

**Approved Minutes  
City Council Regular Session  
August 24, 2015  
Monday 7:00 p.m.**

The regular session of the City Council, City of Renville, Minnesota was called to order on August 24, 2015 at 7:00 p.m. by Mayor Wertish

City Council Members present were Jeff Pike, Jeremy Hinderks, Brent Dahl, Shane Wohlman and Al Rohlik Also present were Mayor Janette Wertish and City Administrator/Clerk Kari Gislason. Present in the audience were Nelida Marcus, Cory Eischens and Aaron Slagter.

**1. Pledge of Allegiance**

**2. Approval of Agenda**

A motion was made by Jeff Pike and seconded by Jeremy Hinderks to approve the agenda. The motion carried 5 to 0.

**3. Approval of Minutes**

A motion was made by Shane Wohlman and seconded by Jeff Pike to approve the minutes of the August 4, 2015 Budget Work Session. The motion carried 5 to 0.

A motion was made by Jeremy Hinderks and seconded by Shane Wohlman to approve the minutes of the August 10, 2015 Regular Council Meeting and Public Hearing. The motion carried 5 to 0.

**4. Invoices Payable**

A motion was made by Shane Wohlman to approve the following invoices:

| Check # | Name                           | Amount     | Comments                                  | Date      |
|---------|--------------------------------|------------|---|-----------|
| 31884   | ICMA                           | \$50.00    | Sunvold, Nathan #302283                   | 8/10/2015 |
| 031885  | A.H. HERMEL CO.                | \$333.94   | Community Center Supplies                 | 8/24/2015 |
| 031886  | AMERIPRIDE SERVICES, INC       | \$114.42   | Community Center Contractual              | 8/24/2015 |
| 031887  | CENTURYLINK                    | \$16.24    | Water Dept. Telephone                     | 8/24/2015 |
| 031888  | ED DAVIS BUSINESS MACHINES INC | \$119.16   | Office Supplies                           | 8/24/2015 |
| 031889  | FARMERS CO-OP OIL CO           | \$409.12   | Police Dept. Gas                          | 8/24/2015 |
| 031889  | FARMERS CO-OP OIL CO           | \$1,059.87 | Street Dept. Gas                          | 8/24/2015 |
| 031889  | FARMERS CO-OP OIL CO           | \$69.36    | Street Dept. Repairs                      | 8/24/2015 |
| 031889  | FARMERS CO-OP OIL CO           | \$64.35    | Fire Dept. Gas                            | 8/24/2015 |
| 031890  | GOPHER STATE ONE-CALL, INC     | \$32.67    | Water Contractual                         | 8/24/2015 |
| 031890  | GOPHER STATE ONE-CALL, INC     | \$32.68    | Sewer Contractual                         | 8/24/2015 |
| 031891  | H&L MOTORS                     | \$43.92    | Ship UPS - Street Dept. parts             | 8/24/2015 |
| 031892  | HANEY CONSTRUCTION             | \$667.50   | Dozer & Travel - level dirt at brush site | 8/24/2015 |
| 031893  | HASLER FINANCIAL SERVICES      | \$1.38     | Postage                                   | 8/24/2015 |
| 031894  | HILLYARD FLOOR CARE SUPPLY     | \$66.69    | Community Center Supplies                 | 8/24/2015 |

|        |                              |                    |                              |           |
|--------|------------------------------|--------------------|------------------------------|-----------|
| 031894 | HILLYARD FLOOR CARE SUPPLY   | \$112.15           | Community Center Supplies    | 8/24/2015 |
| 031895 | INTERSTATE POWERSYSTEMS      | \$975.37           | Generator Repairs - Water    | 8/24/2015 |
| 031895 | INTERSTATE POWERSYSTEMS      | \$795.24           | Generator Repairs - WWT      | 8/24/2015 |
| 031896 | LOFFLER                      | \$68.98            | Copier Service Contract      | 8/24/2015 |
| 031897 | MAILFINANCE                  | \$178.59           | Lease Postage Machine        | 8/24/2015 |
| 031898 | MN PIPE & EQUIPMENT          | \$99.44            | Water Supplies               | 8/24/2015 |
| 031899 | MVTL LABORATORIES, INC.      | \$305.75           | Sewer Testing                | 8/24/2015 |
| 031899 | MVTL LABORATORIES, INC.      | \$269.75           | Sewer Testing                | 8/24/2015 |
| 031899 | MVTL LABORATORIES, INC.      | \$29.50            | Water Testing                | 8/24/2015 |
| 031900 | RCW PUBLIC SCHOOL            | \$473.50           | Repair Sewer Line - RCW      | 8/24/2015 |
| 031900 | RCW PUBLIC SCHOOL            | \$473.50           | Repair Water Main - RCW      | 8/24/2015 |
| 031901 | RENVILLE-SIBLEY COOPERATIVE  | \$715.23           | Water Electric               | 8/24/2015 |
| 031902 | SCHROEDER, GARRET            | \$157.50           | Street Dept. Maintenance     | 8/24/2015 |
| 031903 | THEIN WELL COMPANY, INC      | \$8,000.00         | Well #7 Repairs              | 8/24/2015 |
| 031903 | THEIN WELL COMPANY, INC      | \$2,788.82         | Well #7 Repairs              | 8/24/2015 |
| 031904 | TRAFFIC SAFETY WAREHOUSE     | \$372.55           | Traffic Paint                | 8/24/2015 |
| 031904 | TRAFFIC SAFETY WAREHOUSE     | \$350.54           | Traffic Paint Machine        | 8/24/2015 |
| 031905 | UNITED STATES POSTAL SERVICE | \$52.50            | Postage - Utility            | 8/24/2015 |
| 031905 | UNITED STATES POSTAL SERVICE | \$52.50            | Postage - Utility            | 8/24/2015 |
| 031906 | WEST CENTRAL SANITATION      | \$17.55            | Street Refuse                | 8/24/2015 |
| 031906 | WEST CENTRAL SANITATION      | \$34.16            | WWT Refuse                   | 8/24/2015 |
| 031907 | WULF, ANGELA                 | \$168.00           | 2015 Flex Plan Reimbursement | 8/24/2015 |
| 031908 | XCEL ENERGY                  | \$1,461.45         | Street Electric              | 8/24/2015 |
|        | <b>Total</b>                 | <b>\$21,033.87</b> |                              |           |

Jeremy Hinderks seconded the motion. The motion carried 5 to 0.

## 5. Public Comments - none

## 6. Committee/Staff Reports

### A. Public Safety

#### Public Safety Committee

5:30 pm 8/12/15

- Ken Kuehl presented some information regarding Morton Buildings and also provided a layout of a building that could be utilized for a police station and/or other city building needs. He estimated price of the building to be \$125 per square foot. He did not think the area next to the ambulance would work very well for a police station due to space limitations and recommended whatever direction the city goes, growing into a building - not out of it. He also made a suggested the building could be put up in phases.
- Committee discussed an “in-road” pedestrian marker for the Hwy 212 crosswalk. Cost for this type of crosswalk marker is about \$250. A permit would be required through MNDot but there is not a fee for the permit.

*The committee recommends installing this type of marker at the crosswalk.*

A motion to approve installing a marker at the crosswalk by 3<sup>rd</sup> Street and Hwy 212 was made by Brent Dahl and seconded by Shane Wohlman. The motion carried 5 to 0.

- Main Street was recently seal coated, after it is swept a second time, the crosswalks will be painted.
- Parking on Main Street was also discussed. Aaron Slagter will check the ordinances to see what is allowed diagonal vs. parallel.
- Update on RCW SRO: Council approved the RCW SRO contract at the 8/10/15 council meeting
- Aaron Slagter shared and answered questions regarding the July Police Activity Report. Goal is to have the Civil Defense Plan updated by the end of the year. A group is looking at starting a Neighborhood Watch Organization.
- Brandon Howard discussed the upcoming training burn the fire department will be conducting. Also, there will be a presentation regarding results of the fire department shared service study Thursday, Sept. 3.
- A suggestion was made to research installing surveillance cameras at various locations in the city. A suggestion was also made to put handicap parking on Main Street.
- Reminder: NIMS training: 6:30 Tues., Sept. 29

A motion was made by Al Rohlik and seconded by Shane Wohlman to approve the public safety report as presented. The motion carried 5 to 0.

## **B. HR**

### **HR Committee**

**12:30 pm Monday, August 24, 2015**

- **Police Chief Applicants:**  
The vacancy for the police chief was posted internally. One letter of interest was received from Aaron Slagter. Aaron has been acting as the interim chief.

*The committee recommends hiring Aaron Slagter as the Police Chief at the rate of \$24.00/hour.*

A motion to approve hiring Aaron Slagter as the Police Chief at the rate of \$24.00/hour was made by Jeremy Hinderks and seconded by Brent Dahl. The motion carried 5 to 0.

- The committee also discussed whether or not a public meeting should be scheduled in order to discuss police coverage options. The committee does not feel it would be beneficial at this time.

Discussion took place at the council meeting regarding having a public meeting to discuss police coverage options for the third position.

A motion was made by Brent Dahl and seconded by Al Rohlik to hold a public meeting in regard to the third officer. Voting Aye: Brent Dahl, Al Rohlik and Jeff Pike. Voting Nay: Jeremy Hinderks and Shane Wohlman. The motion carried 3 to 2.

- **Patrol Officer Position:**

Discussed options for the vacant patrol officer position - part time or full time.

*The committee recommends hiring a full time patrol officer at a rate of \$17/hour and posting internally for the position*

At the council meeting Al Rohlik stated he did not agree with this recommendation.

A motion was made by Jeremy Hinderks and seconded by Al Rohlik to table the third officer position until the next council meeting. The motion carried 5 to 0.

A motion was made by Al Rohlik and seconded by Jeff Pike to approve the HR Report as presented. The motion carried 5 to 0.

### **C. City Administrator/Clerk**

- Mosquito spraying: mosquito spraying did stop once the aphid spraying started
- Jail Update: Leif Hanson looked at the jail last week and is going to provide some estimates to repair it. Also, received notice from the insurance company they will cover the cost to replace the damaged brick in the amount of \$1869.58 less a \$250 deductible = \$1619.58
- Update on Main Street Properties: MAAC has completed the asbestos removal in the Main Street properties. Brian from SEH is planning to have everything ready to go the first week of September for soliciting quotes with demo work to possibly begin late September and completed by mid October.

- Kari showed the council a for sale sign she would like to purchase and place on the city owned property at 200 Colfax Avenue. The sign would be purchased from E & C Graphics and is \$100.

A motion was made by Brent Dahl and seconded by Jeremy Hinderks to purchase the sign. The motion carried 5 to 0.

- ELF Grant Update: One of Main Street's submissions was a quote for repairs to the roof. As they are not planning on completing this in 2015 so it will not qualify for this year's ELF funds. They did have some other eligible expenses for commercial equipment repairs that have been submitted.
- RCW parking request: RCW has requested utilizing the community center parking lot during renovations. Office staff and I do not see any issues, we would communicate with them if we had weddings or other events when the parking would not be available to them.
- Truck Routes: Pete and I met with Michelle Mortensen and some of the school board members regarding deliveries during the construction process. RCW will have two staging areas, one in the parking lot and one on the south side of the school where the classrooms are being added. Current truck routes will be utilized: 2<sup>nd</sup> St to Dupont in order to get to the parking lot. Empty trucks can then exit east on Dupont Avenue. For the staging area on the south side of school, drivers can come in on 5<sup>th</sup> Street and use the gravel road to the east of the school. For safety reasons, RCW will be setting up some type of gated system to let drivers in and out in this area.
- Main Street: The County recently seal coated and striped the center line on Main Street. The County engineer has been contacted, and he is addressing how uneven the center line is with their contractor. It may have to be seal coated and painted again. He'll keep us posted.

A motion was made by Jeremy Hinderks and seconded by Jeff Pike to approve the City Administrator/Clerk report as presented. The motion carried 5 to 0.

## **7. Discussion Items**

### **A. Fire Department Shared Service Study Report and Presentation**

There will be a presentation regarding the Fire Department Shared Service Study Thursday, September 3 at 7:00 pm in the Renville County Office Building - Room 116/117. Mayors and City Councils are invited to attend.

**B. Zone Permit - Lloyd Zabel**

For informational purposes, a copy of the approved Lloyd Zabel zone permit was included in the packet.

**C. LMC Regional Meeting in Montevideo**

There is a regional LMC meeting in Montevideo October 27. Council members were asked to let Kari know if interested in attending. She plans on attending the meeting.

**8. Action Items**

**A. Resolution 17-15: Decertifying TIF District 2**

**CITY OF RENVILLE  
COUNTY OF RENVILLE  
STATE OF MINNESOTA  
RESOLUTION 17-15  
RESOLUTION DECERTIFYING TAX INCREMENT FINANCING  
DISTRICT NO. 2: N AND D PARTNERSHIP**

WHEREAS, on December 9, 1991 the City of Renville (the "City") created its Tax Increment Financing District No. 2: N and D Partnership, (the "District") within its Development District No. 1 (the "Project"); and

WHEREAS, Minnesota Statutes, Section 469.174 to 469.179 authorizes the City of Renville (the "Authority") to decertify a tax increment financing district on any date after all bonds and other obligations have been satisfied; and

WHEREAS, as of the date hereof all bonds and other obligations to which tax increment from the District have been pledged have been paid in full according to the contracts; and

WHEREAS, the City desires by this resolution to decertify the District effective December 31, 2015, by which all taxing jurisdictions will benefit from an increased tax base effective for taxes payable in 2016; and

WHEREAS, the excess tax increment in the account for the District will be returned to the County Auditor for redistribution to the regular taxing jurisdictions;

NOW THEREFORE, BE IT RESOLVED by the City of Renville that it requests the County Auditor of Renville County to decertify the District as a tax increment district and to no longer remit tax increment from the District to the Authority.

Passed and adopted on this 24th day of August 2015, by the City Council of Renville, Minnesota.

This resolution was offered by: Jeremy Hinderks

This resolution was seconded by: Brent Dahl

Voting in favor: Jeremy Hinderks, Brent Dahl, Shane Wohlman, Jeff Pike and Al Rohlik

Voting against: none

Attest:

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Janette Wertish, Mayor

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Kari Gislason, City Admin./Clerk

**B. Conveyance Action Request for 36-01301-00 & 36-01305-00: 108 NW 2<sup>nd</sup> Street, 36-03550-00: 702 N Main, 36-04065-00: 406 S Main**

A motion was made by Al Rohlik and seconded by Jeff Pike to convey interest in purchasing these parcels. The motion carried 5 to 0.

**The public meeting for input regarding the third police position was scheduled for 7:00 pm Monday, September 21.**

**9. Mayor's Report**

Mayor Wertish commented on Great Plains doing a nice job putting yards back together.

**10. Adjourn**

A motion was made by Al Rohlik and seconded by Jeremy Hinderks to adjourn the meeting. The motion carried 5 to 0. Meeting was adjourned at 8:00 p.m.

Dated at Renville, Minnesota this 24th day of August, 2015.

THE GOVERNING BODY OF THE CITY  
OF RENVILLE, MINNESOTA

BY \_\_\_\_\_  
Janette Wertish, Mayor

ATTEST:

BY \_\_\_\_\_  
Kari Gislason, City Administrator/Clerk