

**Approved Minutes
City Council Regular Session
December 26, 2023
Tuesday 6:00 p.m.**

The regular session of the City Council, City of Renville, Minnesota was called to order on December 26th, 2023 at 6:00 p.m. by Mayor Wertish.

City Council Members present were: Dave Grund, Alma Gasca, David Van Hove, Jr., and Adam Zaske. Councilor Pete Peterson was absent. Also present were Mayor Janette Wertish and City Administrator/Clerk Shane Wohlman. Also in attendance were Lon Clemenson, Ben Schroeder, Zoe Schroeder, Tiffany Arizmendi, Stefanie Ryan, Thomas Ryan, and Ben Ryan.

1. Call to Order

2. Pledge of Allegiance

3. Approval of Agenda

A motion was made by David Van Hove, Jr. and seconded by Dave Grund to approve the agenda. Ayes: Gasca and Zaske.

4. Approval of Minutes

a. A motion was made by Adam Zaske and seconded by Alma Gasca to approve the December 11, 2023 meeting minutes. Ayes: Grund and Van Hove, Jr.

5. Invoices Payable

a.

Check#	Name	Amount	Account	Comments	Date
501761	ANDERSON LARSON HANSON & SAUND	\$1,683.00	E 101-41610-101 Wages and Salaries	Attorney Fees - PD	12/11/2023
501761	ANDERSON LARSON HANSON & SAUND	\$560.00	E 101-41610-101 Wages and Salaries	Attorney Fees - Admin	12/11/2023
501762	BHE RENEWABLES	\$8,724.68	E 602-49450-387 Utilities-Wastewater Plan	Wastewater	12/11/2023
501762	BHE RENEWABLES	\$183.76	E 101-42100-380 Utility Services (GENERAL)	Police Department	12/11/2023
501762	BHE RENEWABLES	\$91.88	E 101-41400-380 Utility Services (GENERAL)	City Hall	12/11/2023
501762	BHE RENEWABLES	\$183.76	E 101-45500-380 Utility Services (GENERAL)	Library	12/11/2023
501762	BHE RENEWABLES	\$375.87	E 101-45400-380 Utility Services (GENERAL)	Community Center	12/11/2023
501762	BHE RENEWABLES	\$1,182.40	E 601-49400-381 Utilities	Water	12/11/2023
501763	FARMERS CO-OP OIL CO	\$202.00	E 101-43100-221 Repair/Maint. Equipment	Trucks DOT	12/11/2023
501763	FARMERS CO-OP OIL CO	\$645.16	E 101-43100-212 Gas and Oil	Street Dept. Gas	12/11/2023
501763	FARMERS CO-OP OIL CO	\$122.97	E 101-42200-212 Gas and Oil	Fire Dept. Gas	12/11/2023
501763	FARMERS CO-OP OIL CO	\$681.69	E 101-42100-212 Gas and Oil	Police Dept. Gas	12/11/2023
501764	HILLYARD FLOOR CARE SUPPLY	\$395.91	E 101-45400-219 General Supplies-Maint.	Community Center Supplies	12/11/2023
501765	LEAGUE OF MINNESOTA CITIES	\$237.46	E 101-41400-201 Office Supplies	Adobe Acrobat Pro DC (2 users)	12/11/2023
501765	LEAGUE OF MINNESOTA CITIES	\$1,698.00	E 101-49260-433 Dues and Licensing	LMC Membership Dues	12/11/2023
501766	LOFFLER	\$152.77	E 101-41400-229 Contractual Service	Copier Service Contract	12/11/2023
501767	R&R DIESEL	\$5,434.61	E 101-43100-221 Repair/Maint. Equipment	2010 International oil change/coolant hose/repairs	12/11/2023

501768	RENCO PUBLISHING, INC.	\$125.40	E 101-41100-351 Legal Notices Publishing	Publishing-PH Forsman CUP & Duinick CUP	12/11/2023
501769	VERIZON WIRELESS	\$70.02	E 101-42100-321 Telephone	Police Dept. Telephone	12/11/2023
501770	BALDERSTON AUTO REPAIR & TIRE	\$61.44	E 101-42100-221 Repair/Maint. Equipment	'22 Ford Explorer Oil change	12/15/2023
501771	COMMUNITY ELECTRIC	\$2,694.00	E 601-49400-221 Repair/Maint. Equipment	Well house repairs	12/15/2023
501771	COMMUNITY ELECTRIC	\$495.96	E 602-49450-285 Repair Waste Water Plant	Lights at Wastewater Plant	12/15/2023
501772	GRIZZLY SUPPLY	\$41.88	E 101-43100-219 General Supplies-Maint.	Street Dept supplies	12/15/2023
501773	HILLYARD FLOOR CARE SUPPLY	\$24.60	E 101-45400-219 General Supplies-Maint.	Community Center supplies	12/15/2023
501774	MINNESOTA POLLUTION CONTROL	\$23.00	E 602-49450-331 Travel/Seminar Course	Wastewater Cert. renewal - M Roxberg	12/15/2023
501775	MN STATE FIRE DEPT ASSOC.	\$175.00	E 101-42200-433 Dues and Licensing	2024 MSFDA Membership Dues	12/15/2023
501776	NOVOTNY ELECTRIC SERVICES LLC	\$1,589.59	E 101-42200-221 Repair/Maint. Equipment	Materials for wiring turnout gear dryer and extractor	12/15/2023
501777	RENVILLE CO. SHERIFF S DEPT.	\$300.00	E 101-42100-331 Travel/Seminar Course	Taser Qualification & Use of Force	12/15/2023
501778	RIDGEWATER COLLEGE	\$100.00	E 101-42100-331 Travel/Seminar Course	Emergency Medical Responder refresher - A Slagter	12/15/2023
501779	SJE	\$711.00	E 601-49400-433 Dues and Licensing	Icontrol Subscription - Jan-Mar 2023	12/15/2023
501780	SUMMIT FIRE PROTECTION	\$53.35	E 101-41400-433 Dues and Licensing	Fire Alarm	12/15/2023
501780	SUMMIT FIRE PROTECTION	\$106.70	E 101-45500-433 Dues and Licensing	Fire Alarm	12/15/2023
501780	SUMMIT FIRE PROTECTION	\$106.70	E 101-42100-433 Dues and Licensing	Fire Alarm	12/15/2023
501780	SUMMIT FIRE PROTECTION	\$218.25	E 101-45400-433 Dues and Licensing	Fire Alarm	12/15/2023
501781	WEST CENTRAL COMMUNICATIONS	\$179.00	E 101-43100-219 General Supplies-Maint.	Radio Batteries- PW	12/15/2023
501781	WEST CENTRAL COMMUNICATIONS	\$179.00	E 601-49400-219 General Supplies-Maint.	Radio Batteries- PW	12/15/2023
501782	RENVILLE CO AUDITOR-TREAS.	\$13,103.00	R 211-49400 Transfer Out	TIF District 2-1	12/14/2023
501783	DINGES FIRE COMPANY	\$273.43	E 101-42200-219 General Supplies-Maint.	Safety Vests (10)	12/21/2023
501784	MENARDS	\$7.99	E 101-45400-219 General Supplies-Maint.	Ice Melt	12/21/2023
501784	MENARDS	\$29.28	E 101-45400-219 General Supplies-Maint.	Cleaner - CC	12/21/2023
501785	MVTL LABORATORIES, INC.	\$240.35	E 602-49450-229 Contractual Service	Sewer Testing	12/21/2023
501785	MVTL LABORATORIES, INC.	\$415.25	E 602-49450-229 Contractual Service	Sewer Testing	12/21/2023
501785	MVTL LABORATORIES, INC.	\$415.25	E 602-49450-229 Contractual Service	Sewer Testing	12/21/2023
501786	NCPERS MINNESOTA	\$96.00	G 101-21760 Hospitalization/Medical Ins	Insurance	12/21/2023
501787	RENVILLE-SIBLEY COOPERATIVE	\$135.64	E 601-49400-381 Utilities	Water Electric	12/21/2023
501788	STEVEN J HINDERKS	\$22,737.30	E 400-49100-236 Community Center	New Furnace & AC Units (2) for C.C.	12/21/2023
501789	USABLE LIFE	\$36.67	E 101-42100-131 Employee Insurance	Life Ins.	12/21/2023
501789	USABLE LIFE	\$14.01	E 101-41300-131 Employee Insurance	Life Ins.	12/21/2023
501789	USABLE LIFE	\$11.19	E 601-49400-131 Employee Insurance	Life Ins.	12/21/2023
501789	USABLE LIFE	\$11.19	E 101-43100-131 Employee Insurance	Life Ins.	12/21/2023
501789	USABLE LIFE	\$11.18	E 602-49450-131 Employee Insurance	Life Ins.	12/21/2023
501789	USABLE LIFE	\$11.26	E 101-41400-131 Employee Insurance	Life Ins.	12/21/2023
501790	WINSTED SOLAR, LLC	\$81.71	E 101-42200-380 Utility Services (GENERAL)	Fire Department	12/21/2023
501790	WINSTED SOLAR, LLC	\$40.24	E 101-45400-380 Utility Services (GENERAL)	Community Center	12/21/2023
501790	WINSTED SOLAR, LLC	\$19.67	E 101-42100-380 Utility Services (GENERAL)	Police Department	12/21/2023
501790	WINSTED SOLAR, LLC	\$19.67	E 101-45500-380 Utility Services (GENERAL)	Library	12/21/2023
501790	WINSTED SOLAR, LLC	\$9.84	E 101-41400-380 Utility Services (GENERAL)	City Hall	12/21/2023
501790	WINSTED SOLAR, LLC	\$109.27	E 101-43100-380 Utility Services (GENERAL)	Street Department	12/21/2023
501790	WINSTED SOLAR, LLC	\$996.80	E 602-49450-387 Utilities-Wastewater Plan	Sewer	12/21/2023
501790	WINSTED SOLAR, LLC	\$374.53	E 601-49400-381 Utilities	Water	12/21/2023

501790	WINSTED SOLAR, LLC	\$18.14	E 101-45200-380 Utility Services (GENERAL)	Park/Signage	12/21/2023
501791	WOHLMAN, SHANE	\$240.00	E 101-41300-321 Telephone	Cell Phone reimbursement 2023	12/21/2023
501791	WOHLMAN, SHANE	\$389.07	E 101-41300-331 Travel/Seminar Course	2023 Mileage	12/21/2023
501792	YTAWMN	\$100.00	E 101-46500-234 City Marketing/Development	2023-24 Membership	12/21/2023
998197E	PUBLIC EMPLOYEES RETIREMENT	\$4,438.65	G 101-21740 PERA	PERA	12/7/2023
998203E	INTERNAL REVENUE SERVICE	\$2,404.08	G 101-21730 FICA Tax Withholding	FICA/Medicare	12/7/2023
998203E	INTERNAL REVENUE SERVICE	\$1,748.56	G 101-21710 Federal Withholding Tax	FWH	12/7/2023
998204E	MINNESOTA DEPT. OF REVENUE	\$943.55	G 101-21720 State Withholding	State Withholding Tax	12/7/2023
998205E	MIDCO	\$101.63	E 101-42100-321 Telephone	PD Phone & Internet	12/7/2023
998205E	MIDCO	\$69.01	E 101-42200-321 Telephone	Fire Dept	12/7/2023
998205E	MIDCO	\$116.50	E 602-49450-321 Telephone	Sewer Dept	12/7/2023
998205E	MIDCO	\$119.05	E 601-49400-321 Telephone	Water Dept	12/7/2023
998205E	MIDCO	\$39.21	E 101-45400-380 Utility Services (GENERAL)	Fire Alarm	12/7/2023
998205E	MIDCO	\$41.93	E 101-45500-321 Telephone	Library Phone	12/7/2023
998205E	MIDCO	\$39.52	E 101-41400-321 Telephone	City Hall Fax	12/7/2023
998205E	MIDCO	\$59.00	E 101-49260-722 Internet Fees & Updates	City Hall Internet	12/7/2023
998205E	MIDCO	\$44.07	E 101-41400-321 Telephone	City Hall Phone	12/7/2023
998206E	WEST CENTRAL SANITATION	\$35.92	E 602-49450-229 Contractual Service	WWT Refuse	12/11/2023
998206E	WEST CENTRAL SANITATION	\$17.55	E 101-43100-229 Contractual Service	Street Refuse	12/11/2023
998207E	XCEL ENERGY	\$65.86	E 101-45200-380 Utility Services (GENERAL)	Park Electric	12/11/2023
998207E	XCEL ENERGY	\$42.71	E 101-42200-380 Utility Services (GENERAL)	Fire Dept. Electric	12/11/2023
998207E	XCEL ENERGY	\$2,624.83	E 101-43100-380 Utility Services (GENERAL)	Street Electric	12/11/2023
998208E	MACS	\$93.96	E 601-49400-219 General Supplies-Maint.	Water Dept supplies	12/13/2023
998208E	MACS	\$84.98	E 101-43100-219 General Supplies-Maint.	Street Dept supplies	12/13/2023
998213E	PUBLIC EMPLOYEES RETIREMENT	\$4,412.76	G 101-21740 PERA	PERA	12/21/2023
998214E	INTERNAL REVENUE SERVICE	\$1,750.30	G 101-21710 Federal Withholding Tax	FWH	12/21/2023
998214E	INTERNAL REVENUE SERVICE	\$2,172.26	G 101-21730 FICA Tax Withholding	FICA/Medicare	12/21/2023
998215E	MINNESOTA DEPT. OF REVENUE	\$919.90	G 101-21720 State Withholding	State Withholding Tax	12/21/2023
TOTAL		\$92,144.53			

A motion was made by Adam Zaske and seconded by Dave Grund to approve the invoices payable. Ayes: Gasca and Van Hove, Jr.

6. Public Comments

a. The Mayor acknowledged Zoe Schroeder and Thomas Ryan (RCW students) in attendance and gave an overview of the presentation that she made at the school on what it is like to be the Mayor.

7. Committee/Staff Reports

a. HR (December 12, 2023)

HR Minutes
December 12, 2023
3:00 p.m.

City Council Chambers

Present: City Admin. Shane Wohlman, Mayor Janette Wertish, and Council Members Alma Gasca and Dave Grund

City Hall update: New Employee health insurance is all set up, everyone is signed up, this includes the HSA portion as well.

We need to remove Brad Veglahn as an account administrator for the city credit card and add Shane Wohlman, Angi Wulf, and Mayor Janette Wertish as administrators.

In February, we will again address staffing at city hall.

Personnel Policy Manual: We reviewed the new Earned Sick and Safety Time (ESST). We recommend the council approves the new policy.

Due to staffing, we recommend to the Council to allow Shane to carry over anything over 200 hours of vacation time, with a maximum of 20 hours.

HR Consultant Update: We reviewed the agreement and we agreed to add some verbiage, stating: “any change with the consultant personal needs to be approved by the HR Committee and the City of Renville”.

Respectfully,
Dave Grund

A motion was made by Adam Zaske and seconded by David Van Hove, Jr. to approve the HR Committee meeting minutes from December 12, 2023. Ayes: Gasca and Grund.

b. Public Works/Public Safety

Public Works/Public Safety Minutes

Dec. 20, 2023 5:30 p.m.

Community Center

Present: Bill Sietsema, Dave Grund, Janette Wertish, Shane Wohlman, Aaron Slagter, Nate Sunvold, Hal LeSeur, Nelida Marcus, Lonnie Clemenson, Bryan Santjer, Cory Eischens, David Van Hove Jr., Aaron Haen

Absent: Jeff Pike, Anthony Carruth

City Engineer SEH: Jessica Hedin, Senior Engineer/Wastewater Design Lead: gave us a presentation on a couple of different options for a wastewater treatment plant study and project funding. Lots of information, committee would like SEH to bring the presentation to the council for them to hear.

Police Report: see attached reports, nothing out of the ordinary.

Fire Dept. Report: busy year, 32 calls to date. Fire department received \$28,269 from Public Safety Aid to be used towards new extrication equipment. A fundraiser with Dave's Place will be held on Feb. 2, at the

community center, proceeds to be used for the balance of the extrication equipment. New washer/extractor is in, gave old one to the public works department. Ventilation equipment is up and running in the fire hall. Starting the process of looking for a new truck (Rescue Rig).

First Responders: Nothing much new.

Public Works Report: See attached report. Lots of information as always from Nate.

Clean-up Days: Discussed some different additional options that were presented from West Central Sanitation. The Committee decided not to change anything at this time. Clean-up dates and times will be set at the March Committee meeting.

2004 Fine & Fee Schedule: Discussed the current schedule, only a couple of changes are suggested, with the biggest being the Conditional Use Permit Fee. Recommend to the council to approve the new fee Schedule.

Park Mom's: Gave us an update on their project. Pending approval from the council, they would like to update the north park. They have been fundraising and will continue to. This fall the Buffalo Lake School had an auction and they purchased park equipment in the amount of \$7,295.00, plus a 10% buyer's fee. The removal and delivery to Renville cost them \$1,4826.00. They felt they purchased about \$40,000 worth of equipment. They still have around \$27,000 in the bank to be used to install the equipment, this however, will be more than that. They are looking at additional equipment and feel the total cost for that equipment and installation would run around \$70-80,000. Hope to have in place by late fall of 2024. Again, they are doing further fundraising, and are having good success. The Committee recommends to the Council to support the Park Mom's in the north park project.

Respectfully submitted,

Dave Grund

A motion was made by Adam Zaske and seconded by Alma Gasca to approve the Public Works/Public Safety Committee meeting minutes. Ayes: Grund and Van Hove, Jr.

c. HR (December 21, 2023)

HR Minutes

Dec. 21, 2023

4:00 p.m.

City Council Chambers

Present: City Admin. Shane Wohlman, Mayor Janette Wertish, and Council Members Alma Gasca and Dave Grund

An emergency HR meeting was called to discuss a personnel question/issue. After discussion, the issues were resolved by the committee.

Respectfully,

Dave Grund

A motion was made by David Van Hove, Jr. and seconded by Adam Zaske to approve the HR Committee meeting minutes from December 21, 2023. Ayes: Gasca and Grund.

d. City Administrator

City Administrator Report
December 26, 2023

- * Another stirrator motor went out in the wastewater oxidation ditch. PW has removed the unit and will try to get the motor rewound like the previous one.
- * On December 22nd, PW had to shut the water off between the 300 and 400 blocks of 2nd St. NW to assist a homeowner with a water leak in their basement. The outage lasted 20 minutes and affected about 8 utility accounts.
- * The new drive unit arrived for the north clarifier at the wastewater treatment facility. Crews installed the new drive last week. The rest of the components still need to be hooked up along with the electrical wiring.
- * SEH Senior Engineer/Wastewater Design Lead Jessica Hedin is planning on attending the January 22nd Council meeting to present study and funding options for the wastewater treatment facility.
- * MN Pollution Control Agency's (MPCA) municipal wastewater program is holding their first webinar of 2024 on January 3rd. These webinars are one hour in length and occur each quarter throughout the year, seeking to help cities and their permitted facilities navigate upcoming regulatory issues.
- * (Handout) SEH Stormwater Resilience Action Plan Project Status Memo.
- * (Handout) The County Quarterly Convening meeting was held on December 19th. Department updates were provided by Emergency Management (HPAI virus outbreak, Cybersecurity, hate crimes, disaster recovery, and the National Weather Service winter hazards), Restorative Justice (current programs and expansion ideas), a daycare discussion, and an Opioid Settlement Public Meeting (Renville County will receive just over \$1 million between two different settlements over the next 18 years. County would like to spend the funds in 4 guiding principles: Prevention, Harm Reduction, Treatment & Recovery, and Criminal Justice. Their next step is to form an advisory group, including community members, to help make decisions on spending the opioid funds.)
- * (Handout) The LMCIT has released the property/casualty dividends for 2023. The city will be receiving a return of \$3,459.
- * TIF District #2-1 Eastridge Court (from 2011) has been officially closed. This will save the city some reports that need to be filed with the state and publishing a disclosure statement, both of which happen annually.

* 813 N. Main Update: The State now requires a specific plan for any tax-forfeited property that is sold by a County Board. The Department of Revenue has not defined what a “specific plan” is or is not, so this leaves the discretion up to the County. A plan was drafted and submitted to the State on December 13th. The County received the deed from the State on the 18th and it was processed at the Recorder’s Office. The City received the deed by mail today.

* The weather has certainly helped with progress at the Forsman Farms site. The pullet barns shell is complete and roof steel installed. The footing and foundation work is complete on the generator building. The new Napa store is moving along well also. The interior is almost finished, and the shelving will be installed in the next week or two. Tony is hoping to have everything wrapped up by the end of January. The new signage will be installed closer to spring.

* The city received two delinquent tax payments of \$10,845.06 and \$2,197.82 from the County. Also received the second half LGA payment of \$249,790.50 and Public Safety Aid of \$56,538.00 from the State.

* We will be short-staffed in a few departments starting December 28th through the middle of January. Please note that staff will reply to all voice messages and emails that are received, starting with high priority ones first. City Financials will be available at the January 22nd Council meeting.

***Upcoming Meetings & Important Dates:

1/1 City Hall Closed for New Year’s Day

1/2 SEH Engineering 2:00

1/3 MPCA Webinar 1:00

1/8 Meeting w/Jordan Zeller 1:00

1/8 City Council Regular Meeting 6:00

A motion was made by Alma Gasca and seconded by David Van Hove, Jr. to approve the City Administrator’s Report. Ayes: Grund and Zaske.

8. Discussion Items

a. The City Council discussed the 2024 SEH General Services Agreement.

9. Action Items

A motion was made by Adam Zaske and seconded by Dave Grund to approve the 2024 SEH General Services Agreement. Ayes: Gasca and Van Hove, Jr.

A motion was made by Alma Gasca and seconded by Dave Grund to approve the Employee Safe and Sick Time Policy. Ayes: Van Hove, Jr. and Zaske.

A motion was made by Adam Zaske and seconded by Dave Grund to approve vacation carryover from 2023 into 2024 for the City Administrator not to exceed 20 hours over the 200 hour limit. Ayes: Gasca and Van Hove, Jr.

A motion was made by Adam Zaske and seconded by David Van Hove, Jr. to support the Park Mom's project at the North Park. The project will need to include a maintenance contract for the equipment. Ayes: Gasca and Grund.

A motion was made by Dave Grund and seconded by Adam Zaske to approve the Ducks Unlimited Gambling Permit. Ayes: Gasca and Van Hove, Jr.

A motion was made by Alma Gasca and seconded by Adam Zaske to approve the payroll schedule for 2024. Ayes: Grund and Van Hove, Jr.

A motion was made by Adam Zaske and seconded by David Van Hove, Jr. to approve the 2024 Summary Budget Statement. Ayes: Gasca and Grund.

A motion was made by David Van Hove, Jr. and seconded by Adam Zaske to approve the Final Budget for 2024. Ayes: Gasca and Grund.

**CITY OF RENVILLE
RESOLUTION #26-23**

**RESOLUTION EXPRESSING ACCEPTANCE OF, APPRECIATION FOR, AND DESIGNATION OF
DONATIONS RECEIVED**

WHEREAS, the following have made donations:

- Farmward \$600.00
- Land O Lakes \$600.00

WHEREAS, this donation is specifically requested to be designated to go to the Fire Department; and

WHEREAS, the City Council is appreciative of these donations and commends and thanks these individuals for their support, generosity, and consideration.

THEREFORE BE IT RESOLVED, the City Council of the City of Renville, County of Renville, State of Minnesota accepts and acknowledges with gratitude these donations; and designates the donations to be appropriated as requested

PASSED AND ADOPTED this 26th day of December, 2023, by the City Council of Renville, County of Renville, State of Minnesota.

This resolution was offered by: Adam Zaske

This resolution was seconded by: Alma Gasca

Voting in favor: Dave Grund and David Van Hove, Jr.

Voting against: none

Attest:

Janette Wertish, Mayor

Shane Wohlman, City Administrator/Clerk

**CITY OF RENVILLE
RESOLUTION #27-23**

**RESOLUTION ADOPTING THE FINE AND FEE SCHEDULE FOR THE CITY OF RENVILLE,
MINNESOTA**

BE IT RESOLVED, by the City Council of the City of Renville, County of Renville, State of Minnesota that the following fees shall be adopted for the year 2024 as specified:

WHEREAS, the City has conducted a periodic review and determined that the Fine and Fee Schedule should be updated; and

WHEREAS, the Fine and Fee Schedule may be set from time to time by Resolution of the Renville City Council; and

WHEREAS, City Staff and Committees have reviewed the current Fine and Fee Schedule for the City of Renville and is hereby recommending that the Fine and Fee Schedule attached hereto as Appendix A should be adopted.

NOW, THEREFORE BE IT ORDAINED by the City Council of the City of Renville, County of Renville, State of Minnesota that the Fine and Fee Schedule attached hereto as Appendix A is hereby adopted.

PASSED AND ADOPTED this 26th day of December 2023, by the City Council of Renville, County of Renville, State of Minnesota.

This resolution was offered by: Alma Gasca

This resolution was seconded by: David Van Hove, Jr.

Voting in favor: Dave Grund and Adam Zaske

Voting against: none

Attest:

Janette Wertish, Mayor

Shane Wohlman, City Administrator/Clerk

**City of Renville
Resolution #27-23
Appendix A
2024 Fine and Fee Schedule**

ADMINISTRATIVE FEES

**Any necessary recording fees will be added to the charge*

Zoning Permit	\$	50.00
Variance Request	\$	75.00
Conditional Use Permit - M-1 Request	\$	2,500.00
Rezoning Request	\$	75.00
Special Exception Use Permit Request	\$	75.00
Special Council Meeting Request	\$	500.00
Election Filing Fee	\$	2.00
Returned Check Fee	\$	30.00
Sales Tax		7.375%
Credit/Debit Card Service Fee		4.000%
Copies - Black and White - per page	\$	0.25
Copies - Color - per page	\$	0.50
Fax - Incoming & Outgoing - per page	\$	1.00
Notary Fee - per document	\$	5.00
Meeting Copy	\$	5.00
Cemetery Monument Staking Fee	\$	25.00
•Renville Co. charge to certify each unpaid refuse, utility, or city charge account per parcel for inclusion on the tax rolls	\$	5.00
•City charge to certify each unpaid utility account per parcel for inclusion on the tax rolls		8%
•City charge to certify each unpaid refuse account per parcel for inclusion on the tax rolls		10%

COMMUNITY CENTER RATES

Large Event: Dances, Receptions, Banquets, Parties	\$	180.00
Small Event: West Section	\$	50.00
Small Event: Middle or East Section - per section	\$	65.00
For Profit Event - per day	\$	200.00
For Profit Event Setup Day/Tear Down - per Day	\$	25.00
Damage Deposit for Small Event (Returnable) (2 sections or less)	\$	250.00
Damage Deposit for Large Event (Returnable) (3 sections)	\$	500.00
Damage Deposit for an Event With Alcohol and/or Dance (Returnable)	\$	500.00
Kitchen - per section	\$	15.00
Setup - Large Event	\$	100.00
Setup - Small Event	\$	35.00
Clean up (not optional for dances or "for profit").	\$	180.00
Clean up for Large Event (all 3 sections)	\$	180.00
Clean up for Small Event - per section	\$	60.00

LICENSES

Cat/Dog License - Annual	\$	8.00
Cat/Dog License - Lifetime	\$	30.00

Kennel License	\$	100.00
Off-Sale Liquor License - Annual	\$	50.00
On-Sale Liquor License - Annual	\$	2,000.00
Sunday Liquor License - Annual	\$	25.00
On Sale 3.2 - Annual	\$	50.00
On Sale 3.2 - One Day	\$	15.00
Tobacco License - Annual	\$	200.00
Transient Merchant - One Day	\$	35.00
Transient Merchant - One Week	\$	50.00
Transient Merchant - One Month	\$	150.00
Transient Merchant - Annual	\$	400.00
Rental Operator License - per unit	\$	50.00
Rental Operator Inspection Fee	\$	100.00
Rental Operator Inspection Fee for each additional unit	\$	60.00
Reinspection Fee	\$	100.00
Reinspection Fee for each additional unit	\$	60.00

POLICE DEPARTMENT FEES

Cat/Dog Impounding	\$	50.00
In-House Animal Impounding	\$	50.00
In-House Animal Impounding per day after Day 3	\$	10.00
Cat/Dog Boarding Fee	\$	60.00
Cat/Dog Transport Fee	\$	75.00
Paper Service Fee	\$	100.00
Vehicle Impound Fee	\$	100.00
Vehicle Impound Fee per day after Day 3	\$	25.00

FIRE AND RESCUE CALLS

1st Hour - minimum of 1 hour	\$	500.00
Truck Charge - after 1st hour for each additional hour	\$	150.00
Firefighter Charge - after 1st hour for each additional hour per fireperson	\$	12.00
Foam Usage	\$	100.00
Mutual Aid - charges determined by department providing Mutual Aid		

UTILITIES: WATER, SEWER, GARBAGE, & PUBLIC WORKS

Lawn Mowing - per hour - (used for nuisance violation of tall grass or weeds)	\$	125.00
Water/Sewer Late Fee - per month	\$	20.00
Water Reconnect & Disconnect Fee - per time		
Due to Non-Payment, 8 am-3 pm	\$	100.00
Due to Non-Payment, after 3 pm or during non-business hours	\$	150.00
At owners request, after 3 pm or during non-business hours(+OT Labor Charges per hour)	\$	150.00
Water Base Rate - Includes first 2,000 gallons	\$	11.04
Water Usage Rate 2,000 -10,000 gallons - charged per 100 gallons	\$	5.44
Water Usage Rate 10,000+ gallons - charged per 100 gallons	\$	5.75
Sewer Base Rate - Includes first 1,000 gallons	\$	20.73
Sewer Usage Rate - 1,000+ gallons - charged per 100 gallons	\$	5.96
Water Meter Replacement or Additional Meter Fee	\$	200.00

Labor Charges - Water/Sewer Personnel at Regular Rate	\$	75.00
Labor Charges - Water/Sewer Personnel at Overtime Rate	\$	115.00

PUBLIC WORKS EQUIPMENT

The following include operator in the rate & rate is per hour

1 Ton with Dump Box	\$	125.00
3 Single Axle Dump Trucks	\$	135.00
CAT Wheel Loader (1.5 yard bucket)	\$	175.00
Skid Steer	\$	150.00
Trailer Mount Jet Sewer Cleaning - 300 Gallon Tank	\$	175.00
Snow Plow - Truck mounted	\$	150.00
Street Sweeper	\$	200.00

The following do NOT include operator in the rate & rate is per hour

15 KW Portable Generator	\$	60.00
8000 Watt Generator (gas)	\$	15.00
Trash Pump	\$	15.00
Hydraulic Pump	\$	15.00

RIGHT-OF-WAY MANAGEMENT

Excavation Permit	\$	50.00
Surface Repair Rates if City Restoration requires Asphalt/Concrete		
Curb and Gutter - Replacement cost of labor, materials, equipment and any other related costs will be certified against the property		

REFUSE & CLEAN UP FEES

THE FOLLOWING RATES ARE ESTABLISHED BY THE SERVICE PROVIDER CONTRACT WITH WEST CENTRAL SANITATION

4 Yard Temporary Dumpster

***Delivery/service/removal on Friday only**

Per service - includes delivery, disposal & tax	\$	200.00
Additional yards per yard	\$	20.00
Rental fee per day after 10 days	\$	2.00
Bulky furniture (mattress, box spring, couch, etc) per item (billed separately)	\$	45.00

Roll-offs

***Prices include delivery, disposal, and tax**

***Additional tonnage is \$65/ton (MSW), \$45/ton (Demo)**

***Pre-Payments required prior to each service, as well as signed waiver**

***Delivery/service/removal days are Monday, Tuesday, Wednesday, Thursday, & Friday**

10 yard roll-off. Price includes up to 1.5 Tons (charge per pull)	\$	400.00
20 yard roll-off. Price includes up to 2.5 Tons (charge per pull)	\$	500.00
30 yard roll-off. Price includes up to 3.5 Tons (charge per pull)	\$	640.00
Bulky furniture (mattress, box spring, couch, etc) per item (billed separately)	\$	45.00
Rental fee/day if box sits longer than 10 days without being serviced	\$	5.00

Service - Monthly Rate

Volume-Based Tags (30 gallon) - Weekly Collection with \$3 base fee	\$	2.75
35 Gallon Good Neighbor Cart - Once/month Collection	\$	7.50
35 Gallon Good Neighbor Cart - Every other week Collection	\$	9.90
35 Gallon Good Neighbor Cart - Weekly Collection	\$	14.50
65 Gallon Good Neighbor Cart - Weekly Collection	\$	17.80
95 Gallon Good Neighbor Cart - Weekly Collection	\$	20.90

**CITY OF RENVILLE
RESOLTUION #28-23**

2024 REGULAR COUNCIL MEETING DATES

BE IT RESOLVED, by the City Council of the City of Renville, County of Renville, State of Minnesota, that the dates for the Regular Council Meetings in 2024 are set as the following:

**2024 Regular Council
Meetings**

- Monday, January 8, 2024
- Monday, January 22, 2024
- Monday, February 12, 2024
- Monday, February 26, 2024
- Monday, March 11, 2024
- Monday, March 25, 2024
- Monday, April 8, 2024
- Monday, April 22, 2024
- Monday, May 13, 2024
- Tuesday, May 28, 2024
- Monday, June 10, 2024
- Monday, June 24, 2024
- Monday, July 8, 2024
- Monday, July 22, 2024
- Monday, August 12, 2024
- Monday, August 26, 2024
- Monday, September 9, 2024
- Monday, September 23, 2024
- Monday, October 14, 2024
- Monday, October 28, 2024
- Tuesday, November 12, 2024
- Monday, November 25, 2024
- Monday, December 9, 2024
- Monday, December 23, 2024

PASSED AND ADOPTED this 26th day of December, 2023 by the City Council of the City of Renville, County of Renville, State of Minnesota.

The resolution was offered by: Adam Zaske
This resolution was seconded by: Dave Grund
Voting in favor: Alma Gasca and David Van Hove, Jr.
Voting against: none

Attest:

Janette Wertish, Mayor

Shane Wohlman, City Administrator/Clerk

**CITY OF RENVILLE
RESOLUTION #29-23**

RESOLUTION APPROVING 2023 TAX LEVY, COLLECTABLE IN 2024

BE IT RESOLVED, by the City Council of the City of Renville, County of Renville, State of Minnesota, that the following sums of money be levied for the current year, collectable in 2024 upon the taxable property in the City of Renville, for the following purposes:

General	\$ 471,410.81
Local Improvements	\$ 297,500.00
Debt Service	\$ 83,522.50
Water	<u>\$ 33,768.37</u>
Total Levy:	\$ 886,201.68

NOW THEREFORE, BE IT RESOLVED that the City Administrator/Clerk is hereby instructed to transmit a certified copy of this resolution to the Auditor/Treasurer of Renville County, Minnesota.

PASSED AND ADOPTED this 26th day of December, 2023, by the City Council of Renville, County of Renville, State of Minnesota.

This resolution was offered by: Alma Gasca
This resolution was seconded by: David Van Hove, Jr.
Voting in favor: Dave Grund and Adam Zaske
Voting against: none

Janette Wertish, Mayor

ATTEST:

Shane Wohlman, City Administrator/Clerk

**CITY OF RENVILLE
RESOLUTION #30-23**

**RESOLUTION ADOPTING THE WATER AND SEWER BUDGETS
FOR THE YEAR 2024**

BE IT RESOLVED, by the City Council of the City of Renville, County of Renville, State of Minnesota, that the 2024 Water and Sewer Budget be set as follows:

Water Revenues	<u>\$265,468.37</u>
Water Expenditures	<u>\$252,689.90</u>
Sewer Revenues	<u>\$485,500.00</u>
Sewer Expenditures	<u>\$539,181.46</u>

PASSED AND ADOPTED this 26th day of December 2023, by the City Council of Renville, County of Renville, State of Minnesota.

This resolution was offered by: David Van Hove, Jr.

This resolution was seconded by: Dave Grund

Voting in favor: Alma Gasca and Adam Zaske

Voting against: none

Attest:

Janette Wertish, Mayor

Shane Wohlman, City Administrator/Clerk

10. Mayor's Report

Mayor Wertish would like to thank the Park Mom's and all the other groups that make Renville a great place to live! We are all looking to do what's best for Renville. Adam Zaske thanked the guests for attending the meeting.

A motion was made by Adam Zaske and seconded by David Van Hove, Jr. to approve the Mayor's Report.

Ayes: Gasca and Grund.

11. Adjourn

A motion was made by Dave Grund and seconded by David Van Hove, Jr. to adjourn the meeting at 6:36 p.m.
Ayes: Gasca and Zaske.

Dated at Renville, Minnesota this 26th day of December 2023.

THE GOVERNING BODY OF THE CITY
OF RENVILLE, MINNESOTA

BY _____
Janette Wertish, Mayor

ATTEST:

BY _____
Shane Wohlman, City Administrator/Clerk