

**Approved Minutes
City Council Regular Session
November 13th, 2017
Monday 7:00 p.m.**

The regular session of the City Council, City of Renville, Minnesota was called to order on November 13th, 2017 at 7:00 p.m. by Mayor Wertish

City Council Members present were Jeremy Hinderks, Jeff Pike, Shane Wohlman, Adam Zaske and Brent Dahl. Also present were Mayor Janette Wertish, City Administrator/Clerk Jessica Gorman, Nelida Marcus, Joy Peterson, Don Fitzner, & Scott Tedrick.

1. Pledge of Allegiance

2. Approval of Agenda

A motion was made by Shane Wohlman and seconded by Jeremy Hinderks to approve the agenda with the addition of Renville Events Committee request. The motion carried 5 to 0.

3. Approval of Minutes

A motion was made by Jeff Pike and seconded by Adam Zaske to approve the minutes of the October 23rd, 2017 Regular Council Meeting. The motion carried 5 to 0.

4. Invoices Payable

Check #	Name	Amount	Comments	Date
33564	UNITED STATES POSTAL SERVICE	\$103.02	Utility Postage	10/30/2017
33564	UNITED STATES POSTAL SERVICE	\$103.02	Utility Postage	10/30/2017
33565	OFFICE OF THE TX ATTNY GENERAL	\$314.77	Rem ID 0011520455200641465	10/31/2017
33566	RENVILLE-SIBLEY COOPERATIVE	\$906.14	Water Electric	11/2/2017
33567	VERIZON WIRELESS	\$51.13	Police Dept. Telephone	11/2/2017
33567	VERIZON WIRELESS	\$63.13	Street Dept. Telephone	11/2/2017
33568	212-DRIVING SCHOOL	\$110.00	Parent Class	11/13/2017
33569	AEI	\$788.64	Carbonite Backup/Updates/Hard drive	11/13/2017
33570	AMERIPRIDE SERVICES, INC	\$143.65	Community Center Contractual	11/13/2017
33571	ANDERSON LARSON HANSON & SAUND	\$970.50	Attorney Fees	11/13/2017
	Admin=\$420, PD=\$550.50			
33572	ARVIG COMMUNICATION SYSTEMS	\$3.48	Street Dept - Email	11/13/2017
33572	ARVIG COMMUNICATION SYSTEMS	\$3.47	Sewer Dept - Email	11/13/2017
33573	BANYON DATA SYSTEMS, INC	\$129.00	Backup Storage	11/13/2017
33574	BHE RENEWABLES	\$8,156.63	Sewer Electric	11/13/2017
33575	CENTURYLINK	\$79.48	Police Dept. Telephone	11/13/2017
33575	CENTURYLINK	\$64.73	Sewer Dept. Telephone	11/13/2017
33575	CENTURYLINK	\$62.25	Public Works Telephone	11/13/2017
33575	CENTURYLINK	\$67.05	Library Telephone	11/13/2017
33575	CENTURYLINK	\$145.72	Water Dept. Telephone	11/13/2017
33575	CENTURYLINK	\$155.38	City Hall Telephone	11/13/2017
33576	CORE & MAIN, LP	\$239.48	Water Repairs	11/13/2017
33577	FARMERS CO-OP OIL CO	\$52.51	Fire Dept. Gas	11/13/2017

33577	FARMERS CO-OP OIL CO	\$443.74	Police Dept. Gas	11/13/2017
33577	FARMERS CO-OP OIL CO	\$544.45	Street Dept. Gas	11/13/2017
33578	GOPHER STATE ONE-CALL, INC	\$11.47	Water Contractual	11/13/2017
33578	GOPHER STATE ONE-CALL, INC	\$11.48	Sewer Contractual	11/13/2017
33579	GREAT PLAINS NATURAL GAS	\$46.65	Clerk Gas Service	11/13/2017
33579	GREAT PLAINS NATURAL GAS	\$29.29	Library Gas Service	11/13/2017
33579	GREAT PLAINS NATURAL GAS	\$32.54	Community Center Gas Service	11/13/2017
33579	GREAT PLAINS NATURAL GAS	\$23.00	Police Dept. Gas Service	11/13/2017
33579	GREAT PLAINS NATURAL GAS	\$36.72	Fire Dept. Gas Service	11/13/2017
33579	GREAT PLAINS NATURAL GAS	\$177.92	Water Gas Service	11/13/2017
33579	GREAT PLAINS NATURAL GAS	\$127.80	Sewer Gas Service	11/13/2017
33579	GREAT PLAINS NATURAL GAS	\$23.00	Park Gas Service	11/13/2017
33580	HAWKINS INC.	\$670.48	Sewer Chemicals	11/13/2017
33581	HILLYARD FLOOR CARE SUPPLY	\$368.02	Community Center Supplies	11/13/2017
33582	LANG S AUTOMOTIVE CENTER, INC.	\$93.43	Street Dept Supplies	11/13/2017
33582	LANG S AUTOMOTIVE CENTER, INC.	\$364.26	Street Dept - Repairs/Maint	11/13/2017
33583	LEAGUE OF MINNESOTA CITIES	\$30.00	Mayor's Membership Dues	11/13/2017
33584	LOFFLER	\$79.22	Copier Service Contract	11/13/2017
33585	MAC QUEEN EQUIPMENT INC.	\$293.58	Street Dept Repairs/Maintenance	11/13/2017
33586	MACS	\$39.97	Street Dept Supplies	11/13/2017
33587	MAIN STREET BAR & GRILL	\$700.00	PD Building Rent	11/13/2017
33588	METERING & TECHNOLOGY SOLUTION	\$161.29	Supplies - Water Dept.	11/13/2017
33589	MVTL LABORATORIES, INC.	\$135.00	Sewer Testing	11/13/2017
33589	MVTL LABORATORIES, INC.	\$211.00	Sewer Testing	11/13/2017
33589	MVTL LABORATORIES, INC.	\$90.00	Sewer Testing	11/13/2017
33589	MVTL LABORATORIES, INC.	\$234.50	Sewer Testing	11/13/2017
33590	NCPERS MINNESOTA	\$64.00	Insurance	11/13/2017
33591	NORTHERN BUSINESS PRODUCTS	\$304.99	Time Clock	11/13/2017
33591	NORTHERN BUSINESS PRODUCTS	\$26.91	Office Supplies	11/13/2017
33591	NORTHERN BUSINESS PRODUCTS	\$4.49	Office Supplies	11/13/2017
33592	PIONEERLAND LIBRARY SYSTEM	\$10,280.00	Library Services	11/13/2017
33593	SCHROEDER, GARRET	\$200.00	Street Dept. Maintenance	11/13/2017
33594	TWIN CITIES & WESTERN RAILROAD	\$313.56	Site Lease-Sewer	11/13/2017
33595	UNITED STATES POSTAL SERVICE	\$51.00	Utility Postage	11/13/2017
33595	UNITED STATES POSTAL SERVICE	\$51.00	Utility Postage	11/13/2017
33596	US BANK TRUST N.A.	\$20,000.00	2003 EDA Bond - Principal	11/13/2017
33596	US BANK TRUST N.A.	\$1,625.00	2003 EDA Bond - Interest	11/13/2017
33597	VERIZON WIRELESS	\$70.02	Police Dept. Telephone	11/13/2017
33598	VOSIKA SEWER SERVICE	\$1,172.62	3 Portable toilets - Parks	11/13/2017
33599	WEST CENTRAL SANITATION	\$17.55	Street Refuse	11/13/2017
33599	WEST CENTRAL SANITATION	\$35.92	WWT Refuse	11/13/2017
33600	XCEL ENERGY	\$1,371.93	Water Electric	11/13/2017
33600	XCEL ENERGY	\$419.10	Community Center Electric	11/13/2017
33600	XCEL ENERGY	\$263.15	Library Electric	11/13/2017
33600	XCEL ENERGY	\$292.39	City Hall Electric	11/13/2017
33600	XCEL ENERGY	\$78.01	Park Electric	11/13/2017
33600	XCEL ENERGY	\$118.11	Fire Dept. Electric	11/13/2017
33600	XCEL ENERGY	\$2,148.75	Street Electric	11/13/2017
33600	XCEL ENERGY	\$98.34	PD Electric	11/13/2017

996910E	MINNESOTA DEPT. OF REVENUE	\$488.47	State Withholding Tax	10/31/2017
996911E	INTERNAL REVENUE SERVICE	\$1,135.88	FWH	10/31/2017
996911E	INTERNAL REVENUE SERVICE	\$1,596.50	FICA/Medicare	10/31/2017
996912E	PUBLIC EMPLOYEES RETIREMENT	\$2,828.02	PERA	10/31/2017
996913E	ICMA	\$50.00	Sunvold, Nathan #302283	10/31/2017
Total		\$62,797.70		

A motion was made by Adam Zaske and seconded by Jeremy Hinderks to approve the invoices payable. The motion carried 5 to 0.

5. Monthly Financials

A motion was made by Jeremy Hinderks and seconded by Jeff Pike to approve monthly financials. The motion carried 5 to 0.

6. Public Comment

7. Committee/Staff Reports

A. City Administrator's Report

Administrators Report

11-13-17

- I have started working with the local liquor licensed establishments on their renewal paperwork for 2018.
- Chad Segelstrom has joined the National Guard and will be away for training roughly February through August of 2018. Aaron and I will be looking at the best way to cover operations during this time.
- Tonight Renville County will be holding a public hearing for discussion on a draft buffer ordinance being considered. I have read the ordinance and it does not appear to have any foreseeable impact on Renville. I have been working with Scott Refsland in looking at more updated buffer maps than what is on the county website to see the specific land areas in Renville the ordinance would impact.
- I will be off Wednesday the 22nd through the holiday, returning midday on 11/27.

A motion was made by Jeremy Hinderks and seconded by Adam Zaske to approve the City Administrator's Report. The motion carried 5 to 0.

B. Public Works Committee

Public Works Committee Minutes

11-1-17 5:30pm

Attendance: Adam Zaske, Shane Wohlman, Janette Wertish, Dennis Ulrich, Nate Sunvold and Jessica Gorman

North Main St. Parking Signage- County Engineer Jeff Marlowe has approved the city, if so desired, to post signage on the west side of North Main St. between highway 212 and Bryant Ave NW. restricting or eliminating parking. The group discussed possible wordage and determined the “NO PARKING” was sufficient and recommended for the location. If council so desires this signage the administrator will need approval to order. Permission for placement has already been received via email from the county and the city administrator will mail notices to the residents on the east side of the street.

Black Walnut Trees North Main- The residents of 103 and 105 North Main St. are seeking guidance if the city would allow the removal of the two black walnut trees in front of the property. The owners state the black walnuts and sap from the trees are a nuisance. The committee sees no concern with allowing the removal of the trees as long as the service provider info is given to the city along with proof of insurance coverage as the city will not carry responsibility for the process.

Update: The parties requesting were informed and once a tree removal service is selected, they will file the necessary written request and documents with the city for council approval.

Wifi in Water Tower Park- Light Beam internet has offered the city of Renville the use of free wifi in water tower park at no cost to the city or residents. This offering is part of an ongoing effort to improve connectivity in communities along highway 212 and is already being utilized in the city of Olivia. The city of Olivia administrator, Dan Coughlin, said it has proven well utilized daily and even helpful during community events. The hardware placement also allows the frame work to already be in place if wireless security cameras were ever desired in the parks. Light Beam can limit the hours of wifi access to prevent a presence in the parks after normal park hours. The city of Olivia and Renville Register along with other county stakeholders are also currently working on an online communications portal for the area that could be utilized in these free wifi locations down the road.

Counter update- A sample of the proposed counter will be available to council and public for viewing on or after Monday November 13th. The counter will be done over Thanksgiving break.

Lowes grant programs- The administrator discussed grant programs for possible park projects. The committee felt the programs may be able to aid in the current memorial park monument efforts. The group recommended the Ad Hoc committee review this option working with the memorial park fund to see if there is a way for the Lowes grant applications to be utilized.

***Committees-** The Mayor reminded its nearing the end of the year and those interested in being on a committee or aware of community members possibly interested in committee work with the city for 2018 to submit interest.

A motion was made by Jeremy Hinderks and seconded by Shane Wohlman to approve the Public Works Committee Report. The motion carried 5 to 0.

8. Discussion Items

9. Action Items

- A motion was made by Jeremy Hinderks and seconded by Jeff Pike to set an Ad-Hoc Meeting for December 7, 2017 at 5:30 pm. The motion carried 5 to 0.
- A motion was made by Jeremy Hinderks and seconded by Adam Zaske set a Budget work session on November 27, 2017 at 6:15 pm. The motion carried 5 to 0.
- A motion was made by Jeremy Hinderks and seconded by Jeff Pike to approve free Wi-Fi provided by Lightbeam in the park with limited hours. The motion carried 5 to 0.
- A motion was made by Brent Dahl and seconded by Jeremy Hinderks to put No Parking Signs on Main Street from Hwy 212 to Bryant Ave on the west side. The motion was rescinded and will be discussed again after further resident feedback.
- A motion was made by Jeremy Hinderks and seconded by Jeff Pike to approve Resolution 11-17 Water & Sewer Assessments. The motion carried 5 to 0.
- A motion was made by Shane Wohlman and seconded by Jeremy Hinderks to approve Resolution 12-17 Refuse Assessments. The motion carried 5 to 0.
- A motion was made by Jeff Pike and seconded by Shane Wohlman to reschedule the December 25, 2017 Regular Council meeting for Wednesday, December 27, 2017 at 7:00 pm. The motion carried 5 to 0.
- A motion was made by Jeremy Hinderks and seconded by Adam Zaske to approve the Knights of the Columbus Gambling Permit. The motion carried 5 to 0.
- A motion was made by Jeremy Hinderks and seconded by Jeff Pike to approve the CCT Fund request for \$1985. The motion carried 5 to 0.
- A motion was made by Shane Wohlman and seconded by Jeremy Hinderks to approve the SMBSC Wastewater permit. The motion carried 5 to 0.
- A motion was made by Jeremy Hinderks and seconded by Jeff Pike to hold the 2nd Reading of Chapter 13 Tobacco Ordinance with definition #4 “Individually Packaged” removed. The motion carried 5 to 0.
- A motion was made by Adam Zaske and seconded by Brent Dahl to accept the 2nd Reading of Chapter 13 Tobacco Ordinance with definition #4 “Individually Packaged” removed. The motion carried 5 to 0.
- A motion was made by Adam Zaske and seconded by Jeremy Hinderks to approve Renville Events Committee’s request to place a tree & décor on City lot by the Post Office. The motion carried 5 to 0.

9. Mayor’s Report

A motion was made by Shane Wohlman and seconded by Jeremy Hinderks to approve the Mayor’s report. The motion carried 5 to 0.

10. Adjourn

A motion was made by Jeff Pike and seconded by Adam Zaske to adjourn the meeting. The motion carried 5 to 0. Meeting was adjourned at 7:50 p.m.

Dated at Renville, Minnesota this 13th November, 2017

THE GOVERNING BODY OF THE CITY
OF RENVILLE, MINNESOTA

BY _____
Janette Wertish, Mayor

ATTEST:

BY _____
Jessica Gorman, City Administrator/Clerk