

**Approved Minutes
City Council Regular Session
Renville Community Center
October 26, 2020
Monday 6:00 p.m.**

The regular session of the City Council, City of Renville, Minnesota was called to order on October 26, 2020 at 6:00 p.m. by Mayor Wertish.

City Council Members present were Adam Zaske, Pete Peterson, Jeff Pike, Alma Gasca and Dave Grund. Also present were Mayor Janette Wertish and City Administrator/Clerk Shane Wohlman. Scott Tedrick from the Register and Don Williamson from West Central Sanitation were also in attendance.

1. Pledge of Allegiance

2. Approval of Agenda

A motion was made by Jeff Pike and seconded by Adam Zaske to approve the agenda with the Addition of Action Item g: Set Budget Meeting. Ayes: Gasca, Grund, & Peterson.

3. Public Hearing

At 6:03, a public hearing took place to give residents a chance to be heard regarding the past due charges that will be assessed to their property taxes. There were no residents in attendance to be heard. Don Williamson with West Central Sanitation was in attendance regarding the refuse charges. A motion was made by Jeff Pike and seconded by Adam Zaske to close the public hearing. Ayes: Gasca, Grund, & Peterson 6:08

4. Approval of Minutes

A motion was made by Adam Zaske and seconded by Jeff Pike to approve the minutes of the October 12, 2020 Regular Council Meeting. Ayes: Gasca, Grund, & Peterson.

5. Invoices Payable

Check #	Name	Amount	Account	Comments	Date
035785	MN RURAL WATER ASSOCIATION	\$150.00	E 601-49400-331 Travel/Seminar Course	MRWA Water System Training - N. Sunvold	10/15/2020
035786	RENVILLE CO AUDITOR-TREAS.	\$1,127.31	E 101-49260-457 Property Taxes	2020 Property Taxes - 2nd half	10/15/2020
035787	ROXBERG, MATT	\$369.53	E 601-49400-331 Travel/Seminar Course	Water Training - M. Roxberg	10/15/2020
035788	AEI	\$300.00	E 101-49260-865 COVID-19	Configure new router	10/26/2020
035788	AEI	\$420.00	E 101-41400-201 Office Supplies	Trend Micro-Backup	10/26/2020
035788	AEI	\$140.00	E 601-49400-540 Equipment	Trend Micro - Backup	10/26/2020
035788	AEI	\$140.00	E 101-42100-222 Equipment	Trend Micro - Backup	10/26/2020
035789	ALEX AIR APPARATUS, INC.	\$88.20	E 101-42200-219 General Supplies-Maint.	Bale Handle kit	10/26/2020
035789	ALEX AIR APPARATUS, INC.	\$174.00	E 101-42200-219 General Supplies-Maint.	Class A Plus	10/26/2020
035790	AMERICAN WELDING & GAS INC	\$68.00	E 101-45400-229 Contractual Service	Community Center Fire Ext Maint.	10/26/2020
035791	BROUWER CONSTRUCTION	\$2,032.50	E 601-49400-229 Contractual Service	N Main Watermain Repairs	10/26/2020
035792	COMMUNITY ELECTRIC	\$24.01	E 101-45400-219 General Supplies-Maint.	Exit sign light bulbs	10/26/2020
035793	DOLLAR GENERAL	\$12.83	E 101-41400-219 General Supplies-Maint.	City Hall Supplies	10/26/2020

035794	EMERGENCY MEDICAL PRODUCTS, IN	\$52.20	E 101-49260-865 COVID-19	PD Gloves	10/26/2020
035795	HILLYARD FLOOR CARE SUPPLY	\$53.28	E 101-45400-219 General Supplies-Maint.	Community Center Supplies	10/26/2020
035795	HILLYARD FLOOR CARE SUPPLY	\$595.00	E 101-49260-865 COVID-19	Disinfecting Sprayer	10/26/2020
035796	JEFF JOHNSON EXCAVATING	\$1,505.00	E 601-49400-229 Contractual Service	Water Main leak repairs	10/26/2020
035797	MACQUEEN	\$56.30	E 101-43100-221 Repair/Maint. Equipment	Street Dept Repairs	10/26/2020
035798	MAIN STREET BAR & GRILL	\$700.00	E 101-42100-412 Building Rentals	PD Building Rent	10/26/2020
035799	MINNESOTA UI FUND	\$3,590.82	E 101-49260-865 COVID-19	Unemployment - P. Mattson	10/26/2020
035800	MN STATE FIRE DEPT ASSOC.	\$7.00	E 101-42200-433 Dues and Licensing	Firefighter Subscription	10/26/2020
035801	MVTL LABORATORIES, INC.	\$33.00	E 601-49400-229 Contractual Service	Water Testing	10/26/2020
035801	MVTL LABORATORIES, INC.	\$414.50	E 602-49450-229 Contractual Service	Sewer Testing	10/26/2020
035801	MVTL LABORATORIES, INC.	\$157.00	E 602-49450-229 Contractual Service	Sewer Testing	10/26/2020
035802	NEGEN ASSOC	\$3,204.00	E 412-47000-300 Professional Srvs (GENERAL)	Architect Fees	10/26/2020
035803	NOVOTNY ELECTRIC SERVICES LLC	\$283.67	E 101-42200-221 Repair/Maint. Equipment	Install flood lights on pumper	10/26/2020
035804	PIONEERLAND LIBRARY SYSTEM	\$8,750.00	E 101-45500-229 Contractual Service	Library Services	10/26/2020
035805	RENVILLE-SIBLEY COOPERATIVE	\$680.84	E 601-49400-381 Utilities	Water Electric	10/26/2020
035806	ROSENBAUER	\$197,898.00	E 400-49100-260 Fire Equipment	Pumper Appartus	10/26/2020
035807	SCHROEDER, GARRET	\$187.50	E 101-43100-229 Contractual Service	Street Dept. Maintenance	10/26/2020
035808	SJE	\$22,482.00	E 101-49260-865 COVID-19	SCADA Hardware & Software	10/26/2020
035809	SQUADS, INC	\$520.00	E 101-42200-221 Repair/Maint. Equipment	Install Light bar	10/26/2020
035810	TEAMVIEWER	\$1,671.60	E 101-49260-865 COVID-19	Remote Access	10/26/2020
035811	USABLE LIFE	\$34.07	E 101-42100-131 Employee Insurance	Life Ins.	10/26/2020
035811	USABLE LIFE	\$10.90	E 101-41300-131 Employee Insurance	Life Ins.	10/26/2020
035811	USABLE LIFE	\$11.19	E 602-49450-131 Employee Insurance	Life Ins.	10/26/2020
035811	USABLE LIFE	\$9.40	E 101-41400-131 Employee Insurance	Life Ins.	10/26/2020
035811	USABLE LIFE	\$11.18	E 101-43100-131 Employee Insurance	Life Ins.	10/26/2020
035811	USABLE LIFE	\$11.19	E 601-49400-131 Employee Insurance	Life Ins.	10/26/2020
035812	WEST CENTRAL SANITATION	\$17.55	E 101-43100-229 Contractual Service	Street Refuse	10/26/2020
035812	WEST CENTRAL SANITATION	\$35.92	E 602-49450-229 Contractual Service	WWT Refuse	10/26/2020
035813	WINSTED SOLAR, LLC	\$1,392.62	E 602-49450-387 Utilities-Wastewater Plan	Sewer Electric	10/26/2020
035813	WINSTED SOLAR, LLC	\$152.65	E 101-43100-380 Utility Services (GENERAL)	Street Dept Electric	10/26/2020
035813	WINSTED SOLAR, LLC	\$114.18	E 101-42200-380 Utility Services (GENERAL)	Fire Dept Electric	10/26/2020
035813	WINSTED SOLAR, LLC	\$53.73	E 101-45400-380 Utility Services (GENERAL)	Community Center Electric	10/26/2020
035813	WINSTED SOLAR, LLC	\$33.73	E 101-45500-380 Utility Services (GENERAL)	Library Electric	10/26/2020
035813	WINSTED SOLAR, LLC	\$37.48	E 101-41400-380 Utility Services (GENERAL)	City Hall Electric	10/26/2020
035813	WINSTED SOLAR, LLC	\$523.25	E 601-49400-381 Utilities	Water Electric	10/26/2020
035813	WINSTED SOLAR, LLC	\$25.36	E 101-45200-380 Utility Services (GENERAL)	Park Electric	10/26/2020
035814	XCEL ENERGY	\$1,940.72	E 101-43100-380 Utility Services (GENERAL)	Street Electric	10/26/2020
997437E	MINNESOTA DEPT. OF REVENUE	\$702.16	G 101-21720 State Withholding	State Withholding Tax	10/14/2020
997438E	INTERNAL REVENUE SERVICE	\$2,139.28	G 101-21730 FICA Tax Withholding	FICA/Medicare	10/14/2020
997438E	INTERNAL REVENUE SERVICE	\$1,336.96	G 101-21710 Federal Withholding Tax	FWH	10/14/2020
997439E	PUBLIC EMPLOYEES RETIREMENT	\$3,987.69	G 101-21740 PERA	PERA	10/14/2020

997440E	ICMA	\$50.00	G 101-21750 ICMA Payable	Sunvold, Nathan #302283	10/14/2020
997443E	SW/WC SERVICE COOPERATIVES	\$1,060.50	G 101-21762 Employer Health Portion	Medical Insurance-Street	10/21/2020
997443E	SW/WC SERVICE COOPERATIVES	\$1,342.50	G 101-21761 Health Care	Medical Insurance-Jodi	10/21/2020
997443E	SW/WC SERVICE COOPERATIVES	\$3,678.00	G 101-21762 Employer Health Portion	Medical Insurance-Police	10/21/2020
997443E	SW/WC SERVICE COOPERATIVES	\$1,060.50	G 101-21762 Employer Health Portion	Medical Insurance-Water	10/21/2020
997443E	SW/WC SERVICE COOPERATIVES	\$1,060.50	G 101-21762 Employer Health Portion	Medical Insurance-Sewer	10/21/2020
997443E	SW/WC SERVICE COOPERATIVES	\$496.50	G 101-21762 Employer Health Portion	Medical Insurance-Jodi	10/21/2020
TOTAL		\$269,217.80			

A motion was made by Dave Grund and seconded by Adam Zaske to approve the invoices payable. Ayes: Gasca, Peterson, & Pike.

6. Public Comment

7. Committee/Staff Reports

a. Public Works

Public Works Committee Meeting
October 14, 2020 5:30 pm

Present: Dennis Ulrich, Alma Gasca, Janette Wertish, Jeff Pike, Nate Sunvold, Bill Sietsema, Lloyd Zabel, Shane Wohlman
Absent: Jon Driggs

City Engineers Justin Black and John Rodeberg from SEH presented information about infrastructure and how other towns were funding some of their projects. They suggested that the first step was to identify all the problem areas. Justin is willing to work with the city and update the Community Improvement Project (CIP) list.

Shane looked into codification project, American Legal Publishing out of Ohio would cost \$6,500 for doing the coding, plus shipping and handling. \$8,500 if charting code and zoning ordinance were included, also city attorney would be working with them. Dennis and Bill agreed that it should be planned for in the 2021 Budget. Shane is also checking with MMDC on a price.

City Fee Schedule: only change would be for the on-sale liquor license recommendation was made to reduce to \$1000 for each business for 1 year, due to the pandemic.

Utility Rates: At the last city audit, the auditor mentioned that our rates have not changed since 2015 and expenses are about \$50,000 higher than revenues, just to break even. With the loss Rembrandt, this will magnify things. After comparing our rates to some surrounding towns. Renville has the lowest rates. Shane will put together some different scenarios of rate changes for the next meeting.

Shane Update: Locks on divider doors were put in but still need some work, final payment has not been sent. Solar garden north of town was powered up on October 14th at noon. Wellhead Plan has been sent out for review. Working to update the MN DEED Contamination Cleanup Grant before the November 2nd deadline.

Public Works Report: 2 Monitoring wells north of town were repaired, Shane and Nate attended MPCA meeting about Phosphorus limits for NPDES Permit, attended a MESERB meeting, performed a SIU inspection at SMBSC, Borgen completed street patches, 9 residents visited the public works building during the Open House, Matt took Class C water exam and is waiting the results, fixing street light located on 4th Street and Hwy 212, MN Pump Works replaced guide rails on lift station, Primex working on SCADA equipment upgrade of \$22,482 which can be covered through the CARES Grant.

Next meeting: Tuesday, November 10th at 5:30 pm. Moved due to Veterans Day.

A motion was made by Adam Zaske and seconded by Dave Grund to approve the Public Works Committee Meeting Minutes. Ayes: Gasca, Peterson, & Pike.

b. Public Safety

City of Renville Public Safety Committee Minutes

October 22, 2020 5:30 p.m.

Present: Janette Wertish, Alma Gasca, Pete Peterson, Gary Wulf, Aaron Slagter, Nathan Sunvold, Anna Knapper, and Shane Wohlman

Absent: Nelida Marcus, Laura Rosen, Dennis Ulrich, Aaron Haen, and Pam Kjersten

RPD Update

- Went through the 3rd quarter Activity Report. See attached.
- They are doing well with the budget.
- Mentioned that there were lots of cars on the streets after the recent snowfall.

RFD Update

- No report.

Public Works Update

- Public Works had to plow around 50 cars that were parked on the street.
- Pumped out fire hydrants that do not drain back.
- Street patches are complete.
- The sign changes are in progress at the school.

Ambulance Update

- No report.

Additional Discussion

- It was asked by some members how to encourage residents to keep sidewalks clean after a snowfall, so school children do not have to walk on the street. It was recommended to put an ad in the paper, on Facebook and the website explaining the current ordinance. Pete asked about the status of the RRFB project. There is a call in with the MnDOT Traffic Engineer and waiting for a reply.

Next meeting- January 21 at 5:30 pm.

A motion was made by Adam Zaske and seconded by Pete Peterson to approve the Public Safety Meeting Minutes.
Ayes: Gasca, Grund, & Zaske.

c. City Administrator

City of Renville
City Administrator Report
10-26-2020

* COVID-19/Legislative Update: After a 5th Special Session, Lawmakers were able to agree to a Bonding Bill (passed House on Oct. 14th & Senate on Oct. 15th). Some of the accounts that will benefit cities include: housing, road improvements, Safe Routes to School Program, among many others. As of 11:00 today, MN Department of Health shows Renville County is at 250 confirmed cases (up 36 from previous council meeting on 10/12) and 11 deaths (10 previous). 45 are specific to the City of Renville (up from 38- Renville County Dashboard).

* In your packet is a letter from Eric Day at Mid-MN Development Commission providing formal notice that the contract the Council passed on September 14th will be canceled. The MMDC will still assist the City with the Business Grants by providing the same service outlined in that contract, but at no charge. This will redirect \$3,400 of Renville's CARES dollars to be used elsewhere. The official deadline for dedicating these funds is November 15th.

* On October 14th, Luke Fisher and Gary Carlson from the LMC stopped and visited for an hour and a half. Many topics were discussed including Capitol Happenings, CARES Grants and the RRFB/Crosswalk Project.

* LMC Webinar Week- Key Takeaway Handout.

* The new pumper fire truck is scheduled to arrive at 7:00 this evening. The Council is welcome to take a look after the meeting.

* We are close to having the Contamination Cleanup Grant updated for the new Clinic Project. Printing and assembly will begin on Wednesday with the goal of delivering the grant in person on Monday, November 2nd.

* I will be picking up the election supplies at the end of this week. The General Election is Tuesday, November 3rd and there will be in-person voting at the Community Center for Renville residents from 7:00 am – 8:00 pm. Absentee Voting is available at the Renville County Courthouse during the following hours: Now through October 30th from 8:00 am to 4:30 pm, Saturday, October 31st from 10:00 am to 3:00 pm and Monday, November 2nd from 8:00 am to 5:00 pm.

***Upcoming Meetings & Important Dates:

10/27 CARES Webinar 11:00

10/29 MMDC Mtg. 10:00
10/29 Special EDA 5:30
11/2 MN DEED Contamination Grant Due
11/3 Election Day 7:00 am – 8:00 pm
11/4 EOC Mtg. 8:00
11/4 EDA Mtg. 5:30
11/6 CGMC Transportation Committee 12:00

A motion was made by Jeff Pike and seconded by Dave Grund to approve the City Administrator’s Report. Ayes: Gasca, Peterson, & Zaske.

8. Discussion Items

9. Action Items

**CITY OF RENVILLE
RESOLUTION 28-20
RESOLUTION EXPRESSING ACCEPTANCE OF, APPRECIATION FOR
AND DESIGNATION OF DONATIONS RECEIVED**

WHEREAS, the following have made donations:

- Quilters Along the Yellowstone Trail \$200.00

WHEREAS, this donation is specifically requested to be designated to go to the Community Center

WHEREAS, the City Council is appreciative of these donations and commends and thanks these individuals for their support, generosity and consideration,

THEREFORE BE IT RESOLVED, the City Council of the City of Renville, Minnesota accepts and acknowledges with gratitude these donations; and designates the donations to be appropriated as requested

Passed and adopted this 26th day of October, 2020, by the City Council of Renville, Minnesota.

This resolution was offered by: Adam Zaske
This resolution was seconded by: Alma Gasca
Voting in favor: Dave Grund, Pete Peterson, & Jeff Pike
Voting against: none

Attest: _____
Janette Wertish, Mayor

Shane Wohlman, City Administrator/Clerk

**CITY OF RENVILLE
RESOLUTION 29-20
RESOLUTION EXPRESSING ACCEPTANCE OF, APPRECIATION FOR
AND DESIGNATION OF DONATIONS RECEIVED**

WHEREAS, the following have made donations:

- Robert Brettin Family \$150.00

WHEREAS, this donation is specifically requested to be designated to go to the Maintenance of the Cemetery

WHEREAS, the City Council is appreciative of these donations and commends and thanks these individuals for their support, generosity and consideration,

THEREFORE BE IT RESOLVED, the City Council of the City of Renville, Minnesota accepts and acknowledges with gratitude these donations; and designates the donations to be appropriated as requested

Passed and adopted this 26th day of October, 2020, by the City Council of Renville, Minnesota.

This resolution was offered by: Jeff Pike

This resolution was seconded by: Adam Zaske

Voting in favor: Alma Gasca, Dave Grund, & Pete Peterson

Voting against: none

Attest:

Janette Wertish, Mayor

Shane Wohlman, City Administrator/Clerk

**CITY OF RENVILLE
RESOLUTION 30-20**

**APPROVING CONTAMINATION CLEANUP GRANT APPLICATION, COMMITTING LOCAL MATCH
AND AUTHORIZING SIGNATURE**

TO THE DEPARTMENT OF EMPLOYMENT AND ECONOMIC DEVELOPMENT (DEED)

BE IT RESOLVED, that the City of Renville act as the legal sponsor for the project contained in the Contamination Cleanup Grant Program to be submitted on November 2, 2020 and that the City Administrator/Clerk is hereby authorized to apply to the Department of Employment and Economic Development for funding of this project on behalf of the City of Renville;

BE IT FURTHER RESOLVED, that the City of Renville has the legal authority to apply for financial assistance, and

the institutional, managerial, and financial capability to ensure adequate project administration;

BE IT FURTHER RESOLVED, that the sources and amounts of the local match identified in the application are committed to the project identified;

BE IT FURTHER RESOLVED, that the City of Renville has not violated any Federal, State or local laws pertaining to fraud, bribery, graft, kickbacks, collusion, conflict of interest or other unlawful or corrupt practice;

BE IT FURTHER RESOLVED, that upon approval of its application by the state, the City of Renville may enter into an agreement with the State of Minnesota for the above-referenced project, and that the City of Renville certifies that it will comply with all applicable laws and regulation as stated in all contract agreements;

BE IT FURTHER RESOLVED, that the City of Renville has approved the Contamination Cleanup grant application submitted to the Department of Employment and Economic Development (DEED);

NOW, THEREFORE BE IT FINALLY RESOLVED, that the Mayor and the City Administrator/Clerk are hereby authorized to execute such agreements as are necessary to implement the project on behalf of the applicant.

Passed and adopted on this 26th day of October, 2020, by the City Council of Renville, County of Renville, Minnesota.

This resolution was offered by: Adam Zaske

This resolution was seconded by: Jeff Pike

Voting in favor: Alma Gasca, Dave Grund, & Pete Peterson

Voting against: none

Attest:

Janette Wertish, Mayor

Shane Wohlman, City Administrator/Clerk

**CITY OF RENVILLE
RESOLUTION 31-20**

**RESOLUTION ADOPTING THE FEE SCHEDULE FOR THE
CITY OF RENVILLE, MINNESOTA**

BE IT RESOLVED, by the City Council of the City of Renville, County of Renville, Minnesota, that the following fees shall be adopted for the year 2021 as specified:

Large Event: Dances, Receptions, Banquets, Parties	\$150
Small Event: Less than entire Ballroom usage	\$50/section
For Profit Event	\$200/Day
For Profit Event Setup Day/Tear Down Day	\$25/Day
Damage Deposit for Small Event (Returnable)	\$250
Damage Deposit for an Event With Alcohol and/or Dance (Returnable)	\$500
Kitchen	\$15/Section
Setup-Large Event	\$100
Small Event	\$35/section
Cleanup (not optional for dances or "for profit").	
Large Event	\$180
Small Event	\$60/section
Cat/Dog License	\$8.00/year
Cat/Dog License	\$30.00/Lifetime
Kennel License	\$100.00
Cat/Dog Impounding	\$50.00
Cat/Dog Boarding Fee	\$60.00
Cat/Dog Transport Fee	\$75.00
Zoning Permit	\$50.00
Excavation Fee	\$25.00
Variance Request	\$75.00
Conditional Use Permit – M-1 Request	\$75.00
Rezoning Request	\$75.00
Special Exception Use Permit Request	\$75.00
Off-Sale Liquor License	\$50.00/year
On-Sale Liquor License (One-time change for 2021)	\$1,000.00/year
Sunday Liquor License	\$25.00/year
On Sale 3.2	\$50.00/year
One day - On Sale 3.2	\$15.00/day
Tobacco License	\$200.00/year
Transient Merchant	\$35.00/day
	\$50.00/week
	\$150.00/month
	\$400.00/year
Rental Operator License	\$50.00 per unit
Rental Operator Inspection Fee	\$100.00 + \$60/additional unit
Reinspection Fee	\$100.00 + \$60/additional unit
Lawn Mowing	\$40.00/hr. (Minimum of 2 hours)
Copies - Black and White	\$0.25/page
Copies - Color	\$0.50/page
Fax - Incoming and Outgoing	\$1.00/page
Notary Fee	\$1.00
DVR Copy	\$3.00
Water/Sewer Late Fee	\$20.00

Water Turn-On Fee	\$50.00
Cemetery Monument Staking Fee	\$25.00
Refuse Clean Up Fees:	
Delivery Fee for Dumpster:	\$65.00
6 yd	\$85.00
\$.50/day rental after 10 days	
Delivery Fee for Roll-offs:	\$65.00
10 yd	\$125.00
20 yd	\$145.00
30 yd	\$195.00
\$1.50/day rental after 10 days	
MSW Disposal: \$54.00 C&D Disposal: \$27.00	
Hourly Rate for City Employees	\$35.00/hr/person

Passed and adopted this 26th day of October, 2020, by the City Council of Renville, Minnesota.

This resolution was offered by: Adam Zaske
This resolution was seconded by: Pete Peterson
Voting in favor: Alma Gasca, Dave Grund, & Jeff Pike
Voting against: none

Attest: _____
Janette Wertish, Mayor

Shane Wohlman, City Administrator/Clerk

A motion was made by Jeff Pike and seconded by Adam Zaske to set the Canvassing Hearing for Monday, November 16, 2020 at 12:15 pm. Ayes: Gasca, Grund, & Peterson.

A motion was made by Adam Zaske and seconded by Alma Gasca to set a Special EDA Meeting for Thursday, October 29, 2020 at 5:30 pm. Ayes: Pike, Grund, & Peterson.

A motion was made by Adam Zaske and seconded by Dave Grund to set a Budget Meeting for November 23, 2020 following the regular Council Meeting. Ayes: Gasca, Peterson, & Pike.

10. Mayor’s Report

The Mayor informed everyone of the second round of CARES Grants through Renville County. Covid cases are picking up and hopes everyone stays safe. Adam Zaske reminded everyone to be respectful during the election season.

A motion was made by Adam Zaske and seconded by Dave Grund to approve the Mayor's report. Ayes: Gasca, Peterson, & Pike.

11. Adjourn

A motion was made by Adam Zaske and seconded by Dave Grund to adjourn the meeting. Ayes: Gasca, Peterson, & Pike. Meeting was adjourned at 6:47 p.m.

Dated at Renville, Minnesota this 26th day of October, 2020.

THE GOVERNING BODY OF THE CITY
OF RENVILLE, MINNESOTA

BY _____
Janette Wertish, Mayor

ATTEST:

BY _____
Shane Wohlman, City Administrator/Clerk