

**Approved Minutes  
City Council Regular Session  
October 8<sup>th</sup>, 2018  
Monday 7:00 p.m.**

The regular session of the City Council, City of Renville, Minnesota was called to order on October 8<sup>th</sup>, 2018 at 7:00 p.m. by Mayor Wertish.

City Council Members present were Laura Rosen, Brent Dahl, Jeff Pike, Adam Zaske and Jeremy Hinderks. Also present were Mayor Janette Wertish and City Administrator/Clerk Shane Wohlman. Present in the audience was Scott Tedrick from the Register at 7:05 pm.

**1. Pledge of Allegiance**

**2. Approval of Agenda**

A motion was made by Laura Rosen and seconded by Jeff Pike to approve the agenda. The motion carried 5 to 0.

**3. Approval of Minutes**

A motion was made by Laura Rosen and seconded by Brent Dahl to approve the minutes of the September 24<sup>th</sup>, 2018 Council Meeting. The motion carried 5 to 0.

**4. Invoices Payable**

Check #	Name	Amount		Comments	Date
34252	HILBRANDS AUCTIONS	\$134.75	E 400-49100-236 Community Center	CC Chairs	9/26/2018
34253	UNITED STATES POSTAL SERVICE	\$108.67	E 601-49400-201 Office Supplies	Utility Postage	9/27/2018
34253	UNITED STATES POSTAL SERVICE	\$108.68	E 602-49450-201 Office Supplies	Utility Postage	9/27/2018
34272	OFFICE OF THE TX ATTN Y GENERAL	\$296.31	G 101-21780 Assignment	Rem ID 0011520455200641465	10/1/2018
34273	ALEX AIR APPARATUS, INC.	\$101.00	E 101-42200-258 Fire Suits	FD Uniform Patch - J. Dahl	10/8/2018
34274	AMERIPRIDE SERVICES, INC	\$57.98	E 101-45400-229 Contractual Service	Community Center Contractual	10/8/2018
34275	BANYON DATA SYSTEMS, INC	\$795.00	E 601-49400-201 Office Supplies	Banyon Support	10/8/2018
34275	BANYON DATA SYSTEMS, INC	\$795.00	E 602-49450-201 Office Supplies	Banyon Support	10/8/2018
34275	BANYON DATA SYSTEMS, INC	\$795.00	E 101-41400-201 Office Supplies	Banyon Support	10/8/2018
34276	BHE RENEWABLES	\$279.78	E 101-41400-380 Utility Services (GENERAL)	City Hall Electric	10/8/2018
34276	BHE RENEWABLES	\$251.80	E 101-45500-380 Utility Services (GENERAL)	Library Electric	10/8/2018
34276	BHE RENEWABLES	\$401.02	E 101-45400-380 Utility Services (GENERAL)	CC Electric	10/8/2018
34276	BHE RENEWABLES	\$1,260.21	E 601-49400-381 Utilities	Water Electric	10/8/2018
34276	BHE RENEWABLES	\$9,704.26	E 602-49450-387 Utilities-Wastewater Plan	Sewer Electric	10/8/2018
34277	CENTURYLINK	\$76.28	E 101-42100-321 Telephone	Police Dept. Telephone	10/8/2018
34277	CENTURYLINK	\$61.27	E 602-49450-321 Telephone	Sewer Dept. Telephone	10/8/2018
34277	CENTURYLINK	\$65.84	E 101-43100-321 Telephone	Public Works Telephone	10/8/2018
34277	CENTURYLINK	\$64.88	E 101-45500-321 Telephone	Library Telephone	10/8/2018
34277	CENTURYLINK	\$139.70	E 601-49400-321 Telephone	Water Dept. Telephone	10/8/2018

34277	CENTURYLINK	\$141.99	E 101-41400-321 Telephone	City Hall Telephone	10/8/2018
34278	COMMUNITY ELECTRIC	\$197.71	E 601-49400-221 Repair/Maint. Equipment	Repair wires in well head	10/8/2018
34279	FARMERS CO-OP OIL CO	\$533.79	E 101-42100-212 Gas and Oil	Police Dept. Gas	10/8/2018
34279	FARMERS CO-OP OIL CO	\$873.50	E 101-43100-212 Gas and Oil	Street Dept. Gas	10/8/2018
34279	FARMERS CO-OP OIL CO	\$58.68	E 101-43100-221 Repair/Maint. Equipment	Street Dept. Tire Repairs	10/8/2018
34280	FIRST SYSTEMS TECHNOLOGY, INC.	\$495.00	E 602-49450-285 Repair Waste Water Plant	Verification of Flow Meter - Sewer Dept	10/8/2018
34280	FIRST SYSTEMS TECHNOLOGY, INC.	\$2,395.00	E 601-49400-221 Repair/Maint. Equipment	Water Dept - Repairs	10/8/2018
34281	GOPHER STATE ONE-CALL, INC	\$8.77	E 601-49400-229 Contractual Service	Water Contractual	10/8/2018
34281	GOPHER STATE ONE-CALL, INC	\$8.78	E 602-49450-229 Contractual Service	Sewer Contractual	10/8/2018
34282	GREAT PLAINS NATURAL GAS	\$33.00	E 101-41400-380 Utility Services (GENERAL)	Clerk Gas Service	10/8/2018
34282	GREAT PLAINS NATURAL GAS	\$20.72	E 101-45500-380 Utility Services (GENERAL)	Library Gas Service	10/8/2018
34282	GREAT PLAINS NATURAL GAS	\$23.03	E 101-45400-380 Utility Services (GENERAL)	Community Center Gas Service	10/8/2018
34282	GREAT PLAINS NATURAL GAS	\$23.00	E 101-42100-380 Utility Services (GENERAL)	Police Dept. Gas Service	10/8/2018
34282	GREAT PLAINS NATURAL GAS	\$35.75	E 101-42200-380 Utility Services (GENERAL)	Fire Dept. Gas	10/8/2018
34282	GREAT PLAINS NATURAL GAS	\$78.89	E 601-49400-381 Utilities	Water Gas Service	10/8/2018
34282	GREAT PLAINS NATURAL GAS	\$53.65	E 602-49450-387 Utilities-Wastewater Plan	Sewer Gas Service	10/8/2018
34282	GREAT PLAINS NATURAL GAS	\$23.00	E 101-45200-380 Utility Services (GENERAL)	Park Gas Service	10/8/2018
34283	HILLYARD FLOOR CARE SUPPLY	\$21.49	E 101-45400-219 General Supplies-Maint.	Community Center Supplies	10/8/2018
34284	LANG S AUTOMOTIVE CENTER, INC.	\$13.99	E 101-43100-219 General Supplies-Maint.	Street Dept - Supplies	10/8/2018
34284	LANG S AUTOMOTIVE CENTER, INC.	\$62.35	E 601-49400-219 General Supplies-Maint.	Water Dept - Supplies	10/8/2018
34284	LANG S AUTOMOTIVE CENTER, INC.	\$91.27	E 602-49450-219 General Supplies-Maint.	Sewer Dept - Supplies	10/8/2018
34284	LANG S AUTOMOTIVE CENTER, INC.	\$71.37	E 101-45200-221 Repair/Maint. Equipment	Park Equip. - Repairs	10/8/2018
34285	LARKIN TREE CARE & LANDSCAPING	\$60.00	E 101-43100-219 General Supplies-Maint.	Welcome Sign plants	10/8/2018
34286	LOFFLER	\$112.45	E 101-41400-229 Contractual Service	Copier Service Contract	10/8/2018
34287	MACS	\$40.74	E 101-45200-219 General Supplies-Maint.	Garbage cans & bags - parks	10/8/2018
34288	MARCUS WELL, INC.	\$81.70	E 601-49400-219 General Supplies-Maint.	Water Dept - Supplies	10/8/2018
34289	MIDWEST FIRE EQUIP.& REPAIR CO	\$630.00	E 101-42200-221 Repair/Maint. Equipment	Annual Pump Service - '96 Freightliner & '77 Ford	10/8/2018
34290	MVTL LABORATORIES, INC.	\$311.00	E 602-49450-229 Contractual Service	Sewer Testing	10/8/2018
34290	MVTL LABORATORIES, INC.	\$247.00	E 602-49450-229 Contractual Service	Sewer Testing	10/8/2018
34290	MVTL LABORATORIES, INC.	\$95.50	E 602-49450-229 Contractual Service	Sewer Testing	10/8/2018
34291	NCPERS MINNESOTA	\$80.00	G 101-21760 Hospitalization/Medical Ins	Insurance	10/8/2018
34292	NORTHERN BUSINESS PRODUCTS	\$71.84	E 101-41400-201 Office Supplies	Office Supplies - City Hall	10/8/2018
34292	NORTHERN BUSINESS PRODUCTS	\$144.17	E 101-41400-437 Other Miscellaneous	Name Plates - Council	10/8/2018
34293	RENVILLE FIRE RELIEF ASSN.	\$3,442.56	E 101-42200-434 Fire Relief State Aid	Supplemental Fire State Aid	10/8/2018
34293	RENVILLE FIRE RELIEF ASSN.	\$14,467.88	E 101-42200-434 Fire Relief State Aid	Fire State Aid	10/8/2018
34294	RENVILLE SALES INC.	\$197.70	E 101-43100-240 Small Tools & Minor Equip	Street Dept - Lawn Mower tires	10/8/2018
34295	SCHROEDER, GARRET	\$312.50	E 101-43100-229 Contractual Service	Street Dept. Maintenance	10/8/2018
34296	T.A. LAURITSEN	\$975.00	E 602-49450-530 Sewer Line	Jet Storm Sewer	10/8/2018
34297	TEAM LABORATORY CHEMICAL CORP.	\$134.50	E 602-49450-216 Chemicals and Fertilizers	Sewer Dept - Chemicals	10/8/2018
34298	VERIZON WIRELESS	\$51.06	E 101-42100-321 Telephone	Police Dept. Telephone	10/8/2018
34298	VERIZON WIRELESS	\$63.06	E 101-43100-321 Telephone	Street Dept. Telephone	10/8/2018
34299	VESSCO, INC.	\$3,370.00	E 601-49400-221 Repair/Maint. Equipment	Water Dept Repairs	10/8/2018
34300	XCEL ENERGY	\$148.82	E 601-49400-381 Utilities	Water Electric	10/8/2018
34300	XCEL ENERGY	\$85.49	E 101-45200-380 Utility Services (GENERAL)	Park Electric	10/8/2018

34300	XCEL ENERGY	\$167.64	E 101-42200-380 Utility Services (GENERAL)	Fire Dept. Electric	10/8/2018
34300	XCEL ENERGY	\$237.20	E 101-43100-380 Utility Services (GENERAL)	Street Electric	10/8/2018
34300	XCEL ENERGY	\$87.49	E 101-42100-380 Utility Services (GENERAL)	PD Electric	10/8/2018
997032E	LIGHTBEAM INTERNET	\$40.00	E 101-42200-321 Telephone	Internet - Fire Hall	10/2/2018
997032E	LIGHTBEAM INTERNET	\$40.00	E 101-49260-722 Internet Fees & Updates	Internet - City Hall	10/2/2018
997032E	LIGHTBEAM INTERNET	\$40.00	E 101-43100-321 Telephone	Internet - Street Dept	10/2/2018
997032E	LIGHTBEAM INTERNET	\$40.00	E 101-42100-321 Telephone	Internet - PD	10/2/2018
997032E	LIGHTBEAM INTERNET	\$40.00	E 602-49450-321 Telephone	Internet - WWTP	10/2/2018
997033E	MINNESOTA DEPT. OF REVENUE	\$615.26	G 101-21720 State Withholding	State Withholding Tax	10/1/2018
997034E	INTERNAL REVENUE SERVICE	\$1,213.36	G 101-21710 Federal Withholding Tax	FWH	10/1/2018
997034E	INTERNAL REVENUE SERVICE	\$1,912.90	G 101-21730 FICA Tax Withholding	FICA/Medicare	10/1/2018
997035E	PUBLIC EMPLOYEES RETIREMENT	\$2,959.88	G 101-21740 PERA	PERA	10/1/2018
997036E	ICMA	\$50.00	G 101-21750 ICMA Payable	Sunvold, Nathan #302283	10/1/2018
<b>Total</b>		<b>\$53,328.86</b>			

A motion was made by Jeremy Hinderks and seconded by Jeff Pike to approve the invoices payable. The motion carried 5 to 0.

## 5. Monthly Financials

A motion was made by Jeff Pike and seconded by Adam Zaske to approve the monthly financials. The motion carried 5 to 0.

## 6. Public Comment

## 7. Committee/Staff Reports

### a. Public Works Committee

#### Public Works Committee Minutes 10-3-2018 5:30pm

Present: Janette Wertish, Adam Zaske, Jeff Pike, Nate Sunvold, Dave Grund, Dennis Ulrich, Shane Wohlman  
Absent: Jon Driggs, Lloyd Zabel, Scott Clemenson

\* Industrial Park Water Tower Easement Update- The original easement has been located from 1997 and has been recorded with the County.

\* Community Center Room Dividers Update- Shane has contacted another manufacturer to get a quote for room divider replacements. They will stop by the community center when they are in the area to look at the current dividers.

\* Community Center Chairs- There was an opportunity to purchase additional chairs for the community center on an auction sale. The City was able to acquire 190 chairs and 1 additional chair cart for \$134.75. This brings the total chair count to 517 padded chairs (community center max capacity is 425). All the chairs will now be assessed and the damaged ones removed from inventory.

\* Community Center Liquor Provider- Liquor License renewals went out to both establishments in town and both have declined to be the provider for community center events for 2019. The current contract with Main Street Bar to provide liquor at community center events expires January 8<sup>th</sup>, 2019. The committee has started to discuss some different options and would like Shane to gather information from other local venues to discuss at the next meeting.

\* Storm Drains on Main Street- Nate gave an update on some of the storm drains that were televised on Main Street. According to the video, the catch basins at Main & Colfax have no outlet and just “deadhead”. At the intersection of Main & Dupont there are some spots where the storm lines are broken. The videos have been forwarded to Justin Black with SEH for recommendations.

\* Dupont Storm Water Backup- Nate and Shane met with Larry Zupke, Nathan Johnson and Seth Sparks from the County Drainage Department regarding County Ditch 45 and the County tile system that runs through Renville. The County was televising some of their tile lines on the day of the Public Works meeting, so we will wait for a report when that is available. The committee also reviewed the Storm Sewer Improvement Study that was prepared in 2017. Justin Black has been contacted and will work with the City and County about some possible solutions that he will bring to the next Public Works meeting.

A motion was made by Brent Dahl and seconded by Jeff Pike to approve the Public Works Committee Report. The motion carried 5 to 0.

## **b. City Administrator’s Report**

City Administrator Report  
10-8-2018

\* Nathan Ammermann and myself met with the employees regarding the changes in the City’s employee insurance benefit. Benefit summaries were provided in regards to the current and proposed plans. There were good questions that were asked and overall there was positive feedback.

\* Met with Leah Schueller (Kandiyohi-Renville County SHIP ((Statewide Health Improvement Partnership)) Coordinator) and Kristin Anderson (Public Health) about the pedestrian crossing on the Hwy. They both recommend that the City may want to look at the Transportation Alternatives and Safe Routes to School Program in the future if there are any other projects that could enhance transportation goals for the City. Currently, SHIP has earmarked \$2,000 towards Renville’s crosswalk project.

\* The grant application for Renville County HRA/EDA Community Impact Funds is near completion and should be submitted tomorrow. According to the grant guidelines this can also be used towards the crosswalk signage. I met with Justin Black and he is going to work on the City draft plans and ADA compliance for the crosswalk.

\* Upcoming meetings-

10-11 Public Safety 5:30

10-12 MN Dot Meeting 9:00

10-15 Webinar 2020 Census 1:00

10-17 EDA Mtg 12:15

A motion was made by Brent Dahl and seconded by Laura Rosen to approve the City Administrators Report. The motion carried 5 to 0.

**8. Discussion Items**

**9. Action Items**

A motion was made by Jeremy Hinderks and seconded by Brent Dahl to approve the Knights of Columbus Gambling Permit. The motion carried 5 to 0.

A motion was made by Jeremy Hinderks and seconded by Brent Dahl to approve the Street Closure request for Renville Events Committee for Spooktacular. The motion carried 5 to 0.

**10. Mayor's Report**

A motion was made by Brent Dahl and seconded by Adam Zaske to approve the Mayor's report. The motion carried 5 to 0.

**11. Adjourn**

A motion was made by Adam Zaske and seconded by Jeremy Hinderks to adjourn the meeting. The motion carried 5 to 0. Meeting was adjourned at 7:29 p.m.

Dated at Renville, Minnesota this 8<sup>th</sup> day of October, 2018.

THE GOVERNING BODY OF THE CITY  
OF RENVILLE, MINNESOTA

BY \_\_\_\_\_  
Janette Wertish, Mayor

ATTEST:

BY \_\_\_\_\_  
Shane Wohlman, City Administrator/Clerk