

**Approved Minutes
City Council Regular Session
November 28, 2016
Monday 7:00 p.m.**

The regular session of the City Council, City of Renville, Minnesota was called to order on November 28, 2016 at 7:00 p.m. by Mayor Wertish

City Council Members present were Jeremy Hinderks, Jeff Pike, Al Rohlik, Shane Wohlman and Brent Dahl. Also present were Mayor Janette Wertish and City Administrator/Clerk Kari Gislason. Paul McLaughlin was present in the audience.

1. Pledge of Allegiance

2. Approval of Agenda

A motion was made by Jeff Pike and seconded by Brent Dahl to approve the agenda. The motion carried 5 to 0.

3. Approval of Minutes

A. November 14, 2016 Canvassing Board Meeting

A motion was made by Al Rohlik and seconded by Jeremy Hinderks to approve the minutes of the November 14, 2016 Regular Council Meeting. The motion carried 5 to 0.

B. November 14, 2016 Regular Council Meeting

A motion was made by Shane Wohlman and seconded by Jeff Pike to approve the minutes of the November 14, 2016 Regular Council Meeting. The motion carried 5 to 0.

4. Invoices Payable

Check #	Name	Amount	Comments	Date
32892	ICMA	\$50.00	Sunvold, Nathan #302283	11/15/2016
32893	RENVILLE COUNTY RECORDER	\$381.65	Purchase Parcel # 36-03010-00	11/17/2016
32893	RENVILLE COUNTY RECORDER	\$3,170.90	Purchase Parcel # 36-6022	11/17/2016
32894	212-DRIVING SCHOOL	\$160.00	Parent Class	11/28/2016
32895	AMERICAN SOLUTIONS FOR BUSINES	\$361.20	Utility Bills	11/28/2016
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32896	CASH	\$47.45	Water Dept Postage	11/28/2016
32896	CASH	\$4.11	PD Postage	11/28/2016
32896	CASH	\$68.13	Election Judge Meals (Aug Primaries)	11/28/2016
32897	CENTURYLINK	\$81.46	Police Dept. Telephone	11/28/2016
32898	CHRIS KNIGHT EXCAVATING & DEMO	\$660.00	Fire Truck Storage - 11 months	11/28/2016
32899	COMMUNITY ELECTRIC	\$181.74	replace light ballast	11/28/2016
32899	COMMUNITY ELECTRIC	\$861.54	replace lights and test voltages	11/28/2016
32899	COMMUNITY ELECTRIC	\$430.77	replace lights at 212 park	11/28/2016

32899	COMMUNITY ELECTRIC	\$430.79	replace light at water plant	11/28/2016
32899	COMMUNITY ELECTRIC	\$753.60	Fix wires underground by PO and H&L	11/28/2016
32900	HAGEN PARTNERS	\$375.00	Haul 3 loads of sand	11/28/2016
32901	HAWKINS INC.	\$858.61	Water Supplies	11/28/2016
32902	HILLYARD FLOOR CARE SUPPLY	\$27.91	Community Center Supplies	11/28/2016
32903	LOFFLER	\$80.11	Copier Service Contract	11/28/2016
32904	MAILFINANCE	\$178.59	Lease Postage Machine	11/28/2016
32905	MVTL LABORATORIES, INC.	\$541.75	Sewer Testing	11/28/2016
32905	MVTL LABORATORIES, INC.	\$233.75	Sewer Testing	11/28/2016
32906	NOVOTNY ELECTRIC SERVICES LLC	\$867.48	Replace lights on fire hall	11/28/2016
32907	RCW PUBLIC SCHOOL	\$95.00	Yearbook	11/28/2016
32908	RENVILLE-SIBLEY COOPERATIVE	\$656.14	Water Electric	11/28/2016
32909	SEHRCM	\$3,132.30	Storm Sewer Study	11/28/2016
32909	SEHRCM	\$2,246.40	UV Disinfection Design	11/28/2016
32910	SPIEKER, JEREMY	\$51.70	Headlight - Impala	11/28/2016
32911	SULLIVAN ELECTRIC	\$397.20	replace and fix lights in Community Center	11/28/2016
32912	TOTAL COMPLIANCE SOLUTIONS, IN	\$155.00	Consortium - Jan. 2017-Jan. 2018	11/28/2016
32913	TWIN CITIES & WESTERN RAILROAD	\$306.47	Site Lease-Sewer	11/28/2016
32914	UNITED STATES POSTAL SERVICE	\$51.00	Utility Postage	11/28/2016
32914	UNITED STATES POSTAL SERVICE	\$51.00	Utility Postage	11/28/2016
32915	USABLE LIFE	\$21.02	Life Ins.	11/28/2016
32915	USABLE LIFE	\$21.03	Life Ins.	11/28/2016
32915	USABLE LIFE	\$21.03	Life Ins.	11/28/2016
32915	USABLE LIFE	\$30.45	Life Ins.	11/28/2016
32915	USABLE LIFE	\$12.26	Life Ins.	11/28/2016
32916	VERIZON WIRELESS	\$51.05	Police Dept. Telephone	11/28/2016
32916	VERIZON WIRELESS	\$63.05	Street Dept. Telephone	11/28/2016
32917	WEST CENTRAL SANITATION	\$17.55	Street Refuse	11/28/2016
32917	WEST CENTRAL SANITATION	\$35.92	WWT Refuse	11/28/2016
32917	WEST CENTRAL SANITATION	\$17.03	Delinquent Tax Assessments	11/28/2016
Total		\$18,600.34		

A motion was made by Jeremy Hinderks and seconded by Shane Wohlman to approve the invoices payable. The motion carried 5 to 0.

5. Public Comments: none

6. Committee/Staff Reports

A. EDA

**EDA Committee Meeting
12:15 November 16, 2016**

- The EDA committee met to review the 2017 BIG Grant Application and Guidelines.

- The committee also discussed possibilities for snow removal in the Main Street business district. Suggestions were made to enforce what is presently in the ordinance and also to check with some other cities to see how they handle this.

A motion was made by Al Rohlik and seconded by Jeff Pike to approve the EDA report as presented. The motion carried 5 to 0.

B. City Administrator/Clerk

**City Administrator/Clerk Report:
11/28/2016**

- Community Center was recently opened as a shelter due to electric outage this allowed for a chance to review the winter storm procedure. Also, generator worked well when power was intermittent.
- Closing for the USDA loan for the SCBA's and Compressor took place November 22. Equipment should be arriving soon.
- Waiting to close on the Public Works building. Closing will be conducted by mail - should be completed soon.
- City Administrator/Clerk thanked the council and the community for the opportunity to serve the City of Renville.

A motion was made by Jeremy Hinderks and seconded by Shane Wohlman to approve the City Administrator/Clerk Report as presented. The motion carried 5 to 0.

7. Discussion Items

- A. Upcoming Meetings: Public Works 5:30 Wednesday, Dec 7; HR Meeting 12:15 Monday, December 12; TNT Hearing 6:45 Monday, Dec. 12; Budget Planning Session following Regular Council Meeting Monday, December 12

A motion was made by Jeremy Hinderks and seconded by Al Rohlik to schedule an HR meeting for 12:15 pm Monday, December 5. The motion carried 5 to 0.

- B. Coalition of Greater MN Cities Voluntary Assessment Request - the Coalition of Greater MN Cities has requested a \$429 voluntary assessment. No action taken.
- C. Committees for 2017 - Council was supplied a list of 2016 committee members as will be preparing the committee list for 2017 in the near future.

- D. LMCIT Dividend - Estimated LMCIT Dividend for 2016 is \$27,849. City will receive the dividend in December.
- E. Timeline for Hiring - Discussed a timeline for hiring the City Administrator/Clerk. Timeline may change.

A. Upcoming Meetings: EDA: 12:15 Wednesday, Nov. 16, next/final budget meeting?

A motion was made by Al Rohlik and seconded by Jeremy Hinderks to schedule the final budget meeting for Monday, December 12, following the regular council meeting. The motion carried 5 to 0.

B. 2017 Fee Schedule

The 2017 fee schedule was reviewed and changes recommended for the following: Cleanup fees increased from \$150 to \$180 for a large event and \$50/section to \$60/section for a small event; increasing the Cat/Dog Boarding Fee from \$50 to \$60. Adding the following fees: Rental Operator License \$50/per unit, Rental Operator Inspection Fee \$100 + \$60 additional unit, Reinspection Fee \$100 + \$60 additional unit - the additional unit fees are for duplex, triplex or apartment buildings. Also, adding a fee of .50/page for color copies. 2017 fees will be a resolution item at an upcoming meeting.

8. Action Items

A. 449 NW 2nd Street - Parcel #36-02025-00

No action taken

B. Execute Oberloh Agreement

A motion was made by Brent Dahl and seconded by Jeremy Hinderks to execute the 2017 Oberloh contract. The motion carried 5 to 0.

9. Mayor's Report

Mayor Wertish will be attending a Redevelopment Grant Workshop in Willmar. She also thanked Kari for her service.

10. Adjourn

A motion was made by Al Rohlik and seconded by Jeff Pike to adjourn the meeting. The motion carried 5 to 0. Meeting was adjourned at 7:25 p.m.

Dated at Renville, Minnesota this 28th day of November, 2016.

THE GOVERNING BODY OF THE CITY
OF RENVILLE, MINNESOTA

BY _____
Janette Wertish, Mayor

ATTEST:

BY _____
Kari Gislason, City Administrator/Clerk