

**Approved Minutes  
City Council Regular Session  
December 30, 2013  
Monday 7:00 p.m.**

The regular session of the City Council, City of Renville, Minnesota was called to order on December 30, 2013 at 7:00 p.m. by Mayor Wertish

City Council Members present were Dennis Ulrich, Shane Wohlman, Raye McKim, Al Rohlik and Mayor Janette Wertish. City Administrator/Clerk Kari Gislason was also present. Council Member Randy Johnson was absent.

1. Pledge of Allegiance

2. Approval of Agenda

A motion was made by Shane Wohlman and seconded by Dennis Ulrich to approve the agenda with these items:

- Add Lamont Jacobson under Public Comments
- Add two additional Action Items:
  - Bart’s Place - Community Center Liquor Beverage Provider
  - Shenaniganz Liquor Licenses

The motion carried 4 to 0.

3. Approval of Minutes

A motion was made by Dennis Ulrich and seconded by Raye McKim to approve the Truth In Taxation and Regular Meeting minutes of December 9, 2013. The motion carried 4 to 0.

4. Invoices Payable

A motion was made by Raye McKim to approve the following invoices:

Check #	Name	Amount	Comments	Date
30467	BENNETT TECHNOLOGIES, INC	48.09	Copier Service Contract	12/31/2013
30468	GRUND, DAVID	2,400.00	Cemetery Contractual Service	12/31/2013
30469	HENNEBERRY, DAVID	200.00	Well Property Lease	12/31/2013
30470	ICMA	50.00	Sunvold, Nathan #302283	12/31/2013
30471	JOHNSON, LAVONNE	168.00	Office Coverage	12/31/2013
30472	MARTIN MARIETTA AGGREGATES	2,336.86	8 loads of sand and 1/4 w chip	12/31/2013
30473	MINNESOTA DEPT. OF HEALTH	922.00	Clean Water Fee	12/31/2013
30474	MSCIC	150.00	MSCIC Conference Jan 2014-Spie	12/31/2013
30475	REDWOOD AREA DEVELOPMENT CORP	1,000.00	AFG Fire Grant Writing Service	12/31/2013
30476	VERIZON WIRELESS	52.08	Police Dept. Telephone	12/31/2013
30477	XCEL ENERGY	2,415.72	Street Electric	12/31/2013
30478	ANDERSON LARSON HANSON & SAUND	1,339.50	Attorney Fees	12/31/2013
	Police: \$871.50 Admin: \$468.00			
30479	BIG COUNTRY 100.1 FM	175.00	City Marketing/Development	12/31/2013
30480	COMMUNITY ELECTRIC	644.84	work on old light poles/delivery to hanson silo	12/31/2013
30480	COMMUNITY ELECTRIC	-102.51	return bulbs - Community Center	12/31/2013

30480	COMMUNITY ELECTRIC	95.16	generator repair	12/31/2013
30480	COMMUNITY ELECTRIC	268.17	Street Light repair	12/31/2013
30481	CRYSTEEL TRUCK EQUIPMENT	320.57	equipment repairs - lights on snow plow	12/31/2013
30482	ELECTION SYSTEMS & SOFTWARE	173.25	Election M10 Usage	12/31/2013
30483	EMMET TOWNSHIP	91.88	1/2 Auto Mark Expense	12/31/2013
30484	FAIRFAX VETERINARY CLINIC, LTD	54.82	Animal Control - board and maintenance chocolate lab	12/31/2013
30485	FARMERS CO-OP OIL CO	1,112.13	Street Vehicle Repair	12/31/2013
30485	FARMERS CO-OP OIL CO	49.71	Fire Dept. Gas	12/31/2013
30485	FARMERS CO-OP OIL CO	901.24	Street Dept. Gas	12/31/2013
30485	FARMERS CO-OP OIL CO	523.76	Police Dept. Gas	12/31/2013
30486	FERGUSON WATERWORKS	100.60	Water Dept. Repair Clamp	12/31/2013
30487	GARY MONSON EXCAVATING, LLC	1,325.00	repair watermain break	12/31/2013
30488	H&L MOTORS	76.28	Oil Change '10 Impala	12/31/2013
30488	H&L MOTORS	23.91	Key copy made	12/31/2013
30489	HASLER FINANCIAL SERVICES	450.20	Fire Relief Pancake Mailing	12/31/2013
30490	HAWKINS INC.	1,107.17	Water Supplies	12/31/2013
30491	LARKIN TREE CARE & LANDSCAPING	1,495.72	dead elm removal/stump removal/cleanup	12/31/2013
30492	LAW ENFORCEMENT TECHNOLOGY	130.31	LETG Software Maintenance	12/31/2013
30493	LOFFLER	1,714.28	PD-Copy Machine	12/31/2013
30494	MIDWEST FIRE EQUIP.& REPAIR CO	58.36	11" Door Chek	12/31/2013
30495	MVTL LABORATORIES, INC.	1,048.00	Sewer Testing	12/31/2013
30495	MVTL LABORATORIES, INC.	59.00	Water Testing	12/31/2013
30496	NFIRS ONLINE	150.00	FD-Annual subscription	12/31/2013
30497	NORTH STAR PUMP SERVICE	12,004.61	Repair Waste water pumps	12/31/2013
30498	OLIVIA HARDWARE INC.	65.84	MSC Supplies - Water	12/31/2013
30498	OLIVIA HARDWARE INC.	52.35	CC-Supplies	12/31/2013
30498	OLIVIA HARDWARE INC.	65.84	MSC supplies - Street	12/31/2013
30498	OLIVIA HARDWARE INC.	65.83	MSC Supplies - Sewer	12/31/2013
30499	PRO EQUIPMENT SALES, INC.	7.79	Rubber Hose	12/31/2013
30500	QUILL CORPORATION	202.15	Office Supplies - Police Dept.	12/31/2013
30500	QUILL CORPORATION	10.67	Office Supplies - Police Dept.	12/31/2013
30501	RENCO PUBLISHING, INC.	167.74	Publishing	12/31/2013
30502	RENVILLE-SIBLEY COOPERATIVE	1,050.90	Water Electric	12/31/2013
30502	RENVILLE-SIBLEY COOPERATIVE	93.20	Hot Water Heat	12/31/2013
30503	SCHROEDER, GARRET	157.50	Street Dept. Maintenance	12/31/2013
30504	STEVEN J HINDERKS	33.50	Thermocouplers	12/31/2013
30505	STREICHER S	300.90	Uniforms	12/31/2013
30506	THE KNOX COMPANY	470.00	RCW Lock Box	12/31/2013
30507	TOMAHAWK LIVE TRAP COMPANY	91.85	Animal Control 4' Pole	12/31/2013
30508	USABLE LIFE	20.45	Life Ins.	12/31/2013
30508	USABLE LIFE	20.45	Life Ins.	12/31/2013
30508	USABLE LIFE	20.44	Life Ins.	12/31/2013
30508	USABLE LIFE	18.82	Life Ins.	12/31/2013
30508	USABLE LIFE	12.26	Life Ins.	12/31/2013
30509	VERIZON WIRELESS	54.89	Police Dept. Telephone	12/31/2013
30509	VERIZON WIRELESS	58.42	Street Dept. Telephone	12/31/2013
30510	WEST CENTRAL COMMUNICATIONS	229.31	Street Dept Radios	12/31/2013
30511	WEST CENTRAL SANITATION	34.16	WWT Refuse	12/31/2013
30511	WEST CENTRAL SANITATION	362.41	Nov/Dec Delinquent Refuse Payments	12/31/2013
30511	WEST CENTRAL SANITATION	17.55	Street Refuse	12/31/2013

**TOTAL: 38,818.93**

Al Rohlik seconded the motion. The motion carried 4 to 0.

## 5. Public Comments

### A. Lamont Jacobson

Renville County Commissioner, Lamont Jacobson, was present to discuss allowing ATV's and other vehicles on county roads within Renville city limits. The Renville County Commissioners are considering the adoption of an Ordinance to allow ATV's and other vehicles on designated county roads and highways with the issuance of a Designated Roadway Use Permit. It was decided to discuss this further at the next Public Works Committee meeting.

## 6. Committee/Staff Reports

### A. EDA Committee Report

- Storefront Redevelopment Program: Discussed the Storefront Redevelopment Program and Application. For 2013, there were two applicants: Dave Skjefte's application was declined and Art Driggs will receive \$3000. The program will remain the same for 2014.
- Bart's Updates: Kari is working with Bart and Saunders to get a closing set up. Abstracts are at Saunders office. She would also like to move forward with the demolition loan program in case rehabbing the buildings is not a possibility.
- Farmer's Market Update: For 2014 looking at having the Farmer's Market in Memorial Park on Sundays from 11-3

Some discussion took place on the 11 start time interfering with church services. Start time can be changed to 12.

- Street Light Update: Street lights have been sand blasted. They will be installed in the spring.
- Solar Energy Presentation at the next EDA meeting Jan. 15
- Ray Daby - Agra Waste Energy Project: a meeting is scheduled with Ray and two of his planners for January 10
- Fire Dept/Police Dept Locations: Will set up an ad hoc committee as one of the 2014 committee groups
- Minaqua is shut down. They had one potential buyer in a few weeks ago, waiting to hear more on this.

A motion was made by Dennis Ulrich and seconded by Shane Wohlman to approve the EDA Committee Report as presented. The motion carried 4 to 0.

### B. City Administrator/Clerk Report

Kari Gislason reported the following:

- Public Works meeting has been moved from Jan. 1 to Jan. 8
- Ray Daby with the Agra Waste Energy Project, and two others making a presentation here January 10.
- The Fire Department has turned in a grant application for new equipment. They utilized the Redwood Area Development Corporation's grant writing services.
- Bart's Buildings Update: Working to set up a closing, abstracts are with Saunders and they are doing a title search. Bart is working to get the buildings cleaned out. Wendie Discher is still interested in the buildings, she is having a contractor look at them.
- Demolition Loan Program - I would like to move forward with this. SEH has waived fee and will offer their assistance in turning in the application. If we receive the loan, we can decline it if we decide to sell the building.

- Loans are at a 2% interest rate
- Interest free for first two years
- Principal and interest payments start in year three - after 2012A bond paid off
- 2014 Committees: EDA, Public Works, Human Resources and Fire Dept Building Ad Hoc Committee
- Minaqua has closed its doors

A motion was made by Raye McKim and seconded by Shane Wohlman to approve the City Administrator/Clerk Report as presented. The motion carried 4 to 0.

7. Discussion Items

A. Water Rate Increase

A discussion took place regarding a possible increase to water rates. It was recommended Kari prepare some scenarios regarding the increase and that further discussion takes place at the next Public Works Committee meeting.

B. LMC Insurance Dividend

LMC Insurance Dividend was included in the council packet. The 2013 dividend amount was \$11,147.

8. Action Items

A. 2014 Proposed Budget

A motion to accept the 2014 proposed budget was made by Dennis Ulrich and seconded by Shane Wohlman. The motion carried 4 to 0.

B. Resolution 13-13: Adopting the Fee Schedule for 2014

**CITY OF RENVILLE**

**RESOLUTION 13-13**

**RESOLUTION ADOPTING THE FEE SCHEDULE FOR THE  
CITY OF RENVILLE, MINNESOTA**

BE IT RESOLVED, by the City Council of the City of Renville, County of Renville, Minnesota, that the following fees shall be adopted for the year 2014 as specified

Large Event: Dances, Receptions, Banquets, Parties	\$150
Small Event: Less than entire Ballroom usage	\$50/section
For Profit Event	\$200/Day
For Profit Event Setup Day/Tear Down Day	\$25/Day
Damage Deposit for Small Event (Returnable)	\$250

Damage Deposit for an Event With Alcohol and/or Dance	\$500
Kitchen	\$15/Section
Setup-Large Event	\$100
Small Event	\$35/section
Cleanup (not optional for dances or "for profit").	
Large Event	\$150
Small Event	\$50/section
Cat/Dog License	\$8.00/year
Cat/Dog License	\$30.00/Lifetime
Cat/Dog Impounding	\$50.00
Cat/Dog Boarding Fee	\$50.00
Cat/Dog Transport Fee	\$75.00
Zoning Permit	\$25.00
Variance Request	\$75.00
Conditional Use Permit – M-1 Request	\$75.00
Rezoning Request	\$75.00
Special Exception Use Permit Request	\$75.00
Off-Sale Liquor License	\$50.00/year
On-Sale Liquor License	\$2,000.00/year
Sunday Liquor License	\$25.00/year
On Sale 3.2	\$50.00/year
One day - On Sale 3.2	\$15.00/day
Transient Merchant	\$35.00/day
	\$50.00/week
	\$150.00/month
	\$400.00/year
Lawn Mowing	\$35.00/hr. (Minimum of 2 hours)

Copies	\$0.25/page
Fax - Incoming and Outgoing	\$1.00/page
Notary Fee	\$1.00
Water/Sewer Late Fee	\$10.00
Water Turn-On Fee	\$50.00
Recycling Bins	\$7.00

Passed and adopted this 30<sup>th</sup> day of December, 2013, by the City Council of Renville, Minnesota.

This resolution was offered by: Raye McKim

This resolution was seconded by: Dennis Ulrich

Voting in favor: Shane Wohlman, Allen Rohlik, Raye McKim and Dennis Ulrich

Voting against: none

Attest:

\_\_\_\_\_  
Janette Wertish, Mayor

\_\_\_\_\_  
Kari Gislason, City Admin./Clerk

C. Resolution 14-13: Authorizing Year-End Transfer

**CITY OF RENVILLE**

**RESOLUTION 14-13**

**RESOLUTION AUTHORIZING 2013 YEAR-END TRANSFER**

BE IT RESOLVED, the City Council of the City of Renville, County of Renville, Minnesota, authorizes the following year-end transfers:

- Transfer 25% license and permit money collected from the General Fund to the 2012A Bond Issue as authorized in the City Charter.

Passed and adopted this 30<sup>th</sup> day of December, 2013, by the City Council of Renville, Minnesota.

This resolution was offered by: Shane Wohlman

This resolution was seconded by: Allen Rohlik

Voting in favor: Raye McKim, Dennis Ulrich, Shane Wohlman, Allen Rohlik

Voting against: none

Attest:

\_\_\_\_\_  
Janette Wertish, Mayor

\_\_\_\_\_  
Kari Gislason, City Admin./Clerk

D. Resolution 15-13: Resolution Adopting the Water and Sewer Budgets for 2014

**CITY OF RENVILLE  
RESOLUTION 15-13**

**RESOLUTION ADOPTING THE WATER AND SEWER BUDGETS  
FOR THE YEAR 2014**

BE IT RESOLVED, by the City Council of the City of Renville, County of Renville, Minnesota, that the 2014 Water and Sewer Budget be set as follows:

Water Revenues	<u>\$220,100.00</u>
Water Expenditures	<u>\$283,208.78</u>
Sewer Revenues	<u>\$291,500.00</u>
Sewer Expenditures	<u>\$518,353.83</u>

Passed and adopted this 30<sup>th</sup> day of December 2013, by the City Council of Renville, Minnesota.

This resolution was offered by: Allen Rohlik

This resolution was seconded by: Dennis Ulrich

Voting in favor: Shane Wohlman, Raye McKim, Allen Rohlik, Dennis Ulrich

Voting against: None

Attest:

\_\_\_\_\_  
Janette Wertish, Mayor

\_\_\_\_\_  
Kari Gislason, City Admin./Clerk

E. Termination of Lease-Renville EDA and Russell and Jeffrey Bratsch

A motion to approve termination of lease between the Renville Economic Development Association and Russell Bratsch and Jeffrey Bratsch was made by Al Rohlik and seconded by Raye McKim. The motion carried 4 to 0.

F. Execute Oberloh Agreement

A motion to continue utilizing Dennis E. Oberloh as the City Auditor for 2014 at a price not to exceed \$14,450 was made by Shane Wohlman and seconded by Al Rohlik. The motion carried 4 to 0.

G. Execute Shenaniganz/Police Department Lease

A motion to approve the Police Department lease for a period of six months for a rate of \$700/month with Shenaniganz-Randy Johnson or his successor with noted improvements being addressed was made by Dennis Ulrich and seconded by Raye McKim. The motion carried 4 to 0.

H. Ducks Unlimited Application for Exempt Gambling Permit

A motion to approve the Ducks Unlimited application for an Exempt Gambling Permit for an event March 7 in the Community Center was made by Al Rohlik and seconded by Shane Wohlman. The motion carried 3 to 1 with Council Members Rohlik, Wohlman and McKim voting aye and Council Member Ulrich voting nay.

I. Bart's Place - Community Center Liquor Provider

A motion to approve Bart's Place as the liquor beverage provider for a wedding taking place January 4, 2014 in the Community Center; this will be at no charge to Bart's Place was made by Dennis Ulrich and seconded by Raye McKim. The motion carried 4 to 0.

J. Shenaniganz Liquor Licenses

A motion was made to rescind approval of the Shenaniganz 2014 on sale, off sale and Sunday liquor licenses unless license fee and property taxes are paid in full by 4:00 pm December 31, 2013 was made by Dennis Ulrich and seconded by Raye McKim. The motion carried 4 to 0.

9. Mayor's Report

Mayor Wertish reminded everyone to keep their sidewalks and fire hydrants clear of snow and ice. She also thanked the council members for their dedication. 2014 committee members will be approved at the next council meeting. Mayor Wertish would like to see a new fire hall be the #1 project for 2014.

10. Adjourn

A motion was made by Al Rohlik and seconded by Shane Wohlman to adjourn the meeting. The motion carried 4 to 0. Meeting was adjourned at 8:05 p.m.

Dated at Renville, Minnesota this 30th day of December, 2013.

THE GOVERNING BODY OF THE CITY  
OF RENVILLE, MINNESOTA

BY \_\_\_\_\_  
Janette Wertish, Mayor

ATTEST:

BY \_\_\_\_\_  
Kari Gislason, City Administrator/Clerk

