

**Approved Minutes
City Council Regular Session
November 12, 2019
Tuesday 7:00 p.m.**

The regular session of the City Council, City of Renville, Minnesota was called to order on November 12, 2019 at 7:00 p.m. by Mayor Wertish.

City Council Members present were Adam Zaske, Jeff Pike, Alma Gasca, Laura Rosen, and Dave Grund. Also present were Mayor Janette Wertish and City Administrator/Clerk Shane Wohlman.

1. Pledge of Allegiance

2. Approval of Agenda

A motion was made by Laura Rosen and seconded by Dave Grund to approve the agenda. Aye: Gasca, Pike, & Zaske.

3. Approval of Minutes

A motion was made by Adam Zaske and seconded by Jeff Pike to approve the minutes of the October 28, 2019 Regular Council Meeting. Aye: Gasca, Grund, & Rosen.

4. Invoices Payable

Check #	Name	Amount	Account	Comments	Date
35094	VOID	0			10/28/19
35095	VOID	0			10/28/19
35096	UNITED STATES POSTAL SERVICE	\$107.98	E 601-49400-201 Office Supplies	Utility Postage	10/28/19
35096	UNITED STATES POSTAL SERVICE	\$107.97	E 602-49450-201 Office Supplies	Utility Postage	10/28/19
35097	OFFICE OF THE TX ATTN GENERAL	\$296.31	G 101-21780 Assignment	Rem ID 0011520455200641465	10/29/19
35098	NEOPOST USA	\$100.00	E 101-41400-201 Office Supplies	OFFICE SUPPLIES	11/07/19
35099	212-DRIVING SCHOOL	\$140.00	G 101-22101 Forfeiture Fund	212 Driver Education - Parent Class	11/12/19
35100	ALEX AIR APPARATUS, INC.	\$1,309.00	E 101-42200-221 Repair/Maint. Equipment	SCBA Flow Test	11/12/19
35101	AMERICAN SOLUTIONS FOR BUSINES	\$93.35	E 101-41400-201 Office Supplies	W-2's	11/12/19
35102	AMERICAN WELDING & GAS INC.	\$53.20	E 101-43100-229 Contractual Service	STREET FIRE EXT MAINT	11/12/19
35103	AMERIPRIDE Services, Inc	\$68.85	E 101-45400-229 Contractual Service	Community Center Contractual	11/12/19
35104	ANDERSON LARSON KLAASSEN & Admin-\$56, PD-\$3334	\$3,390.00	E 101-41610-101 Wages & Salaries	Attorney Fees	11/12/19
35105	BANYON DATA SYSTEMS, INC	\$129.00	E 101-41400-229 Contractual Service	Vault Backup	11/12/19
35106	CENTURYLINK	\$78.26	E 101-42100-321 Telephone	Police Dept. Telephone	11/12/19
35106	CENTURYLINK	\$62.69	E 602-49450-321 Telephone	Sewer Dept. Telephone	11/12/19
35106	CENTURYLINK	\$64.74	E 101-43100-321 Telephone	Public Works Telephone	11/12/19
35106	CENTURYLINK	\$66.40	E 101-45500-321 Telephone	Library Telephone	11/12/19
35106	CENTURYLINK	\$142.48	E 601-49400-321 Telephone	Water Dept. Telephone	11/12/19
35106	CENTURYLINK	\$142.02	E 101-41400-321 Telephone	City Hall Telephone	11/12/19
35107	FARMERS CO-OP OIL CO	\$25.74	E 101-42200-212 Gas & Oil	Fire Dept. Gas	11/12/19
35107	FARMERS CO-OP OIL CO	\$631.65	E 101-42100-212 Gas & Oil	Police Dept. Gas	11/12/19
35107	FARMERS CO-OP OIL CO	\$959.02	E 101-43100-212 Gas & Oil	Street Dept. Gas	11/12/19
35107	FARMERS CO-OP OIL CO	\$124.57	E 101-42100-221 Repair/Maint. Equipment	PD Repairs	11/12/19
35107	FARMERS CO-OP OIL CO	\$137.54	E 101-43100-221 Repair/Maint. Equipment	Street Dept Repairs	11/12/19
35108	GOPHER STATE ONE-CALL, INC	\$22.95	E 601-49400-229 Contractual Service	Water Contractual	11/12/19
35108	GOPHER STATE ONE-CALL, INC	\$22.95	E 602-49450-229 Contractual Service	Sewer Contractual	11/12/19
35109	GREAT PLAINS NATURAL GAS	\$34.14	E 101-41400-380 Utility Services (GENERAL)	Clerk Gas Service	11/12/19
35109	GREAT PLAINS NATURAL GAS	\$30.73	E 101-45500-380 Utility Services (GENERAL)	Library Gas Service	11/12/19
35109	GREAT PLAINS NATURAL GAS	\$48.94	E 101-45400-380 Utility Services (GENERAL)	Community Center	11/12/19

35109	GREAT PLAINS NATURAL GAS	\$78.94	E 101-42100-380 Utility Services (GENERAL)	Police Dept. Gas	11/12/19
35109	GREAT PLAINS NATURAL GAS	\$56.91	E 101-42200-380 Utility Services (GENERAL)	Fire Dept. Gas	11/12/19
35109	GREAT PLAINS NATURAL GAS	\$109.18	E 601-49400-381 Utilities	Water Gas Service	11/12/19
35109	GREAT PLAINS NATURAL GAS	\$145.96	E 602-49450-387 Utilities-Wastewater	Sewer Gas Service	11/12/19
35109	GREAT PLAINS NATURAL GAS	\$23.00	E 101-45200-380 Utility Services (GENERAL)	Park Gas Service	11/12/19
35110	HILLYARD/HUTCHINSON	\$191.00	E 101-45400-219 General Supplies - Maint.	Community Center Supplies	11/12/19
35111	LANG'S AUTOMOTIVE CENTER, INC.	\$107.13	E 101-43100-219 General Supplies - Maint.	Street Dept Supplies	11/12/19
35111	LANG'S AUTOMOTIVE CENTER, INC.	\$61.23	E 101-43100-221 Repair/Maint. Equipment	Street Dept Rep/Maint	11/12/19
35111	LANG'S AUTOMOTIVE CENTER, INC.	\$128.38	E 601-49400-221 Repair/Maint. Equipment	Water Dept Rep/Maint	11/12/19
35111	LANG'S AUTOMOTIVE CENTER, INC.	\$57.99	E 602-49450-219 General Supplies - Maint.	Sewer Dept Supplies	11/12/19
35112	LOFFLER	\$131.14	E 101-41400-229 Contractual Service	Copier Service Contract	11/12/19
35113	MACS	\$223.85	E 601-49400-219 General Supplies - Maint.	Water Dept Supplies	11/12/19
35114	MAIN STREET BAR & GRILL	\$700.00	E 101-42100-412 Building Rentals	PD Building Rent - Nov. 2019	11/12/19
35115	MAYNARD'S FOOD CENTER	\$27.96	E 601-49400-219 General Supplies - Maint.	Water Dept Supplies	11/12/19
35116	MN PUMP WORKS	\$1,100.75	E 602-49450-285 Repair Waste Water Plant	WWTP Inspection	11/12/19
35117	MVTL LABORATORIES, INC.	\$211.00	E 602-49450-229 Contractual Service	Sewer Testing	11/12/19
35117	MVTL LABORATORIES, INC.	\$193.00	E 602-49450-229 Contractual Service	Sewer Testing	11/12/19
35118	NCPERS	\$80.00	G 101-21760 Hospitalization/Medical Ins	Insurance	11/12/19
35119	NORTHERN BUSINESS PRODUCTS	\$218.40	E 101-41400-201 Office Supplies	City Hall Office Supplies	11/12/19
35119	NORTHERN BUSINESS PRODUCTS	\$48.91	E 101-41400-201 Office Supplies	Council Name plate & calendar	11/12/19
35119	NORTHERN BUSINESS PRODUCTS	\$180.06	E 101-41400-437 Other Miscellaneous	City Hall keyboard trays	11/12/19
35119	NORTHERN BUSINESS PRODUCTS	\$109.99	E 101-41400-221 Repair/Maint. Equipment	City Hall shredder	11/12/19
35120	RENCO PUBLISHING, INC.	\$50.70	E 101-41100-351 Legal Notices Publishing	Publishing - Council Vacancy	11/12/19
35121	RENVILLE COUNTY SOLID WASTE	\$115.00	E 400-49100-256 Demolition of Blighted Bldg.	Fluorescent light disposal	11/12/19
35122	RRRSWA	\$1,181.60	E 400-49100-256 Demolition of Blighted Bldg.	Waste from Blight Buildings	11/12/19
35123	SCHMOLL'S WELDING INC.	\$300.00	E 601-49400-221 Repair/Maint. Equipment	Weld Fire Hydrant	11/12/19
35124	SCHROEDER, GARRET	\$375.00	E 101-43100-229 Contractual Service	Street Dept. Maintenance	11/12/19
35125	SLAGTER, AARON	\$128.12	E 101-42100-331 Travel/Seminar Course	Hotel for training	11/12/19
35126	VERIZON WIRELESS	\$70.02	E 101-42100-321 Telephone	Police Dept. Telephone	11/12/19
35127	VOSIKA SEWER SERVICE	\$1,528.56	E 101-45200-229 Contractual Service	Portable toilets - 5/2019-10/2019	11/12/19
35128	XCEL ENERGY	\$43.32	E 101-45200-380 Utility Services (GENERAL)	Park Electric	11/12/19
35128	XCEL ENERGY	\$26.53	E 101-42200-380 Utility Services (GENERAL)	Fire Dept. Electric	11/12/19
35128	XCEL ENERGY	\$266.14	E 101-43100-380 Utility Services	Street Electric	11/12/19
35128	XCEL ENERGY	\$58.50	E 101-42100-380 Utility Services (GENERAL)	PD Electric	11/12/19
997229 e	MINNESOTA REVENUE	\$607.76	G 101-21720 State Withholding	State Withholding Tax	10/29/19
997230 e	UNITED STATES TREASURY	\$1,178.16	G 101-21710 Federal Withholding Tax	FWH	10/29/19
997230 e	UNITED STATES TREASURY	\$1,665.14	G 101-21730 FICA Tax Withholding	FICA/Medicare	10/29/19
997231 e	PUBLIC EMPLOYEES RETIREMENT	\$3,248.42	G 101-21740 PERA	PERA	10/29/19
997232 e	ICMA	\$50.00	G 101-21750 ICMA Payable	Sunvold, Nathan #302283	10/29/19
997237 e	LIGHTBEAM INTERNET	\$40.00	E 101-42200-321 Telephone	FD Internet	11/05/19
997237 e	LIGHTBEAM INTERNET	\$40.00	E 101-49260-722 Internet Fees & Updates	City Hall Internet	11/05/19
997237 e	LIGHTBEAM INTERNET	\$40.00	E 101-43100-321 Telephone	Street Dept Internet	11/05/19
997237 e	LIGHTBEAM INTERNET	\$40.00	E 101-42100-321 Telephone	PD Internet	11/05/19
997237 e	LIGHTBEAM INTERNET	\$40.00	E 602-49450-321 Telephone	WWTP Internet	11/05/19
997238 e	SW/WC SERVICE COOPERATIVES	\$1,190.00	G 101-21761 Health Care	Medical Insurance-Jodi	11/07/19
997238 e	SW/WC SERVICE COOPERATIVES	\$440.50	G 101-21762 Employer Health Portion	Medical Insurance-Jodi	11/07/19
997238 e	SW/WC SERVICE COOPERATIVES	\$3,261.00	G 101-21762 Employer Health Portion	Medical Insurance-Police	11/07/19
997238 e	SW/WC SERVICE COOPERATIVES	\$940.16	G 101-21762 Employer Health Portion	Medical Insurance-Street	11/07/19
997238 e	SW/WC SERVICE COOPERATIVES	\$940.17	G 101-21762 Employer Health Portion	Medical Insurance-Water	11/07/19
997238 e	SW/WC SERVICE COOPERATIVES	\$940.17	G 101-21762 Employer Health Portion	Medical Insurance-Sewer	11/07/19
TOTAL		\$31,380.23			

A motion was made by Jeff Pike and seconded by Laura Rosen to approve the invoices payable. Aye: Gasca, Grund, & Zasko.

5. Monthly Financials

A motion was made by Adam Zaske and seconded by Laura Rosen to approve the monthly financials. Aye: Gasca, Grund, & Pike.

6. Public Comment

7. Committee/Staff Reports

a. City Administrator's Report

City Administrator Report

11-12-2019

* Duininck's finished up the pavement patches for the soft spots and most of the water line repairs. All water line repair areas that were dug this year need to go through a freeze/thaw cycle before patching next year.

* With another season of excess moisture, the trees have produced an abundant crop of leaves. The Public Works department will continue to try and get all the streets swept before any snow accumulation.

* Liquor License renewals have been delivered to the 2 appropriate businesses.

R5C Meeting Agenda November 6, 2019 @ 3:15 pm Renville County Gov't Center, Room 121A

- Grant Update – state of MN as well as other opportunities (Lisa)
- Facebook updates, and possibility of using “Boost” (Alex)
- Additional participants
 - Newspaper involvement
 - Faith community
 - Add'l schools
- Discuss possibility of providing presentations to groups/local events:
 - Association of Townships (February 3?)
 - Kiwanis
 - Lions
 - Church groups
 - Newspaper
- Possibility of RCW class creating Census videos (Christi)
- Recruitment for Census jobs
- Possibility of lobby computer at County availability 24/7 for entering Census info and applying for jobs (Alex)
- Discuss possibility of advertising/promoting Census on MN Primary Day

* Properties Update:

Gas Station- All demolition complete, except the floor. Hauling of material has begun. An old cistern and sludge tank were discovered. The sludge in the tank will have to be vacuumed out for disposal before the floor can be removed. cursory research at MPCA warrants moving into Phase II Environmental Survey Assessment (ESA). A cost and schedule should be available at the next council meeting.

House- All demolition complete, except the foundation. Hauling of material has begun. The front porch wooden columns were saved.

Refuge- Demolition will begin after the other properties are complete.

***Upcoming Meetings:

- 11/13 Lunch & Learn 12:00
- 11/13 Public Works 5:30
- 11/18 Staff Mtg. 9:00
- 11/18 CIA 6:00
- 11/20 EDA 5:00

A motion was made by Adam Zaske and seconded by Dave Grund to approve the City Administrator’s Report. Ayes: Gasca, Pike, & Rosen.

8. Discussion Items

9. Action Items

A motion was made by Jeff Pike and seconded by Adam Zaske to approve the Personnel Policy Manual changes. Ayes: Gasca, Grund, & Rosen.

**CITY OF RENVILLE
RESOLUTION 28-19**

ASSESSING CHARGES TO PROPERTY TAXES PAYABLE 2020

BE IT RESOLVED by the City Council of the City of Renville, County of Renville, State of Minnesota, that an assessment for past due utility (water and sewer) charges be certified to the Renville County Auditor to be placed on the property taxes of the following properties:

Carlson, Todd	102 SW 2 nd Street Mulder’s 3 rd Add Lot 1 & N2 of Lot 4 Blk 6 36-03865-00	592.09
Hendrickson, Matthew & Tedesco, Oakle	449 NW 2 nd Street Parson’s Add Lots 3,4&5 Blk 4 36-02025-00	592.09
Mitchell, Antonio & Rebekkah	103 SE 3 rd Street Barnard’s Outlots W 141’ Of N 65.5’ Of Lot 1, Blk 2 36-01465-00	249.37
Ramirez, Jose & Maria	813 N Main Street TR 252’x150’ in S2 of NW 4 –Ex S 80’ 36-00485-00	592.09

Rocha, Monica	618 N Main Street Eastwood's Subd Lot B 36-03020-00	720.25
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PASSED AND ADOPTED this 12th day of November, 2019 by the City Council of the City of Renville, Minnesota.

The resolution was offered by: Adam Zaske
 This resolution was seconded by: Dave Grund
 Voting in favor: Alma Gasca, Jeff Pike, & Laura Rosen
 Voting against: none

Attest:

 Shane Wohlman, City Administrator/Clerk

 Janette Wertish, Mayor

**CITY OF RENVILLE
 RESOLUTUION 29-19**

ASSESSING CHARGES TO PROPERTY TAXES PAYABLE 2020

BE IT RESOLVED by the City Council of the City of Renville, County of Renville, State of Minnesota, that an assessment for past due utility (refuse) charges be certified to the Renville County Auditor to be placed on the property taxes of the following properties:

Blankenhagen, Toni	201 NE Emerson Avenue Christianson's Rearr Lot C, Blk 5 36-02050-00	97.70
Hodge, Donald & Laurene	315 NW Dupont Original Plat E2 Of Lots 2 & 3, Blk 6 36-00755-00	22.60
Kuiken, Steve	112 NW Bryant Avenue Original Plat E 65' Of Lots 10 & 11 Blk 13 36-01180-00	88.18
Mortensen, Kurt & Michelle	217 NW Fremont Avenue Parson's 2 nd Add Lots 13 thru 16 Blk 11 36-03135-00	256.24

Siemieniowski, Sonja & George	320 NW Dupont Avenue Smith's REARR W2 of Lot F & E2 of Lot G Blk 5 36-00720-00	86.26
Stefansen, Shane	453 N Main Street Parson's Add Lots 6 & 7, Blk 1 36-01905-00	38.25

PASSED AND ADOPTED this 12th day of November, 2019 by the City Council of the City of Renville, Minnesota.

The resolution was offered by: Adam Zaske
 This resolution was seconded by: Laura Rosen
 Voting in favor: Alma Gasca, Dave Grund, & Jeff Pike
 Voting against: none

Attest:

 Shane Wohlman, City Administrator/Clerk

 Janette Wertish, Mayor

**CITY OF RENVILLE
 RESOLUTION 30-19**

ASSESSING CHARGES TO PROPERTY TAXES PAYABLE 2020

BE IT RESOLVED by the City Council of the City of Renville, County of Renville, State of Minnesota, that an assessment for past due City Charges (Administrative Citations, Fire Services, Lawn Mowing) charges be certified to the Renville County Auditor to be placed on the property taxes of the following properties:

Carlson, Todd	102 SW 2 nd Street Mulder's 3 rd Add Lot 1 & N2 of Lot 4 Blk 6 36-03865-00	824.32
Hendrickson, Matthew & Tedesco, Oakle	449 NW 2 nd Street Parson's Add Lots 3,4&5 Blk 4 36-02025-00	960.79
Martinez, Roberto	311 SW 2 nd Street Mulder's 4 th Add Lot 6 Blk 9 36-04000-00	249.14

Mitchell, Antonio & Rebekah	103 SE 3 rd Street Barnard's Outlots W 141' Of N 65.5' Of Lot 1, Blk 2 36-01465-00	216.47
Palomo-Martini, Jesse	519 N Main Street Parson's Add Lots 7 & 8, Blk 2 36-01930-00	493.28
Ramirez, Jose & Maria	813 N Main Street Urban TR 252'x150' in S2 of NW 4 -Ex S 80' 36-00485-00	1449.07
Rocha, Monica	618 N Main Street Eastwood's Subd Lot B 36-03020-00	2216.00

PASSED AND ADOPTED this 12th day of November, 2019 by the City Council of the City of Renville, Minnesota.

The resolution was offered by: Adam Zaske
This resolution was seconded by: Dave Grund
Voting in favor: Alma Gasca, Jeff Pike, & Laura Rosen
Voting against: none

Attest:

Shane Wohlman, City Administrator/Clerk

Janette Wertish, Mayor

**CITY OF RENVILLE
RESOLUTION 31-19**

RESOLUTION TO DESIGNATE THE POLLING PLACE FOR 2020

WHEREAS, THE CITY COUNCIL OF RENVILLE, MINNESOTA, pursuant to Minnesota Statute §204B.16 POLLING PLACES; DESIGNATION, is required by December 31st of each year to designate by ordinance or resolution a polling place for each election precinct. The polling places designated in the ordinance or resolution are the polling places for the following calendar year, unless a change is made.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RENVILLE, RENVILLE COUNTY, MINNESOTA AS FOLLOWS:

The City of Renville designates the Renville Community Center at 221 North Main Street, Renville, MN as the polling place for the 2020 Elections.

Passed and adopted this 12th day of November, 2019, by the City Council of Renville, Minnesota.

This resolution was offered by: Adam Zaske
This resolution was seconded by: Dave Grund
Voting in favor: Alma Gasca, Jeff Pike, & Laura Rosen
Voting against: none

Janette Wertish, Mayor

ATTEST:

Shane Wohlman, City Administrator/Clerk

10. Mayor’s Report

A motion was made by Adam Zaske and seconded by Jeff Pike to approve the Mayor’s report. Ayes: Gasca, Grund, & Rosen.

11. Adjourn

A motion was made by Adam Zaske and seconded by Laura Rosen to adjourn the meeting. Ayes: Gasca, Grund, & Pike. Meeting was adjourned at 7:31 p.m.

Dated at Renville, Minnesota this 12th of November, 2019.

THE GOVERNING BODY OF THE CITY
OF RENVILLE, MINNESOTA

BY _____
Janette Wertish, Mayor

ATTEST:

BY _____
Shane Wohlman, City Administrator/Clerk