DEPT. OF REVENUE	\$837.81	G 101-21720 State Withholding	State Withholding Tax	2/21/23
997980 E	INTERNAL REVENUE SERVICE	\$1,537.36	G 101-21710 Federal Withholding Tax	FWH	2/21/23
997980 E	INTERNAL REVENUE SERVICE	\$2,128.92	G 101-21730 FICA Tax Withholding	FICA/Medicare	2/21/23
997981 E	PUBLIC EMPLOYEES RETIREMENT	\$4,067.14	G 101-21740 PERA	PERA	2/21/23
997982 E	ICMA	\$50.00	G 101-21750 ICMA Payable	Sunvold, Nathan #302283	2/21/23
<b>TOTAL</b>		<b>\$82,834.64</b>			

A motion was made by Adam Zaske and seconded by Dave Grund to approve the invoices payable. Ayes: Van Hove & Peterson.

## 6. Public Comments

a. Deputy Clerk Brad Veglahn introduced himself to the Council.

## 7. Committee/Staff Reports

a. City Administrator

### City Administrator Report February 27, 2023

\* Toilet Leak Detection Tablets- The City is collaborating with MN Department of Natural Resources to offer free toilet leak test tablets along with an informational card to customers. Toilet leaks can waste up to 200 gallons of water per day. They are the most common water leak and are usually very easy to fix. The free cards and tablets can be picked up at City Hall during normal business hours. The Public Works Department has a supply in each pickup as well.

\* There is a SkyWarn Storm Spotter class being offered by the National Weather Service on March 8<sup>th</sup>. They have 2 separate sessions scheduled for 10:00 am and 1:00 pm, each lasting 2 hours. This is open to the public but is limited to the first 25 attendees for each session. Please let Shane know if you are interested to RSVP.

\* The traveling public heeded the warnings during the last winter storm on the 22<sup>nd</sup>. The Community Center was staffed but was not needed for any stranded motorists.

\* The WWTP generator is back on-line. The temporary back-up generator has been disconnected and removed.

- \* Great Lakes Environmental Infrastructure Center (GLEIC) has completed the sewer and water rate analysis using the City’s 2023 budget numbers. The plan is to present the document at one of the Council meetings in March for discussion. The MN DNR Annual Water Conservation Report will be available at the same meeting.
- \* A representative from Forsman Farms will attend the next Council meeting to give an update and discuss extending the current Conditional Use Permit (CUP).
- \* Custodian Report: The vacuum repairs of \$251.00 from Hillyard on invoice # 700533167 that was posted on 2/6/2023 have been credited back to the City’s account. Another repair performed after this on 2/17 was warrantied as well.
- \* Set the next HR meeting.

\*\*\*Upcoming Meetings & Important Dates:

- 2/28 Renville County Convening Meeting Noon-3:00
- 3/1 Webinar Noon-1:00
- 3/10 CGMC Webinar 10:00
- 3/13 City Council Meeting 6:00

A motion was made by Adam Zaske and seconded by Pete Peterson to approve the Administrator’s Report. Ayes: Grund & Van Hove.

**8. Discussion Items**

**a. 2022 LMC Insurance Damages-** Quotes were reviewed for the summer of 2022 storm damages.

**b. Community Center Snowblower**

A motion was made by Adam Zaske and seconded by David Van Hove Jr. to approve the purchase of a snowblower up to \$1,500.00 for the Community Center. Ayes: Peterson & Grund.

**9. Action Items**

**a. Approve Repairs for 2022 Storm Damages**

A motion was made by Adam Zaske and seconded by Dave Grund to approve the following roof quotes from AP Premier Contracting LLC: City Shop (replace) \$20,088.16; Treatment Plant 8’x10’ Shed (replace) \$558.00; and Museum (repairs) \$150.00. Ayes: Peterson & Van Hove.

**b. Set HR Meeting**

A motion was made by Dave Grund and seconded by David Van Hove Jr. to set the next HR Meeting for March 6th at 2:30 PM. Ayes: Peterson & Zaske.

**10. Mayor’s Report**

FOTA is working on “purchasing” the Methodist Church. The Yes House in Granite Falls is offering a \$25,000 grant that has been applied for through the Department of Transformation. The Ducks Unlimited Banquet is scheduled for Friday, March 10<sup>th</sup>. Also, the annual meeting for Cenex is set for Monday, March 13<sup>th</sup>.

A motion was made by Dave Grund and seconded by Pete Peterson to approve the Mayor’s report. Ayes: Zaske & Van Hove.

**11. Adjourn**

A motion was made by Adam Zaske and seconded by David Van Hove, Jr. to adjourn the meeting. Ayes: Grund & Peterson. Meeting was adjourned at 6:29 p.m.

Dated at Renville, Minnesota this 27<sup>th</sup> day of February, 2023

THE GOVERNING BODY OF THE CITY  
OF RENVILLE, MINNESOTA

BY \_\_\_\_\_  
Janette Wertish, Mayor

ATTEST:

BY \_\_\_\_\_  
Shane Wohlman, City Administrator/Clerk