

**Approved Minutes
City Council Regular Session
September 9, 2013
Monday 7:00 p.m.**

The regular session of the City Council, City of Renville, Minnesota was called to order on September 9, 2013 at 7:00 p.m. by Mayor Wertish

City Council Members present were Allen Rohlik, Dennis Ulrich, Randy Johnson, Shane Wohlman, Raye McKim and Mayor Janette Wertish. Interim City Administrator/Clerk Paul McLaughlin and City Administrator/Clerk Kari Gislason were also present.

1. Pledge of Allegiance

2. Approval of Agenda

A motion was made by Al Rohlik and seconded by Randy Johnson to approve the agenda as presented. The motion carried unanimously.

3. Approval of Minutes

A motion was made by Shane Wohlman and seconded by Dennis Ulrich to approve the minutes of the meeting on August 26, 2013. The motion carried unanimously.

4. Invoices Payable

A motion was made by Al Rohlik to approve the following invoices:

Check #	Name	Amount	Comments	Date
30234	ICMA	50.00	Sunvold, Nathan #302283	9/10/2013
30235	UNITED STATES POSTAL SERVICE	97.19	Postage Utility Bills, Water	9/10/2013
30235	UNITED STATES POSTAL SERVICE	97.18	Postage Utility Bills, Sewer	9/10/2013
30236	AERATION INDUSTRIES INTL	39.97	Shipping for MXSK - Wastewater Repair	9/10/2013
30237	AFLAC	51.52	Insurance	9/10/2013
30238	AMERIPRIDE SERVICES, INC	98.45	Community Center Contractual	9/10/2013
30239	ARVIG COMMUNICATION SYSTEMS	57.77	Public Works Internet	9/10/2013
30239	ARVIG COMMUNICATION SYSTEMS	57.76	City Hall Internet	9/10/2013
30239	ARVIG COMMUNICATION SYSTEMS	57.77	Police Dept. Internet	9/10/2013
30240	BIG COUNTRY 100.1 FM	195.00	City Marketing/Development	9/10/2013
30241	CENTURYLINK	131.73	Police Dept. Telephone	9/10/2013
30241	CENTURYLINK	57.67	Sewer Dept. Telephone	9/10/2013
30241	CENTURYLINK	58.91	Public Works Telephone	9/10/2013
30241	CENTURYLINK	61.38	Library Telephone	9/10/2013
30241	CENTURYLINK	83.27	Fire Dept. Telephone	9/10/2013
30241	CENTURYLINK	132.40	Water Dept. Telephone	9/10/2013
30241	CENTURYLINK	192.27	City Hall Telephone	9/10/2013
30242	COMMUNITY ELECTRIC	105.16	Light Bulbs - Ccenter	9/10/2013
30243	CRIMESTAR CORPORATION	300.00	Records Mgmt System Annual Fee - PD	9/10/2013
30244	DANUBE AUTO WORKS	126.11	Squad Car Service	9/10/2013
30245	ED DAVIS BUSINESS MACHINES INC	292.97	Minutes Book/Office Supplies	9/10/2013
30246	GENERAL FUND	500.00	Sewer Bookkeeping	9/10/2013
30246	GENERAL FUND	500.00	Water Bookkeeping	9/10/2013

30247	GISLASON, KARI	53.41	Reimburse for Norton Software	9/10/2013
30248	GOPHER STATE ONE-CALL, INC	13.05	Water Contractual	9/10/2013
30248	GOPHER STATE ONE-CALL, INC	13.05	Sewer Contractual	9/10/2013
30249	GREAT PLAINS NATURAL GAS	55.60	Fire Dept. Gas	9/10/2013
30249	GREAT PLAINS NATURAL GAS	50.13	Sewer Gas Service	9/10/2013
30249	GREAT PLAINS NATURAL GAS	90.37	Water Gas Service	9/10/2013
30249	GREAT PLAINS NATURAL GAS	21.37	Police Dept. Gas	9/10/2013
30249	GREAT PLAINS NATURAL GAS	19.57	Community Center	9/10/2013
30249	GREAT PLAINS NATURAL GAS	13.66	Clerk Gas Service	9/10/2013
30249	GREAT PLAINS NATURAL GAS	12.29	Library Gas Service	9/10/2013
30250	H&L MOTORS	45.57	Oil Change 2010 Chev Impala	9/10/2013
30251	HAWKINS INC.	953.48	Water Supplies	9/10/2013
30251	HAWKINS INC.	680.71	Sewer Supplies	9/10/2013
30252	LANG S AUTOMOTIVE CENTER, INC.	25.63	Tools & Supplies	9/10/2013
30252	LANG S AUTOMOTIVE CENTER, INC.	114.80	Tools & Supplies	9/10/2013
30252	LANG S AUTOMOTIVE CENTER, INC.	26.78	Tools & Supplies	9/10/2013
30252	LANG S AUTOMOTIVE CENTER, INC.	17.25	Tools & Supplies	9/10/2013
30253	LEAGUE OF MINNESOTA CITIES	30.00	Annual Mayor's Dues	9/10/2013
30254	LISTERUD, BRIAN	3,052.50	Concrete work for sidewalk by Comm Elect	9/10/2013
30255	MARCO, INC.	70.54	Sharp Copier Police Dept	9/10/2013
30256	MAYNARD S FOOD CENTER	8.53	Community Center Supplies	9/10/2013
30257	MINNESOTA DEPT. OF HEALTH	922.00	Clean Water Fee	9/10/2013
30258	MVTL LABORATORIES, INC.	943.00	Sewer Testing	9/10/2013
30259	NCPERS MINNESOTA	128.00	Insurance	9/10/2013
30260	NELSONS SALVAGE & TOWING, INC	234.06	Tow Dodge Caravan to Renville	9/10/2013
30261	NORTH STAR PUMP SERVICE	1,863.88	Repairs & travel for water pump	9/10/2013
30261	NORTH STAR PUMP SERVICE	435.00	Pump 4 maintenance & travel for WWT plant	9/10/2013
30262	OLIVIA HARDWARE INC.	57.58	Supplies Parks	9/10/2013
30262	OLIVIA HARDWARE INC.	308.10	Sewer Supplies	9/10/2013
30262	OLIVIA HARDWARE INC.	71.02	CC Supplies	9/10/2013
30262	OLIVIA HARDWARE INC.	199.21	Streets Supplies/Tools	9/10/2013
30263	PETERSON, PETER	474.00	Flex Plan Reimbursement	9/10/2013
30264	PIONEERLAND LIBRARY SYSTEM	10,000.00	Library Services	9/10/2013
30265	RENCO PUBLISHING, INC.	110.08	Publishing	9/10/2013
30266	SCHROEDER, GARRET	78.75	Street Dept. Maintenance	9/10/2013
30267	SEHRM	2,177.32	WWTF Construction Admin	9/10/2013
30268	SHENANIGANZ	600.00	Police Dept. Rental	9/10/2013
30269	SW/WC SERVICE COOPERATIVES	25.00	Right to Know Workshop	9/10/2013
30270	SW/WC SERVICE COOPERATIVES	717.75	Medical Insurance-Jodi	9/10/2013
30270	SW/WC SERVICE COOPERATIVES	1,132.00	Medical Insurance-Sewer	9/10/2013
30270	SW/WC SERVICE COOPERATIVES	1,132.00	Medical Insurance-Water	9/10/2013
30270	SW/WC SERVICE COOPERATIVES	414.25	Medical Insurance-Jodi	9/10/2013
30270	SW/WC SERVICE COOPERATIVES	1,132.00	Medical Insurance-Street	9/10/2013
30270	SW/WC SERVICE COOPERATIVES	3,091.00	Medical Insurance-Police	9/10/2013
30271	TACTICAL SOLUTIONS, INC.	110.00	Radar & Laser Certification	9/10/2013
30272	U.S. WATER SERVICES	1,070.70	Megafloc - 50 lb	9/10/2013
30273	VERIZON WIRELESS	54.89	Police Dept. Telephone	9/10/2013
30273	VERIZON WIRELESS	56.28	Street Dept. Telephone	9/10/2013
30274	XCEL ENERGY	4,570.52	Sewer Electric	9/10/2013
30274	XCEL ENERGY	0.00	Street Electric	9/10/2013

30274	XCEL ENERGY	145.66	Fire Dept. Electric	9/10/2013
30274	XCEL ENERGY	83.62	Park Electric	9/10/2013
30274	XCEL ENERGY	428.55	City Hall Electric	9/10/2013
30274	XCEL ENERGY	385.69	Library Electric	9/10/2013
30274	XCEL ENERGY	1,426.75	Water Electric	9/10/2013
30274	XCEL ENERGY	614.24	Community Center	9/10/2013
30275	ZIEGLER	91.40	Latch & Vee Belt	9/10/2013

TOTAL: 43,997.07

Dennis Ulrich seconded the motion. The motion carried unanimously.

5. Public Comments – none

6. Committee/Staff Reports

A. Human Resources Committee Report

1. Jodi and Kari will interview 3 candidates for the accounting tech position on Sept. 5. They hope to have a recommendation ready for the Sept. 9 council meeting.
2. Ben updated the committee on the School Resource Officer position. Aaron Slagter will be fulfilling this role for RCW and the city, working approximately 10 hours per week at the school. Both the school board and the city council need to approve the contract.

A motion was made by Al Rohlik and seconded by Randy Johnson to approve the Human Resources Committee Report. The motion carried 5 to 0.

B. Public Works Committee Report

1. Dawn Cheney, Jeff Pike, Adam Zaske and Mary Abbas attended the meeting to update the committee on plans for fall decorating along main street. A group of volunteers will put up fall decorations mid September and take them down the day after Thanksgiving. If this goes well, the group may also decorate for the holidays. Some discussion also took place regarding starting a chamber of commerce in Renville. Adam Zaske is pursuing this.
2. Jeff Pike is interested in growing raspberries on a piece of city-owned property on Emerson Avenue, just north of the railroad tracks. He discussed his plans with the committee. The committee recommends moving forward with the project and allowing Jeff to plant raspberries on the property.
3. We are in the process of repainting the old downtown lights to install on Hwy 212. Hopefully the project will be completed this fall.
4. Ben and Kari are working on a solution for abandoned vehicles. Ben took a recent inventory and there are some that need to be addressed. Looking at trying to clean these up utilizing our local resources and/or utilizing a partnership with a towing company.
5. Kari is collecting quotes to mill and overlay 3 blocks of Bryant Avenue between 2nd St. NW to 3rd St. NE. She should be able to make a recommendation at Monday's council meeting.
6. Justin Black plans to attend the public works meeting Oct. 2, he plans to bring a list of priority projects.

A motion was made by Randy Johnson and seconded by Raye McKim to approve the Public Works Committee Report. The motion carried unanimously.

C. City Administrator/Clerk Report

1. Jodi and Kari interviewed three candidates for the Accounting Tech position. They recommend extending the offer of employment to Amy Otterson with a starting date of September 16 and a starting wage of \$12.50 per hour with a review after 90 days.

A motion was made by Dennis Ulrich and seconded by Raye McKim to hire Amy Otterson with a starting date of 9/16 and a starting wage of \$12.50 per hour with a review after 90 days. The motion carried unanimously.

2. Seeking quotes for 3 blocks of Bryant Avenue from 2nd St NW to 3rd St NE. Looking at an estimated \$100,000 for the project which includes the mill and overlay on these streets and Bargaen crack filling.

A motion was made by Dennis Ulrich and seconded by Shane Wohlman to accept the low quote for the mill and overlay and the total of the project not to exceed \$100,000. The motion carried unanimously

3. Kari reported the date for the SWMNHP public meetings was changed to September 25 – 6:00 pm for commercial and 7:00 pm for residential. Letters are going out to preapplicants this week and there will be an ad in the Shopper Sept. 14 and in the Register Sept. 19.
4. Kari was part of the group that interviewed for the Pioneerland Head Librarian position for the cities of Olivia, Fairfax and Renville.
5. The Renville Ambulance Service is conducting Landing Zone Training on Sept. 17 at the Community Center – all EMS, Police, Fire, Emergency Managers and Hospital & ER Staff are encouraged to attend. There will also be a landing at the RCW field which is open to the public.

A motion was made by Dennis Ulrich and seconded by Randy Johnson to approve the City Administrator/Clerk report. The motion carried unanimously.

7. Discussion Items

1. City received a healthcare refund from Southwest Central Service Cooperative in the amount of \$11,511.20
2. 2014 Certified LGA is \$444,170 – an increase of \$35,565 over 2013

8. Action Items

CITY OF RENVILLE

RESOLUTION 09-13

RESOLUTION ADOPTING PROPOSED TAX LEVY

RESOLUTION APPROVING 2013 TAX LEVY, COLLECTIBLE IN 2014

BE IT RESOLVED by the City Council of the City of Renville, County of Renville, Minnesota, that the following sum of money be levied for the current year, collectible in 2014, upon taxable property in the City of Renville:

Total levy: \$684,000

The City Administrator/Clerk is hereby instructed to transmit a certified copy of this resolution to the County Auditor of Renville County, Minnesota.

Passed and adopted this 9th day of September, 2013, by the City Council of Renville, Minnesota.

The resolution was offered by: Raye McKim

The resolution was seconded by: Allen Rohlik

Voting in favor: Randy Johnson, Dennis Ulrich, Shane Wohlman, Raye McKim and Allen Rohlik

Voting against: none

Janette Wertish, Mayor

ATTEST:

Kari Gislason, City Admin./Clerk

A motion was made by Shane Wohlman and seconded by Dennis Ulrich to set the truth in taxation hearing for 6:45 pm December 9, 2013. The motion carried unanimously.

9. Mayor's Report

- Mayor Wertish reported yards are looking well mowed and reminded everyone about clean up days in October.
- Councilor Rohlik mentioned concerns about truck speed and "jake-braking" on Hwy 212. He was also wondering if there is something that can be done to make the crosswalks more visible.

10. Adjourn

A motion was made by Allen Rohlik to adjourn the meeting and seconded by Randy Johnson. The motion carried unanimously. Meeting was adjourned at 7:25 p.m.

Dated at Renville, Minnesota this 9th day of September, 2013.

THE GOVERNING BODY OF THE CITY
OF RENVILLE, MINNESOTA

BY _____
Janette Wertish, Mayor

ATTEST:

BY _____
Paul McLaughlin, Interim City Administrator/Clerk