

**Approved Minutes
City Council Regular Session
October 28, 2013
Monday 7:00 p.m.**

The regular session of the City Council, City of Renville, Minnesota was called to order on October 28, 2013 at 7:00 p.m. by Mayor Wertish

City Council Members present were Dennis Ulrich, Randy Johnson, Shane Wohlman, Raye McKim and Mayor Janette Wertish. City Administrator/Clerk Kari Gislason was also present. Council Member Allen Rohlik was absent.

1. Pledge of Allegiance

2. Approval of Agenda

A motion was made by Shane Wohlman and seconded by Randy Johnson to approve the agenda as presented. The motion carried 4 to 0.

3. Approval of Minutes

A motion was made by Dennis Ulrich and seconded by Raye McKim to approve the minutes of the meeting on October 14, 2013. The motion carried 4 to 0.

4. Invoices Payable

A motion was made by Raye McKim to approve the following invoices:

Check #	Name	Amount	Comments	Date
30349	HERNANDEZ, MARIA	\$ 115.00	Refund for cancelled CC rental date-Maria Hernandez	10/17/2013
30350	ICMA	\$ 50.00	Sunvold, Nathan #302283	10/21/2013
30351	VOID	\$ -		10/29/2013
30352	VOID	\$ -		10/29/2013
30353	AEI	50.77	Assist with installing postage	10/29/2013
30354	AMERICAN WELDING & GAS INC.	26.58	POLICE DEPT FIRE EXT. MAINT	10/29/2013
30355	AMERIPRIDE Services, Inc	98.45	Community Center Contractual	10/29/2013
30356	COMMUNITY ELECTRIC	3,052.50	Half of labor and materials for sidewalk	10/29/2013
	*Check# 30254 to Brian Listerud for sidewalk was VOIDED			
30357	H&L MOTORS	33.73	Street parts- Swtich	10/29/2013
30358	HAWKINS, INC.	222.45	Water Supplies	10/29/2013
30359	LEAGUE OF MINNESOTA CITIES	40.00	League Regional Mtg- Kari Gislason	10/29/2013
30360	MN RURAL WATER ASSOCIATION	40.00	Training- Sunvold, Nate and Roxberg, Matt	10/29/2013

30361	MVTL LABORATORIES, INC.	691.50	Sewer Testing	10/29/2013
30362	RENVILLE SALES, INC.	123.75	chain sharpening, break away switch, other parts	10/29/2013
30363	RENVILLE-SIBLEY COOPERATIVE	1,123.42	Water Electric	10/29/2013
30364	SERBUS GRAVEL, INC	540.00	Gravel 240th St from north of RR tracks to BIN site	10/29/2013
30365	USABLE LIFE	77.55	Life Ins.	10/29/2013
30366	WEST CENTRAL SANITATION	51.71	Street Refuse	10/29/2013

TOTAL: \$ 6,337.41

Shane Wohlman seconded the motion. The motion carried 4 to 0.

5. Public Comments

A. Don Williams

Don Williams, West Central Sanitation representative, was present to discuss any questions that the council or residents might have regarding delinquent refuse bills. Williams would like the delinquent bills assessed to the customer's property taxes. Letters were sent out by West Central Sanitation explaining that the delinquent bills would be assessed to the customer's property taxes and that residents could come to the meeting to discuss their account with Williams tonight. No residents appeared to dispute the amount to be placed on the property owner's real estate taxes.

A motion was made by Randy Johnson and seconded by Dennis Ulrich to approve sending the list of residents with unpaid trash bills to the county at the end of November.

B. Lamont Jacobson -

Lamont Jacobson was not present. Kari will contact him to see if he's interested in rescheduling.

6. Committee/Staff Reports

A. EDA Committee Report

Council member Randy Johnson reported the following

- Sheila Peck was present to discuss some Welcome Packets she will be putting together for new residents. She wanted some direction as to what to put into the packets. She will be researching printing options and expenses.
- Bart's Properties: Bart Estum has agreed to sell the three parcels on Main for \$15,000. There is also an interested party who would like to purchase the properties in order to rehab them for 3 potential business locations and 2 apartments. Kevin Mulder made a recommendation to purchase the Bart's properties contingent upon the developer's agreement from the other party.

A motion was made to purchase the 3 Bart Estum properties for \$15,000 contingent upon the developer's agreement from the other party was made by Dennis Ulrich and seconded by Randy Johnson.

A motion to remove the contingency clause and purchase the 3 Bart Estum properties for \$15,000 was made by Raye McKim and seconded by Randy Johnson. The motion to remove the contingency clause carried 3 to 1. The amended motion to purchase the 3 Bart Estum properties for \$15,000 carried 4 to 0.

- Wren House: Jeff Huston, a developer from Litchfield, and his partner may be interested in rehabbing the Wren House. Janette and Kari toured the inside of the building and met with them after to discuss possibilities. They estimated rehab costs to be between \$750,000-\$800,000. They are willing to put about \$500,000 into the project.
- Temple of Jesus Christ: Maria and Dan Schemel supplied the building plans for the project. Kari will contact them to get more details on their intentions.
- Hwy 212 Crosswalk Sign - MN Dot did the usage study at the crosswalk on highway 212 and the city does qualify for an in-street pedestrian crossing sign. The sign may be placed for a maximum of 1 hour during morning arrival time and 1 hour during departure time. Michelle Mortensen will check and see if the school is interested in utilizing the sign.
- Community Center Art Display is up. Reception for Carol Strait is scheduled for 3-5 pm Friday, Oct. 25
- Breakfast Club Meetings - take place in Willmar, Redwood Falls, and Hutch. Kari will attend one and can bring back info.
- Solar Gardening Presentation has been rescheduled for Nov. 13 from 9:00-10:30 in the Community Center. Members of the community are invited.
- Michelle Mortensen asked about the possibility of making Renville a wireless community. She and Kari will research this further.

A motion was made by Shane Wohlman and seconded by Dennis Ulrich to approve the EDA Committee Report as presented. The motion carried 4 to 0.

B. HR Committee Report

Council member Raye McKim reported the following:

- Copy Machines: Having printer/copier issues at City Hall and PD, printers are 7 & 8 years old, looking at replacement options. Kari will research further.
- PT Police Officer Rate: Discussed PT police officer rate for 2014
- Discussed the prescription drug box. Recommendation made to install the box now and dependent upon use, possibly a camera later.

A motion to install the drug box at City Hall was made by Raye McKim and seconded by Dennis Ulrich. The motion carried 4 to 0.

- New Police Car: Purchased last PD car in 2010. Currently have '02, '08 and '10. Discussed possibility of selling '02 and '08. Recommendation made to give the Police Department authorization to seek bids for a police car.

A motion to give the police department authorization to seek bids for a police car was made by Raye McKim and seconded by Shane Wohlman. The motion carried 4 to 0.

- Emergency/Storm Shelters: Discussed possible locations. Kari will set up a meeting with those involved to discuss further.
- The County has implemented a 2-factor authentication system for PD members. This involves "loggin in" with a cell phone which requires PD employees to have a cell phone. Researching pricing to provide PD employees cell phones.
- RCW PRO position update: Contract has been signed by both parties. Things are going well, working on emergency plans, security issues, traffic safety, attending home events/games. Received positive community feedback.

- Police Department office lease expires at the end of the year. Kari will follow up on this.

A motion to approve the HR Committee Report as presented was made by Randy Johnson and seconded by Dennis Ulrich. The motion carried 4 to 0.

C. Paul McLaughlin attended the Minaqua bankruptcy hearing. His report follows:

On Monday October 21 I attended the bankruptcy hearing of MinAqua Fisheries in Minneapolis. Present at that meeting were the following representatives from MinAqua Fisheries were Leon Greenslit, Mel Stocks, Jim Bailey(lawyer). Others present were Jim Muschamps (creditor), Brian Domier(creditor), Randy Schwake and myself.

The hearing started with MinAqua giving some background on the company such as when it started, the years it was profitable and if so what years, number of employees and current status. After that presentation the trustee asked some questions and then allowed the creditors a chance to ask questions. Mr Muschamps and Mr Domier questions were about "where did the money go" and the trustee simply pointed that we are beyond that point.

When it was my turn to ask questions I focused on the wastewater and it's discharge. I stated that the city has an obligation to it's residents to protect the wastewater permit along with the facility itself and we can not simply allow MinAqua Fisheries to discharge into the system without the city having complete control over that discharge. I simply stated that we need to jointly come up with a plan and the trustee asked if the city had any suggestions and I stated that the city indeed does has a plan but I wanted to know who would be making the decisions for MinAqua and he stated that I should go through him. He concluded that MinAqua and the city should work together to develop a plan that can be acceptable to both parties.

On Tuesday October 22 we met with MinAqua Fisheries to work together to develop a plan. Kari, Nate and I met with Mel Stocks to discuss the best way to handle the wastewater discharge. It was concluded by both parties that the discharge can only occur between the hours of 8-4 Monday through Friday and that the city controls the discharge valve. Nate will sample daily and make whatever adjustments that he deems necessary. Mel also stated that the trustee has been contacted by 2 interested parties about the possibility of buying the company but that decision is in the hands of the bankruptcy trustee. Kari will be monitoring the progress of that possibility.

D. City Administrator/Clerk Report

Kari Gislason reported the following

- Abandoned Vehicle Update: All 4 of the last vehicles that were to be towed were taken care of by the owners - 100% compliance. Also, Ben has had luck with getting some of the garbage issues cleaned up by issuing warnings and citations.
- Very close on completing budget. Wondering if we could schedule a budget work session following the next council meeting Nov 12?

A motion to schedule a budget work session following the regular council meeting on November 12 was made by Dennis Ulrich and seconded by Shane Wohlman. The motion carried 4 to 0.

- Thanks to the Revitalizing Renville groups for their efforts for Saturday's event
- Reminder, I will be at a league meeting on Wednesday in Marshall.

A motion was made by Dennis Ulrich and seconded by Randy Johnson to approve the City Administrator/Clerk report as presented. The motion carried 4 to 0

7. Discussion Items

A. Move Dec. 23 Meeting Date

A motion was made by Raye McKim and seconded by Dennis Ulrich to move the Dec. 23 council meeting to 7:00 pm Dec. 30. The motion carried 4 to 0

8. Action Items

A. Forfeiture Properties

The City is interested in purchasing the following tax forfeiture properties from Renville County. *The total may change slightly depending upon deed tax.

Property:	Parcel #	Price	State Deed	3% State Assurance Fee	County Recording Fee	Applicable Deed Tax	Total
516 E Park Ave	36-00395-00	\$ 300.00	\$ 25.00	\$ 9.00	\$ 46.00	\$ 1.65	\$ 381.65
321 NE 2nd St	36-01010-00	\$ 300.00	\$ 25.00	\$ 9.00	\$ 46.00	?	\$ 380.00
113 NW 3rd St	36-01295-00	\$ 300.00	\$ 25.00	\$ 9.00	\$ 46.00	?	\$ 380.00
403 NW Emerson Ave	36-03380-00	\$ 900.00	\$ 25.00	\$ 27.00	\$ 46.00	?	\$ 998.00
						Total:*	\$ 2,139.65

A motion was made by Raye McKim and seconded by Shane Wohlman to purchase the four county tax forfeiture properties located at 516 E Park Avenue, 321 NE 2nd Street, 113 NW 3rd Street and 403 NW Emerson Avenue for approximately \$2139.65. The motion carried 4 to 0.

9. Mayor's Report

Mayor Wertish reported the following:

Thanks to everyone involved in the Spooktacular festivities. Nice it was held in the street and everyone seemed to have a really good time.

10. Adjourn

A motion was made by Randy Johnson and seconded by Shane Wohlman to adjourn the meeting. The motion carried 4 to 0. Meeting was adjourned at 7:42 p.m.

Dated at Renville, Minnesota this 28th day of October, 2013.

THE GOVERNING BODY OF THE CITY
OF RENVILLE, MINNESOTA

BY _____
Janette Wertish, Mayor

ATTEST:

BY _____
Kari Gislason, City Administrator/Clerk