

**Approved Minutes
Public Hearing
October 12, 2015
Monday 6:45 p.m**

Public comment to consider a Special Exception Use Permit application submitted by Renville Health Services to operate a daycare in an R-1 Zone, located at 504 SE 2nd Street in Renville.

Pursuant to due call and notice thereof, the City Council of the City of Renville met to receive public comment regarding a Special Exception Use Permit application submitted by Renville Health Services to operate a daycare in an R-1 Zone, located at 504 SE 2nd Street in Renville.

The public hearing was called to order on October 12, 2015 at 6:45 p.m. by Mayor Wertish.

Mayor Janette Wertish and Council Members Jeff Pike, Brent Dahl, Jeremy Hinderks and Al Rohlik were present. City Administrator/Clerk Kari Gislason, Jane Dikken and Robin Feldman were also present. Councilmember Shane Wohlman was absent.

Letters were sent to 21 surrounding property owners.

Gary Keehl expressed a concern about parking because there always seems to be lots of cars on the streets during the day. But he does think that the daycare is a great idea! No other comments were received.

Jane Dikken and Robin Feldman attended the meeting and answered council questions. They will address any issues with parking.

A motion to close the public hearing was made by Al Rohlik and seconded by Brent Dahl. The motion carried 4 to 0. The Public Hearing closed at 6:59 p.m.

Dated at Renville, Minnesota, this 12th day of October, 2015

BY _____
Janette Wertish, Mayor

ATTEST:

BY _____
Kari Gislason, City Administrator/Clerk

**Approved Minutes
City Council Regular Session
October 12, 2015
Monday 7:00 p.m.**

The regular session of the City Council, City of Renville, Minnesota was called to order on October 12, 2015 at 7:00 p.m. by Mayor Wertish

City Council Members present were Jeff Pike, Jeremy Hinderks, Brent Dahl and Al Rohlik. Also present were Mayor Janette Wertish and City Administrator/Clerk Kari Gislason. Present in the audience was Nelida Marcus. Council Member Shane Wohlman was absent.

1. Pledge of Allegiance

2. Approval of Agenda

A motion was made by Al Rohlik and seconded by Jeremy Hinderks to approve the agenda. The motion carried 4 to 0.

3. Approval of Minutes

A motion was made by Jeremy Hinderks and seconded by Jeff Pike to approve the minutes of the September 28, 2015 Regular Council Meeting. The motion carried 4 to 0.

4. Invoices Payable

A motion was made by Jeff Pike to approve the following invoices:

Check #	Name	Amount	Comments	Date
31966	WEST CENTRAL FIREFIGHTER'S	\$55.00	2015 Annual Membership Dues	9/28/2015
31967	UNITED STATES POSTAL SERVICE	\$209.65	Postage - Utility	9/30/2015
31968	ICMA	\$50.00	Sunvold, Nathan #302283	10/5/2015
31969	AFLAC	\$51.52	Insurance	10/7/2015
31970	DANUBE LUMBER SUPPLY	\$74.47	Community Center repairs	10/7/2015
31971	GREAT PLAINS NATURAL GAS	\$231.52	Clerk Gas Service	10/7/2015
31972	NCPERS MINNESOTA	\$80.00	Insurance	10/7/2015
031973	AEI	\$178.75	Battery backup - WWTP	10/12/2015
031973	AEI	\$1,800.00	Server	10/12/2015
031973	AEI	\$150.00	Install server	10/12/2015
031973	AEI	\$250.00	external hard drive	10/12/2015
031973	AEI	\$1,211.12	carbonite backup and installation	10/12/2015
031974	ANDERSON LARSON HANSON & SAUND	\$774.00	Attorney Fees	10/12/2015
	Admin=\$0, Police=\$774.00			
031975	ARVIG COMMUNICATION SYSTEMS	\$66.90	City Hall Internet	10/12/2015
031975	ARVIG COMMUNICATION SYSTEMS	\$44.90	Sewer Internet	10/12/2015
031975	ARVIG COMMUNICATION SYSTEMS	\$38.40	Public Works Internet	10/12/2015
031975	ARVIG COMMUNICATION SYSTEMS	\$45.90	Police Dept. Internet	10/12/2015

031975	ARVIG COMMUNICATION SYSTEMS	\$47.85	Fire Hall Internet	10/12/2015
031976	ATCO	\$324.00	2 cases of Quickies	10/12/2015
031977	BANYON DATA SYSTEMS, INC	\$795.00	Banyon Support	10/12/2015
031977	BANYON DATA SYSTEMS, INC	\$795.00	Banyon Support	10/12/2015
031977	BANYON DATA SYSTEMS, INC	\$795.00	Banyon Support	10/12/2015
031978	CENTURYLINK	\$81.73	Police Dept. Telephone	10/12/2015
031978	CENTURYLINK	\$61.88	Sewer Dept. Telephone	10/12/2015
031978	CENTURYLINK	\$64.63	Library Telephone	10/12/2015
031978	CENTURYLINK	\$136.06	Water Dept. Telephone	10/12/2015
031978	CENTURYLINK	\$150.35	City Hall Telephone	10/12/2015
031978	CENTURYLINK	\$59.91	Public Works Telephone	10/12/2015
031979	CHRIS KNIGHT EXCAVATING & DEMO	\$1,500.00	Dig up broken water valve, install new valve and backfill	10/12/2015
031980	COMMUNITY ELECTRIC	\$247.30	WWTP - Intrinsic relay	10/12/2015
031980	COMMUNITY ELECTRIC	\$351.70	WWTP - motor	10/12/2015
031980	COMMUNITY ELECTRIC	\$389.95	street light repair	10/12/2015
031981	FARMERS CO-OP OIL CO	\$0.00	Fire Dept. Gas	10/12/2015
031981	FARMERS CO-OP OIL CO	\$16.00	PD Tire repair	10/12/2015
031981	FARMERS CO-OP OIL CO	\$590.42	Street Dept. Gas	10/12/2015
031981	FARMERS CO-OP OIL CO	\$363.64	Police Dept. Gas	10/12/2015
031982	GENERAL FUND	\$500.00	Water Bookkeeping	10/12/2015
031982	GENERAL FUND	\$500.00	Sewer Bookkeeping	10/12/2015
031983	GISLASON, KARI	\$45.00	Regional work force summit registration	10/12/2015
031984	GOPHER STATE ONE-CALL, INC	\$30.45	Sewer Contractual	10/12/2015
031984	GOPHER STATE ONE-CALL, INC	\$30.45	Water Contractual	10/12/2015
031985	HAWKINS INC.	\$633.42	Wastewater Supplies - Chemicals	10/12/2015
031986	LANG S AUTOMOTIVE CENTER, INC.	\$123.82	Shop supplies	10/12/2015
031986	LANG S AUTOMOTIVE CENTER, INC.	\$22.46	Fire Dept. supplies	10/12/2015
031987	LOFFLER	\$50.78	Copier Service Contract	10/12/2015
031988	MAIN STREET BAR & GRILL	\$700.00	PD Building Rent	10/12/2015
031989	MAYNARD S FOOD CENTER	\$10.37	Community Center Supplies	10/12/2015
031989	MAYNARD S FOOD CENTER	\$19.48	Police Dept. Supplies	10/12/2015
031990	MN PIPE & EQUIPMENT	\$86.74	Water Dept. Supplies	10/12/2015
031990	MN PIPE & EQUIPMENT	\$2,756.61	Water Dept. Supplies	10/12/2015
031991	MVTL LABORATORIES, INC.	\$636.50	Sewer Testing	10/12/2015
031991	MVTL LABORATORIES, INC.	\$757.75	Sewer Testing	10/12/2015
031991	MVTL LABORATORIES, INC.	\$269.75	Sewer Testing	10/12/2015
031991	MVTL LABORATORIES, INC.	\$305.75	Sewer Testing	10/12/2015
031991	MVTL LABORATORIES, INC.	\$70.00	Sewer Testing	10/12/2015
031991	MVTL LABORATORIES, INC.	\$287.75	Sewer Testing	10/12/2015
031992	NORTH STAR PUMP SERVICE	\$5,500.00	replace pump at WWTP	10/12/2015
031992	NORTH STAR PUMP SERVICE	\$1,090.00	Repairs at WWTP	10/12/2015
031993	OLIVIA HARDWARE INC.	\$136.96	Water Dept. Supplies	10/12/2015
031993	OLIVIA HARDWARE INC.	\$68.95	Shop Supplies	10/12/2015
031994	RENCO PUBLISHING, INC.	\$71.18	Publishing	10/12/2015
031995	RENVILLE AMBULANCE	\$150.00	Fire standby, crew and equipment	10/12/2015
031996	SCHROEDER, GARRET	\$367.50	Street Dept. Maintenance	10/12/2015
031997	SMITH PLUMBING & HEATING	\$920.00	Water Main Valve & Water Main Break repairs	10/12/2015
031998	SW/WC SERVICE COOPERATIVES	\$3,141.00	Medical Insurance-Police	10/12/2015
031998	SW/WC SERVICE COOPERATIVES	\$1,047.00	Medical Insurance-Sewer	10/12/2015
031998	SW/WC SERVICE COOPERATIVES	\$1,047.00	Medical Insurance-Water	10/12/2015
031998	SW/WC SERVICE COOPERATIVES	\$1,047.00	Medical Insurance-Street	10/12/2015
031998	SW/WC SERVICE COOPERATIVES	\$664.50	Medical Insurance-Jodi	10/12/2015
031998	SW/WC SERVICE COOPERATIVES	\$382.50	Medical Insurance-Jodi	10/12/2015
031999	TAPCO	\$23.41	Kit to install crosswalk sign	10/12/2015
031999	TAPCO	\$296.36	Crosswalk Sign	10/12/2015

032000	TWIN CITIES & WESTERN RAILROAD	\$303.70	Site Lease-Sewer	10/12/2015
032001	VERIZON WIRELESS	\$70.02	Police Dept. Telephone	10/12/2015
032002	XCEL ENERGY	\$81.23	Park Electric	10/12/2015
032002	XCEL ENERGY	\$4,460.82	Sewer Electric	10/12/2015
032002	XCEL ENERGY	\$1,309.15	Water Electric	10/12/2015
032002	XCEL ENERGY	\$389.50	Community Center	10/12/2015
032002	XCEL ENERGY	\$271.73	City Hall Electric	10/12/2015
032002	XCEL ENERGY	\$124.55	Fire Dept. Electric	10/12/2015
032002	XCEL ENERGY	\$243.68	Street Electric	10/12/2015
032002	XCEL ENERGY	\$244.56	Library Electric	10/12/2015
Total		\$43,371.93		

Al Rohlik seconded the motion. The motion carried 4 to 0.

5. Monthly Financials

A motion was made by Brent Dahl and seconded by Jeremy Hinderks to approve the monthly financials. The motion carried 4 to 0.

6. Public Comments: none

7. Committee/Staff Reports

A. Public Works

Public Works Meeting 5:30 October 7, 2015

- One quote for the Demo of the downtown buildings was received for \$89,350 from MAAC, Inc. of Montevideo. SEH is of the opinion that MAAC is a responsive and responsible bidder.
The committee recommends contracting with MAAC to demo the buildings.

A motion was made by Brent Dahl and seconded by Jeff Pike to award the bid to MAAC for the removal of the Main Street Buildings for \$89,350. The motion carried 4 to 0.

- The committee discussed purchasing the Chevrolet Silverado for the Public Works department. Price for the vehicle is \$14,990. Committee will review again at the end of November.
- Discussed issues with trees on Main Street. The trees are leaving sap on cars and also creating problems with sidewalks as roots expand.
The committee recommends removing the six trees north of Colfax.

A motion was made by Jeremy Hinderks and seconded by Jeff Pike to remove the six trees north of Colfax. The motion carried 4 to 0.

- There are a couple of areas of sidewalk and curb that need to be repaired on Main Street. Public Works Director will follow up on this.
- The committee discussed the deteriorating condition of the jail. There is concern that the other three walls may not be sound either. There was discussion about saving parts of the jail for a display.
The committee recommends removing the building.

City Administer had talked with Mildred Zaske, and the Museum Committee would like to get a second quote for repair of the building.

A motion was made by Jeremy Hinderks and seconded by Brent Dahl to table a decision on the jail until after the museum committee meets. The motion carried 4 to 0.

A motion was made by Jeremy Hinderks and seconded by Brent Dahl to approve the Public Works Report as presented. The motion carried 4 to 0.

B. HR

HR Meeting 5:30 pm Monday, October 12, 2015

- **Patrol Officer Position:**
The committee recommends hiring Zach Ambroz as a full time police officer

A motion was made by Jeremy Hinderks and seconded by Jeff Pike to hire Zach Ambroz as a full time police officer at a rate of \$17/hour effective Nov. 2. The motion carried 4 to 0.

- **PD Response Time Policy:**
The committee recommends deleting this portion of the personnel policy manual as call time is presently not a requirement for police department employees.

Residency Requirements. Pursuant to M.S. 415.16, Subd.2, the City has the authority to request certain employees to live within a reasonable distance of the community if there is a demonstrated job-related necessity. All full-time employees within the Police Department shall live within a five minute response time.

A motion was made by Jeremy Hinderks and seconded by Jeff Pike to remove the Residency Requirements from the personnel policy manual. The motion carried 4 to 0.

A motion was made by Al Rohlik and seconded by Brent Dahl to approve the HR Report as presented. The motion carried 4 to 0.

C. City Administrator/Clerk

- NIMS Training - Brent, Jeff, Janette and Kari completed NIMS Training 100b and some of the 200b class
- Make a Difference Luau - Brian Stenholm stopped to invite the mayor and council, info in packets
- Great Plains project update - West side all wrapped up and tied in by 10/9, then they have some clean up the week of 10/12; may get started on east side this year, not anything that will affect residents

A motion was made by Jeremy Hinderks and seconded by Jeff Pike to approve the City Administrator/Clerk Report as presented. The motion carried 4 to 0.

8. Discussion Items

A. Zone Permit: Rembrandt:

For informational purposes, a copy of the approved Rembrandt Zone Permit was included in the packet.

B. Abandoned Vehicles:

Council was given notification regarding inoperable motor vehicles in the city which included a list of the inoperable motor vehicles. Letters were sent to those violating the ordinance 10/6/15.

C. CodeRED System:

Council packets included information regarding CodeRED. Renville County has launched a CodeRED emergency system. The system will be utilized for emergency planning and communications as well as city notifications to community members.

D. Shredding Event:

The city will be bringing in a shredder in order to clean out documents that are no longer required to be kept on file. The community will also be able to shred documents at no charge from noon to 2:00 pm Friday, Oct. 30 in the First Security Bank parking lot. Dawson Co-op Credit Union, F & M Bank Minnesota, First Security Bank and West Central Sanitation are sponsoring the event.

9. Action Items

A. Street Closure Request for Spooktacular:

A motion was made by Jeremy Hinderks and seconded by Jeff Pike to close Main Street from Bryant Avenue to Colfax Avenue from 10:00 am to 3:00 pm October 24 for Spooktacular. The motion carried 4 to 0.

B. Special Exception Permit: Renville Health Services:

A motion was made by Jeremy Hinderks and seconded by Brent Dahl to approve the Special Exception Permit for Renville Health Services to operate a day care in a R-1 residential district. The motion carried 4 to 0.

10. Mayor's Report

Due to the recent vandalism and thefts, the mayor appealed to parents in the community to know where your kids are and what they are doing. She also reminded everyone that curfew is 10:30.

11. Adjourn

A motion was made by Jeff Pike and seconded by Brent Dahl to adjourn the meeting. The motion carried 4 to 0. Meeting was adjourned at 7:47 p.m.

Dated at Renville, Minnesota this 12th day of October, 2015.

THE GOVERNING BODY OF THE CITY
OF RENVILLE, MINNESOTA

BY _____
Janette Wertish, Mayor

ATTEST:

BY _____
Kari Gislason, City Administrator/Clerk