

Approved Minutes
City Council Regular Session
August 5, 2013
Monday 7:00 p.m.

The regular session of the City Council, City of Renville, Minnesota was called to order on August 5, 2013 at 7:00 p.m. by Mayor Wertish

City Council Members present were Allen Rohlik, Dennis Ulrich, Randy Johnson, Raye McKim and Mayor Janette Wertish. Interim City Administrator/Clerk Paul McLaughlin was also present. Council Member Shane Wohlman was absent.

1. Pledge of Allegiance

2. Approval of Agenda

A motion was made by Raye McKim and seconded by Allen Rohlik to approve the agenda as presented. The motion carried 4 to 0.

3. Approval of Minutes

A motion was made by Dennis Ulrich and seconded by Randy Johnson to approve the minutes of the meeting on July 22, 2013. The motion carried 4 to 0.

4. Invoices Payable:

A motion was made by Allen Rohlik to approve the following invoices:

Check #	Name	Amount	Comments	Date
30171	RENVILLE AMBULANCE	\$ 15,413.00	Ambulance Service	8/6/2013
30172	Void	\$ -		
30173	Void	\$ -		
30174	Void	\$ -		
30175	Void	\$ -		
30176	ICMA	\$ 50.00	Sunvold, Nathan #302283	8/6/2013
30177	NCPERS MINNESOTA	\$ 128.00	Insurance	8/6/2013
30178	UNITED STATES POSTAL SERVICE	\$ 192.06	Postage - Utility Bills, Water	8/6/2013
30179	USABLE LIFE	\$ 65.29	Life Ins.	8/6/2013
30180	AMERIPRIDE SERVICES, INC	\$ 98.45	Community Center Contractual	8/6/2013
30181	ARVIG COMMUNICATION SYSTEMS	\$ 57.77	Police Dept. Internet	8/6/2013
30181	ARVIG COMMUNICATION SYSTEMS	\$ 57.77	Public Works Internet	8/6/2013
30181	ARVIG COMMUNICATION SYSTEMS	\$ 57.76	City Hall Internet	8/6/2013
30182	BENNETT TECHNOLOGIES, INC	\$ 48.09	Copier Service Contract	8/6/2013
30183	CHRIS KNIGHT EXCAVATING & DEMO	\$ 600.00	Repair Broken Water Line	8/6/2013
30184	DANUBE LUMBER SUPPLY	\$ 121.35	Concrete & 2 x 4's	8/6/2013
30184	DANUBE LUMBER SUPPLY	\$ 69.05	Tape Measure, Nuts & Bolts, Fascia	8/6/2013
30185	DEHMLow, BEN	\$ 490.10	Reimburse for hotel for A.S. Training	8/6/2013
30186	GENERAL FUND	\$ 500.00	Sewer Bookkeeping	8/6/2013
30186	GENERAL FUND	\$ 500.00	Water Bookkeeping	8/6/2013
30187	GOPHER STATE ONE-CALL, INC	\$ 14.50	Sewer Contractual	8/6/2013
30187	GOPHER STATE ONE-CALL, INC	\$ 14.50	Water Contractual	8/6/2013
30188	GREAT PLAINS NATURAL GAS	\$ 48.56	Fire Dept. Gas	8/6/2013

30188	GREAT PLAINS NATURAL GAS	\$ 88.11	Water Gas Service	8/6/2013
30188	GREAT PLAINS NATURAL GAS	\$ 21.37	Police Dept. Gas	8/6/2013
30188	GREAT PLAINS NATURAL GAS	\$ 17.34	Community Center	8/6/2013
30188	GREAT PLAINS NATURAL GAS	\$ 10.88	Library Gas Service	8/6/2013
30188	GREAT PLAINS NATURAL GAS	\$ 12.09	Clerk Gas Service	8/6/2013
30188	GREAT PLAINS NATURAL GAS	\$ 43.44	Sewer Gas Service	8/6/2013
30189	HACH COMPANY	\$ 22.41	Water Supplies	8/6/2013
30189	HACH COMPANY	\$ 748.01	Wastewater Supplies	8/6/2013
30190	LOCATORS & SUPPLIES, INC	\$ 134.63	Shock Absorbing Lanyard	8/6/2013
30191	MIDWEST FIRE EQUIP.& REPAIR CO	\$ 714.54	'96 Freightliner Pump Service & Valve Kit	8/6/2013
30192	MN PUBLIC FACILITIES AUTHORITY	\$ 2,362.11	Interest on FY96	8/6/2013
30192	MN PUBLIC FACILITIES AUTHORITY	\$ 13,000.00	Principal on FY05	8/6/2013
30192	MN PUBLIC FACILITIES AUTHORITY	\$ 1,712.70	Interest on FY05	8/6/2013
30192	MN PUBLIC FACILITIES AUTHORITY	\$ 99,516.90	Principal on FY10	8/6/2013
30192	MN PUBLIC FACILITIES AUTHORITY	\$ 3,082.58	Interest on FY10	8/6/2013
30192	MN PUBLIC FACILITIES AUTHORITY	\$ 22,903.60	Principal on FY96	8/6/2013
30193	MVTL LABORATORIES, INC.	\$ 29.50	Water Testing	8/6/2013
30193	MVTL LABORATORIES, INC.	\$ 519.00	Sewer Testing	8/6/2013
30194	OBERLOH & ASSOCIATES, LTD.	\$ 14,450.00	Audit Service for 2012 Audit	8/6/2013
30195	SHENANIGANZ	\$ 600.00	Police Dept. Rental	8/6/2013
30196	SLAGTER, AARON	\$ 186.45	Mileage for AS Training	8/6/2013
30197	SPIEKER, JEREMY	\$ 280.70	Flex plan reimbursement	8/6/2013
30198	SW/WC SERVICE COOPERATIVES	\$ 1,132.00	Medical Insurance-Water	8/6/2013
30198	SW/WC SERVICE COOPERATIVES	\$ 1,132.00	Medical Insurance-Sewer	8/6/2013
30198	SW/WC SERVICE COOPERATIVES	\$ 1,132.00	Medical Insurance-Street	8/6/2013
30198	SW/WC SERVICE COOPERATIVES	\$ 3,091.00	Medical Insurance-Police	8/6/2013
30198	SW/WC SERVICE COOPERATIVES	\$ 414.25	Medical Insurance-Jodi	8/6/2013
30198	SW/WC SERVICE COOPERATIVES	\$ 717.75	Medical Insurance-Jodi	8/6/2013
30198	SW/WC SERVICE COOPERATIVES	\$ (827.00)	Credit for Medical Insurance-Jordan	8/6/2013
30199	VERIZON WIRELESS	\$ 54.83	Police Dept. Telephone	8/6/2013
30199	VERIZON WIRELESS	\$ 57.29	Street Dept. Telephone	8/6/2013
30200	WERTISH AUTO AND TRUCK REPAIR	\$ 39.95	Lawnmower Battery	8/6/2013
30201	XCEL ENERGY	\$ 184.71	Fire Dept. Electric	8/6/2013
30201	XCEL ENERGY	\$ 5,439.68	Sewer Electric	8/6/2013
30201	XCEL ENERGY	\$ 1,536.98	Water Electric	8/6/2013
30201	XCEL ENERGY	\$ 631.30	Community Center	8/6/2013
30201	XCEL ENERGY	\$ 396.40	Library Electric	8/6/2013
30201	XCEL ENERGY	\$ 440.44	City Hall Electric	8/6/2013
30201	XCEL ENERGY	\$ 82.91	Park Electric	8/6/2013
	Total	\$ 194,639.10		

Dennis Ulrich seconded the motion. The motion carried 4 to 0.

5. Public Comments – None

6. Committee/Staff Reports

A. City Administrator/Clerk Report

A motion was made by Raye McKim and seconded by Dennis Ulrich to offer the position of City Administrator/Clerk to Kari Gislason with an annual salary of \$42,500 commencing August 5, 2013 with a review in 90 days. The motion carried 4 to 0.

A motion was made by Dennis Ulrich and seconded by Allen Rohlik to allow staff to advertise for the open position of Accounting Technician starting Monday, August 12, 2013. The motion carried 4 to 0.

A motion was made by Randy Johnson and seconded by Dennis Ulrich to approve the City Administrator/Clerk report as presented. The motion carried 4 to 0.

7. Discussion Items - none

8. Action Items

A motion was made by Al Rohlik and seconded by Randy Johnson to approve the 2014 Fire Relief Contribution in the amount of \$18,319. The motion carried 4 to 0.

A motion to adopt the Small Cities Development Program (SCDP) Residential Owner Occupied Housing Rehabilitation Program Policy was made by Randy Johnson and seconded by Allen Rohlik. The motion carried 4 to 0.

A motion to adopt the SCDP Commercial Rehabilitation Program Policy was made by Dennis Ulrich and seconded by Raye McKim. The motion carried 4 to 0.

A motion to adopt resolution 08-13 was made by Allen Rohlik and seconded by Randy Johnson. The motion carried 4 to 0.

RESOLUTION NO. 08-13

CITY OF RENVILLE

ADOPTED

FAIR HOUSING POLICY

The purpose of this policy statement is to formally declare the conviction and the intention of the City of Renville to further the aims of the Fair Housing Act and to assist the Secretary of Housing and Urban Development for the promotion and assurance of equal opportunity in housing with regard to race, color, religion, sex, handicap, familial status, national origin, or public assistance status. For the purposes of this public policy statement the following definitions will apply.

1. "Discriminatory Housing Practices" means any act that is unlawful under the Fair Housing Act.
2. "Dwelling" means any building, structure or portion thereof which is occupied as, or designed or intended for occupancy as, a residence by one or more families.
3. "Fair Housing Act" means Title VIII of the Civil Rights Act of 1968, as amended by the Fair Housing Amendments Act of 1988 (42 U.S.C. 3600-3620).
4. "Familial Status" means one or more individuals (who have not attained the age of 18 years) being domiciled with -
 - (a) A parent or another person having legal custody; or
 - (b) The designee of such parent or other person having such custody, with the written permission of such parent or other person.
5. "Handicap" means, with respect to a person, a physical or mental impairment, which substantially limits one or more major life activity.

It will be the public policy of the City of Renville to formally support equal opportunity for all residents or persons who wish to become residents of the City of Renville and to ensure their rights to obtain decent, safe, and sanitary housing. The City of Renville will not tolerate discriminatory practices within its jurisdiction. The following practices have been declared to be discriminatory and unlawful under the Fair Housing Act:

1. To refuse to sell or rent or to negotiate for the sale or rental of any property based on race, creed, color, sex, religion, national origin, marital status, familial status, handicap, or in regard to public assistance.
2. To discriminate in terms, conditions, and privileges and in services and facilities.
3. To engage in any conduct which makes dwellings unavailable or denies dwellings to persons.
4. To make, print, or publish or cause to make, print, or publish discriminatory advertisements.
5. To represent that a dwelling unit is not for sale or rent when in fact it is.
6. To engage in blockbusting.
7. To deny access to or membership or participation in, or to discriminate against any person in his or her access to or membership or participation in, any multiple-listing service, real estate broker's association, or other service organization or facility relating to the business or selling or renting a dwelling or in the terms or conditions or membership or participation.

Whenever a complaint alleging a discriminatory housing practice is received within the jurisdiction of the City of Renville, the City will assist households who may have been discriminated against by providing the following services:

1. The City of Renville will provide Fair Housing information (pamphlets) to all interested parties.
2. The City of Renville will provide referral information concerning the ability of alleged discriminated households to make formal complaints to the State of Minnesota Department of Housing and Urban Development.
3. The City of Renville will provide referral information enabling alleged discriminated households to contact Legal Services and the Minnesota Migrant Council.

This Fair Housing Policy is formally adopted by the City Council on behalf of the

City of Renville this 5th day of August, 2013

This resolution was offered by: Allen Rohlik

This resolution was seconded by: Randy Johnson

Voting in favor: Dennis Ulrich, Raye McKim, Randy Johnson, Allen Rohlik

Voting against: None

By:

Janette Wertish, Mayor of

Renville

ATTEST:

Paul McLaughlin, City Admin/Clerk

A motion was made by Raye McKim and seconded by Dennis Ulrich to adopt the following items. The motion carried 4 to 0.

- Approve Certification for a Drug-Free Workplace Policy
- Approve Prohibition of Excessive Force Policy
- Approve Antidisplacement, Relocation Assistance and Displacement Minimization Plan
- Approve Section 3 Plan and Read the Following Verbage:
 - The City of Renville through the Small Cities Development Program Grant #CDAP-12-0075-O-FY13 to the greatest extent feasible, will market to low and very low-income persons or businesses, and female or minority owned contractors.
- Approve Contract for Administrative Services with the Southwest Minnesota Housing Partnership

A motion was made by Raye McKim and seconded by Allen Rohlik to execute the grant contract with the Department of Employment and Economic Development (DEED) Business and Community Development Division

9. Mayor's Report

- Mayor Wertish reported that complaints were made about barking dogs at 408 South Main
- Mayor Wertish reported that residents are keeping property well maintained
- Councilor Rohlik reported that there are a number of abandoned vehicles that need to be addressed.

10. Adjourn

A motion was made by Allen Rohlik to adjourn the meeting. This was seconded by Randy Johnson. The motion carried 4 to 0. Meeting was adjourned at 7:27 p.m.

Dated at Renville, Minnesota this 5th day of August, 2013.

THE GOVERNING BODY OF THE CITY
OF RENVILLE, MINNESOTA

BY _____
Janette Wertish, Mayor

ATTEST:

BY _____
Paul McLaughlin, Interim City Administrator/Clerk

