

**Approved Minutes
City Council Special Meeting
Monday, December 11, 2023
6:00 p.m.**

The regular session of the City Council, City of Renville, Minnesota was called to order on December 11th, 2023 at 6:00 pm by Mayor Wertish.

City Council Members present were: Alma Gasca, Dave Grund, Pete Peterson, David Van Hove, Jr., and Adam Zaske. Also present were Mayor Janette Wertish and City Administrator/Clerk Shane Wohlman. Valerie Rossow was in the audience for the Truth in Taxation Hearing. Scott Tedrick with the Register attended remotely.

1. Call to Order

2. Pledge of Allegiance

3. Approval of Agenda

A motion was made by Alma Gasca and seconded by Dave Grund to approve the agenda as presented. Ayes: Peterson, Van Hove, Jr., & Zaske.

4. Truth in Taxation Hearing

a. The purpose of the Truth in Taxation Hearing is to discuss and seek public comment on the City’s proposed budget and levy for 2024. There were no comments from the public.

A motion was made by Adam Zaske and seconded by David Van Hove, Jr. to adjourn the Truth in Taxation Hearing at 6:08 pm. Ayes: Gasca, Grund, & Peterson.

5. Approval of Minutes

A motion was made by David Van Hove, Jr. and seconded by Pete Peterson to approve the City Council minutes from the November 27, 2023, Council Meeting. Ayes: Gasca, Grund, & Zaske.

6. Invoices Payable

a.

Check#	Name	Amount	Account	Comments	Date
501732	AMERICAN SOLUTIONS FOR BUSINES	\$101.98	E 101-41400-201 Office Supplies	Year End forms	11/29/2023
501733	C&C COURTS INC/SPORT COURT NORTH	\$688.21	E 400-49100-261 Park Equipment	Lions Pickleball Court	11/29/2023
501734	COALITION OF GREATER MINNESOTA	\$175.00	E 101-41300-331 Travel/Seminar Course	Fall Conference- City Administrator	11/29/2023
501735	MARTIN MARIETTA MATERIALS	\$1,876.30	E 101-43100-219 General Supplies-Maint.	Class 2	11/29/2023
501736	MVTL LABORATORIES, INC.	\$240.35	E 602-49450-229 Contractual Service	Sewer Testing	11/29/2023
501737	NCPERS MINNESOTA	\$96.00	G 101-21760 Hospitalization/Medical Ins	Insurance	11/29/2023
501738	UNITED STATES POSTAL SERVICE	\$144.33	E 602-49450-201 Office Supplies	Utility Postage	11/29/2023
501738	UNITED STATES POSTAL SERVICE	\$144.33	E 601-49400-201 Office Supplies	Utility Postage	11/29/2023
501739	VERIZON WIRELESS	\$41.23	E 101-43100-321 Telephone	Street Dept. Telephone	11/29/2023
501740	WINSTED SOLAR, LLC	\$161.43	E 101-42200-380 Utility Services (GENERAL)	Fire Department	11/29/2023
501740	WINSTED SOLAR, LLC	\$215.86	E 101-43100-380 Utility Services (GENERAL)	Street Department	11/29/2023
501740	WINSTED SOLAR, LLC	\$79.49	E 101-45400-380 Utility Services (GENERAL)	Community Center	11/29/2023
501740	WINSTED SOLAR, LLC	\$38.86	E 101-42100-380 Utility Services (GENERAL)	Police Department	11/29/2023
501740	WINSTED SOLAR, LLC	\$38.86	E 101-45500-380 Utility Services (GENERAL)	Library	11/29/2023
501740	WINSTED SOLAR, LLC	\$19.43	E 101-41400-380 Utility Services (GENERAL)	City Hall	11/29/2023
501740	WINSTED SOLAR, LLC	\$1,969.18	E 602-49450-387 Utilities-Wastewater Plan	Sewer	11/29/2023

501740	WINSTED SOLAR, LLC	\$739.85	E 601-49400-381 Utilities	Water	11/29/2023
501740	WINSTED SOLAR, LLC	\$35.87	E 101-45200-380 Utility Services (GENERAL)	Park/Signage	11/29/2023
501742	AP PREMIER CONTRACTING INC.	\$120.00	E 400-49100-237 Fire Hall	Fire Hall snow stops	12/5/2023
501742	AP PREMIER CONTRACTING INC.	\$150.00	E 101-49260-437 Other Miscellaneous	fix shingles on museum-Insurance claim	12/5/2023
501742	AP PREMIER CONTRACTING INC.	\$720.00	E 400-49100-241 Public Works Building	City Shop snow stops	12/5/2023
501743	BADGER METER, INC.	\$20.33	E 601-49400-229 Contractual Service	Beacon Mbl Hosting	12/5/2023
501743	BADGER METER, INC.	\$20.34	E 602-49450-229 Contractual Service	Beacon Mbl Hosting	12/5/2023
501744	BLUE FIRE TRAINING, LLC	\$775.60	E 101-42200-414 Fire Dept. Training	SCBA Training-MBFTE reimbursement	12/5/2023
501745	PETTY CASH	\$37.20	E 601-49400-201 Office Supplies	Water Dept postage	12/5/2023
501745	PETTY CASH	\$6.25	E 101-42100-201 Office Supplies	Postage to BCA	12/5/2023
501745	PETTY CASH	\$63.86	E 101-49260-437 Other Miscellaneous	Silversmith Training lunch-all depts	12/5/2023
501746	COMMUNITY ELECTRIC	\$2,682.00	E 602-49450-285 Repair Waste Water Plant	North Lift Station panel & concrete pad	12/5/2023
501746	COMMUNITY ELECTRIC	\$2,095.35	E 602-49450-285 Repair Waste Water Plant	Repair wastewater motor	12/5/2023
501747	DONNERS GARAGE INC	\$155.52	E 101-43100-221 Repair/Maint. Equipment	2019 3500 HD - alignment & reset steering sensor	12/5/2023
501748	FIRST SECURITY BANK	\$3,887.00	E 602-49450-641 WWTP UV Project Interest	GO Series 2017, Interest	12/5/2023
501748	FIRST SECURITY BANK	\$40,000.00	E 602-49450-640 WWTP UV Project Principal	GO Series 2017, Principal	12/5/2023
501749	GREAT PLAINS NATURAL GAS	\$402.89	E 601-49400-381 Utilities	Water Gas Service	12/5/2023
501749	GREAT PLAINS NATURAL GAS	\$171.73	E 101-45400-380 Utility Services (GENERAL)	Community Center	12/5/2023
501749	GREAT PLAINS NATURAL GAS	\$83.96	E 101-42100-380 Utility Services (GENERAL)	Police Dept. Gas	12/5/2023
501749	GREAT PLAINS NATURAL GAS	\$41.97	E 101-41400-380 Utility Services (GENERAL)	Clerk Gas Service	12/5/2023
501749	GREAT PLAINS NATURAL GAS	\$83.96	E 101-45500-380 Utility Services (GENERAL)	Library Gas Service	12/5/2023
501749	GREAT PLAINS NATURAL GAS	\$23.00	E 101-45200-380 Utility Services (GENERAL)	Park Gas Service	12/5/2023
501749	GREAT PLAINS NATURAL GAS	\$101.36	E 101-42200-380 Utility Services (GENERAL)	Fire Dept. Gas	12/5/2023
501749	GREAT PLAINS NATURAL GAS	\$331.06	E 602-49450-387 Utilities-Wastewater Plan	Sewer Gas Service	12/5/2023
501749	GREAT PLAINS NATURAL GAS	\$50.55	E 101-43100-380 Utility Services (GENERAL)	Street Gas Service	12/5/2023
501750	GRIZZLY SUPPLY	\$34.99	E 101-43100-219 General Supplies-Maint.	Street Dept supplies	12/5/2023
501751	GRUND, DAVID	\$2,600.00	E 101-49000-229 Contractual Service	Cemetery Contractual Service	12/5/2023
501752	HENNEBERRY, DAVID	\$200.00	E 601-49400-436 Licenses & Permits	Well Property Lease	12/5/2023
501753	LINDBO, MATTHEW	\$240.00	E 101-42100-321 Telephone	Cell phone reimbursement - 2023	12/5/2023
501754	MN DEPT OF LABOR AND INDUSTRY	\$20.00	E 601-49400-436 Licenses & Permits	(2) Pressure Vessels	12/5/2023
501755	void	\$0.00			12/5/2023
501756	SCHROEDER, GARRET	\$260.00	E 101-43100-229 Contractual Service	Street Dept. Maintenance	12/5/2023
501757	SLAGTER, AARON	\$240.00	E 101-42100-321 Telephone	Cell phone reimbursement - 2023	12/5/2023
501758	SPIEKER, JEREMY	\$240.00	E 101-42100-321 Telephone	Cell phone reimbursement - 2023	12/5/2023
501759	STAR GROUP, LLC	\$150.54	E 101-43100-221 Repair/Maint. Equipment	Street Dept repairs/maint	12/5/2023
501759	STAR GROUP, LLC	\$5.99	E 101-43100-219 General Supplies-Maint.	Street Dept supplies	12/5/2023
501760	WINSTED SOLAR, LLC	\$91.81	E 101-42200-380 Utility Services (GENERAL)	Fire Department	12/5/2023
501760	WINSTED SOLAR, LLC	\$122.79	E 101-43100-380 Utility Services (GENERAL)	Street Department	12/5/2023
501760	WINSTED SOLAR, LLC	\$45.21	E 101-45400-380 Utility Services (GENERAL)	Community Center	12/5/2023
501760	WINSTED SOLAR, LLC	\$22.10	E 101-42100-380 Utility Services (GENERAL)	Police Department	12/5/2023
501760	WINSTED SOLAR, LLC	\$22.10	E 101-45500-380 Utility Services (GENERAL)	Library	12/5/2023
501760	WINSTED SOLAR, LLC	\$11.06	E 101-41400-380 Utility Services (GENERAL)	City Hall	12/5/2023
501760	WINSTED SOLAR, LLC	\$1,120.08	E 602-49450-387 Utilities-Wastewater Plan	Sewer	12/5/2023
501760	WINSTED SOLAR, LLC	\$420.87	E 601-49400-381 Utilities	Water	12/5/2023
501760	WINSTED SOLAR, LLC	\$20.38	E 101-45200-380 Utility Services (GENERAL)	Park/Signage	12/5/2023
998176E	WEST CENTRAL SANITATION	\$17.55	E 101-43100-229 Contractual Service	Street Refuse	11/21/2023
998176E	WEST CENTRAL SANITATION	\$35.92	E 602-49450-229 Contractual Service	WWT Refuse	11/21/2023
998192E	MIDCO	\$39.47	E 101-45400-380 Utility Services (GENERAL)	Fire Alarm	11/29/2023
998192E	MIDCO	\$69.01	E 101-42200-321 Telephone	Fire Dept	11/29/2023
998192E	MIDCO	\$42.91	E 101-41400-321 Telephone	City Hall Phone	11/29/2023
998192E	MIDCO	\$59.00	E 101-49260-722 Internet Fees & Updates	City Hall Internet	11/29/2023
998192E	MIDCO	\$41.98	E 101-45500-321 Telephone	Library Phone	11/29/2023
998192E	MIDCO	\$118.09	E 601-49400-321 Telephone	Water Dept	11/29/2023
998192E	MIDCO	\$116.65	E 602-49450-321 Telephone	Sewer Dept	11/29/2023
998192E	MIDCO	\$104.15	E 101-42100-321 Telephone	PD Phone & Internet	11/29/2023

998192E	MIDCO	\$39.58	E 101-41400-321 Telephone	City Hall Fax	11/29/2023
998193E	SW/WC SERVICE COOPERATIVES	\$1,709.31	G 101-21762 Employer Health Portion	Medical Insurance-Sewer	11/29/2023
998193E	SW/WC SERVICE COOPERATIVES	\$1,709.31	G 101-21762 Employer Health Portion	Medical Insurance-Water	11/29/2023
998193E	SW/WC SERVICE COOPERATIVES	\$1,709.32	G 101-21762 Employer Health Portion	Medical Insurance-Street	11/29/2023
998193E	SW/WC SERVICE COOPERATIVES	\$1,521.67	G 101-21762 Employer Health Portion	Medical Insurance-Admin	11/29/2023
998193E	SW/WC SERVICE COOPERATIVES	\$4,169.20	G 101-21762 Employer Health Portion	Medical Insurance-Police	11/29/2023
998194E	NORTH COUNTRY PROCESSING	\$26.75	E 101-49260-437 Other Miscellaneous	CC Fees - Nov 2023	12/1/2023
998195E	GRANITE CITY RESTAURANT	\$27.16	E 602-49450-331 Travel/Seminar Course	Wastewater Conference Meals - N Sunvold	12/4/2023
TOTAL		\$76,255.44			

A motion was made by Alma Gasca and seconded by David Van Hove Jr. to approve the payables. Ayes: Grund, Peterson, & Zaske.

7. Monthly Financials

A motion was made by Dave Grund and seconded by Adam Zaske to approve the monthly financials. Ayes: Gasca, Peterson, & Van Hove, Jr.

8. Public Comments

a.

9. Committee/Staff Reports

a. City Administrator

City Administrator Report
December 11, 2023

* Met with the City Engineer (SEH) regarding different approaches and funding options for the Wastewater Treatment Facility Study. SEH will be at the upcoming Public Works meeting to discuss these different approaches and options.

* This morning there was another childcare meeting held at the Community Center. The meeting lasted about 2.5 hours. First Children’s Finance presented a Supply Demand Gap Analysis. Just a couple of interesting facts from their presentation: In MN from June 2022 – June 2023, there was a net loss of 320 childcare programs. Renville County has a need for 343 childcare spots ages birth to 5 years. In the 3 zip codes of Danube, Sacred Heart, and Renville the need is for 216 spots alone. Currently, there are 5 family licensed childcares in this same area with a capacity of 37 spots, and no licensed or certified childcare centers. The group has scheduled another meeting for January 10th.

* (Handout) Recycling Cart Exchange Update- Redwood/Renville Regional Solid Waste authority (RRRSWA) recently sent a card to all postal patrons notifying them of the new process for the recycling cart exchange. So, new cart deliveries for Renville are scheduled to take place between January 4th and the 8th (excluding Sunday, January 7th). Residents are then supposed to use their old cart for the next collection, which is Tuesday, January 9th. This is when the old cart will be picked up.

* (Handout) Immediately after the County Convening meeting on Tuesday, December 19th, the public is invited to a community update regarding the National Opioid Epidemic. This will be held in the Government Services Center from 2:00 – 3:00.

* The Auditor is planning on being here tomorrow for some preliminary work. This is something new that they are starting with all their accounts. She is currently scheduled for the full audit on March 14th – 15th.

* It is expected that some of the new parts for the clarifier are going to show up this week. Once everything arrives, crews will start installation.

***Upcoming Meetings & Important Dates:

12/12 Auditor

12/12 HR Committee 3:00

12/14 OHC Meeting Noon

12/14 Deliver Business Plaques 3:00

12/19 County Convening Meeting Noon

12/20 PW/PS Committee Meeting 5:30

12/25 City Hall Closed

12/26 City Council Regular Meeting 6:00

A motion was made by Pete Peterson and seconded by Dave Grund to approve the City Administrator Report. Ayes: Gasca, Van Hove, Jr. & Zaske.

10. Discussion Items

- a. MN Department of Health Lead & Copper Report
- b. MN DEED Redevelopment Grant Monitoring Report
- c. Beat the Winter Blues 2024
- d. Zoning Permits – 1800 Park Avenue, LLC & Casey’s General Store

11. Action Items

- a. A motion was made by Adam Zaske and seconded by Alma Gasca to hold Beat the Winter Blues in the Community Center again in 2024. The Community Center will be available on Wednesdays from 1-4:00 pm in January, February, & March for residents to gather. Ayes: Grund, Peterson, & Van Hove, Jr.
- b. A motion was made by Adam Zaske and seconded by Pete Peterson to approve the 2024 Liquor License for Dave’s Place. This includes On-Sale & Sunday Licensing. Ayes: Gasca & Grund. Councilor Van Hove, Jr. abstained.
- c. A motion was made by Pete Peterson and seconded by Dave Grund to approve the 2024 Liquor License for Main Street Bar & Grill. This includes On-Sale, Off-Sale, & Sunday Licensing. Ayes: Gasca, Van Hove, Jr., & Zaske.
- d. A motion was made by Adam Zaske and seconded by Dave Grund to approve both Liquor License holders (Dave’s Place & Main Street Bar & Grill) to be the Community Center Liquor providers for 2024. Ayes: Gasca & Peterson. Councilor Van Hove, Jr. abstained.

**CITY OF RENVILLE
RESOLUTION #23-23**

RESOLUTION EXPRESSING ACCEPTANCE OF APPRECIATION FOR AND DESIGNATION OF DONATIONS RECEIVED

WHEREAS, the following have made donations:

- The DFL: \$75.00

WHEREAS, this donation is specifically requested to be used by the City of Renville,

WHEREAS, the City Council is appreciative of these donations and commends and thanks these individuals for their support, generosity and consideration,

THEREFORE BE IT RESOLVED, that the City Council for the City of Renville, County of Renville, State of Minnesota accepts and acknowledges with gratitude these donations; and designates the donations to be appropriated as requested.

PASSED AND ADOPTED this 11th day of December 2023, by the City Council of Renville, County of Renville, State of Minnesota.

This resolution was offered by: Alma Gasca

This resolution was seconded by: David Van Hove, Jr.

Voting in favor: Dave Grund, Pete Peterson, & Adam Zaske

Voting against: none

Attest:

Janette Wertish, Mayor

Shane Wohlman, City Administrator/Clerk

**CITY OF RENVILLE
RESOLUTION #24-23**

A RESOLUTION TO DESIGNATE THE POLLING PLACE WITHIN THE CITY OF RENVILLE

WHEREAS, Minnesota Statute §204B.16, subd. 1 requires municipalities to designate by ordinance or resolution any changes to a polling place location for each election precinct;

WHEREAS, this designation must be made by December 31st of each year for the following calendar year and beyond unless changed pursuant to statute; and

WHEREAS, the City of Renville elects to establish polling places by resolution.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Renville, Renville County, State of Minnesota that the following is the established polling place:

Renville Community Center located at 221 Main Street North, Renville, Minnesota 56284.

BE IT FURTHER RESOLVED, that this is the polling place for the year 2024 and beyond unless a change is made:

1. Due to an emergency pursuant to Minnesota Statutes 204B.175; or
2. Because a polling place has become unavailable; or
3. By a new resolution passed prior to December 31st of any year.

PASSED AND ADOPTED this 11th day of December 2023, by the City Council of Renville, County of Renville, State of Minnesota.

This resolution was offered by: Adam Zaske

This resolution was seconded by: Dave Grund

Voting in favor: Alma Gasca, Pete Peterson, & David Van Hove, Jr.

Voting against: none

Janette Wertish, Mayor

ATTEST:

Shane Wohlman, City Administrator/Clerk

**CITY OF RENVILLE
RESOLUTION #25-23**

A RESOLUTION AUTHORIZING EXECUTION OF CONTRACT WITH RENVILLE COUNTY PUBLIC HEALTH FOR ANNUAL COMPLIANCE CHECKS RELATED TO REQUIREMENTS OF CITY'S TOBACCO ORDINANCE

WHEREAS, pursuant to Renville City Code Chapter Thirteen (13), at least once per year, the city shall conduct compliance checks to investigate and ensure that those businesses authorized to sell tobacco, tobacco products, and tobacco-related devices are following and complying with the requirements of the ordinance;

AND WHEREAS, Renville County Public Health has proposed conducting annual compliance inspections for all retail establishments at an estimated cost of \$100 per inspection;

NOW THEREFORE BE IT RESOLVED, by the City Council of Renville, County of Renville, State of Minnesota, to authorize the Mayor and City Administrator to execute contracts with Renville County Public Health for annual inspection/compliance checks of retail establishments authorized to sell tobacco, tobacco products, and tobacco-related devices, at an estimated cost of \$100 per inspection/compliance check for the year 2024.

PASSED AND ADOPTED this 11th day of December 2023, by the City Council of Renville, County of Renville, State of Minnesota.

This resolution was offered by: Alma Gasca

This resolution was seconded by: David Van Hove, Jr.

Voting in favor: Dave Grund, Pete Peterson, & Adam Zaske

Voting against: none

Janette Wertish, Mayor

Attest:

Shane Wohlman, City Administrator/Clerk

11. Mayor's Report

Mayor Wertish would like to recognize the five students that entered into the "Mayor for a Day" contest. These students will be invited to the next City Council meeting. She would like to wish everyone a Merry Christmas!

A motion was made by Dave Grund and seconded by Adam Zaske to approve the Mayor's Report. Ayes: Gasca, Peterson, & Van Hove, Jr.

12. Adjourn

A motion was made by Adam Zaske and seconded by Dave Grund to adjourn the meeting at 6:33 p.m. Ayes: Gasca, Peterson, & Van Hove, Jr.

Dated at Renville, Minnesota this 11th day of December 2023

THE GOVERNING BODY OF THE CITY
OF RENVILLE, MINNESOTA

BY _____
Janette Wertish, Mayor

ATTEST:

BY _____
Shane Wohlman, City Administrator/Clerk