

**Approved Minutes  
City Council Work Session  
City Council Chambers  
October 10, 2022  
Monday 6:00 p.m.**

The work session of the City Council, City of Renville, Minnesota was called to order on October 10, 2022 at 6:00 p.m. by Mayor Janette Wertish.

City Council Members present were Alma Gasca, Pete Peterson, Dave Grund, David Van Hove, Jr., and Adam Zaske. Also present was Mayor Janette Wertish, City Administrator/Clerk Shane Wohlman, Taylor Williamson with West Central Sanitation, and Scott Tedrick with the Register.

**1. Public Hearing**

A. A Public Hearing was held to discuss the variance application submitted by Jon Weidemann to construct a garage located at 202 NE Fremont Avenue. A variance is necessary due to the required setbacks of the garage. There was nobody present for the Public Hearing. Notices were mailed to 11 property owners within 350'. Notice was published in the Renville County Register on September 29, 2022. No responses were received at City Hall regarding this matter.

**2. Minutes**

A. Reviewed Minutes from the September 26, 2022 Regular Council Meeting.

**3. Finance**

A. Review invoices through 10/6/2022

a. Total amount of payment batch - \$45,715.44

Check #	Name	Amount	Account	Comments	Date
500876	UNITED STATES POSTAL SERVICE	\$133.98	E 602-49450-201 Office Supplies	Utility Postage	9/27/2022
500876	UNITED STATES POSTAL SERVICE	\$133.98	E 601-49400-201 Office Supplies	Utility Postage	9/27/2022
500877	ROXBERG, MATT	\$476.25	E 602-49450-331 Travel/Seminar Course	Meals & Hotel - Sewer Training	9/30/2022
500878	VERIZON WIRELESS	\$43.40	E 101-43100-321 Telephone	Street Dept. Telephone	9/30/2022
500879	COMMUNITY ELECTRIC	\$128.20	E 101-45400-219 General Supplies-Maint.	(10) LED bulbs	10/6/2022
500881	FARMWARD COOPERATIVE	\$96.74	E 602-49450-219 General Supplies-Maint.	Sewer Dept chemicals	10/6/2022
500881	FARMWARD COOPERATIVE	\$96.74	E 601-49400-219 General Supplies-Maint.	Water Dept chemicals	10/6/2022
500881	FARMWARD COOPERATIVE	\$250.00	E 101-49000-219 General Supplies-Maint.	Cemetery chemicals	10/6/2022
500881	FARMWARD COOPERATIVE	\$250.00	E 101-45200-219 General Supplies-Maint.	Park Dept chemicals	10/6/2022
500882	GOPHER STATE ONE-CALL, INC	\$10.12	E 601-49400-229 Contractual Service	Water Contractual	10/6/2022
500882	GOPHER STATE ONE-CALL, INC	\$10.13	E 602-49450-229 Contractual Service	Sewer Contractual	10/6/2022
500883	GREAT PLAINS NATURAL GAS	\$23.71	E 101-42100-380 Utility Services (GENERAL)	Police Dept. Gas	10/6/2022
500883	GREAT PLAINS NATURAL GAS	\$24.45	E 101-43100-380 Utility Services (GENERAL)	Street Gas Service	10/6/2022
500883	GREAT PLAINS NATURAL GAS	\$23.00	E 101-45200-380 Utility Services (GENERAL)	Park Gas Service	10/6/2022

500883	GREAT PLAINS NATURAL GAS	\$151.55	E 601-49400-381 Utilities	Water Gas Service	10/6/2022
500883	GREAT PLAINS NATURAL GAS	\$28.82	E 101-42200-380 Utility Services (GENERAL)	Fire Dept. Gas	10/6/2022
500883	GREAT PLAINS NATURAL GAS	\$23.71	E 101-45500-380 Utility Services (GENERAL)	Library Gas Service	10/6/2022
500883	GREAT PLAINS NATURAL GAS	\$11.84	E 101-41400-380 Utility Services (GENERAL)	Clerk Gas Service	10/6/2022
500883	GREAT PLAINS NATURAL GAS	\$64.86	E 602-49450-387 Utilities-Wastewater Plan	Sewer Gas Service	10/6/2022
500883	GREAT PLAINS NATURAL GAS	\$48.49	E 101-45400-380 Utility Services (GENERAL)	Community Center	10/6/2022
500884	GRIZZLY SUPPLY	\$12.99	E 601-49400-219 General Supplies-Maint.	Water Dept supplies	10/6/2022
500884	GRIZZLY SUPPLY	\$104.00	E 601-49400-219 General Supplies-Maint.	Water Dept supplies	10/6/2022
500884	GRIZZLY SUPPLY	\$46.96	E 602-49450-219 General Supplies-Maint.	Sewer Dept supplies	10/6/2022
500885	MVTL LABORATORIES, INC.	\$226.43	E 602-49450-229 Contractual Service	Sewer Testing	10/6/2022
500885	MVTL LABORATORIES, INC.	\$915.49	E 602-49450-229 Contractual Service	Sewer Testing	10/6/2022
500885	MVTL LABORATORIES, INC.	\$477.29	E 602-49450-229 Contractual Service	Sewer Testing	10/6/2022
500886	NCPERS MINNESOTA	\$96.00	G 101-21760 Hospitalization/Medical Ins	Insurance	10/6/2022
500887	QUADIENT	\$100.00	E 101-41400-201 Office Supplies	Postage	10/6/2022
500888	RENVILLE FIRE RELIEF ASSN.	\$15,365.08	E 101-42200-434 Fire Relief State Aid	State Aid	10/6/2022
500888	RENVILLE FIRE RELIEF ASSN.	\$3,101.00	E 101-42200-434 Fire Relief State Aid	Supplemental State Aid	10/6/2022
500889	SEHRCM	\$618.00	E 101-49260-303 Engineering Fees	Field verification of RRFB	10/6/2022
500890	STAR GROUP, LLC	\$86.12	E 101-43100-221 Repair/Maint. Equipment	Street Dept Repairs/Maint	10/6/2022
500890	STAR GROUP, LLC	\$30.58	E 101-42100-221 Repair/Maint. Equipment	PD Repairs/Maint	10/6/2022
500890	STAR GROUP, LLC	\$154.64	E 101-43100-219 General Supplies-Maint.	Street Dept supplies	10/6/2022
500891	TEAM LABORATORY CHEMICAL LLC	\$2,440.50	E 602-49450-216 Chemicals and Fertilizers	Lift station degreaser	10/6/2022
500892	WINSTED SOLAR, LLC	\$33.07	E 101-45500-380 Utility Services (GENERAL)	Library Electric	10/6/2022
500892	WINSTED SOLAR, LLC	\$30.55	E 101-45200-380 Utility Services (GENERAL)	Park/Signs Electric	10/6/2022
500892	WINSTED SOLAR, LLC	\$629.38	E 601-49400-381 Utilities	Water Electric	10/6/2022
500892	WINSTED SOLAR, LLC	\$16.53	E 101-41400-380 Utility Services (GENERAL)	City Hall Electric	10/6/2022
500892	WINSTED SOLAR, LLC	\$33.07	E 101-42100-380 Utility Services (GENERAL)	PD Electric	10/6/2022
500892	WINSTED SOLAR, LLC	\$137.31	E 101-42200-380 Utility Services (GENERAL)	FD Electric	10/6/2022
500892	WINSTED SOLAR, LLC	\$183.69	E 101-43100-380 Utility Services (GENERAL)	Street Dept Electric	10/6/2022
500892	WINSTED SOLAR, LLC	\$1,675.27	E 602-49450-387 Utilities-Wastewater Plan	Sewer Electric	10/6/2022
500892	WINSTED SOLAR, LLC	\$67.63	E 101-45400-380 Utility Services (GENERAL)	Community Center Electric	10/6/2022
997879E	SW/WC SERVICE COOPERATIVES	\$3,970.66	G 101-21762 Employer Health Portion	Medical Insurance-Police	10/4/2022
997879E	SW/WC SERVICE COOPERATIVES	\$1,627.92	G 101-21762 Employer Health Portion	Medical Insurance-Street	10/4/2022
997879E	SW/WC SERVICE COOPERATIVES	\$1,627.92	G 101-21762 Employer Health Portion	Medical Insurance-Water	10/4/2022
997879E	SW/WC SERVICE COOPERATIVES	\$1,627.91	G 101-21762 Employer Health Portion	Medical Insurance-Sewer	10/4/2022
997881E	ICMA	\$50.00	G 101-21750 ICMA Payable	Sunvold, Nathan #302283	10/4/2022
997885E	MINNESOTA DEPT. OF REVENUE	\$749.26	G 101-21720 State Withholding	State Withholding Tax	10/6/2022
997886E	INTERNAL REVENUE SERVICE	\$2,129.04	G 101-21730 FICA Tax Withholding	FICA/Medicare	10/6/2022
997886E	INTERNAL REVENUE SERVICE	\$1,535.64	G 101-21710 Federal Withholding Tax	FWH	10/6/2022
997887E	PUBLIC EMPLOYEES RETIREMENT	\$3,785.54	G 101-21740 PERA	PERA	10/6/2022
	<b>TOTAL</b>	<b>\$45,715.44</b>			

- B. Revenue-Expenditure Budget Report
- C. Cash Balance Report
- D. Local Improvement Report

## **5. Discussion**

- A. West Central Sanitation Contract – Taylor Williamson was in attendance to answer any questions the City Council may have regarding the letter, updated contract, and exception form. The Council agreed with all the changes and would like to add a reminder in the letter to promptly remove trash receptacles from the streets after pick-up.
- B. MDH Sanitary Survey- Reviewed the annual survey.
- C. Joint Powers Agreement- Reviewed the updated JPA agreement.
- D. Zoning Permits- Reviewed 2 zoning permits.

## **6. Ad Hoc Committee**

Ad Hoc Committee

Thursday, October 6, 2022 at 2:30 pm.

Present: Janette Wertish, Mayor; Aaron Slagter, Police Chief; Nathan Sunvold, Public Works Director; Angi Wulf, Deputy Clerk; Brad Varpness, Community Member; Jeff Pike, Community Member; Shane Wohlman, City Administrator; Ben Dolan, Mid-Minnesota Development Commission

Absent: Adam Zaske, City Council; Alma Gasca, City Council

### **Introductions & Updates**

#### **Renville Sump Pump Ordinance**

The Committee discussed issues with any of the changes. Ben Dolan will take the issues back and change as suggested.

#### **Review Edits to Chapter 14 & 15**

The committee went through the proposed edits to the Chapter 14 & 15 in the City Code. The committee would like a couple changes made otherwise agreed with most of the changes that had been made. We discussed camper & fish house storage, “resident” vs “guest”, adding hemp derived products as proper building material, shingles, snow removal time limit, snow removal volunteer list, & trash receptacle storage. We also went over the Rental Housing Ordinance permit fee. This will be determined after we contract or hire a building inspector.

### **Discussion**

Ben Dolan brought an overview of some suggestions made by Kyle Ten Napel from MMDC regarding the Active Living Committee.

The committee would like Ben to do some research on new construction ordinances regarding water and sewer to a new structure.

### **Next Meeting**

TBD

Submitted by Angi Wulf.

## 7. Administration

### A. City Administrator Report

#### City Administrator Report

October 10, 2022

\* Anna Thill with Xcel Energy stopped by to introduce herself. Anna is the new Community Relations Manager and works out of the Mankato office. She dropped off some updated emergency response cab cards for the first responder vehicles and asked if the Council is willing to support their carbon-free coalition of support. Handouts.

\* On September 30<sup>th</sup>, I was invited to attend a full-scale emergency management exercise as a VIP/Observer in Olivia. The exercise was organized by Region V, which consisted of emergency managers from 6 counties. The training focused on establishing a functional emergency operations center (EOC) including communication, coordination, and situational assessment.

\* The Pape Solar Garden is almost wrapped up and has met the conditions of the CUP. The final item is a safety training for area emergency personnel. This is being scheduled and should happen in the next couple of weeks.

\* At the last meeting I mentioned that John Sullivan from Great Lakes Environmental Infrastructure Center (GLEIC) has sent a first draft rate analysis for water and sewer. Staff has been reviewing the analysis and is proactively working with GLEIC, Banyon, and the City Auditor to reconfigure and conform specific areas of the billing process.

\* I had another meeting with the SEH Engineers this morning regarding the MPCA Stormwater Resiliency Grant. Our deadline is to have it wrapped up this Friday the 14<sup>th</sup>.

\* The City's request to be removed from the PFAS testing has been granted by MPCA. A formal letter was received this morning that the city no longer meets the criteria for inclusion. The MPCA still encourages the city to seek PFAS reduction measures and educate its users.

\* Informational: 1. Next County Lunch & Learn is Wednesday, October 12<sup>th</sup>. 2. Renville County Planning Commission is holding a Public Hearing this evening for a requested conditional use permit for a 1-megawatt solar garden on a tract of land located in the SW ¼ of the SE ¼, Section 32, Crooks Township. 3. K&M variance request.

#### \*\*\*Upcoming Meetings & Important Dates:

10/11 Renville County EDA Advisory Mtg. Noon

10/11 – 10/14 LMC Fall Forums Online

10/13 Administrative Assistant Interviews Afternoon

10/14 MPCA Grant Deadline

10/19 EDA Committee 6:00

10/21 Regional DEED Meeting 10:00

10/24 Regular Council Meeting 6:00

**8. Council Reports**

A. Mayor Wertish wanted to Thank Pat Buschette and Pioneer Public Television for the event on 10/8/22. There were over 100 people that attended.

**9. Adjourn**

Work Session was adjourned at 6:40 pm.

Dated at Renville, Minnesota this 10<sup>th</sup> day of October, 2022.

THE GOVERNING BODY OF THE CITY  
OF RENVILLE, MINNESOTA

BY \_\_\_\_\_  
Janette Wertish, Mayor

ATTEST:

BY \_\_\_\_\_  
Shane Wohlman, City Administrator/Clerk