

**Approved Minutes
City Council Regular Session
November 12, 2013
Monday 7:00 p.m.**

The regular session of the City Council, City of Renville, Minnesota was called to order on November 12, 2013 at 7:00 p.m. by Mayor Wertish

City Council Members present were Dennis Ulrich, Randy Johnson, Shane Wohlman, Raye McKim, Allen Rohlik and Mayor Janette Wertish. City Administrator/Clerk Kari Gislason was also present.

1. Pledge of Allegiance

2. Approval of Agenda

A motion was made by Shane Wohlman and seconded by Randy Johnson to approve the agenda as amended - amendments being:

- Larry Aden is unable to attend the meeting, instead he sent a written request for the council to review.
- Addition of Southern Minnesota Beet Sugar Cooperative Wastewater Discharge Permit to Action Item 9a.

The motion carried 5 to 0.

3. Approval of Minutes

A motion was made by Raye McKim and seconded by Shane Wohlman to approve the minutes of the meeting on October 28, 2013. The motion carried 5 to 0.

4. Invoices Payable

A motion was made by Dennis Ulrich to approve the following invoices:

Check #	Name	Amount	Comments	Date
30367	MCLAUGHLIN, PAUL	233.20	Paul McLaughlin- MinAqua hearing	11/12/2013
30368	UNITED STATES POSTAL SERVICE	192.06	Postage	11/12/2013
30369	ICMA	50.00	Sunvold, Nathan #302283	11/12/2013
30370	NEOPOST GREAT PLAINS	24.58	OFFICE SUPPLIES	11/12/2013
30371	VERIZON WIRELESS	111.71	Police Dept. Telephone	11/12/2013
30372	AFLAC	51.52	Insurance	11/12/2013
30373	AMERICAN WELDING & GAS INC.	50.00	CC Fire Ext. Maintenance	11/12/2013
30374	ARVIG COMMUNICATION SYSTEMS	229.75	Public Works Internet	11/12/2013
30375	BIG COUNTRY 100.1 FM	175.00	City Marketing/Development	11/12/2013
30376	CENTURYLINK	719.73	Water Dept. Telephone	11/12/2013
30377	FIVE-STAR PUMPING INC.	9,670.32	Broadcase Class B Biosolids -W	11/12/2013
30378	GREAT PLAINS NATURAL GAS	473.36	Fire Dept. Gas	11/12/2013
30379	HAWKINS, INC.	1,852.40	Water Supplies	11/12/2013
30380	LANG'S AUTOMOTIVE CENTER, INC.	233.87	Parts & Supplies Sewer	11/12/2013
30381	MARSHALL NORTHWEST PIPE FITTING	379.32	Extension Hose & Test Ball- Mi	11/12/2013

30382	OLIVIA HARDWARE INC.	26.71	shovel- drain spade	11/12/2013
30383	PATTI HEMINGSEN	9.64	Utility Refund	11/12/2013
30384	TOTAL COMPLIANCE SOLUTIONS, IN	117.50	Drug Testing	11/12/2013
30385	XCEL ENERGY	6,675.95	City Hall Electric	11/12/2013
	TOTAL:	21,276.62		

Shane Wohlman seconded the motion. The motion carried 5 to 0.

5. Monthly Financials

A motion was made by Dennis Ulrich and seconded by Randy Johnson to approve the monthly financials. The motion carried 5 to 0.

6. Public Comments

A. Larry Aden was unable to attend the meeting. The council discussed reviewing his request at committee level.

B. Randy Edberg was present to request a window at 321 NE 2nd Street---one of the forfeiture properties the city is purchasing--be covered in order to keep snow and rain out of the house. Kari will have the city staff take care of this.

7. Committee/Staff Reports

A. Human Resources Committee Report

- Looking at purchasing a new police department vehicle and selling the '08 and '02 squad cars. The vehicle being considered is a 2014 Ford Inceptor. Total package for the new vehicle is \$44,073, and this would come out of the 2014 Local Improvement budget. The HR Committee recommends ordering the new vehicle and selling the '08 and '02 squad cars.

A motion was made by Raye McKim and seconded by Dennis Ulrich to authorize Ben to order the 2014 Ford Inceptor with a price not to exceed \$44,073 and to sell the '02 and '08 police vehicles. The motion carried 5 to 0.

- Amy Otterson has resigned effective 11/22/13. The HR Committee recommends accepting her resignation and advertising for the position.

A motion to approve Amy Otterson's resignation and advertise the position was made by Raye McKim and seconded by Shane Wohlman. The motion carried 5 to 0.

- Storm Shelter Update: We will be utilizing the Community Center as a winter storm shelter location. The fire department will assist in staffing. Checking into generator options for backup in case of power failure.
- Kari's Performance Review will be at the Human Resource meeting which will take place December 9, 2013.
- Moving the December HR meeting to December 9, 2013

A motion was made by Randy Johnson and seconded by Allen Rohlik to approve the Human Resources Committee Report as presented. The motion carried 5 to 0.

B. Public Works Committee Report

- Brent Dahl was present at the meeting to discuss the property and building located at 316 NW Dupont Ave. Brent has purchased the property and explained his plans to turn the house located on the property into a storage/shop type of building. There had been questions about whether or not he needed a variance or zoning permit, but as he is not changing the actual structure of the building it was decided no zoning permit or variance was needed. There will be no water and sewer at the location.
- City staff will work on resolving a couple of sidewalk issues - 2nd Street between Colfax and Dupont and a sidewalk at RCW.
- Scott Clemenson and his fiancé have expressed an interest in purchasing lots D & E in Renville Estates.
- Dan Schemel with the Temple of Jesus Christ has made an offer of \$500 for parcel 36-00571-00 at 430 N Main Street. The Public Works Committee will make a recommendation to the council to accept the offer.

A motion was made by Dennis Ulrich and seconded by Raye McKim to approve Dan Schemel's offer for the purchase of 430 N Main Street. The motion carried 5 to 0.

- Due to changes at Minaqua, the Waste Heat building and equipment located at SMBSC will not be used by the city. We will discuss plans for the building and equipment further when we know more about Minaqua's future.
- Discussed Increasing water rates \$1.00/thousand, from \$3.00 to \$4.00 for commercial users for 2014 (applies to Rembrandt & Minaqua - SMBSC does not use city water). Last increase was Sept. 1, 2007. Kari is meeting with 2 Rembrandt employees on Friday and will pursue the \$1.00/thousand increase.
Also discussed residential water rates but not looking at changes at this time - last increase was Jan. 1, 2012.

A motion to raise commercial water rates from \$3.00/thousand gallons to \$4.00/thousand gallons effective Feb. 1, 2014 was made by Dennis Ulrich and seconded by Raye McKim. The motion carried 5 to 0.

- Discussed latest developments at Minaqua. Pete and Nate have been working with Minaqua to drain some of the water and have also helped get a pump installed and running inside the plant. At this point, there are still live fish inside. The pond on the property is full and estimated costs to drain this are between \$15,000-\$17,000. Kari has been in contact with the trustee and the property may soon be abandoned. Larry Aden of Eden Sustainable Technologies may be interested in purchasing Minaqua. He will be attending the council meeting Nov. 12.

A motion was made by Raye McKim and seconded by Randy Johnson to approve the Public Works Committee Report as presented. The motion carried 5 to 0.

C. City Administrator/Clerk Report

Kari Gislason reported the following:

- Drug box has been installed and already used
- Bart's update - let Saunders know the status in order to get paperwork drawn up, Bart will remove the contents of the buildings by Dec. 1. The person who may be interested in developing the parcels is looking at getting an inspection to see what costs may be involved.
- Foreclosure properties - county has been notified city purchasing, just waiting to hear back from them.
- There was a hole in Community Center wall after someone rented - Larry repaired and we did collect for damages - labor and materials
- Reminder: the Solar Energy Seminar is this Wednesday, Nov. 13 from 9-10:30 at the Community Center
- SWMNHP has 7 residential apps and no commercial apps yet
- Need to set a Truth In Taxation Meeting date

A motion was made by Dennis Ulrich and seconded by Shane Wohlman to set the Truth-in-Taxation meeting for 6:45 pm, Mon. Dec. 9. The motion carried 5 to 0.

- The next exhibit featuring high school students art will be hung in the Community Center on Monday.

A motion was made by Randy Johnson and seconded by Shane Wohlman to approve the City Administrator/Clerk report as presented. The motion carried 5 to 0.

8. Discussion Items - No items

9. Action Items

a. Industrial Wastewater Discharge Permits: Rembrandt & SMBSC

A motion was made by Dennis Ulrich and seconded by Allen Rohlik to approve the 2014 Industrial Wastewater Discharge Permits for Rembrandt and SMBSC. The motion carried 5 to 0.

b. Approve Excluded Bingo License Application: Knights of Columbus

A motion was made by Randy Johnson and seconded by Shane Wohlman to approve the Excluded Bingo License Application for Knights of Columbus for Nov. 24, 2013. The motion carried 3 to 1. Councilor Rohlik abstained from the vote.

10. Mayor's Report

Mayor Wertish thanked everyone for a good meeting.

11. Adjourn

A motion was made by Allen Rohlik and seconded by Randy Johnson to adjourn the meeting. The motion carried 5 to 0. Meeting was adjourned at 7:36 p.m.

Dated at Renville, Minnesota this 12th day of November, 2013.

THE GOVERNING BODY OF THE CITY
OF RENVILLE, MINNESOTA

BY _____
Janette Wertish, Mayor

ATTEST:

BY _____
Kari Gislason, City Administrator/Clerk

November 12, 2013

Pursuant to due call and notice thereof, the City Council of the City of Renville, Minnesota met for a work session immediately following the regular meeting in City Hall.

Mayor Janette Wertish and City Council members Dennis Ulrich, Randy Johnson, Shane Wohlman, Raye McKim and Allen Rohlik were present. City Administrator/Clerk Kari Gislason was also present.

The purpose of the work session was to discuss the proposed 2014 budget.

Dated at Renville, Minnesota this 12th day of November, 2013.

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OF RENVILLE, MINNESOTA

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Janette Wertish, Mayor

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Kari Gislason, City Administrator/Clerk