

**Approved Minutes  
City Council Regular Session  
November 27, 2017  
Monday 7:00 p.m.**

The regular session of the City Council, City of Renville, Minnesota was called to order on November 27<sup>th</sup>, 2017 at 7:00 p.m. by Mayor Wertish

City Council Members present were Adam Zaske, Shane Wohlman, Jeff Pike, Jeremy Hinderks and Brent Dahl. Also present were Mayor Janette Wertish, Nelida Marcus, Joy Peterson, Aaron Slagter, Don Fitzner, Scott Tedrick, & City Administrator/Clerk Jessica Gorman.

**1. Pledge of Allegiance**

**2. Approval of Agenda**

A motion was made by Brent Dahl and seconded by Adam Zaske to approve the agenda. The motion carried 5 to 0.

**3. Approval of Minutes**

A motion was made by Adam Zaske and seconded by Shane Wohlman to approve the minutes of the November 13<sup>th</sup>, 2017 Regular Council Meeting. The motion carried 5 to 0.

**4. Invoices Payable**

Check #	Name	Amount	Comments	Date
33601	OFFICE OF THE TX ATTNY GENERAL	\$323.99	Rem ID 0011520455200641465	11/13/2017
33602	AGRICULTURAL WASTE MANAGEMENT	\$4,752.00	Haul Biosolids	11/27/2017
33603	BHE RENEWABLES	\$6,495.20	Sewer Electric	11/27/2017
33604	CENTRAL COMMUNITY TRANSIT	\$1,985.00	Public Transit Services	11/27/2017
33605	HILLYARD FLOOR CARE SUPPLY	\$39.79	Community Center Supplies	11/27/2017
33606	MAILFINANCE	\$178.59	Lease	11/27/2017
33607	MINNESOTA DEPT OF HEALTH	\$922.00	Well Maintenance Permit	11/27/2017
33608	MINNESOTA POLLUTION CONTROL	\$23.00	Wastewater Cert. renewal - M. Roxberg	11/27/2017
33609	MVTL LABORATORIES, INC.	\$234.50	Sewer Testing	11/27/2017
33609	MVTL LABORATORIES, INC.	\$33.00	Water Testing	11/27/2017
33609	MVTL LABORATORIES, INC.	\$234.50	Sewer Testing	11/27/2017
33610	RENVILLE SALES INC.	\$3.97	Supplies - Street Dept.	11/27/2017
33611	RENVILLE-SIBLEY COOPERATIVE	\$867.20	Water Electric	11/27/2017
33612	SW/WC SERVICE COOPERATIVES	\$856.00	Medical Insurance-Jodi	11/27/2017
33612	SW/WC SERVICE COOPERATIVES	\$316.00	Medical Insurance-Jodi	11/27/2017
33612	SW/WC SERVICE COOPERATIVES	\$3,200.00	Medical Insurance-Police	11/27/2017
33612	SW/WC SERVICE COOPERATIVES	\$1,457.33	Medical Insurance-Street	11/27/2017
33612	SW/WC SERVICE COOPERATIVES	\$1,457.33	Medical Insurance-Water	11/27/2017
33612	SW/WC SERVICE COOPERATIVES	\$1,457.34	Medical Insurance-Sewer	11/27/2017
33612	SW/WC SERVICE COOPERATIVES	\$1,172.00	Medical Insurance - Admin	11/27/2017
33613	TEAM LABORATORY CHEMICAL CORP.	\$2,045.50	Degreaser	11/27/2017
33614	USABLE LIFE	\$10.40	Life Ins.	11/27/2017
33614	USABLE LIFE	\$10.40	Life Ins.	11/27/2017

33614	USABLE LIFE	\$10.41	Life Ins.	11/27/2017
33614	USABLE LIFE	\$30.96	Life Ins.	11/27/2017
33614	USABLE LIFE	\$8.16	Life Ins.	11/27/2017
33614	USABLE LIFE	\$9.40	Life Ins.	11/27/2017
33615	VOSIKA SEWER SERVICE	\$2,360.13	Replacement Portable toilet - Ins Claim Fire	11/27/2017
996914E	MINNESOTA DEPT. OF REVENUE	\$489.14	State Withholding Tax	11/13/2017
996915E	INTERNAL REVENUE SERVICE	\$1,159.32	FWH	11/13/2017
996915E	INTERNAL REVENUE SERVICE	\$1,545.52	FICA/Medicare	11/13/2017
996916E	PUBLIC EMPLOYEES RETIREMENT	\$2,868.43	PERA	11/13/2017
996917E	ICMA	\$50.00	Sunvold, Nathan #302283	11/13/2017
<b>Total</b>		<b>\$36,606.51</b>		

A motion was made by Adam Zaske and seconded by Jeff Pike to approve the invoices payable. The motion carried 5 to 0.

## 5. Committee/Staff Reports

### A. EDA

#### EDA Committee Minutes

11-15-17 12:15pm

Attendance: Shane Wohlman, Jeremy Hinderks, Janette Wertish, Pam Kjersten, Jessica Gorman

- The committee finalized the questions for the “Engaging the Next Generation of Leaders” survey. The purpose of the survey is to find new ways to engage youth involvement in the city and retain youth interest in our community. The group hopes to organize a career day in the community center for early 2018 and is working with RCW to find the best date and time for students to attend.

A motion was made by Jeremy Hinderks and seconded by Brent Dahl to approve the EDA Committee report. The motion carried 5 to 0.

### B. City Administrator/Clerk’s

#### Administrators Report

11-27-17

The Renville Friends of the Arts have sponsored a community play titled “A nice family gathering” that will be performed at RCW on 12/1 and 12/2 at 7:30pm and on 12/3 at 2:00pm.

Don Fitzner working with various community businesses and the Renville events committee has organized numerous holiday activities to take place at the community tree lighting on 12/9 starting at 6:00pm on Main street near the post office.

The community center counter has been finished. The contractor will be back in in the next 30 days to correct any flaws in the drying process and do a final protective layer.

An adjustment needs to be made to the city street light insurance coverage. Public works and the Administrator will be assessing replacement costs and working with the insurance rep to cover the value properly. Figures will be brought back to council for premium notice.

A motion was made by Jeremy Hinderks and seconded by Jeff Pike to approve the City Admin/Clerk's Report. The motion carried 5 to 0.

## C. HR

### **HR Committee Meeting**

11-15-17 1:00pm

Attendance: Jeremy Hinderks, Janette Wertish, Adam Zaske

- The committee met to review staff dynamics and receive year end updates.

A motion was made by Jeff Pike and seconded by Adam Zaske to approve the HR Committee Report. The motion carried 5 to 0.

## **6. Action Items**

- A motion was made by Jeff Pike and seconded by Shane Wohlman purchase (2) No Parking signs for Main Street to be placed between Hwy 212 and Bryant Avenue. The motion carried 5 to 0.
- A motion was made by Shane Wohlman and seconded by Adam Zaske to approve the agreement with Dennis E. Oberloh, Ltd. The motion carried 5 to 0.
- A motion was made by Jeremy Hinderks and seconded by Shane Wohlman to approve the Street Closure request for Don Fitzner's Christmas Event. The motion carried 5 to 0.
- A motion was made by Jeff Pike and seconded by Brent Dahl to hold the 3<sup>rd</sup> Reading of the Chapter 13 Tobacco Ordinance. The motion carried 5 to 0.
- A motion was made by Jeremy Hinderks and seconded by Jeff Pike to accept the 3<sup>rd</sup> Reading of the Chapter 13 Tobacco Ordinance. The motion carried 5 to 0.

## **7. Discussion Items**

## **8. Mayor's Report**

A motion was made by Jeff Pike and seconded by Adam Zaske to approve the Mayor's report. The motion carried 5 to 0.

## **9. Adjourn**

A motion was made by Jeremy Hinderks and seconded by Adam Zaske to adjourn the meeting. The motion carried 5 to 0. Meeting was adjourned at 7:29 p.m.

Dated at Renville, Minnesota this 27<sup>th</sup> November, 2017

THE GOVERNING BODY OF THE CITY  
OF RENVILLE, MINNESOTA

BY \_\_\_\_\_  
Janette Wertish, Mayor

ATTEST:

BY \_\_\_\_\_  
Jessica Gorman, City Administrator/Clerk