

**Approved Minutes
City Council Meeting
Monday, October 14, 2024
6:00 p.m.**

A 2025 Budget Session was held prior to the Regular Council Meeting at 5:00 pm.

City Council Members present were: Mayor Janette Wertish, Alma Gasca, Pete Peterson, Dave Grund, and David Van Hove, Jr. Councilor Adam Zaske was absent. City Administrator Shane Wohlman was also present.

The regular session of the City Council, City of Renville, Minnesota was called to order on October 14, 2024, at 6:00 pm by Mayor Janette Wertish.

City Council Members present were: Mayor Janette Wertish, Alma Gasca, Pete Peterson, Dave Grund, and David Van Hove, Jr. Councilor Adam Zaske was absent. City Administrator Shane Wohlman and Police Chief Aaron Slagter were also present. Renville County Register’s Scott Tedrick attended remotely and joined later in person.

1. Call to Order

2. Pledge of Allegiance

3. Approval of Agenda

A motion was made by David Van Hove, Jr. and seconded by Dave Grund to approve the agenda with the addition of Action Item e: Set Council Workshop. Ayes: Alma Gasca and Pete Peterson.

4. Approval of Minutes

a. A motion was made by Dave Grund and seconded by David Van Hove, Jr. to approve the City Council minutes from the September 23, 2024, Council Meeting. Ayes: Alma Gasca, and Pete Peterson.

b. A motion was made by Alma Gasca and seconded by David Van Hove, Jr. to approve the Special Meeting minutes with one spelling correction from September 30, 2024. Ayes: Pete Peterson and Dave Grund.

5. Invoices Payable

a.

Check#	Name	Amount	Account	Comments	Date
502327	AXON ENTERPRISE, INC.	\$4,056.01	E 101-42100-222 Equipment	Fleet 3 Basic + Tap	9/24/2024
502328	DAKOTA SUPPLY GROUP, INC	\$526.59	E 601-49400-221 Repair/Maint. Equipment	G Valve Box	9/24/2024
502329	DIAMOND VOGEL PAINTS	\$334.10	E 101-43100-219 General Supplies-Maint.	Tips/Rac & Guard/Seal/Drain Hose/Suction Set	9/24/2024
502330	HAWKINS INC.	\$10.00	E 601-49400-219 General Supplies-Maint.	Water Supplies	9/24/2024
502331	HILLYARD FLOOR CARE SUPPLY	\$451.63	E 101-45400-219 General Supplies-Maint.	Community Center Supplies	9/24/2024
502331	HILLYARD FLOOR CARE SUPPLY	-\$151.72	E 101-45400-219 General Supplies-Maint.	Credit for damaged bottles	9/24/2024
502332	MVTL LABORATORIES, INC.	\$40.50	E 602-49450-229 Contractual Service	Sewer Testing	9/24/2024

502332	MVTL LABORATORIES, INC.	\$289.84	E 602-49450-229 Contractual Service	Sewer Testing	9/24/2024
502332	MVTL LABORATORIES, INC.	\$289.84	E 602-49450-229 Contractual Service	Sewer Testing	9/24/2024
502332	MVTL LABORATORIES, INC.	\$883.78	E 601-49400-229 Contractual Service	Water Testing	9/24/2024
502333	QUADIENT	\$301.74	E 101-41400-201 Office Supplies	Postage	9/24/2024
502334	RENVILLE CO. SHERIFF S DEPT.	\$450.00	E 101-42100-331 Travel/Seminar Course	Taser/UFO/Firearms Training	9/24/2024
502335	SEHRCM	\$943.98	E 602-49450-303 Engineering Fees	South Main Project	9/24/2024
502335	SEHRCM	\$309.80	E 602-49450-303 Engineering Fees	Begin Assessment Review	9/24/2024
502349	ServiceMaster Professional Services	\$19,604.67	E 400-49100-236 Community Center	Water Mitigation/Drying Services	9/24/2024
502350	ST. CLOUD ACOUSTICS	\$96.86	E 400-49100-236 Community Center	Ceiling Tiles	9/24/2024
502351	SUMMIT FIRE PROTECTION	\$520.00	E 400-49100-236 Community Center	Sprinkler Head Service Call-CC	9/24/2024
502352	UNITED STATES POSTAL SERVICE	\$152.88	E 602-49450-201 Office Supplies	Postage	9/24/2024
502352	UNITED STATES POSTAL SERVICE	\$152.88	E 601-49400-201 Office Supplies	Postage	9/24/2024
502353	USABLE LIFE	\$32.41	E 101-41400-131 Employee Insurance	Life Ins.	9/24/2024
502353	USABLE LIFE	\$14.01	E 101-41300-131 Employee Insurance	Life Ins.	9/24/2024
502353	USABLE LIFE	\$36.67	E 101-42100-131 Employee Insurance	Life Ins.	9/24/2024
502353	USABLE LIFE	\$12.22	E 602-49450-131 Employee Insurance	Life Ins.	9/24/2024
502353	USABLE LIFE	\$12.23	E 101-43100-131 Employee Insurance	Life Ins.	9/24/2024
502353	USABLE LIFE	\$12.22	E 601-49400-131 Employee Insurance	Life Ins.	9/24/2024
502354	VERIZON WIRELESS	\$41.38	E 101-43100-321 Telephone	Public Works Phone	9/24/2024
502355	VANDER HAAGS INC	\$4,000.00	E 101-43100-221 Repair/Maint. Equipment	GMC C7500 Hood Replacement	9/26/2024
502355	VANDER HAAGS INC	\$200.00	E 101-43100-221 Repair/Maint. Equipment	Freight	9/26/2024
502356	AEI	\$296.67	E 602-49450-201 Office Supplies	Carbonite Safe Power	10/3/2024
502356	AEI	\$296.67	E 601-49400-201 Office Supplies	Carbonite Safe Power	10/3/2024
502356	AEI	\$296.66	E 101-41400-201 Office Supplies	Carbonite Safe Power	10/3/2024
502357	ANDERSON LARSON HANSON & SAUND	\$120.00	E 101-41610-101 Wages and Salaries	Attorney Fees - Admin	10/3/2024
502358	BADGER METER, INC.	\$46.80	E 602-49450-229 Contractual Service	Beacon MBL Hosting Service	10/3/2024
502359	BANYON DATA SYSTEMS, INC	\$970.00	E 101-41400-201 Office Supplies	1/3 Annual Service Cost	10/3/2024
502359	BANYON DATA SYSTEMS, INC	\$970.00	E 602-49450-201 Office Supplies	1/3 Annual Service Cost	10/3/2024
502359	BANYON DATA SYSTEMS, INC	\$129.00	E 101-41400-229 Contractual Service	Backup	10/3/2024

502359	BANYON DATA SYSTEMS, INC	\$970.00	E 601-49400-201 Office Supplies	1/3 Annual Service Cost	10/3/2024
502360	DC CONSTRUCTION SUPPLY	\$655.92	E 101-43100-219 General Supplies-Maint.	Tri Siloxane/Marking Paint/White Flagging	10/3/2024
502361	FARMERS CO-OP OIL CO	\$86.90	E 101-42200-212 Gas and Oil	Fire Dept. Gas	10/3/2024
502361	FARMERS CO-OP OIL CO	\$559.58	E 101-42100-212 Gas and Oil	Police Dept. Gas	10/3/2024
502361	FARMERS CO-OP OIL CO	\$609.17	E 101-43100-212 Gas and Oil	Street Dept. Gas	10/3/2024
502362	GOPHER STATE ONE-CALL, INC	\$12.83	E 602-49450-229 Contractual Service	Sewer Contractual	10/3/2024
502362	GOPHER STATE ONE-CALL, INC	\$12.82	E 601-49400-229 Contractual Service	Water Contractual	10/3/2024
502363	GREATER COMMUNITY CREDIT UNION	-\$20.50	E 101-43100-219 General Supplies-Maint.	Return	10/3/2024
502363	GREATER COMMUNITY CREDIT UNION	\$56.84	E 101-45400-219 General Supplies-Maint.	Smoker's Outpost	10/3/2024
502363	GREATER COMMUNITY CREDIT UNION	\$91.56	E 101-45400-219 General Supplies-Maint.	Microphone Stands/Cables	10/3/2024
502363	GREATER COMMUNITY CREDIT UNION	\$286.08	E 101-41400-331 Travel/Seminar Course	City Clerk Training Hotel	10/3/2024
502363	GREATER COMMUNITY CREDIT UNION	-\$15.00	E 101-41400-331 Travel/Seminar Course	Waived Late Fee	10/3/2024
502364	GRIZZLY SUPPLY	\$63.96	E 101-43100-219 General Supplies-Maint.	Trash Bags/Sealant	10/3/2024
502365	LEAGUE OF MINNESOTA CITIES	\$30.00	E 101-41300-331 Travel/Seminar Course	2024 Fall Forums	10/3/2024
502366	MVTL LABORATORIES, INC.	\$531.04	E 602-49450-229 Contractual Service	Sewer Testing-Viessman	10/3/2024
502367	RENVILLE FIRE RELIEF ASSN.	\$22,530.91	R 101-34230 Fire Relief Assn.ST AID	Fire State Aid	10/3/2024
502367	RENVILLE FIRE RELIEF ASSN.	\$3,553.57	R 101-34230 Fire Relief Assn.ST AID	Supplemental Fire State Aid	10/3/2024
502368	STAR GROUP, LLC	\$58.02	E 101-42200-221 Repair/Maint. Equipment	Chuck/Valve Capper	10/3/2024
502368	STAR GROUP, LLC	\$22.02	E 101-43100-219 General Supplies-Maint.	Lithium Low Voltage	10/3/2024
502368	STAR GROUP, LLC	\$17.97	E 101-43100-219 General Supplies-Maint.	10W30	10/3/2024
502368	STAR GROUP, LLC	\$4.99	E 101-43100-219 General Supplies-Maint.	Spark Plug	10/3/2024
502368	STAR GROUP, LLC	\$49.95	E 602-49450-219 General Supplies-Maint.	Nitrile Gloves	10/3/2024
502369	WINSTED SOLAR, LLC	\$65.72	E 101-42100-380 Utility Services (GENERAL)	Police Department	10/3/2024
502369	WINSTED SOLAR, LLC	\$29.63	E 101-45200-380 Utility Services (GENERAL)	Park/Signage	10/3/2024
502369	WINSTED SOLAR, LLC	\$611.79	E 601-49400-381 Utilities	Water	10/3/2024
502369	WINSTED SOLAR, LLC	\$1,628.22	E 602-49450-387 Utilities-Wastewater Plan	Sewer	10/3/2024
502369	WINSTED SOLAR, LLC	\$32.13	E 101-45500-380 Utility Services (GENERAL)	Library	10/3/2024
502369	WINSTED SOLAR, LLC	\$32.13	E 101-45400-380 Utility Services (GENERAL)	Community Center	10/3/2024
502369	WINSTED SOLAR, LLC	\$133.47	E 101-42200-380 Utility Services (GENERAL)	Fire Department	10/3/2024

502369	WINSTED SOLAR, LLC	\$178.48	E 101-43100-380 Utility Services (GENERAL)	Street Department	10/3/2024
502369	WINSTED SOLAR, LLC	\$16.07	E 101-41400-380 Utility Services (GENERAL)	City Hall	10/3/2024
502370	RENVILLE CO AUDITOR-TREAS.	\$1.65	E 101-49260-437 Other Miscellaneous	J. Martinez Sale	10/4/2024
502371	RENVILLE COUNTY RECORDER	\$92.00	E 101-49260-437 Other Miscellaneous	J. Martinez Sale	10/4/2024
502373	ANDERSON LARSON HANSON & SAUND	\$846.00	E 101-41610-101 Wages and Salaries	Attorney Fees-PD	10/8/2024
502373	ANDERSON LARSON HANSON & SAUND	\$288.00	E 101-41610-101 Wages and Salaries	Attorney Fees-Admin	10/8/2024
502376	FARMWARD COOPERATIVE	\$158.42	E 101-49000-219 General Supplies-Maint.	Spray Chemicals for Lawns	10/8/2024
502376	FARMWARD COOPERATIVE	\$158.43	E 101-45200-219 General Supplies-Maint.	Spray Chemicals for Lawns	10/8/2024
502376	FARMWARD COOPERATIVE	\$211.23	E 101-43100-219 General Supplies-Maint.	Spray Chemicals for Lawns	10/8/2024
502378	INNOVATIVE	-\$25.41	E 101-43100-201 Office Supplies	Returned Ink	10/8/2024
502378	INNOVATIVE	-\$25.41	E 601-49400-201 Office Supplies	Returned Ink	10/8/2024
502378	INNOVATIVE	-\$25.42	E 602-49450-201 Office Supplies	Returned Ink	10/8/2024
502381	SEHRCM	\$500.00	E 602-49450-303 Engineering Fees	WW Variance Assistance	10/8/2024
998413E	XCEL ENERGY	\$41.68	E 101-42200-380 Utility Services (GENERAL)	Fire Dept. Electric	10/1/2024
998413E	XCEL ENERGY	\$25.89	E 101-45200-380 Utility Services (GENERAL)	Park Electric	10/1/2024
998413E	XCEL ENERGY	\$2,560.09	E 101-43100-380 Utility Services (GENERAL)	Street Electric	10/1/2024
998415E	INTERNAL REVENUE SERVICE	\$2,996.88	G 101-21730 FICA Tax Withholding	FICA/Medicare	9/26/2024
998415E	INTERNAL REVENUE SERVICE	\$1,935.21	G 101-21710 Federal Withholding Tax	FWH	9/26/2024
998417E	MINNESOTA DEPT. OF REVENUE	\$1,039.45	G 101-21720 State Withholding	State Withholding Tax	9/26/2024
998423E	NORTH COUNTRY PROCESSING	\$91.76	E 101-49260-437 Other Miscellaneous	CC Fees - Sept. 2024	9/3/2024
	Total	\$80,517.04			

A motion was made by Alma Gasca and seconded by Dave Grund to approve the payables. Ayes: Pete Peterson and David Van Hove, Jr.

6. Financials

- a. Revenue-Expenditure Budge Report
- b. Cash Balance Report
- c. Local Improvement Report

A motion was made by Dave Grund and seconded by Alma Gasca to approve the monthly financial reports. Ayes: David Van Hove, Jr., and Pete Peterson.

7. Public Comments

a. none

8. Committee/Staff Reports

a. City Administrator

City Administrator Report

October 14, 2024

* Handout- The Kandiyohi-Renville Community Health Board presented their completed Community Health Assessment (CHA). The data compilation and trend analysis has been done over the past few years. Included is a 2-page overview of the assessment, which includes the top ten health priorities for communities. These priorities are submitted to MN Department of Health every 5 years. The Leadership Team narrowed down the top 10 priorities to a top 3. These are Mental Well-Being, Substance Use, and Aging Population.

* Xcel Energy has installed a new light in the North Park near the playground equipment on the west side. The light and installation were done at no charge to the city.

* I've been selected to sit on the following 5 policy committees for the CGMC: Transportation, Environment & Energy, Annexation & Land Use, Economic Development, and LGA & Property Taxes. Most of these committees have met already remotely.

* The defective A/C units for the Community Center middle section were replaced on September 25th.

* The LMC Fall Forums are scheduled for the week of October 21st. This will consist of 7 different topics over 5 days via webinar.

* The Mayor and I stopped at 5 businesses as part of Manufacturing Week on October 10th. We tagged along with the County EDA and MMDC to deliver treats.

* The LED lighting upgrade at the Community Center is mostly complete. The only portion that needs to be switched out yet is the east ballroom. This will be completed once the library is moved out of this temporary location. I checked into one other potential grant program called the Energy Efficiency and Conversation Strategies Grant through MMDC. It does not fit the criteria for this project. The eligibility projects for this grant include energy and climate resilience plans, energy audits, engineering and technical assistance to improve energy efficiency, and the incorporation of renewable energy.

* Genealogical and Library Update: (Summary) Replacement insulation and the drywall patching are complete. Painting has started today and is expected to take 2-3 days. The carpet is scheduled for later this week. Both rooms will need to be cleaned prior to moving the shelving and fixtures back in.

* The State Aid for Fire and Police was received. The amounts are as follows: Fire \$26,084.48 and Police \$36,287.43. These amounts will be reflected in the next revenue reports.

* A compliance letter follow up was received from the MN Board of Peace Officer Standards and Training (POST). On 9/5/2024 a compliance review was conducted at the Renville Police Department to ensure they are meeting legislatively mandated training and department policies. The RPD passed the review and was recognized for their high level of professionalism.

***Upcoming Meetings & Important Dates:

10/15 CGMC Committee Meeting 2:00

10/16 Economic Development Committee 5:30

10/21 – 10/25 LMC Fall Forums Every Day @ 9:00 & also Tues & Thurs @ 1:00

10/28 Regular Council Meeting 6:00

A motion was made by Alma Gasca and seconded by David Van Hove, Jr. to approve the Administrator's Report. Ayes: Pete Peterson and Dave Grund.

9. Discussion Items

- a. Agreement for Law Enforcement Services for Danube, MN
- b. Zoning Permits- 2 permits were reviewed by the Council.

10. Action Items

A motion was made by Pete Peterson and seconded by David Van Hove, Jr., to approve the Contract Agreement to provide Law Enforcement Services for the City of Danube. Ayes: Dave Grund and Alma Gasca.

A motion was made by Alma Gasca and seconded by Dave Grund to approve the Renville Events Committee Street Closure Request for Colfax Avenue NE for the Spooktacular Event on October 26, 2024. Ayes: Pete Peterson and David Van Hove, Jr.

A motion was made by Alma Gasca and seconded by Dave Grund to approve the Knight's of Columbus Gambling Permit. Ayes: Pete Peterson and David Van Hove, Jr.

A motion was made by Pete Peterson and seconded by David Van Hove, Jr. to approve the new personnel addition of Mitch Trembl to Renville's Fire Department. Ayes: Dave Grund and Alma Gasca.

A motion was made by Dave Grund and seconded by Pete Peterson to set the Canvassing Hearing for Tuesday, November 12, 2024, at 6:00 pm or shortly thereafter. Ayes: David Van Hove, Jr. and Alma Gasca.

A motion was made by David Van Hove, Jr. and seconded by Pete Peterson to schedule a Council Workshop for October 28, 2024, at 4:45 pm. Ayes: Dave Grund and Alma Gasca.

11. Mayor’s Report

The Mayor addressed Fire Protection Week and the need to check your smoke detectors. She also discussed the need for everyone to be careful with harvest time.

A motion was made by Alma Gasca and seconded by Pete Peterson to approve the Mayors report. Ayes: David Van Hove, Jr., and Dave Grund.

12. Adjourn

A motion was made by Alma Gasca and seconded by Dave Grund to adjourn the meeting at 6:30 p.m. Ayes: Pete Peterson and David Van Hove, Jr.

Dated at Renville, Minnesota this 14th day of October 2024.

THE GOVERNING BODY OF THE CITY
OF RENVILLE, MINNESOTA

BY _____
Janette Wertish, Mayor

ATTEST:

BY _____
Shane Wohlman, City Administrator