

**Approved Minutes  
City Council Regular Session  
December 14, 2020  
Monday 6:00 p.m.**

The regular session of the City Council, City of Renville, Minnesota was called to order on December 14, 2020 at 6:00 p.m. by Mayor Wertish.

City Council Members present were Alma Gasca, Jeff Pike, Pete Peterson, Dave Grund, and Adam Zaske. Also present were Mayor Janette Wertish, City Administrator/Clerk Shane Wohlman, and Scott Tedrick with the Register.

**1. Pledge of Allegiance**

**2. Approval of Agenda**

A motion was made by Adam Zaske and seconded by Jeff Pike to approve the agenda. Ayes: Gasca, Grund, & Peterson.

**3. Public Hearing- Truth in Taxation**

Mayor Wertish opened the Truth in Taxation hearing. Mike Pappé was the only citizen in attendance. He questioned why the property taxes on his ag land went up. A motion was made by Jeff Pike and seconded by Pete Peterson to adjourn the hearing. Ayes: Gasca, Grund, & Zaske. Hearing adjourned at 6:07 pm.

**4. Approval of Minutes**

A motion was made by Adam Zaske and seconded by Pete Peterson to approve the minutes of the November 23, 2020 Regular Council Meeting. Ayes: Gasca, Grund, & Pike.

**5. Invoices Payable**

Check #	Name	Amount	Account	Comments	Date
035891	UNITED STATES POSTAL SERVICE	\$106.23	E 602-49450-201 Office Supplies	Utility Postage	11/25/2020
035891	UNITED STATES POSTAL SERVICE	\$106.22	E 601-49400-201 Office Supplies	Utility Postage	11/25/2020
035892	PETTY CASH	\$72.85	E 601-49400-201 Office Supplies	Postage - Water Samples	12/2/2020
035892	PETTY CASH	\$13.90	E 101-42100-201 Office Supplies	Postage - Certified letters	12/2/2020
035893	GREAT PLAINS NATURAL GAS	\$30.89	E 101-45200-380 Utility Services (GENERAL)	Park Gas Service	12/2/2020
035893	GREAT PLAINS NATURAL GAS	\$100.75	E 101-41400-380 Utility Services (GENERAL)	Clerk Gas Service	12/2/2020
035893	GREAT PLAINS NATURAL GAS	\$90.67	E 101-45500-380 Utility Services (GENERAL)	Library Gas Service	12/2/2020
035893	GREAT PLAINS NATURAL GAS	\$144.41	E 101-45400-380 Utility Services (GENERAL)	Community Center	12/2/2020
035893	GREAT PLAINS NATURAL GAS	\$171.16	E 101-42100-380 Utility Services (GENERAL)	Police Dept. Gas	12/2/2020
035893	GREAT PLAINS NATURAL GAS	\$161.49	E 101-42200-380 Utility Services (GENERAL)	Fire Dept. Gas	12/2/2020
035893	GREAT PLAINS NATURAL GAS	\$544.09	E 601-49400-381 Utilities	Water Gas Service	12/2/2020
035893	GREAT PLAINS NATURAL GAS	\$164.97	E 602-49450-387 Utilities-Wastewater Plan	Sewer Gas Service	12/2/2020
035894	GRIZZLY SUPPLY	\$17.98	E 101-45400-219 General Supplies-Maint.	CC Paint	12/2/2020
035895	HEIMAN BROTHERS INC.	\$88.95	E 101-42200-219 General Supplies-Maint.	Ladder Pad	12/2/2020
035896	MACS	\$331.44	E 101-49260-865 COVID-19	Shelving for Disinfecting supplies	12/2/2020
035896	MACS	\$191.43	E 602-49450-285 Repair Waste Water Plant	WWTP Repairs	12/2/2020
035896	MACS	\$14.37	E 601-49400-221 Repair/Maint. Equipment	Water Plant Repairs	12/2/2020

035896	MACS	\$34.37	E 601-49400-221 Repair/Maint. Equipment	Water Plant Repairs	12/2/2020
035897	NCPERS MINNESOTA	\$80.00	G 101-21760 Hospitalization/Medical Ins	Insurance	12/2/2020
035898	VERIZON WIRELESS	\$99.05	E 101-43100-321 Telephone	Street Dept. Telephone	12/2/2020
035899	WINSTED SOLAR, LLC	\$429.24	E 601-49400-381 Utilities	Water Electric	12/2/2020
035899	WINSTED SOLAR, LLC	\$125.18	E 101-43100-380 Utility Services (GENERAL)	Street Dept Electric	12/2/2020
035899	WINSTED SOLAR, LLC	\$93.64	E 101-42200-380 Utility Services (GENERAL)	Fire Dept Electric	12/2/2020
035899	WINSTED SOLAR, LLC	\$44.09	E 101-45400-380 Utility Services (GENERAL)	Community Center Electric	12/2/2020
035899	WINSTED SOLAR, LLC	\$27.69	E 101-45500-380 Utility Services (GENERAL)	Library Electric	12/2/2020
035899	WINSTED SOLAR, LLC	\$1,142.49	E 602-49450-387 Utilities-Wastewater Plan	Sewer Electric	12/2/2020
035899	WINSTED SOLAR, LLC	\$20.78	E 101-45200-380 Utility Services (GENERAL)	Park Electric	12/2/2020
035899	WINSTED SOLAR, LLC	\$30.77	E 101-41400-380 Utility Services (GENERAL)	City Hall Electric	12/2/2020
035900	XCEL ENERGY	\$54.12	E 101-42100-380 Utility Services (GENERAL)	PD Electric	12/2/2020
035900	XCEL ENERGY	\$313.57	E 101-43100-380 Utility Services (GENERAL)	Street Electric	12/2/2020
035900	XCEL ENERGY	\$161.66	E 601-49400-381 Utilities	Water Electric	12/2/2020
035900	XCEL ENERGY	\$62.11	E 101-45200-380 Utility Services (GENERAL)	Park Electric	12/2/2020
035900	XCEL ENERGY	\$32.19	E 101-42200-380 Utility Services (GENERAL)	Fire Dept. Electric	12/2/2020
035901	RENVILLE CO. LICENSE BUREAU	\$27.00	E 101-42200-433 Dues and Licensing	Title Transfer for 2020 Freightliner	12/3/2020
035902	RENVILLE COUNTY RECORDER	\$92.00	E 101-49260-437 Other Miscellaneous	Record sale of 402 W Park Avenue	12/3/2020
035903	RENVILLE CO AUDITOR-TREAS.	\$20.30	E 101-49260-437 Other Miscellaneous	Deed Tax 402 W Park Avenue	12/3/2020
035904	FARMERS CO-OP OIL CO	\$15,000.00	E 400-49100-272 Tax Abatement	Tax Abatement - FCOC	12/10/2020
035905	FIRST SECURITY BANK	\$7,495.48	E 602-49450-641 WWTP UV Project Interest	GO Bond 2017 - Interest	12/10/2020
035905	FIRST SECURITY BANK	\$40,000.00	E 602-49450-640 WWTP UV Project Principal	GO Bond 2017 - Principal	12/10/2020
035906	AMERIPRIDE SERVICES, INC	\$82.76	E 101-45400-229 Contractual Service	Community Center Contractual	12/14/2020
035907	ANDERSON LARSON HANSON & SAUND	\$28.00	E 101-41610-101 Wages and Salaries	Attorney Fees - Admin	12/14/2020
035907	ANDERSON LARSON HANSON & SAUND	\$182.00	E 101-41610-101 Wages and Salaries	Attorney Fees - PD	12/14/2020
035908	BHE RENEWABLES	\$200.71	E 101-45500-380 Utility Services (GENERAL)	Library Electric	12/14/2020
035908	BHE RENEWABLES	\$223.01	E 101-41400-380 Utility Services (GENERAL)	City Hall Electric	12/14/2020
035908	BHE RENEWABLES	\$319.64	E 101-45400-380 Utility Services (GENERAL)	Community Ctr Electric	12/14/2020
035908	BHE RENEWABLES	\$8,153.15	E 602-49450-387 Utilities-Wastewater Plan	Sewer Electric	12/14/2020
035908	BHE RENEWABLES	\$1,044.24	E 601-49400-381 Utilities	Water Electric	12/14/2020
035909	CENTRAL SQUARE	\$171.45	E 101-42100-433 Dues and Licensing	LETG Software Maintenance	12/14/2020
035910	CENTURYLINK	\$67.43	E 101-43100-321 Telephone	Public Works Telephone	12/14/2020
035910	CENTURYLINK	\$147.10	E 601-49400-321 Telephone	Water Dept. Telephone	12/14/2020
035910	CENTURYLINK	\$148.16	E 101-41400-321 Telephone	City Hall Telephone	12/14/2020
035910	CENTURYLINK	\$69.46	E 101-45500-321 Telephone	Library Telephone	12/14/2020
035910	CENTURYLINK	\$65.01	E 602-49450-321 Telephone	Sewer Dept. Telephone	12/14/2020
035910	CENTURYLINK	\$84.33	E 101-42100-321 Telephone	Police Dept. Telephone	12/14/2020
035911	CLOUSE, MIKE	\$1,525.00	E 400-49100-235 Cemetery	Redo 3 Large & 3 Small Monuments	12/14/2020
035912	COMMUNITY ELECTRIC	\$10.29	E 101-45400-221 Repair/Maint. Equipment	Exit Sign bulbs	12/14/2020
035912	COMMUNITY ELECTRIC	\$68.00	E 101-43100-221 Repair/Maint. Equipment	Troubleshoot Street Lights	12/14/2020

035912	COMMUNITY ELECTRIC	\$2,149.69	E 101-43100-221 Repair/Maint. Equipment	Repair Street Lights	12/14/2020
035913	FARMERS CO-OP OIL CO	\$399.24	E 101-42100-212 Gas and Oil	Police Dept. Gas	12/14/2020
035913	FARMERS CO-OP OIL CO	\$513.70	E 101-43100-212 Gas and Oil	Street Dept. Gas	12/14/2020
035913	FARMERS CO-OP OIL CO	\$81.50	E 602-49450-387 Utilities-Wastewater Plan	Generator Fuel	12/14/2020
035913	FARMERS CO-OP OIL CO	\$26.12	E 101-42200-212 Gas and Oil	Fire Dept. Gas	12/14/2020
035913	FARMERS CO-OP OIL CO	\$86.30	E 101-43100-221 Repair/Maint. Equipment	Street Dept Maint	12/14/2020
035914	GOPHER STATE ONE-CALL, INC	\$21.60	E 602-49450-229 Contractual Service	Sewer Contractual	12/14/2020
035914	GOPHER STATE ONE-CALL, INC	\$21.60	E 601-49400-229 Contractual Service	Water Contractual	12/14/2020
035915	GRUND, DAVID	\$2,400.00	E 101-49000-229 Contractual Service	Cemetery Contractual Service	12/14/2020
035916	HAGEN PARTNERS	\$250.00	E 101-43100-229 Contractual Service	Haul 2 loads of Class 5	12/14/2020
035917	HENNEBERRY, DAVID	\$200.00	E 601-49400-436 Licenses & Permits	Well Property Lease	12/14/2020
035918	HILLYARD FLOOR CARE SUPPLY	\$314.84	E 101-45400-219 General Supplies-Maint.	Community Center Supplies	12/14/2020
035918	HILLYARD FLOOR CARE SUPPLY	\$30.00	E 101-49260-865 COVID-19	Sanitizer Dispensers	12/14/2020
035919	LANG S AUTOMOTIVE CENTER, INC.	\$115.58	E 101-43100-219 General Supplies-Maint.	Street Dept Supplies	12/14/2020
035919	LANG S AUTOMOTIVE CENTER, INC.	\$3.99	E 601-49400-219 General Supplies-Maint.	Water Dept Supplies	12/14/2020
035919	LANG S AUTOMOTIVE CENTER, INC.	\$349.24	E 101-43100-221 Repair/Maint. Equipment	Street Dept Repairs/Maint.	12/14/2020
035920	LARKIN TREE CARE & LANDSCAPING	\$4,095.00	E 101-46100-229 Contractual Service	Grind 39 stumps, remove 3 ash trees	12/14/2020
035921	LOFFLER	\$396.77	E 101-41400-229 Contractual Service	Copier Service Contract	12/14/2020
035922	MAC QUEEN EQUIPMENT INC.	\$52.61	E 101-43100-221 Repair/Maint. Equipment	Street Dept Repairs	12/14/2020
035923	MAIN STREET BAR & GRILL	\$700.00	E 101-42100-412 Building Rentals	PD Building Rent	12/14/2020
035924	MARTIN MARIETTA MATERIALS	\$493.29	E 101-43100-219 General Supplies-Maint.	Class 5	12/14/2020
035925	MAYNARD S FOOD CENTER	\$32.18	E 101-41400-219 General Supplies-Maint.	City Hall Supplies	12/14/2020
035925	MAYNARD S FOOD CENTER	\$31.85	E 101-45400-219 General Supplies-Maint.	CC Supplies	12/14/2020
035926	MIDWEST FIRE EQUIP.& REPAIR CO	\$455.74	E 101-42200-221 Repair/Maint. Equipment	Pump Service	12/14/2020
035927	MN DEPT OF LABOR AND INDUSTRY	\$20.00	E 601-49400-433 Dues and Licensing	2 Pressure Vessels	12/14/2020
035928	MVTL LABORATORIES, INC.	\$18.00	E 602-49450-216 Chemicals and Fertilizers	Phosphorus	12/14/2020
035928	MVTL LABORATORIES, INC.	\$139.00	E 602-49450-229 Contractual Service	Sewer Testing	12/14/2020
035928	MVTL LABORATORIES, INC.	\$139.00	E 602-49450-229 Contractual Service	Sewer Testing	12/14/2020
035928	MVTL LABORATORIES, INC.	\$33.00	E 601-49400-229 Contractual Service	Water Testing	12/14/2020
035928	MVTL LABORATORIES, INC.	\$139.00	E 602-49450-229 Contractual Service	Sewer Testing	12/14/2020
035929	NORTHERN BUSINESS PRODUCTS	\$155.45	E 101-45400-219 General Supplies-Maint.	CC Supplies	12/14/2020
035929	NORTHERN BUSINESS PRODUCTS	\$90.16	E 101-43100-201 Office Supplies	Printer Ink	12/14/2020
035929	NORTHERN BUSINESS PRODUCTS	\$379.79	E 101-49260-865 COVID-19	Batteries for AV Equip	12/14/2020
035930	SCHROEDER, GARRET	\$500.00	E 101-43100-229 Contractual Service	Street Dept. Maintenance	12/14/2020
035931	SEGELSTROM, CHAD	\$274.38	E 101-42100-417 Uniforms	Uniform Supplies & Boots	12/14/2020
035931	SEGELSTROM, CHAD	\$120.00	E 101-42100-321 Telephone	Cell phone reimbursement	12/14/2020
035932	SLAGTER, AARON	\$120.00	E 101-42100-321 Telephone	Cell phone reimbursement	12/14/2020
035933	SPIEKER, JEREMY	\$120.00	E 101-42100-321 Telephone	Cell phone reimbursement	12/14/2020
035934	STREICHER S	\$1,371.58	E 101-42100-417 Uniforms	Vest-A. Slagter	12/14/2020
035935	TOTAL COMPLIANCE SOLUTIONS, IN	\$160.00	E 101-43100-229 Contractual Service	Random Program 2021-2022	12/14/2020
035936	VERIZON WIRELESS	\$70.02	E 101-42100-321 Telephone	Police Dept. Telephone	12/14/2020

035937	VESSCO, INC.	\$286.00	E 601-49400-221 Repair/Maint. Equipment	A8 Packing set - Water Dept	12/14/2020
035938	WEST CENTRAL SANITATION	\$17.55	E 101-43100-229 Contractual Service	Street Refuse	12/14/2020
035938	WEST CENTRAL SANITATION	\$35.92	E 602-49450-229 Contractual Service	WWT Refuse	12/14/2020
035939	XCEL ENERGY	\$1,836.74	E 101-43100-380 Utility Services (GENERAL)	Street Electric	12/14/2020
997467E	NORTH COUNTRY PROCESSING	\$30.69	E 101-49260-437 Other Miscellaneous	CC Fees Nov 2020	11/30/2020
997468E	MINNESOTA DEPT. OF REVENUE	\$668.32	G 101-21720 State Withholding	State Withholding Tax	12/8/2020
997469E	INTERNAL REVENUE SERVICE	\$3,664.00	G 101-21730 FICA Tax Withholding	FICA/Medicare	12/8/2020
997469E	INTERNAL REVENUE SERVICE	\$1,309.30	G 101-21710 Federal Withholding Tax	FWH	12/8/2020
997470E	PUBLIC EMPLOYEES RETIREMENT	\$3,750.31	G 101-21740 PERA	PERA	12/8/2020
997471E	ICMA	\$50.00	G 101-21750 ICMA Payable	Sunvold, Nathan #302283	12/8/2020
997474E	SW/WC SERVICE COOPERATIVES	\$1,580.50	G 101-21762 Employer Health Portion	Medical Insurance-Sewer	12/9/2020
997474E	SW/WC SERVICE COOPERATIVES	\$1,580.50	G 101-21762 Employer Health Portion	Medical Insurance-Water	12/9/2020
997474E	SW/WC SERVICE COOPERATIVES	\$1,580.50	G 101-21762 Employer Health Portion	Medical Insurance-Street	12/9/2020
997474E	SW/WC SERVICE COOPERATIVES	\$3,855.00	G 101-21762 Employer Health Portion	Medical Insurance-Police	12/9/2020
997474E	SW/WC SERVICE COOPERATIVES	\$520.50	G 101-21762 Employer Health Portion	Medical Insurance-Jodi	12/9/2020
997474E	SW/WC SERVICE COOPERATIVES	\$1,407.00	G 101-21761 Health Care	Medical Insurance-Jodi	12/9/2020
<b>TOTAL</b>		<b>\$119,570.32</b>			

A motion was made by Jeff Pike and seconded by Dave Grund to approve the invoices payable. Ayes: Gasca, Peterson, & Zaske.

## 5. Monthly Financials

A motion was made by Adam Zaske and seconded by Alma Gasca to approve the monthly financials. Ayes: Grund, Peterson, & Pike.

## 6. Public Comment

## 7. Committee/Staff Reports

### a. Public Building Task Force

### Public Building Task Force Minutes

#### Community Center/Remote

December 1, 2020

5:00 p.m.

Present: Adam Zaske, Dave Grund, Jeanette Wertish, Shane Wohlman, Aaron Haen, Aaron Slagter, Nate Sunvold, Gary Wulf, Lon Negen, Jim Bach, Dan Jacobs

Absent: Sharon Maurice, Wanda Knapper, Dennis Ulrich

Lon with Negan and Associates presented us with the Design plans for the Community Center/Police Department Project. We reviewed the design, made a few minor changes, and gave Lon the go ahead to make changes and then forward plans to Marcus

Construction. Marcus would then prepare documents and send them out for estimates. They felt it would take about 3 weeks to put numbers together. Dan Jacobs with Marcus was with us also, he will work on a draft project schedule going forward. The committee recommends allowing the Construction Manager (Marcus Construction) to prepare formal estimates. Also note- Negan and Assoc. lowered their fee from \$78,000 to \$59,500, since we are not doing a major part of the Fire Hall at this time.

Next Meeting: TBD  
Respectfully submitted  
Dave Grund

A motion was made by Dave Grund and seconded by Pete Peterson to approve the Public Building Task Force Meeting Minutes. Ayes: Gasca, Pike, & Zaske.

## **b. EDA Meeting**

### **City of Renville EDA Committee**

December 2, 2020 Community Center/Remote 5:30 p.m.

Present: Janette Wertish, Adam Zaske, Pete Peterson, Laura Rosen, Doug Froke, Cassie Novotny, Brandon Wulf, Shane Wohlman

Absent: Jeremy Hinderks, Sharon Maurice

Next meeting: Wednesday, January 6<sup>th</sup>, 5:30 p.m. at the Community Center

1. Business Spotlight- Bria and Sergio Morales with 212 Hub Nutrition were in attendance to speak about their business. Currently, they offer specialty drinks, teas, and energizing drinks. They are interested in doing some cross-marketing and fit camps in the future.
2. 2021 Coalition of Greater MN Cities Policy Positions- The Economic Development Committee for CGMC released their policy positions for 2021. Shane is a member of this committee and explained each of the 12 different positions and how they could assist or benefit Renville in the future.
3. Pool Discussion- The committee reviewed the agenda and information that was provided by the school for their workshop session. There are 3 options listed- repair, remove and reclaim space, or build a new facility. The school would rather not have the pool located on their property, be it the current one repaired or a new facility. Everyone agreed that the pool is an important part of the community and would hate to see it go away. The committee asked if school Superintendent Doug Froke, Joy Peterson from the Pool Committee, and Shane could gather additional information on the pool issues.
4. Shane's Update: 1. City of Renville CARES Grant dollars have been hand delivered to the EDA approved businesses. Every business was incredibly grateful for the assistance. 2. The County EDA provided a Round 2 of their CARES dollars. There was 1 non-profit, within Renville city limits, that applied and was awarded. 3. The City received a \$1,000 grant from the County's Community Impact Funds. This was used to aid in the purchase of 3 park swing benches. 4. The deadline (November 1) has been met for the Contamination Cleanup Grant through MN DEED. This grant will assist with contaminated soil removal and disposal at the proposed clinic site.

DEED is currently reviewing the grant application now and we have been answering any follow-up questions. 5. The council is budgeting for a code update for 2021. The Lawyer recommends including any Renville Estates updates at that time. Darin Haslip (building inspector) has agreed to assist the city with proper verbiage.

5. The committee reviewed the year-end recap.

Submitted by Shane

A motion was made by Dave Grund and seconded by Pete Peterson to approve the EDA Meeting Minutes. Ayes: Gasca, Pike, & Zaske.

**c. Public Works Meeting**

**Public Works Committee Meeting**  
**December 9, 2020 5:30 pm**  
**Community Center/Remote**

**Present: Dennis Ulrich, Janette Wertish, Jeff Pike, Nate Sunvold, Bill Sietsema, Lloyd Zabel, Shane Wohlman**

**Absent: Alma Gasca, Jon Driggs**

\*Hazardous Waste: Councilor Pike was wondering if there is a possibility for the city to collect used oil, oil filters, light bulbs, paint, and other items which are categorized as Hazardous Waste. This could take place at the city's annual spring cleanup days. Information provided by Jon Mitchell from RRRSWA, Don Williamson and Ray Sweetman from West Central Sanitation offered that since the city is not a licensed Hazardous Waste (HW) Hauler or Collector, this would complicate the idea. Their recommendation is to contact Lyon County Environmental Office and see if the city can contract their hazardous waste specialist to pull their mobile unit for the service. There would be a cost to this. The committee would like Shane to check into this cost. It was also mentioned that the County landfill and RRRSWA currently accept these items if brought to them.

\*Utility Rates: Adding a separate Storm Sewer Charge would require creating an additional ordinance. The committee felt this would be best accomplished during the codification process.

\*Administrator Report: The Contamination Cleanup Grant for the clinic project will be going through the final ranking tomorrow. Working with MnDOT regarding utility easements for their upcoming Hwy 212 resurfacing west of Renville. A Verizon audit found that there has been an overpayment of rent in the amount of \$3,141.20. Their calculations included an incorrect escalator which went back to 2013. There will be a rent abatement beginning in 2021. CGMC 2021 Transportation Policy Positions (see handout).

\*Public Works Director Report: The report includes November's report along with December's.

**Streets:**

1. We have plowed now twice this season. Both snow fall events went well for us, with maybe a few minor repairs needing to be completed. We have been able to mix up our sand and salt pile for this upcoming season.
2. We have continued to sweep streets even after the two snowfall events and will continue until freeze up.
3. We had Larkins tree service come in to help us out on a couple ash trees along fifth street and to complete the list of stumps. In total 39 stumps were stumped and filled back in with black dirt and grass seed.
4. Brush site was closed for the year on November 16.
5. The old City pumper fire truck was brought over to the new shop for storage.
6. The streetlight project along Hwy 212 and 4<sup>th</sup> St was completed. Next spring, we are planning on pouring new concrete in place of the gravel that was put back into the hole for this winter.

7. We also had to pull new underground wire along Dupont Ave. between Main St and 2<sup>nd</sup> St NW. Two poles were not lit, and it was discovered that the underground was hit twice, once by the gas company and once by Northwoods when they were driving in anchors for the Midco project.
8. All alleys were maintained this fall along with tar patching was done.
9. Decorations were put up on the Monday before Thanksgiving.
10. Fall maintenance was performed on all equipment prior to the winter season. The new payloader also had an oil change completed on the first 250 hrs. Trucks also recently received the required DOT inspections.
11. The public works department had one of its employees test positive for COVID-19. He has since returned to work once his quarantine was complete.

**Sewer:**

1. The UV system used for pathogen reduction was taken out of service on November 1, 2020.
2. The City was also able to apply 200,000 gallons of biosolids to approximately 32 acres of approved land.
3. The City also went out and soil sampled four different sites for are biosolids program.
4. Attended the MESERB fall meeting on November 3, 2020. They updated the membership on current issues regarding regulatory, legislative, and budget.
5. We also held second meeting with SMBSC regarding the sanitary lines out at the facility. It was discovered at that meeting that there were possible a couple manholes that needed to have different covers in place, so as not to allow the passage of surface inflow. Sampling is still currently being performed monthly by splitting samples with the City, and the City monitoring the salty discharge.
6. Had a conversation with Duane out at Rembrandt Foods. They are still in process of trying to sell the property and the equipment in it. He was asked to stay on as a caretaker until such a time comes.

**Water:**

1. Water Supply Plan – MN DNR in order to approve the plan is asking for more updated information in regard to water loss in the system. The unaccounted-for water has been high for the time period that the plan was submitted for, so they are asking for the last three years of water usage to verify recent reductions in the overall numbers. While the City is working on putting together those numbers, the DNR is going forward with a ground water technical review on Wells 3 and 4 located in town. The review will help in decision making pertaining to those two wells.
2. At the water treatment plant, we experienced a power supply failure inside the main PLC. We were unable to operate the high service pumps automatically, so they were required to be placed into hand operation for a period of over two days. Over those same two days other parts of the treatment plant began failing alongside with the high service pumps. Once the new power supply was installed the plant was able to be placed back into normal operations.
3. I was able to attend a MRWA water school that was on “Winterizing your water system”.
4. Matt took and was able to pass his class C water exam.
5. I had MRWA come in to help the City locate some water lines for us.
6. I attempted to help a citizen with loud noises in their homes water pipes. They were going to have a family member help with some plumbing that may be causing the issue.
7. I have been working with Primex on finalizing the WTP upgrade to the PLC’s and SCADA. Phase 1 and 2 are nearing completion and Phase 3 is beginning to be started on. In order to proceed with this project and the potential of frost in the ground, a pole was installed out at the well site to support the equipment needed to complete the project. A subcontractor is also needing to be utilized on this project to install the equipment on the water tower on the east side of town. With approval the entire project would start sometime in January or February

**Action Items:**

1. Would like to see the public works committee make a recommendation to council to approve the phase 3 part of the project. With the money coming from the well and water tower line items in the local improvement fund.

The committee recommends proceeding with phase 3 of the Primex project with a not to exceed price of \$27,000.

\*2020 Public Works Recap: See handout.

Next meeting: Wednesday, January 13, 2021 at 5:30 pm.

Respectfully submitted by Shane

A motion was made by Adam Zaske and seconded by Dave Grund to approve the Public Works Meeting Minutes. Ayes: Gasca, Peterson, & Pike.

**d. City Administrator**

**City of Renville**  
City Administrator Report  
12-14-2020

\* COVID-19/Legislative Update: The MN Legislature convened today at 3:00 pm for its seventh special session. The main topic will be financial assistance for small-business owners hurting due to the pandemic. Other proposals include assistance for childcare providers, additional benefits for the unemployed, housing assistance, among other covid related plans. There has been good news recently on the vaccine front and how that process will be carried out. MN has also adopted recommendations for shorter quarantines after potential exposures. As of today, Renville County Public Health is reporting 1185 confirmed cases (up 466 since previous Council meeting on 11/23) and 34 deaths (18 previous). Of those, 175 are specific to the 56284-zip code of Renville (up from 102).

\* On December 1<sup>st</sup>, the MN Management and Budget released the Economic Forecast. The forecast has significantly improved, but covid impacts remain.

- Current year projected deficit eliminated; \$641 million surplus now projected.
- Improved budget outlook continues into the next biennium, but a \$1.3 million shortfall remains for FY 2022-23.
- Pandemic economic downturn has affected all Minnesotans, but unemployment has disproportionately impacted lower wage workers.

\* The City received an insurance dividend of \$6,994 from the League of MN Cities Insurance Trust. As a comparison, we received \$2,705 in 2019. Dividends are calculated based on a formula that recognizes members with a longer history of coverage with the Trust and greater success in avoiding and controlling claims.

\* The property closing for 402 West Park Avenue has been completed and recorded at the County.

\* The Fireman's Drive-thru Pancake Feed was considered a success this past Saturday. They served 320 meals, which was only about 4 meals less than last year.

**Council Notes-**

\* Expect Council Packets for the December 28<sup>th</sup> meeting to be delivered on Wednesday the 23<sup>rd</sup>.

\* As a reminder- The Wellhead Protection Plan Hearing will take place at the next Council meeting on December 28<sup>th</sup>.



\* LMC 2021 Elected Leaders Institute handout.

\* Would the Council like to review all the proposals for the Codification project at the next council meeting or wait until the first meeting in January?

\*\*\*Upcoming Meetings & Important Dates:

12/23 Council Packets for 28<sup>th</sup> mtg.

12/24 City Hall closes at noon.

12/25 City Hall closed.

A motion was made by Pete Peterson and seconded by Adam Zaske to approve the City Administrator's report. Ayes: Gasca, Grund, & Pike.

## **8. Discussion Items**

Starting January 1, there will no longer be a Renville Ambulance Service. We will continue to be in contact with them.

## **9. Action Items**

A motion was made by Adam Zaske and seconded by Jeff Pike to approve the Construction Manager to prepare the Formal Estimates for the Police Dept. Project. Ayes: Gasca, Grund, & Peterson.

A motion was made by Jeff Pike and seconded by Pete Peterson to approve the Phase III of WTP Upgrade Project with a not to exceed cost of \$27,000. Ayes: Gasca, Grund, & Zaske.

A motion was made by Adam Zaske and seconded by Dave Grund to approve the 2021 Liquor Licenses for Main Street Bar & Grill and Bart's Place. Ayes: Gasca, Peterson, & Pike.

A motion was made by Adam Zaske and seconded by Alma Gasca to approve Bart's Place as the Community Center Liquor Provider. Ayes: Grund, Peterson, & Pike.

A motion was made by Dave Grund and seconded by Adam Zaske to approve the 2021 Tobacco Licenses for Dollar General, Maynards, Casey's, & Cenex. Ayes: Gasca, Peterson, & Pike.

## **10. Mayor's Report**

The Mayor would like to extend a Thank you to Alma Gasca & Bea Rebulloza for decorating downtown. Remember the "Deck the House Lighting Contest". Thank you to the Renville Fire Department for 129 years of service. Get the word out about the ambulance.

A motion was made by Jeff Pike and seconded by Dave Grund to approve the Mayor's report. Ayes: Gasca, Peterson, & Zaske.

## **11. Adjourn**

A motion was made by Adam Zaske and seconded by Dave Grund to adjourn the meeting. Ayes: Gasca, Peterson, & Pike. Meeting was adjourned at 7:10 p.m.

Dated at Renville, Minnesota this 14<sup>th</sup> of December, 2020.

THE GOVERNING BODY OF THE CITY  
OF RENVILLE, MINNESOTA

BY \_\_\_\_\_  
Janette Wertish, Mayor

ATTEST:

BY \_\_\_\_\_  
Shane Wohlman, City Administrator/Clerk