

**Approved Minutes
City Council Regular Session
January 23, 2017
Monday 7:00 p.m.**

The regular session of the City Council, City of Renville, Minnesota was called to order on January 23, 2017 at 7:00 p.m. by Mayor Wertish

City Council Members present were Shane Wohlman, Jeremy Hinderks, Adam Zaske and Brent Dahl. Also present were Janette Wertish and Interim City Administrator Paul McLaughlin. Councilman Jeff Pike was absent.

1. Pledge of Allegiance

2. Approval of Agenda

A motion was made by Jeremy Hinderks and seconded by Brent Dahl to approve the agenda with the addition of extra invoices payable. The motion carried 4 to 0.

3. Approval of Minutes

A motion was made by Jeremy Hinderks and seconded by Adam Zaske to approve the minutes of the January 9, 2017 Regular Council Meeting. The motion carried 4 to 0.

4. Invoices Payable

Check #	Name	Amount	Comments	Date
33013	ICMA	\$50.00	Sunvold, Nathan #302283	1/9/2017
33014	COMMUNITY ELECTRIC	\$647.03	Void Ck# 32960 - Reissued	1/17/2017
33015	JON DRIGGS BUILDING	\$3,000.00	Void Ck# 32960 - Reissued	1/17/2017
33016	ANDERSON LARSON HANSON & SAUND	\$787.50	Attorney Fees	1/18/2017
	PD=\$787.50, Admin=\$0			
33017	ATCO	\$324.00	2 cases quickies	1/18/2017
33018	AVENET, LLC	\$500.00	Annual Service Package - through 1/31/18	1/18/2017
33018	AVENET, LLC	\$300.00	Email Service 2017	1/18/2017
33019	BART S PLACE	\$53.39	Election Judge Meals - 2016	1/18/2017
33020	CENTURYLINK	\$77.39	Police Dept. Telephone	1/18/2017
33020	CENTURYLINK	\$62.49	Sewer Dept. Telephone	1/18/2017
33020	CENTURYLINK	\$61.94	Public Works Telephone	1/18/2017
33020	CENTURYLINK	\$64.31	Library Telephone	1/18/2017
33020	CENTURYLINK	\$139.60	Water Dept. Telephone	1/18/2017
33020	CENTURYLINK	\$157.23	City Hall Telephone	1/18/2017
33021	DANUBE LUMBER SUPPLY	\$104.97	Street Dept Supplies	1/18/2017
33022	FARMERS CO-OP OIL CO	\$89.01	Fire Dept. Gas	1/18/2017
33022	FARMERS CO-OP OIL CO	\$325.83	Police Dept. Gas	1/18/2017
33022	FARMERS CO-OP OIL CO	\$964.03	Street Dept. Gas	1/18/2017
33022	FARMERS CO-OP OIL CO	\$6.78	PD Repairs	1/18/2017
33022	FARMERS CO-OP OIL CO	\$133.45	Street repairs	1/18/2017
33023	LEAGUE OF MINNESOTA CITIES	\$325.00	Leadership Conference - Adam Zaske	1/18/2017
33024	LOFFLER	\$38.20	Copier Service Contract	1/18/2017

33025	MINNESOTA POLLUTION CONTROL	\$345.00	2017 Wastewater Training - Nate S.	1/18/2017
33026	MN PUBLIC FACILITIES AUTHORITY	\$1,188.00	PFA Interest	1/18/2017
33026	MN PUBLIC FACILITIES AUTHORITY	\$785.00	PFA Interest	1/18/2017
33026	MN PUBLIC FACILITIES AUTHORITY	\$307.20	PFA Interest	1/18/2017
33026	MN PUBLIC FACILITIES AUTHORITY	\$24,874.59	PFA Principal	1/18/2017
33027	MVTL LABORATORIES, INC.	\$251.75	Sewer Testing	1/18/2017
33027	MVTL LABORATORIES, INC.	\$33.00	Water Testing	1/18/2017
33028	NFIRS ONLINE	\$150.00	Annual Subscription	1/18/2017
33029	NORTHLAND SECURITIES, INC.	\$435.00	Continuing Disclosure Report	1/18/2017
33030	OLIVIA HARDWARE INC.	\$6.99	CC Supplies	1/18/2017
33031	RENVILLE CO. SHERIFF S DEPT.	\$1,000.00	2017 LETG Software & IT support	1/18/2017
33032	RENVILLE-SIBLEY COOPERATIVE	\$1,142.64	Water Electric	1/18/2017
33033	SCHROEDER, GARRET	\$475.00	Street Dept. Maintenance	1/18/2017
33034	SMITH PLUMBING & HEATING	\$850.00	Repairs to heater in warming shed at Skating rink	1/18/2017
33035	VERIZON WIRELESS	\$70.02	Police Dept. Telephone	1/18/2017
33035	VERIZON WIRELESS	\$0.00	Street Dept. Telephone	1/18/2017
33036	WEST CENTRAL SANITATION	\$17.55	Street Refuse	1/18/2017
33036	WEST CENTRAL SANITATION	\$35.92	WWT Refuse	1/18/2017
33037	XCEL ENERGY	\$0.00	Sewer Electric	1/18/2017
33037	XCEL ENERGY	\$0.00	Water Electric	1/18/2017
33037	XCEL ENERGY	\$0.00	Community Center	1/18/2017
33037	XCEL ENERGY	\$0.00	Library Electric	1/18/2017
33037	XCEL ENERGY	\$0.00	City Hall Electric	1/18/2017
33037	XCEL ENERGY	\$0.00	Park Electric	1/18/2017
33037	XCEL ENERGY	\$0.00	Fire Dept. Electric	1/18/2017
33037	XCEL ENERGY	\$1,987.72	Street Electric	1/18/2017
Total		\$42,167.53		

A motion was made by Shane Wohlman and seconded by Jeremy Hinderks to approve the invoices payable. The motion carried 4 to 0.

5. Committee/Staff Reports

A. HR Committee

HR Meeting

12:15 pm Monday, January 23, 2017

- The HR Committee made a salary proposal to Jessica Gorman which was \$49,000/year plus a moving allowance of \$3,000 and the other benefits that are laid out in the personnel policy handbook. She accepted the proposal and we are recommending a start date of February 13, 2017.
- Allow Paul to look into the possibility of hiring a temporary employee for the summer months should it be needed. We will not do anything without further committee discussion.

A motion was made by Brent Dahl and seconded by Jeremy Hinderks to approve the HR Committee Report. The motion carried 4 to 0.

B. Public Works Committee

Public Works Committee 5:30 pm Wednesday, January 18, 2017

- Nate gave an update on the Wastewater UV Project required by the MPCA. SEH will request bids once the MPCA approves our submitted project.
- Pete gave an update on the storm sewer projects that resulted as a result of the heavy rains and Pete, Nate & Paul were to meet with Justin Black to discuss strategies. A follow up is that Justin will talk to the county about a joint solution and we will look into possible design or rerouting of the flow.
- Paul gave an overview of the process in which the committee will work and how long the meeting should last.
- Discussion about the tax forfeited properties and the process to sell them. There are currently 4 residential properties and 3 commercial properties.

A motion was made by Shane Wohlman and seconded by Brent Dahl to approve the Public Works Committee Report. The motion carried 4 to 0.

C. EDA Committee

EDA Committee 12:15 pm Wednesday, January 18, 2017

- The committee discussed MinAqua Fisheries property.
- The committee discussed the tax forfeited properties of which there are 4 (2 vacant lots and 2 with buildings).
- The committee discussed the Community Center guidelines for renting.
- The committee discussed the Business Incentive Program and the criteria for application.

A motion was made by Jeremy Hinderks and seconded by Brent Dahl to approve the EDA Committee Report. The motion carried 4 to 0.

6. Action Items

A motion was made by Jeremy Hinderks and seconded by Shane Wohlman to approve the Gambling Permit for Ducks Unlimited. The motion carried 4 to 0.

7. Mayor's Report

The Mayor gave her State of the City for 2016

A motion was made by Jeremy Hinderks and seconded by Adam Zaske to approve the Mayor's Report. The motion carried 4 to 0.

8. Adjourn

A motion was made by Jeremy Hinderks and seconded by Adam Zaske to adjourn the meeting. The motion carried 4 to 0. Meeting was adjourned at 7:20 p.m.

Dated at Renville, Minnesota this 23rd of January, 2017

THE GOVERNING BODY OF THE CITY
OF RENVILLE, MINNESOTA

BY _____
Janette Wertish, Mayor

ATTEST:

BY _____
Paul McLaughlin, Interim City Administrator