

**Approved Minutes
City Council Regular Session
November 27, 2023
Monday 6:00 p.m.**

The regular session of the City Council, City of Renville, Minnesota was called to order on November 27th, 2023 at 6:00 p.m. by Mayor Wertish.

City Council Members present were: Pete Peterson, Dave Grund, Alma Gasca, David Van Hove, Jr., and Adam Zaske. Also present were Mayor Janette Wertish and City Administrator/Clerk Shane Wohlman. Scott Tedrick with the Renville County Register attended remotely.

1. Call to Order

2. Pledge of Allegiance

3. Approval of Agenda

A motion was made by Adam Zaske and seconded by Dave Grund to approve the agenda. Ayes: Gasca, Van Hove, Jr. and Peterson.

4. Approval of Minutes

a. A motion was made by Alma Gasca and seconded by Dave Grund to approve the November 13, 2023 meeting minutes. Ayes: Peterson, Van Hove, Jr., and Zaske.

5. Invoices Payable

a.

Check#	Name	Amount	Account	Comments	Date
501701	ANDERSON LARSON HANSON & SAUND	\$1,589.50	E 101-41610-101 Wages and Salaries	Attorney Fees - PD	11/14/2023
501701	ANDERSON LARSON HANSON & SAUND	\$476.00	E 101-41610-101 Wages and Salaries	Attorney Fees - Admin	11/14/2023
501702	BADGER METER, INC.	\$20.33	E 602-49450-229 Contractual Service	Beacon Hosting Serv	11/14/2023
501702	BADGER METER, INC.	\$20.34	E 601-49400-229 Contractual Service	Beacon Hosting Serv	11/14/2023
501703	HAWKINS INC.	\$1,350.95	E 601-49400-219 General Supplies-Maint.	Water Supplies	11/14/2023
501704	INTERSTATE POWERSYSTEMS	\$375.00	E 101-45400-229 Contractual Service	Generator Inspection	11/14/2023
501704	INTERSTATE POWERSYSTEMS	\$375.00	E 602-49450-229 Contractual Service	Generator Inspection	11/14/2023
501704	INTERSTATE POWERSYSTEMS	\$375.00	E 601-49400-229 Contractual Service	Generator Inspection	11/14/2023
501705	LOFFLER	\$188.74	E 101-41400-229 Contractual Service	Copier Service Contract	11/14/2023
501706	MN DEPT OF LABOR AND INDUSTRY	\$10.00	E 601-49400-436 Licenses & Permits	Pressure Vessel (1)	11/14/2023
501707	MVTL LABORATORIES, INC.	\$261.80	E 602-49450-229 Contractual Service	Sewer Testing	11/14/2023
501708	QUADIENT	\$74.85	E 101-41400-229 Contractual Service	Postage Machine Lease	11/14/2023
501709	RENCO PUBLISHING, INC.	\$30.00	E 101-41100-351 Legal Notices Publishing	Publishing - Public Hearing	11/14/2023
501710	RENVILLE FIRE RELIEF ASSN.	\$3,156.01	E 101-42200-434 Fire Relief State Aid	Supplemental Fire State Aid	11/14/2023
501710	RENVILLE FIRE RELIEF ASSN.	\$17,355.66	E 101-42200-434 Fire Relief State Aid	Fire State Aid	11/14/2023

501711	TWIN CITIES & WESTERN RAILROAD	\$393.36	E 602-49450-229 Contractual Service	Site Lease-Sewer	11/14/2023
501712	XCEL ENERGY	\$2,336.16	E 101-43100-380 Utility Services (GENERAL)	Street Electric	11/14/2023
501713	RENVILLE CO AUDITOR-TREAS.	\$175.65	E 101-49260-437 Other Miscellaneous	Purchase 813 N Main Street	11/14/2023
501714	CLARKE MOSQUITO CONTROL	\$171.60	E 101-43100-219 General Supplies-Maint.	Mosquito Sprayer Flushing solvent	11/21/2023
501715	DUININCK BROSINC.	\$977.40	E 101-43100-219 General Supplies-Maint.	Cold Mix	11/21/2023
501716	ELECTRIC PUMP	\$1,089.00	E 602-49450-285 Repair Waste Water Plant	WWTP Pump repairs	11/21/2023
501717	ESS BROTHERS & SONS, INC.	\$480.00	E 601-49400-219 General Supplies-Maint.	Curb Back	11/21/2023
501718	FARMERS CO-OP OIL CO	\$488.84	E 101-43100-221 Repair/Maint. Equipment	Street Dept repairs	11/21/2023
501718	FARMERS CO-OP OIL CO	\$123.00	E 101-42100-221 Repair/Maint. Equipment	PD repairs	11/21/2023
501718	FARMERS CO-OP OIL CO	\$1,103.19	E 101-43100-212 Gas and Oil	Street Dept. Gas	11/21/2023
501718	FARMERS CO-OP OIL CO	\$736.22	E 101-42100-212 Gas and Oil	Police Dept. Gas	11/21/2023
501719	HAGEN PARTNERS	\$750.00	E 101-43100-229 Contractual Service	Haul Gravel	11/21/2023
501720	HAWKINS INC.	\$10.00	E 601-49400-219 General Supplies-Maint.	Water Supplies	11/21/2023
501721	HILLYARD FLOOR CARE SUPPLY	\$226.83	E 101-45400-219 General Supplies-Maint.	Community Center Supplies	11/21/2023
501721	HILLYARD FLOOR CARE SUPPLY	\$209.08	E 101-45400-219 General Supplies-Maint.	Community Center Supplies	11/21/2023
501722	HOFFMAN FILTER SERVICE	\$65.00	E 101-43100-221 Repair/Maint. Equipment	Oil filters	11/21/2023
501723	MINNESOTA DEPT OF HEALTH	\$1,409.00	E 601-49400-436 Licenses & Permits	Well Permit	11/21/2023
501724	MVTL LABORATORIES, INC.	\$25.00	E 601-49400-229 Contractual Service	Water Testing	11/21/2023
501724	MVTL LABORATORIES, INC.	\$39.60	E 601-49400-229 Contractual Service	Water Testing	11/21/2023
501724	MVTL LABORATORIES, INC.	\$240.35	E 602-49450-229 Contractual Service	Sewer Testing	11/21/2023
501724	MVTL LABORATORIES, INC.	\$240.35	E 602-49450-229 Contractual Service	Sewer Testing	11/21/2023
501725	RENVILLE-SIBLEY COOPERATIVE	\$525.62	E 601-49400-381 Utilities	Water Electric	11/21/2023
501726	SCHROEDER, GARRET	\$390.00	E 101-43100-229 Contractual Service	Street Dept. Maintenance	11/21/2023
501726	SCHROEDER, GARRET	\$130.00	E 602-49450-229 Contractual Service	WW Dept. Maintenance	11/21/2023
501727	SEHRCM	\$2,571.25	E 101-49260-303 Engineering Fees	Stormwater Resiliency Plan	11/21/2023
501728	SILVERSMITH DATA	\$2,450.00	E 101-49260-433 Dues and Licensing	Asset Management Hosting & Data	11/21/2023
501729	STEVEN J HINDERKS	\$90.24	E 602-49450-219 General Supplies-Maint.	Filters	11/21/2023
501730	TOTAL COMPLIANCE SOLUTIONS, IN	\$175.00	E 101-43100-382 Med Check-Ups	Random Program Jan. 2024-Jan. 2025	11/21/2023
501731	USABLE LIFE	\$11.18	E 602-49450-131 Employee Insurance	Life Ins.	11/21/2023
501731	USABLE LIFE	\$11.19	E 601-49400-131 Employee Insurance	Life Ins.	11/21/2023
501731	USABLE LIFE	\$11.19	E 101-43100-131 Employee Insurance	Life Ins.	11/21/2023
501731	USABLE LIFE	\$14.01	E 101-41300-131 Employee Insurance	Life Ins.	11/21/2023
501731	USABLE LIFE	\$25.27	E 101-41400-131 Employee Insurance	Life Ins.	11/21/2023
501731	USABLE LIFE	\$36.67	E 101-42100-131 Employee Insurance	Life Ins.	11/21/2023
998174E	AMAZON	\$165.99	E 101-45400-219 General Supplies-Maint.	Filters for Drinking fountains	11/13/2023
998175E	PLAQUEMAKER	\$72.25	E 101-49260-437 Other Miscellaneous	Community Service Awards - Roxberg & Johnson	11/13/2023

998176E	WEST CENTRAL SANITATION	\$17.55	E 101-43100-229 Contractual Service	Street Refuse	11/21/2023
998176E	WEST CENTRAL SANITATION	\$35.92	E 602-49450-229 Contractual Service	WWT Refuse	11/21/2023
998177E	PUBLIC EMPLOYEES RETIREMENT	\$4,023.65	G 101-21740 PERA	PERA	11/9/2023
998178E	INTERNAL REVENUE SERVICE	\$1,568.44	G 101-21710 Federal Withholding Tax	FWH	11/9/2023
998178E	INTERNAL REVENUE SERVICE	\$2,379.58	G 101-21730 FICA Tax Withholding	FICA/Medicare	11/9/2023
998179E	MINNESOTA DEPT. OF REVENUE	\$853.62	G 101-21720 State Withholding	State Withholding Tax	11/9/2023
998184E	MINNESOTA DEPT. OF REVENUE	\$1,120.43	G 101-21720 State Withholding	State Withholding Tax	11/21/2023
998185E	INTERNAL REVENUE SERVICE	\$2,132.34	G 101-21710 Federal Withholding Tax	FWH	11/21/2023
998185E	INTERNAL REVENUE SERVICE	\$5,100.64	G 101-21730 FICA Tax Withholding	FICA/Medicare	11/21/2023
998186E	PUBLIC EMPLOYEES RETIREMENT	\$4,843.89	G 101-21740 PERA	PERA	11/21/2023
TOTAL		\$65,704.73			

A motion was made by Adam Zaske and seconded by David Van Hove, Jr. to approve the invoices payable.
Ayes: Gasca, Grund, and Peterson.

6. Financials

A motion was made by Adam Zaske and seconded by Dave Grund to approve the Rev-Exp, Cash Balance, and Local Improvement Reports. Ayes: Gasca, Peterson, and Van Hove, Jr.

7. Public Comments

a.

8. Committee/Staff Reports

a. City Administrator

City Administrator Report November 27, 2023

* The street patching work has been completed for the season.

* On November 14th, the County Commissioners were able to finalize tax-forfeited properties in the County. The city was able to obtain 813 Main Street North for a \$100 purchase price. All of the documents for the deed transfer have been submitted to the County Treasurer. The city will make sure the property is secured until estimates can be gathered for next steps.

* Redwood/Renville Regional Solid Waste authority (RRRSWA) recently sent letters to all citizens notifying them that all recycling carts will be exchanged for new ones. This was scheduled to take place in the first two weeks of December. There is a delay with the cart manufacturer and they are not certain, at this time, when the exchange will take place. RRRSWA apologizes for any confusion this may have caused and will notify the city when new details are finalized.

* (Handout) A letter was received today from RRRSWA stating that Municipal Solid Waste (MSW) tipping fees will increase in 2024. The base fee will increase from \$66 per ton to \$69 per ton. The demolition base fee will also increase from \$42 per ton to \$45 per ton. The increase is primarily due to increased fuel cost, rising costs associated with new and upgrades to equipment, increased wages, and MSW cell development.

* (Handout) The CGMC Fall Conference was held last week in Willmar. The MN State Commissioner of Revenue, Paul Marquardt, attended remotely. He gave an update on Revenue happenings, including that there is currently a \$480,000 deficit in tax collections. The November forecast will be out soon, and they are hoping this will improve. He also asked for assistance in getting the word out to citizens about filing a tax return. Currently, 13% of citizens do not file a return and miss out on tax breaks, including the Childcare Credit. I've included a copy of the 2024 top legislative priorities that the Coalition will be focusing on. Session begins on February 12th. All the proposed policy positions that you received previously were adopted at the membership meeting.

* (Handout) The LMC Insurance Trust recently released that they will be returning \$3 million to members this year. This is down from the \$10 million that was returned in 2022. The city will find out what its share is in the coming weeks.

* (Handout) There is an invite to the Fire department Pancake Breakfast & Open House. This is scheduled for Saturday, December 9th from 8:00 am to 1:00 pm.

* The new truck bay exhaust system at the fire department is currently being wired. There is also a new control panel that is being upgraded to accommodate the new turn-out gear washer and dryer.

* A tax settlement of \$348,624.48 was received today from the County. This will be reflected in next month's financials.

* There is a really good article in the new MN Cities magazine that is published by the League. The article is found on page 3 and is titled "Stepping up when duty calls." LMC Executive Director Luke Fisher wrote the article and is recalling a childhood memory spent at his grandparents during the holidays when Grandpa George received a call to fix a broken water line for the city. His co-worker at the time, Councilor Peterson, is also mentioned in the article.

***Upcoming Meetings & Important Dates:

11/28 MN DOT 11:00

11/28 Forsman Farms Meeting 1:00

11/29 SEH Funding Meeting 9:00

11/30 MN DEED Meeting 8:30

12/7 OHC Meeting Noon

12/11 Childcare Meeting 9:00

12/11 City Council Regular Meeting w/TNT Hearing 6:00

A motion was made by Adam Zaske and seconded by Dave Grund to approve the City Administrator's Report. Ayes: Gasca, Peterson, and Van Hove, Jr.

9. Discussion Items

a. The City Council discussed the tower at the Brush Site that was vacated by Midco.

10. Action Items

a. A motion was made by Adam Zaske and seconded by David Van Hove, Jr. to approve the City Administrator to pursue a lease with K2 for the tower at the Brush Site. The City would like to include a condition in the agreement to use the tower to place a camera to monitor the Brush Site. The City will not be responsible for maintenance of the tower or for finding subsequent lessees. Ayes: Gasca, Peterson, and Grund.

b. A motion was made by David Van Hove, Jr. and seconded by Dave Grund to approve 2024 Tobacco Licenses for Casey's, Cenex, Dollar General, and Maynard's. Ayes: Gasca, Peterson, and Zaske.

c. A motion was made by Adam Zaske and seconded by David Van Hove, Jr. to accept Brad Veglahn's resignation effective November 17, 2023. Ayes: Gasca, Grund, and Peterson.

d. A motion was made by Dave Grund and seconded by Adam Zaske to approve Logan Dahl as the newest member of the Renville Fire Department. Ayes: Gasca, Peterson, and Van Hove, Jr.

e. A motion was made by Pete Peterson and seconded by David Van Hove, Jr. to set an HR Committee Meeting for December 12, 2023 at 3:00 pm. Ayes: Gasca, Grund, and Zaske.

CITY OF RENVILLE RESOLUTION 21-23

RESOLUTION EXPRESSING ACCEPTANCE OF, APPRECIATION FOR AND DESIGNATION OF DONATIONS RECEIVED

WHEREAS, the following have made donations:

- Quilters Along the Yellowstone Trail \$250.00

WHEREAS, this donation is specifically requested to be designated to go to the Community Center and;

WHEREAS, the City Council is appreciative of these donations and commends and thanks these individuals for their support, generosity and consideration,

THEREFORE BE IT RESOLVED, the City Council of the City of Renville, County of Renville, State of Minnesota accepts and acknowledges with gratitude these donations; and designates the donations to be appropriated as requested.

PASSED AND ADOPTED this 27th day of November 2023, by the City Council of Renville, Minnesota.

This resolution was offered by: Adam Zaske

This resolution was seconded by: Alma Gasca

Voting in favor: Dave Grund, Pete Peterson, & David Van Hove, Jr.

Voting against: none

Attest:

Janette Wertish, Mayor

Shane Wohlman, City Administrator/Clerk

**CITY OF RENVILLE
RESOLUTION #22-23**

ASSESSING CHARGES TO PROPERTY TAXES PAYABLE 2024

BE IT RESOLVED, by the City Council of the City of Renville, County of Renville, State of Minnesota, that an assessment for past due City Charges (Administrative Citations, Fire Services, Lawn Mowing) charges be certified to the Renville County Auditor to be placed on the property taxes of the following properties:

VanZee, Jennifer	309 S Main Street Mulder's 4 th Addition Lots 2, 3 & 4 Blk 10 36-04030-00	\$1,296.36
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PASSED AND ADOPTED this 27th day of November 2023 by the City Council of the City of Renville, County of Renville, State of Minnesota.

The resolution was offered by: Adam Zaske

This resolution was seconded by: Pete Peterson

Voting in favor: Alma Gasca, Dave Grund, & David Van Hove, Jr.

Voting against: none

Attest:

Shane Wohlman, City Administrator/Clerk

Janette Wertish, Mayor

11. Mayor's Report

Mayor Wertish would like to remind all the kids to enter the “Mayor for a Day” contest. The deadline is December 12th. Adam Zaske would like to thank all the staff at the City and appreciates all of their dedication.

A motion was made by Dave Grund and seconded by David Van Hove, Jr. to approve the Mayor’s Report.
Ayes: Gasca, Peterson, and Zaske.

12. Adjourn

A motion was made by David Van Hove, Jr. and seconded by Pete Peterson to adjourn the meeting at 6:22 p.m.
Ayes: Gasca, Grund, and Zaske.

Dated at Renville, Minnesota this 9th day of October 2023

THE GOVERNING BODY OF THE CITY
OF RENVILLE, MINNESOTA

BY _____
Janette Wertish, Mayor

ATTEST:

BY _____
Shane Wohlman, City Administrator/Clerk