

**Approved Minutes
City Council Regular Session
September 14, 2015
Monday 7:00 p.m.**

The regular session of the City Council, City of Renville, Minnesota was called to order on September 14, 2015 at 7:00 p.m. by Mayor Wertish

City Council Members present were Jeff Pike, Jeremy Hinderks and Shane Wohlman. Brent Dahl attended the meeting via Skype. Also present were Mayor Janette Wertish and City Administrator/Clerk Kari Gislason. Present in the audience was Nelida Marcus. Al Rohlik joined the meeting at 7:15.

As Brent Dahl attended the meeting via Skype, all votes were taken by roll call.

1. Pledge of Allegiance

2. Approval of Agenda

A motion was made by Jeff Pike and seconded by Shane Wohlman to approve the agenda. Voting Aye: Jeff Pike, Jeremy Hinderks, Shane Wohlman and Brent Dahl. Voting Nay: none. The motion carried 4 to 0.

A motion was made to amend the approval of the agenda with the addition of Action Item 9c: Table 3rd Officer Discussion. Voting Aye: Jeff Pike, Jeremy Hinderks, Shane Wohlman and Brent Dahl. Voting Nay: none. The motion carried 4 to 0.

3. Approval of Minutes

A motion was made by Jeremy Hinderks and seconded by Jeff Pike to approve the minutes of the August 24, 2015 Regular Council Meeting. Voting Aye: Jeff Pike, Jeremy Hinderks, Shane Wohlman and Brent Dahl. Voting Nay: none. The motion carried 4 to 0.

A motion was made by Shane Wohlman and seconded by Jeremy Hinderks to approve the minutes of the August 16, 2015 and the September 2, 2015 Budget Work Sessions. Voting Aye: Jeff Pike, Jeremy Hinderks, Shane Wohlman and Brent Dahl. Voting Nay: none. The motion carried 4 to 0.

4. Invoices Payable

A motion was made by Jeff Pike to approve the following invoices:

Check #	Name	Amount	Comments	Date
31909	ICMA	\$50.00	Sunvold, Nathan #302283	8/24/2015
31910	GREAT PLAINS NATURAL GAS	\$26.70	Connect Natural gas at warming house	8/26/2015
31911	UNITED STATES POSTAL SERVICE	\$212.45	Postage - Utility	8/31/2015
31912	AFLAC	\$51.52	Insurance	9/1/2015

31913	ARVIG COMMUNICATION SYSTEMS	\$243.95	Internet	9/1/2015
31914	DANUBE LUMBER SUPPLY	\$86.69	Street Dept. - Supplies	9/1/2015
31915	E & C GRAPHICS, INC.	\$106.88	Property for Sale sign	9/1/2015
31916	GREAT PLAINS NATURAL GAS	\$190.67	Clerk Gas Service	9/1/2015
31917	HAWKINS, INC.	\$941.48	Water Supplies	9/1/2015
31918	NCPERS MINNESOTA	\$80.00	Insurance	9/1/2015
31919	SEH, Inc.	\$4,018.10	Chlorine Limit Compliance Plan	9/1/2015
31920	TWIN CITIES & WESTERN RAILROAD	\$379.31	Site Lease-Sewer	9/1/2015
31921	USABLE LIFE	\$94.16	Life Ins.	9/1/2015
31922	VERIZON WIRELESS	\$113.84	Police Dept. Telephone	9/1/2015
31923	XCEL ENERGY	\$7,781.65	Electric	9/1/2015
31924	GREAT PLAINS NATURAL GAS	\$50.61	Water Gas Service	9/9/2015
31925	ICMA	\$50.00	Sunvold, Nathan #302283	9/9/2015
31926	LANG'S AUTOMOTIVE CENTER, INC.	\$347.42	Street Dept. Supplies	9/9/2015
031927	ANDERSON LARSON HANSON & SAUND Admin=\$48.00, Police=\$373.50	\$421.50	Attorney Fees	9/14/2015
031928	AUTOMATIC SYSTEMS CO.	\$1,546.20	WWT Repairs	9/14/2015
031929	CENTURYLINK	\$126.22	Water Dept. Telephone	9/14/2015
031929	CENTURYLINK	\$60.80	Library Telephone	9/14/2015
031929	CENTURYLINK	\$52.93	Public Works Telephone	9/14/2015
031929	CENTURYLINK	\$54.00	Sewer Dept. Telephone	9/14/2015
031929	CENTURYLINK	\$135.56	City Hall Telephone	9/14/2015
031930	CHRIS KNIGHT EXCAVATING & DEMO	\$1,500.00	Dig out cement water valve	9/14/2015
031930	CHRIS KNIGHT EXCAVATING & DEMO	\$1,200.00	Dig up repair and backfill storm sewer pipe	9/14/2015
031931	CO-OP COUNTRY FARMERS ELEV	\$80.46	Roundup - Parks	9/14/2015
031931	CO-OP COUNTRY FARMERS ELEV	\$80.45	Roundup - Cemetery	9/14/2015
031932	FARMERS CO-OP OIL CO	\$464.88	Police Dept. Gas	9/14/2015
031932	FARMERS CO-OP OIL CO	\$37.10	Oil Change - PD	9/14/2015
031932	FARMERS CO-OP OIL CO	\$709.68	Street Dept. Gas	9/14/2015
031933	GENERAL FUND	\$500.00	Water Bookkeeping	9/14/2015
031933	GENERAL FUND	\$500.00	Sewer Bookkeeping	9/14/2015
031934	LEAGUE OF MINNESOTA CITIES	\$40.00	Regional Meeting - Kari Gislason	9/14/2015
031935	LOFFLER	\$35.39	Copier Service Contract	9/14/2015
031936	MAAC, INC.	\$10,260.00	Asbestos removal - 322 & 330 North Main Street	9/14/2015
031937	MAIN STREET BAR & GRILL	\$700.00	PD Building Rent	9/14/2015
031938	MAYNARD S FOOD CENTER	\$10.14	CC Supplies	9/14/2015
031939	MENARDS	\$118.12	Supplies - Parks	9/14/2015
031939	MENARDS	\$118.12	Supplies - Streets	9/14/2015
031939	MENARDS	\$116.94	Community Center Supplies	9/14/2015
031940	MINNESOTA DEPT. OF HEALTH	\$922.00	Clean Water Fee	9/14/2015
031941	MN PIPE & EQUIPMENT	\$260.93	Water Dept. Supplies	9/14/2015
031942	MVTL LABORATORIES, INC.	\$559.75	Sewer Testing	9/14/2015
031942	MVTL LABORATORIES, INC.	\$287.75	Sewer Testing	9/14/2015
031943	OLIVIA HARDWARE INC.	\$44.99	CC Supplies	9/14/2015
031943	OLIVIA HARDWARE INC.	\$29.99	Street Supplies	9/14/2015
031944	PIONEERLAND LIBRARY SYSTEM	\$10,078.50	Library Services	9/14/2015
031945	RENCO PUBLISHING, INC.	\$158.27	Publishing	9/14/2015
031946	SCHROEDER, GARRET	\$157.50	Street Dept. Maintenance	9/14/2015
031947	SLAGTER, AARON	\$142.12	4 Digital voice recorders	9/14/2015

031948	SW/WC SERVICE COOPERATIVES	\$664.50	Medical Insurance-Jodi	9/14/2015
031948	SW/WC SERVICE COOPERATIVES	\$382.50	Medical Insurance-Jodi	9/14/2015
031948	SW/WC SERVICE COOPERATIVES	\$3,141.00	Medical Insurance-Police	9/14/2015
031948	SW/WC SERVICE COOPERATIVES	\$1,047.00	Medical Insurance-Street	9/14/2015
031948	SW/WC SERVICE COOPERATIVES	\$1,047.00	Medical Insurance-Water	9/14/2015
031948	SW/WC SERVICE COOPERATIVES	\$1,047.00	Medical Insurance-Sewer	9/14/2015
031949	VERIZON WIRELESS	\$70.02	Police Dept. Telephone	9/14/2015
031950	XCEL ENERGY	\$1,855.65	Street Electric	9/14/2015
	Total	\$55,590.39		

Shane Wohlman seconded the motion. Voting Aye: Jeff Pike, Jeremy Hinderks, Shane Wohlman, Al Rohlik and Brent Dahl. Voting Nay: none. The motion carried 5 to 0.

5. Monthly Financials

A motion was made by Jeremy Hinderks and seconded by Shane Wohlman to approve the monthly financials. Voting Aye: Jeff Pike, Jeremy Hinderks, Shane Wohlman, Al Rohlik and Brent Dahl. Voting Nay: none. The motion carried 5 to 0.

6. Public Comments - none

7. Committee/Staff Reports

A. Public Works

Public Works Meeting 5:30 September 2, 2015

- Truck for Public Works Department:
H & L has a used 2 wheel drive vehicle for sale that the public works department thinks would be a good replacement for the 2001 Ford pickup. The vehicle is a 2010 Chev Silverado with 45,000 miles, H & L is asking \$14,461. The committee asked that the city administrator discuss pricing further with H & L.
- Speed bumps on Main Street:
A suggestion was made to put speed bumps on Main Street to help reduce the speed. Most of the committee does not feel this would be a good idea. City Administrator/Clerk will contact the County to see if it is an option to get the speed limit changed from 30 mph to 20 mph. Also, discussion took place regarding semi trucks on Main Street. Other discussion regarding Main Street included putting the “No U Turn” signs back up and in order to increase visibility at the corners of Colfax and Dupont eliminating some parking spots. It may be a possibility to use some of these spots for handicapped parking.

Administrator/Clerk talked with the County Engineer, Jeff Marlowe. He will check with MN DOT to see if changing the speed on Main Street is an option. Also, the County generally leaves the truck routes to the city's discretion.

- Update on Abandoned/Junk Vehicles: Police Department is updating the list and Administrator/Clerk is getting information from Danube Auto Works.

There is no charge to the city for towing. If Danube Auto tows a vehicle to the impound lot, the owner has 30 days to pick up before vehicle becomes his property. If owner wants to claim the vehicles, he or she would be responsible for the tow call and the impound fee.

- Smith property annexation - Sam Smith has expressed an interest in getting a piece of property on North Main annexed into the city. It is presently part of the county. He is working on an official request.
- Dechlorination/UV Project - Nate and Matt visited Willmar to see how they are set up and also plan to visit Sauk Centre.

A motion was made by Al Rohlik and seconded by Jeff Pike to approve the Public Works Report as presented. Voting Aye: Jeff Pike, Jeremy Hinderks, Shane Wohlman, Al Rohlik and Brent Dahl. Voting Nay: none. The motion carried 5 to 0.

B. City Administrator/Clerk

City Administrator/Clerk Notes:

9/14/2015

- **Renville County 10 Meeting:** Janette Wertish and I attended the Renville County 10 meeting August 31. Several people from the county as well as those representing the cities in the county attended. Blight housing was the main topic. Darin Haslip, a certified building inspector, provided great background and answered questions on the topic. He recommended having everything in place to address the issue, starts with strong ordinances and also need the staff in place to enforce. Senator Lyle Koenen and Representative Tim Miller also gave a recap of legislative happenings.
- **Share Fire Service Meeting:** Brandon Howard, Nick Wulf and I attended the presentation regarding the feasibility study for shared fire services: the presenter said shared training and coordinated staffing were the top 2 recommendations he would make. He cited recruitment and retention as a work area. Sheriff Scott Hable will coordinate another meeting after the harvest in order to implement a plan.
- **Main Street Buildings:** SEH will be ready to go out for quotes this week. Will request quotes from H & H Construction, Chris Knight Excavating, MAAC and Haney Construction.
- **240th Street:** Rembrandt will be paying for ½ of the maintenance for 240th Street.

- **Upcoming Meetings:**

- **EDA - 5:30 pm Wed. Sept 16**

- **Public Meeting regarding third police officer - 7:00 pm Mon. Sept. 21**

A motion was made by Jeremy Hinderks and seconded by Shane Wohlman to approve the City Administrator/Clerk Report as presented. Voting Aye: Jeff Pike, Jeremy Hinderks, Shane Wohlman, Al Rohlik and Brent Dahl. Voting Nay: none. The motion carried 5 to 0.

8. Discussion Items

A. Reminder: NIMS Training 6:30 Sept. 29 at the Community Center

B. Public Meeting Details

A draft copy for the Sept. 21 Public Meeting presentation was included in the packets. Council was encouraged to review it and provide input to City Administrator/Clerk

C. Red Cross Thank You

A thank you from the Red Cross for the use of the Community Center for a blood drive was included in the packets.

D. Lead/Copper Tap Results

Council was given a copy of the Lead/Copper Tap Water Monitoring Report letter. Renville's water system has not exceeded the action level for lead and has exceeded the action level for copper.

E. RCW Homecoming Parade

The RCW Homecoming Parade will be held at 2:45 pm Friday, September 25. They will be using the same streets last year, streets will not be shut down. Police will assist in escorting the parade. There will be a Homecoming bonfire after the game.

9. Action Items

A. Set date for Truth-In-Taxation Hearing

A motion was made by Jeff Pike and seconded by Jeremy Hinderks to set 6:45 pm Monday, December 14, 2015 as the date for the Truth-In-Taxation Hearing. Voting Aye: Jeff Pike, Jeremy Hinderks, Shane Wohlman, Al Rohlik and Brent Dahl. Voting Nay: none. The motion carried 5 to 0.

B. Set date for Special Exception Use Permit Hearing for Renville Health Services

Renville Health Services has applied for a Special Exception Permit in order to operate a day care in a R1 zone.

A motion was made by Jeff Pike and seconded by Shane Wohlman to schedule a public hearing for 6:45 pm Monday, October 12, 2015 to receive comment regarding the Special Exception Permit. Voting Aye: Jeff Pike, Jeremy Hinderks, Shane Wohlman, Al Rohlik and Brent Dahl. Voting Nay: none. The motion carried 5 to 0.

C. Table 3rd Officer Discussion

A motion was made by Jeremy Hinderks and seconded by Shane Wohlman to table the 3rd Officer discussion. Voting Aye: Jeff Pike, Jeremy Hinderks, Shane Wohlman, Al Rohlik and Brent Dahl. Voting Nay: none. The motion carried 5 to 0.

10. Mayor's Report

Mayor Wertish is grateful for the beautiful weather this fall. She also mentioned she had attended the RCW groundbreaking ceremony and reminded everyone about the RC Hospital ribbon cutting ceremony on Monday, September 21.

11. Adjourn

A motion was made by Jeff Pike and seconded by Al Rohlik to adjourn the meeting. Voting Aye: Jeff Pike, Jeremy Hinderks, Shane Wohlman, Al Rohlik and Brent Dahl. Voting Nay: none. The motion carried 5 to 0. Meeting was adjourned at 7:57 p.m.

Dated at Renville, Minnesota this 18th day of September, 2015.

THE GOVERNING BODY OF THE CITY
OF RENVILLE, MINNESOTA

BY _____
Janette Wertish, Mayor

ATTEST:

BY _____
Kari Gislason, City Administrator/Clerk