

**Approved Minutes
City Council Work Session
City Council Chambers
December 12, 2022
Monday 6:00 p.m.**

The work session of the City Council, City of Renville, Minnesota was called to order on December 12, 2022 at 6:00 p.m. by Mayor Janette Wertish.

City Council Members present were Alma Gasca, Dave Grund, Pete Peterson, and Adam Zaske. Also present was Mayor Janette Wertish, City Administrator/Clerk Shane Wohlman, Rachel Pichelmann with SEH, and Scott Tedrick with the Register. Councilor David Van Hove, Jr. was absent.

1. Truth in Taxation Hearing

A. Seek public comment on the City’s proposed budget and levy for 2023. There were no residents in attendance.

2. CD 45 Hydraulic Review

A. Rachel Pichelmann, Sr. Water Resources Engineer with SEH was in attendance to discuss the memo. Rachel also informed the City Council that the City of Renville received the Small Communities Planning Grant for Stormwater, Wastewater, and Community Resilience through MPCA in the amount of \$71,435.77.

3. Minutes

A. Reviewed Minutes from the November 28, 2022 Regular Council Meeting.

4. Finance

A. Review invoices through 12/7/2022

a. Total amount of payment batch - \$109,130.11

Check #	Name	Amount	Account	Comments	Date
501005	UNITED STATES POSTAL SERVICE	\$127.38	E 601-49400-201 Office Supplies	Utility Postage	11/28/2022
501005	UNITED STATES POSTAL SERVICE	\$127.38	E 602-49450-201 Office Supplies	Utility Postage	11/28/2022
501006	WEST CENTRAL TROPHIES	\$55.50	E 101-42100-437 Other Miscellaneous	Community Service Award	11/29/2022
501007	MENARDS	\$5.36	E 101-42100-219 General Supplies-Maint.	PD supplies	11/30/2022
501007	MENARDS	\$403.46	E 101-42100-222 Equipment	Air Compressor	11/30/2022
501008	QUADIENT	\$100.00	E 101-41400-201 Office Supplies	Postage	11/30/2022
501009	TELESYSTEMS INC.	\$500.00	E 101-41400-437 Other Miscellaneous	New wiring at City Hall	11/30/2022
501009	TELESYSTEMS INC.	\$798.45	E 101-41400-221 Repair/Maint. Equipment	New wiring at City Hall	11/30/2022
501010	VERIZON WIRELESS	\$43.87	E 101-43100-321 Telephone	Street Dept. Telephone	11/30/2022
501011	AEI	\$150.56	E 101-41400-201 Office Supplies	APC Back-ups	12/7/2022
501012	BADGER METER, INC.	\$20.19	E 601-49400-229 Contractual Service	Beacon Serv Hosting	12/7/2022
501012	BADGER METER, INC.	\$20.20	E 602-49450-229 Contractual Service	Beacon Serv Hosting	12/7/2022
501013	BHE RENEWABLES	\$10,009.42	E 602-49450-387 Utilities-Wastewater Plan	Sewer Dept Electric	12/7/2022

501013	BHE RENEWABLES	\$197.24	E 101-42100-380 Utility Services (GENERAL)	PD Electric	12/7/2022
501013	BHE RENEWABLES	\$98.62	E 101-41400-380 Utility Services (GENERAL)	City Hall Electric	12/7/2022
501013	BHE RENEWABLES	\$197.24	E 101-45500-380 Utility Services (GENERAL)	Library Electric	12/7/2022
501013	BHE RENEWABLES	\$403.45	E 101-45400-380 Utility Services (GENERAL)	Community Center Electric	12/7/2022
501013	BHE RENEWABLES	\$1,276.53	E 601-49400-381 Utilities	Water Dept Electric	12/7/2022
501014	CORE & MAIN, LP	\$483.82	E 601-49400-221 Repair/Maint. Equipment	Water Dept repairs	12/7/2022
501014	CORE & MAIN, LP	\$421.05	E 601-49400-221 Repair/Maint. Equipment	Water Dept repairs	12/7/2022
501015	FARMERS CO-OP OIL CO	\$15,000.00	E 400-49100-272 Tax Abatement	Tax Abatement 2022	12/7/2022
501016	FIRST SECURITY BANK	\$40,000.00	E 602-49450-640 WWTP UV Project Principal	WWTP UV Project Principal	12/7/2022
501016	FIRST SECURITY BANK	\$5,083.00	E 602-49450-641 WWTP UV Project Interest	WWTP UV Project Interest	12/7/2022
501017	GREAT PLAINS NATURAL GAS	\$252.79	E 101-45400-380 Utility Services (GENERAL)	Community Center	12/7/2022
501017	GREAT PLAINS NATURAL GAS	\$23.00	E 101-45200-380 Utility Services (GENERAL)	Park Gas Service	12/7/2022
501017	GREAT PLAINS NATURAL GAS	\$396.21	E 602-49450-387 Utilities-Wastewater Plan	Sewer Gas Service	12/7/2022
501017	GREAT PLAINS NATURAL GAS	\$692.38	E 601-49400-381 Utilities	Water Gas Service	12/7/2022
501017	GREAT PLAINS NATURAL GAS	\$123.58	E 101-42100-380 Utility Services (GENERAL)	Police Dept. Gas	12/7/2022
501017	GREAT PLAINS NATURAL GAS	\$123.58	E 101-45500-380 Utility Services (GENERAL)	Library Gas Service	12/7/2022
501017	GREAT PLAINS NATURAL GAS	\$61.79	E 101-41400-380 Utility Services (GENERAL)	Clerk Gas Service	12/7/2022
501017	GREAT PLAINS NATURAL GAS	\$133.57	E 101-43100-380 Utility Services (GENERAL)	Street Gas Service	12/7/2022
501017	GREAT PLAINS NATURAL GAS	\$167.34	E 101-42200-380 Utility Services (GENERAL)	Fire Dept. Gas	12/7/2022
501018	GRUND, DAVID	\$2,600.00	E 101-49000-229 Contractual Service	Cemetery Contractual Service	12/7/2022
501019	GURLEYS FOODS, LLC	\$1,047.50	E 101-46500-234 City Marketing/Development	Holiday Mix cans for local businesses (50)	12/7/2022
501020	HACH COMPANY	\$41.18	E 602-49450-285 Repair Waste Water Plant	Wastewater Repair	12/7/2022
501020	HACH COMPANY	\$127.34	E 602-49450-285 Repair Waste Water Plant	Wastewater Repair	12/7/2022
501020	HACH COMPANY	\$109.30	E 601-49400-221 Repair/Maint. Equipment	Water Dept Repair	12/7/2022
501020	HACH COMPANY	\$683.73	E 602-49450-285 Repair Waste Water Plant	Wastewater Repair	12/7/2022
501021	HAWKINS INC.	\$1,481.65	E 601-49400-219 General Supplies-Maint.	Water Supplies	12/7/2022
501022	HENNEBERRY, DAVID	\$200.00	E 601-49400-436 Licenses & Permits	Well Property Lease	12/7/2022
501023	KIRBYBUILT	\$2,067.75	E 400-49100-261 Park Equipment	Trash receptacles for parks	12/7/2022
501024	MAYNARD S FOOD CENTER	\$10.97	E 101-41400-219 General Supplies-Maint.	City Hall supplies	12/7/2022
501025	MCFOA	\$50.00	E 101-41300-433 Dues and Licensing	Membership - S. Wohlman	12/7/2022
501026	MINNESOTA DEPT OF HEALTH	\$1,409.00	E 601-49400-436 Licenses & Permits	Well Maintenance Permit	12/7/2022
501027	MN DEPT OF LABOR AND INDUSTRY	\$20.00	E 601-49400-436 Licenses & Permits	Pressure Vessel (2)	12/7/2022
501028	MVTL LABORATORIES, INC.	\$334.48	E 602-49450-229 Contractual Service	Sewer Testing	12/7/2022
501028	MVTL LABORATORIES, INC.	\$161.81	E 602-49450-229 Contractual Service	Sewer Testing	12/7/2022
501029	NOVOTNY ELECTRIC SERVICES LLC	\$1,444.27	E 101-45400-401 Repairs/Maint Buildings-Equip	Install occupancy sensors (8)	12/7/2022
501030	SCHROEDER, GARRET	\$312.50	E 101-43100-229 Contractual Service	Street Dept. Maintenance	12/7/2022
501031	SEHRCM	\$271.00	E 101-49260-303 Engineering Fees	Update storm sewer maps	12/7/2022
501032	STAR GROUP, LLC	\$257.39	E 101-43100-221 Repair/Maint. Equipment	Street Dept repairs/maint.	12/7/2022
501032	STAR GROUP, LLC	\$13.67	E 101-42100-219 General Supplies-Maint.	PD supplies	12/7/2022
997917E	SW/WC SERVICE COOPERATIVES	\$3,970.66	G 101-21762 Employer Health Portion	Medical Insurance-Police	12/1/2022
997917E	SW/WC SERVICE COOPERATIVES	\$1,627.92	G 101-21762 Employer Health Portion	Medical Insurance-Street	12/1/2022
997917E	SW/WC SERVICE COOPERATIVES	\$1,627.92	G 101-21762 Employer Health Portion	Medical Insurance-Water	12/1/2022
997917E	SW/WC SERVICE COOPERATIVES	\$1,627.91	G 101-21762 Employer Health Portion	Medical Insurance-Sewer	12/1/2022
997918E	NORTH COUNTRY PROCESSING	\$67.36	E 101-49260-437 Other Miscellaneous	CC fees	11/4/2022
997919E	ICMA	\$50.00	G 101-21750 ICMA Payable	Sunvoid, Nathan #302283	12/1/2022

997923E	PUBLIC EMPLOYEES RETIREMENT	\$3,986.40	G 101-21740 PERA	PERA	12/1/2022
997924E	INTERNAL REVENUE SERVICE	\$1,581.68	G 101-21710 Federal Withholding Tax	FWH	12/1/2022
997924E	INTERNAL REVENUE SERVICE	\$3,435.58	G 101-21730 FICA Tax Withholding	FICA/Medicare	12/1/2022
997925E	MINNESOTA DEPT. OF REVENUE	\$786.40	G 101-21720 State Withholding	State Withholding Tax	12/1/2022
997926E	MACS	\$227.78	E 101-45200-219 General Supplies-Maint.	Parks supplies	12/7/2022
TOTAL		\$109,130.11			

- B. Revenue-Expenditure Budget Report
- C. Cash Balance Report
- D. Local Improvement Report

5. Discussion

- A. Final Budget Session – The Council agreed on the numbers that have been budgeted to date.
- B. Council/Committee Meeting Schedule – The council would like to go back to two council meetings per month and continue with the quarterly committee meetings.
- C. Payroll Schedule – The payroll schedule will continue with the pay period ending on a Sunday and pay day will be the following Thursday.
- D. Active Living Plan- There was discussion if the City is obligated to move forward on the projects presented in the plan. All projects would have to be approved by Council action first. The Council would like to approve the Active Living Plan.
- E. Resolution 32-22 Accepting Donation-Donation received from DFL for \$50
- F. Resolution 33-22 Accepting Donation-Donation received from an anonymous donor for \$1,000 to go towards the library.
- G. Weather Siren- It was discussed if the weather siren was needed during the winter months. Council agreed that by not sounding it between December-February would reduce wear and tear.

6. Administration

- A. City Administrator Report

City Administrator Report
December 12, 2022

- * The repair quotes have all been gathered for the city’s storm damaged roofs and sent to LMCIT.
- * The Pape Solar Garden project is officially finished, and the permit has been closed out.
- * Banyon support was at City Hall on December 6th for utility billing training. The training provided an in-depth look at new and different functions of the system that can now be utilized.
- * The custodian had 8 light switches upgraded throughout the Community Center to occupancy sensor switches. The areas included storage rooms, closets, and the kitchen.
- * On December 6th, MN Management & Budget officials released the November Budget Forecast. The current projection is the state’s budget surplus is now up to \$17.6 billion. Lawmakers will use this information to make policy decisions for the 2023 legislative session, which is scheduled to commence on January 3rd. The 2023 Legislative Action Day has been set for Wednesday, January 25th at the Capitol for CGMC members. The Mayor and Councilors are invited to meet with legislators to build connections and advocate.

* The Fire Department was recently awarded a grant of \$2,692.00 from the MN State Fire Department Association. The grant will fund reimbursement of Health Screens/PPE for new hires under their SAFER Grant Program.

* The City of Renville was selected last week for a Small Communities Planning Grant for Stormwater, Wastewater, and Community Resilience through MPCA in the amount of \$71,435.77. The funds will be used for Renville's Stormwater Resilience Action Plan to identify locations and causes of localized flooding within the community, assess risk and community vulnerability due to localized flooding, develop potential projects to reduce localized flooding and mitigate the effects of climate change, and estimate the cost of project implementation. Another main focus of the plan will include community outreach and engagement opportunities.

* Informational: 1. Affordable Connectivity Program- 2. Southwest MN Advanced Rescue Team (SMART)-

***Upcoming Meetings & Important Dates:

12/14 SMART Mtg. 7:00 pm

12/19 Fire Relief Mtg. 6:30 pm

12/21 Public Works/Public Safety Committee 5:30 pm

12/26 City Hall Closed

12/27 City Council Mtg. 6:00 pm

8. Council Reports

9. Adjourn

Work Session was adjourned at 7:16 pm.

Dated at Renville, Minnesota this 12th day of December, 2022.

THE GOVERNING BODY OF THE CITY
OF RENVILLE, MINNESOTA

BY _____
Janette Wertish, Mayor

ATTEST:

BY _____
Shane Wohlman, City Administrator/Clerk