

Approved Minutes  
 City Council Regular Session  
 July 22, 2013  
 Monday 7:00 p.m.

The regular session of the City Council, City of Renville, Minnesota was called to order on July 22, 2013 at 7:00 p.m. by Mayor Wertish

City Council Members present were Allen Rohlik, Dennis Ulrich, Shane Wohlman, Raye McKim and Mayor Janette Wertish. Interim City Administrator/Clerk Paul McLaughlin was also present. Council Member Randy Johnson arrived at 7:02 p.m.

1. Pledge of Allegiance

2. Approval of Agenda

A motion was made by Allen Rohlik and seconded by Shane Wohlman to approve the agenda as presented. The motion carried 4 to 0.

3. Approval of Minutes

A motion was made by Dennis Ulrich and seconded by Shane Wohlman to approve the minutes of the meeting on July 8, 2013. The motion carried 4 to 0.

4. Invoices Payable:

A motion was made by Allen Rohlik to approve the following invoices:

Check #	Name	Amount	Comments	Date
30147	ICMA	50.00	Sunvold, Nathan #302283	7/23/2013
30148	INTERNAL REVENUE SERVICE	30.00	Fed Exise Tax - PCOR (Health Ins) Fees	7/23/2013
30149	ANDERSON LARSON HANSON & SAUND	1,942.50	Attorney Fees	7/23/2013
30150	COMMUNITY ELECTRIC	563.87	WWT Plant Pump #2	7/23/2013
30150	COMMUNITY ELECTRIC	98.00	Water Plant Reclaim Pump	7/23/2013
30151	ED DAVIS BUSINESS MACHINES INC	134.55	Office Supplies	7/23/2013
30152	FARMERS CO-OP OIL CO	219.46	Fire Dept. Gas	7/23/2013
30152	FARMERS CO-OP OIL CO	752.39	Police Dept. Gas	7/23/2013
30152	FARMERS CO-OP OIL CO	1,568.57	Street Dept. Gas	7/23/2013
30152	FARMERS CO-OP OIL CO	142.91	Impala Battery	7/23/2013
30153	HAWKINS INC.	1,618.44	Water Supplies	7/23/2013
30154	KNIFE RIVER CORPORATION	137,099.76	2013 Dupont Avenue Mill and Overlay	7/23/2013
30155	MAILFINANCE	54.98	Lease	7/23/2013
30156	MCQUILLEN, JORDAN	70.00	Flex Plan Reimbursement	7/23/2013
30157	MENARDS	214.75	CC Fence	7/23/2013
30157	MENARDS	595.10	WWT Generator and Fans	7/23/2013
30158	MESERB	475.60	13-14 Membership	7/23/2013
30159	MVTL LABORATORIES, INC.	643.00	Sewer Testing	7/23/2013
30160	RENVILLE SALES INC.	149.34	Mower Repairs	7/23/2013

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30161	RENVILLE-SIBLEY COOPERATIVE	90.31	Hot Water Heat	7/23/2013
30161	RENVILLE-SIBLEY COOPERATIVE	917.63	Water Electric	7/23/2013
30162	SCHROEDER, GARRET	105.00	Street Dept. Maintenance	7/23/2013
30163	SEHRCM	836.00	CC Parking Lot	7/23/2013
30163	SEHRCM	1,925.00	2013 Dupont Mill and Overlay	7/23/2013
30164	STEVEN J HINDERKS	10,733.16	Library AC Unit & Install	7/23/2013
30164	STEVEN J HINDERKS	249.12	Repairs to Women's Restroom CC	7/23/2013
30165	TOTALFUNDS BY HASLER	0.46	Postage	7/23/2013
30165	TOTALFUNDS BY HASLER	194.08	Postage	7/23/2013
30165	TOTALFUNDS BY HASLER	0.46	Postage	7/23/2013
30165	TOTALFUNDS BY HASLER	16.56	Postage	7/23/2013
30165	TOTALFUNDS BY HASLER	3.44	Postage	7/23/2013
30166	UNIVAR USA INC	3,206.25	Insect Control	7/23/2013
30167	VERIZON WIRELESS	52.04	Police Dept. Telephone	7/23/2013
30168	WEST CENTRAL COMMUNICATIONS	441.39	Batteries and Chargers	7/23/2013
30169	WEST CENTRAL SANITATION	17.55	Street Refuse	7/23/2013
30169	WEST CENTRAL SANITATION	34.16	WWT Refuse	7/23/2013
30170	XCEL ENERGY	2,395.98	Street Electric	7/23/2013
	<b>TOTAL:</b>	<b>167,791.15</b>		

Dennis Ulrich seconded the motion. The motion carried 5 to 0.

#### 5. Monthly Financials

A motion was made by Raye McKim and seconded by Randy Johnson to approve the monthly financials. The motion carried 5 to 0.

#### 6. Public Comments - None

#### 7. Committee/Staff Reports

##### A. EDA Committee

The EDA Committee met July 17, 2013 and discussed the following:

1. A new EDA member will represent RCW. Janette talked with Superintendent Michelle Mortensen about serving and she agreed to be the RCW representative and will be attending the August meeting.
2. Marketing plan with KOLV in the amount of \$175.00 per month. Samples of the marketing strategy are included in the packet. For the past 12 months, the city had 525, 30 second ads which promoted Renville. The committee recommends continuing the program.
3. Paul will be meeting with Ray Davy with Agra West Energy Project and will recommend that Ray make a presentation to both the EDA and Public Works Committee.
4. The committee recommends that the 2014 budget for EDA remain at \$15,000.

A motion was made by Allen Rohlik and seconded by Raye McKim to approve the marketing plan with KOLV in the amount of \$175 per month for the next 12 months. The motion carried 5 to 0.

A motion was made by Dennis Ulrich and seconded by Shane Wohlman to approve the EDA Committee report. The motion carried 5 to 0.

#### B. Public Works Committee

The Public Works Committee met July 17, 2013 and discussed the following:

1. 2014 budget and projects were discussed and the committee would like to continue evaluating the infrastructure on an annual basis with the help of Justin Black to determine and develop a 5-year plan.
2. The 2013 projects have been completed.
3. 212 street lights were discussed and the plan is the same as before that we will be changing out the lights on 212 and replacing them with the lights that were previously downtown. The committee recommends that Paul and Pete proceed with replacing the 212 lights.

A motion was made by Allen Rohlik and seconded by Randy Johnson to approve the Public Works Committee report. The motion carried 5 to 0.

#### C. City Administrator/Clerk Report

Paul reported the following:

1. He thanked the council for the vote of confidence in the last council meeting and provided a review of what he has been doing since July 1<sup>st</sup>. Paul shadowed Jordan from July 1 until he left on July 12, and they discussed the 2014 budget and levy among other things. He also met with the staff to get a handle on things.
2. Paul met with Jon Saunders, Dennis Oberloh, Justin Black, the Public Works Committee, the EDA Committee and Gary Carlson from the League. Gary asked Paul to serve on the League's Fiscal Future's Committee.
3. MinAqua Fisheries past due water and sewer charges were discussed. Paul recommended that the city assess the unpaid balance against the property taxes. He presented copies of the past due bills totaling \$167,056.14

A motion to adopt resolution 07-13 which assesses the outstanding water and sewer bills of Minaqua Fisheries in the amount of \$167,056.14 was made by Raye McKim and seconded by Dennis Ulrich. The motion carried 5 to 0.

**RESOLUTION ASSESSING HOT WATER HEAT, WATER AND  
SEWER CHARGES  
TO PROPERTY TAXES PAYABLE IN 2014**

BE IT RESOLVED by the City Council of the City of Renville, County of Renville, State of Minnesota, that an assessment for past due hot water heat, water, sewer and interest charges be certified to the Renville County Auditor/Treasurer to be placed on the property taxes of the following properties:

MinAqua Fisheries:	1700 East Park Ave.	\$167,056.14
	RENVILLE INDUSTRIAL PARK	
	LOT 3, BLK 1	
	36-06022-00	
	16630	

Passed and adopted this 22<sup>nd</sup> day of July, 2013 by the City Council of Renville, Minnesota

This resolution was offered by Raye McKim and seconded by Dennis Ulrich

Voting in favor: Randy Johnson, Dennis Ulrich, Shane Wohlman, Allen Rohlik and Raye McKim

Voting against: None

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Janette Wertish, Mayor

ATTEST:

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Paul McLaughlin, City Admin/Clerk

A motion was made by Raye McKim and seconded by Shane Wohlman to approve the City Administrator/Clerk report. The motion carried 5 to 0.

8. Discussion Items

A. Set meeting time for August 5, 2013, HR Committee Meeting

A motion was made by Dennis Ulrich and seconded by Raye McKim to set a Human Resources Committee meeting for August 5, 2013 at 1:30 to review the applications for the City Administrator/Clerk position. The motion carried 5 to 0.

B. Change date for August 12 Council Meeting

A motion was made by Dennis Ulrich and seconded by Shane Wohlman to change the next regular scheduled council meeting from August 12 at 7:00 pm to August 5 at 7:00 pm. The motion carried 5 to 0.

C. Southwest Minnesota Housing Partnership Information

Council was provided update of Southwest Minnesota Housing Partnership Information

9. Action Items - none

10. Mayor's Report

- Janette mentioned the Clara City development program and the need for a strategy for Renville.
- Looking for committee members to serve on the EDA and Public Works Committees
- Janette thanked Jerry Freiborg for his efforts on the community garden
- Jack Schultz's video will be shown on Pioneer TV system

11. Adjourn

A motion was made by Allen Rohlik to adjourn the meeting at 7:42 p.m. This was seconded by Randy Johnson. The motion carried 5 to 0.

Dated at Renville, Minnesota this 22nd day of July, 2013.

THE GOVERNING BODY OF THE CITY  
OF RENVILLE, MINNESOTA

BY \_\_\_\_\_  
Janette Wertish, Mayor

ATTEST:

BY \_\_\_\_\_  
Paul McLaughlin, Interim City Administrator/Clerk