

**Approved Minutes
City Council Regular Session
February 12th, 2018
Monday 7:00 p.m.**

The regular session of the City Council, City of Renville, Minnesota was called to order on February 12th, 2018 at 7:00 p.m. by Mayor Wertish

City Council Members present were Jeff Pike, Adam Zaske and Brent Dahl. Also present were Mayor Janette Wertish, City Administrator/Clerk Shane Wohlman and Scott Tedrick (7:03)

1. Pledge of Allegiance

2. Approval of Agenda

A motion was made by Adam Zaske and seconded by Brent Dahl to approve the agenda with the addition of City Administrators report and the removal of resolution 04-18 from the action items. The motion carried 3 to 0.

3A. Approval of Minutes

A motion was made by Jeff Pike and seconded by Brent Dahl to approve the minutes of the January 22nd, 2018 Regular Council Meeting. The motion carried 3 to 0.

3B. Approval of Special Meeting Minutes

A motion was made by Brent Dahl and seconded by Adam Zaske to approve the minutes of the February 1st, 2018 Special Council Meeting. The motion carried 3 to 0.

4. Invoices Payable

Check #	Name	Amount	Comments	Date
33723	OFFICE OF THE TX ATTNY GENERAL	\$319.38	Rem ID 0011520455200641465	1/23/2018
33724	VERIZON WIRELESS	\$51.18	Police Dept. Telephone	1/29/2018
33724	VERIZON WIRELESS	\$63.18	Street Dept. Telephone	1/29/2018
33725	USABLE LIFE	\$10.40	Life Ins.	1/29/2018
33725	USABLE LIFE	\$10.40	Life Ins.	1/29/2018
33725	USABLE LIFE	\$10.41	Life Ins.	1/29/2018
33725	USABLE LIFE	\$30.96	Life Ins.	1/29/2018
33725	USABLE LIFE	\$8.16	Life Ins.	1/29/2018
33725	USABLE LIFE	\$9.40	Life Ins.	1/29/2018
33726	UNITED STATES POSTAL SERVICE	\$104.82	Utility Postage	1/29/2018
33726	UNITED STATES POSTAL SERVICE	\$104.83	Utility Postage	1/29/2018
33727	SUNVOLD, NATHAN	\$128.20	Office Supplies - Water Dept.	1/29/2018
33728	SPIEKER, JEREMY	\$28.75	Meals during training 1/7 & 1/8/18	1/29/2018
33729	SLAGTER, AARON	\$308.26	Hotel - Training 1/7 & 1/8/18	1/29/2018
33730	RENVILLE-SIBLEY COOPERATIVE	\$1,180.01	Water Electric	1/29/2018
33731	DISPLAY SALES	\$734.00	Flags	1/29/2018
33732	BHE RENEWABLES	\$4,646.37	Sewer Electric	1/29/2018
33733	OFFICE OF THE TX ATTNY GENERAL	\$319.38	Rem ID 0011520455200641465	2/8/2018
33734	AMERICAN SOLUTIONS FOR BUSINES	\$212.35	AP Checks	2/12/2018

33735	AMERIPRIDE SERVICES, INC	\$143.65	Community Center Contractual	2/12/2018
33736	CENTURYLINK	\$81.73	Police Dept. Telephone	2/12/2018
33736	CENTURYLINK	\$62.05	Sewer Dept. Telephone	2/12/2018
33736	CENTURYLINK	\$61.81	Public Works Telephone	2/12/2018
33736	CENTURYLINK	\$66.99	Library Telephone	2/12/2018
33736	CENTURYLINK	\$138.82	Water Dept. Telephone	2/12/2018
33736	CENTURYLINK	\$145.60	City Hall Telephone	2/12/2018
33737	CITY OF DANUBE	\$250.00	Mutual Aid - Danube Fire	2/12/2018
33738	FARM RITE EQUIPMENT	\$238.75	Street Dept Repairs	2/12/2018
33739	FARMERS CO-OP OIL CO	\$0.00	Fire Dept. Gas	2/12/2018
33739	FARMERS CO-OP OIL CO	\$668.30	Police Dept. Gas	2/12/2018
33739	FARMERS CO-OP OIL CO	\$797.56	Street Dept. Gas	2/12/2018
33739	FARMERS CO-OP OIL CO	\$43.00	PD Repairs	2/12/2018
33739	FARMERS CO-OP OIL CO	\$3.52	Street Repairs	2/12/2018
33740	GREAT PLAINS NATURAL GAS	\$395.66	Clerk Gas Service	2/12/2018
33740	GREAT PLAINS NATURAL GAS	\$248.44	Library Gas Service	2/12/2018
33740	GREAT PLAINS NATURAL GAS	\$276.04	Community Center Gas Service	2/12/2018
33740	GREAT PLAINS NATURAL GAS	\$350.36	Police Dept. Gas Service	2/12/2018
33740	GREAT PLAINS NATURAL GAS	\$378.70	Fire Dept. Gas Service	2/12/2018
33740	GREAT PLAINS NATURAL GAS	\$909.10	Water Gas Service	2/12/2018
33740	GREAT PLAINS NATURAL GAS	\$597.06	Sewer Gas Service	2/12/2018
33740	GREAT PLAINS NATURAL GAS	\$32.83	Park Gas Service	2/12/2018
33741	HACH COMPANY	\$294.80	Wastewater Supplies	2/12/2018
33741	HACH COMPANY	\$249.14	Water Supplies	2/12/2018
33742	HAWKINS INC.	\$843.61	Water Supplies	2/12/2018
33742	HAWKINS INC.	\$1,375.34	WWTP Chemicals	2/12/2018
33743	HEIMAN BROTHERS INC.	\$288.15	Fire Hose - Reimbursed from B. Schmidt	2/12/2018
33744	LANG S AUTOMOTIVE CENTER, INC.	\$733.47	Street Supplies	2/12/2018
33744	LANG S AUTOMOTIVE CENTER, INC.	\$24.48	WWTP Supplies	2/12/2018
33745	LEAGUE OF MINNESOTA CITIES	\$270.00	Patrol Subscription	2/12/2018
33746	LOFFLER	\$139.28	Copier Service Contract	2/12/2018
33747	MACS	\$17.71	Street Dept Supplies	2/12/2018
33748	MAIN STREET BAR & GRILL	\$700.00	PD Building rent	2/12/2018
33749	MATHESON TRI-GAS DBA VALLEY	\$94.48	Street Dept Supplies	2/12/2018
33749	MATHESON TRI-GAS DBA VALLEY	\$162.61	Street Dept Supplies	2/12/2018
33750	MAYNARD S FOOD CENTER	\$4.89	CC Supplies	2/12/2018
33751	MENARDS	\$111.95	WWTP Supplies	2/12/2018
33751	MENARDS	\$287.63	Shop Supplies	2/12/2018
33751	MENARDS	\$62.32	Water Supplies	2/12/2018
33752	MN DEPT. OF PUBLIC SAFETY	\$100.00	Right to Know Act fee - Water	2/12/2018
33752	MN DEPT. OF PUBLIC SAFETY	\$100.00	Right to Know Act fee - Sewer	2/12/2018
33753	MN DNR WATERS	\$211.02	MN DNR Water Permit	2/12/2018
33754	MVTL LABORATORIES, INC.	\$234.50	Sewer Testing	2/12/2018
33754	MVTL LABORATORIES, INC.	\$234.50	Sewer Testing	2/12/2018
33754	MVTL LABORATORIES, INC.	\$522.50	Sewer Testing	2/12/2018
33754	MVTL LABORATORIES, INC.	\$33.00	Water Testing	2/12/2018
33754	MVTL LABORATORIES, INC.	\$132.50	Sewer Testing	2/12/2018
33754	MVTL LABORATORIES, INC.	\$90.00	Sewer Testing	2/12/2018
33754	MVTL LABORATORIES, INC.	\$90.00	Sewer Testing	2/12/2018

33754	MVTL LABORATORIES, INC.	\$168.50	Sewer Testing	2/12/2018
33754	MVTL LABORATORIES, INC.	\$258.00	Sewer Testing	2/12/2018
33755	NCPERS MINNESOTA	\$64.00	Insurance	2/12/2018
33756	NORTHERN BUSINESS PRODUCTS	\$202.76	Office Supplies-City Hall	2/12/2018
33757	OLIVIA HARDWARE INC.	\$141.28	Street Dept Supplies	2/12/2018
33758	OLIVIA MACHINE SHOP, INC.	\$121.15	Repairs WWTP	2/12/2018
33759	PIONEERLAND LIBRARY SYSTEM	\$10,588.50	Library Services	2/12/2018
33760	RENCO PUBLISHING, INC.	\$363.54	Publishing-Budget, Vendors	2/12/2018
33761	RENVILLE AMBULANCE	\$100.00	Mutual Aid - 12/27/17 Fire	2/12/2018
33762	RENVILLE CO AUDITOR-TREAS.	\$101.00	Assessments set up and removal fee	2/12/2018
33763	RENVILLE COUNTY HIGHWAY	\$402.60	De-icing Salt	2/12/2018
33763	RENVILLE COUNTY HIGHWAY	\$402.60	De-icing Salt	2/12/2018
33764	SMITH PLUMBING & HEATING	\$665.00	Curb Stop Repairs - Emerson (2017)	2/12/2018
33764	SMITH PLUMBING & HEATING	\$425.95	Curb Stop Repairs - 5th St. (2017)	2/12/2018
33764	SMITH PLUMBING & HEATING	\$1,017.95	Water Heater Repairs - (2017)	2/12/2018
33765	SW/WC SERVICE COOPERATIVES	\$1,025.00	Medical Insurance-Jodi	2/12/2018
33765	SW/WC SERVICE COOPERATIVES	\$3,833.00	Medical Insurance-Police	2/12/2018
33765	SW/WC SERVICE COOPERATIVES	\$1,404.00	Medical Insurance-Street	2/12/2018
33765	SW/WC SERVICE COOPERATIVES	\$1,404.00	Medical Insurance-Water	2/12/2018
33765	SW/WC SERVICE COOPERATIVES	\$1,404.00	Medical Insurance-Sewer	2/12/2018
33766	VERIZON WIRELESS	\$70.02	Police Dept. Telephone	2/12/2018
33767	XCEL ENERGY	\$453.49	Sewer Electric	2/12/2018
33767	XCEL ENERGY	\$1,233.17	Water Electric	2/12/2018
33767	XCEL ENERGY	\$221.87	Community Center Electric	2/12/2018
33767	XCEL ENERGY	\$139.32	Library Electric	2/12/2018
33767	XCEL ENERGY	\$154.80	City Hall Electric	2/12/2018
33767	XCEL ENERGY	\$79.40	Park Electric	2/12/2018
33767	XCEL ENERGY	\$171.55	Fire Dept. Electric	2/12/2018
33767	XCEL ENERGY	\$830.86	Street Electric	2/12/2018
33767	XCEL ENERGY	\$90.40	PD Electric	2/12/2018
996938E	MINNESOTA DEPT. OF REVENUE	\$549.02	State Withholding Tax	1/23/2018
996939E	INTERNAL REVENUE SERVICE	\$1,061.01	FWH	1/23/2018
996939E	INTERNAL REVENUE SERVICE	\$1,701.44	FICA/Medicare	1/23/2018
996940E	PUBLIC EMPLOYEES RETIREMENT	\$3,321.90	PERA	1/23/2018
996941E	ICMA	\$50.00	Sunvold, Nathan #302283	1/23/2018
996942E	LIGHTBEAM INTERNET	\$40.00	Internet - Fire Hall	1/23/2018
996942E	LIGHTBEAM INTERNET	\$40.00	Internet - City Hall	1/23/2018
996942E	LIGHTBEAM INTERNET	\$40.00	Internet - Street Dept	1/23/2018
996942E	LIGHTBEAM INTERNET	\$40.00	Internet - PD	1/23/2018
996942E	LIGHTBEAM INTERNET	\$40.00	Internet - WWTP	1/23/2018
996943E	MINNESOTA DEPT. OF REVENUE	\$511.43	State Withholding Tax	2/7/2018
996944E	INTERNAL REVENUE SERVICE	\$955.20	FWH	2/7/2018
996944E	INTERNAL REVENUE SERVICE	\$1,527.92	FICA/Medicare	2/7/2018
996945E	PUBLIC EMPLOYEES RETIREMENT	\$2,674.68	PERA	2/7/2018
996946E	ICMA	\$50.00	Sunvold, Nathan #302283	2/7/2018
		\$61,718.60		

A motion was made by Adam Zasko and seconded by Brent Dahl to approve the invoices payable. The motion carried 3 to 0.

5. Monthly Financials

A motion was made by Brent Dahl and seconded by Adam Zaske to approve monthly financials. The motion carried 3 to 0.

6. Public Comment

7. Committee/Staff Reports

A. Public Works Committee

Public Works Committee Minutes

2-7-2018 5:30pm

Present: Adam Zaske, Janette Wertish, Nate Sunvold, Lloyd Zabel, Shane Wohlman

Absent: Jon Driggs, Scott Clemenson, Dave Grund, Dennis Ulrich

*Ramp Request- There was a request made to install a ramp over the gutter in front of the post office. The reason is to help keep citizens feet dry by not having to walk in water or slush. Some of the discussion on the ramp included: 1. The ramp could pose an additional liability risk to the city. 2. The ramp would have to be ADA compliant. 3. There will be additional time involved to remove snow and ice from on and around the ramp. 4. With main street being a county road, the county is not in favor of having anything placed in that area. Public Works director Nathan Sunvold stated that they will continue to keep snow away from all the curbs so that when it melts there won't as much water congregating. He also stated that in the spring they can look at jetting out the storm drains on Dupont Ave. to help increase water flow. The committee stated that we could also let more citizens know about the additional parking between Maynards and the post office.

*Fire Hall roof estimate- There was 1 preliminary estimate received for replacement of the fire hall roof. This estimate included 4 different options for replacement with the most expensive option being just over \$17,000. It was the feeling of the committee to have the new administrator and the fire chief figure out exactly what condition the roof is in and then obtain additional quotes as necessary.

*Community Center Maintenance- Public Works has added and/or adjusted the door gaskets and sweeps on the 3 north exit doors. They also adjusted the east ballroom garage door to help keep the weather out.

A motion was made by Brent Dahl and seconded by Jeff Pike to approve the Public Works Report. The motion carried 3-0.

B. City Administrator's Report

City Administrator Report

2-12-2018

*Brandon Gosson will be the new temporary full time police officer starting on Tuesday, February 13th.

*City hall now has a container to drop off your worn out American flags. These will then be collected for a proper disposal.

*City hall will be closed next Monday, February 19th in observance of President's Day.

A motion was made by Jeff Pike and seconded by Brent Dahl to approve the City Administrator's Report. The motion carried 3 to 0.

8. Discussion Items

- Council Vacancy- Informed that the council vacancy deadline is February 22nd @ 3pm. There has been no interest as of yet.

9. Action Items

10. Mayor's Report

A motion was made by Adam Zaske and seconded by Brent Dahl to approve the Mayor's report. The motion carried 3 to 0.

11. Adjourn

A motion was made by Adam Zaske and seconded by Jeff Pike to adjourn the meeting. The motion carried 3 to 0. Meeting was adjourned at 7:17 p.m.

Dated at Renville, Minnesota this 12th day of February, 2018.

THE GOVERNING BODY OF THE CITY
OF RENVILLE, MINNESOTA

BY _____
Janette Wertish, Mayor

ATTEST:

BY _____
Jessica Gorman, City Administrator/Clerk