

**Approved Minutes
City Council Regular Session
July 13, 2015
Monday 7:00 p.m.**

The regular session of the City Council, City of Renville, Minnesota was called to order on July 13, 2015 at 7:00 p.m. by Mayor Wertish

City Council Members present were Jeff Pike, Jeremy Hinderks, Brent Dahl and Shane Wohlman. Also present were Mayor Janette Wertish and City Administrator/Clerk Kari Gislason. Present in the audience were Nelida Marcus, Dan Rath and Chris Henjum. Al Rohlik joined the meeting at 7:04 p.m.

1. Pledge of Allegiance

2. Approval of Agenda

A motion was made by Shane Wohlman and seconded by Jeff Pike to approve the agenda with one addition: adding SEH proposal as discussion item 8e. The motion carried 4 to 0.

3. Approval of Minutes

A motion was made by Jeremy Hinderks and seconded by Jeff Pike to approve the minutes of the June 22, 2015 Public Hearing and Regular Council Meeting with one change adding the following copy that had been cut off on City Administrator/Clerk notes:

change to section B2 - see underlined. The SRO may come and go from campus while performing such tasks as may be required by city duties and responsibilities. Assignments not specific to the school will not diminish from the hours provided to the school.

The motion carried 5 to 0.

4. Invoices Payable

A motion was made by Al Rohlik to approve the following invoices:

Check #	Name	Amount	Comments	Date
31766	UNITED STATES POSTAL SERVICE	\$211.40	Postage - Utility	6/26/2015
31767	ICMA	\$50.00	Sunvold, Nathan #302283	6/29/2015
31768	ADVANCED FIRE TRAINING	\$540.00	Asbestos Inspection - 522 NW 3	6/30/2015
31769	AFLAC	\$51.52	Insurance	6/30/2015
31770	GOPHER STATE ONE-CALL, INC	\$43.50	Sewer Contractual	6/30/2015
31771	GREAT PLAINS NATURAL GAS	\$290.31	Clerk Gas Service	6/30/2015
31772	NCPERS MINNESOTA	\$80.00	Insurance	6/30/2015
31773	RC HOSPITAL & CLINICS	\$76.02	Blood Alcohol testing	6/30/2015
31774	RENVILLE-SIBLEY COOPERATIVE	\$668.73	Water Electric	6/30/2015
31775	ST. CLOUD STATE UNIVERSITY	\$792.00	Class/Vehicle - Zach Ambroz &	6/30/2015
31776	SUNVOLD, NATHAN	\$220.09	Cafeterian Plan 2015	6/30/2015

31777	TASER INTERNATIONAL	\$615.00	Taser Assurance Plan - 1st Pay	6/30/2015
31778	USABLE LIFE	\$92.67	Life Ins.	6/30/2015
31779	VERIZON WIRELESS	\$110.95	Police Dept. Telephone	6/30/2015
31780	SOUTHWEST MN HOUSING PARTNERSH	\$2,518.00	Deed Payment #16	7/7/2015
031781	212-DRIVING SCHOOL	\$70.00	Parent Class	7/13/2015
031782	AMERIPRIDE SERVICES, INC	\$114.42	Community Center Contractual	7/13/2015
031783	ANDERSON LARSON HANSON & SAUND	\$3,592.50	Attorney Fees	7/13/2015
	Admin=\$876, Police=\$2716.50			
031784	AQUAFIX, INC.	\$687.74	AquaBac XT	7/13/2015
031785	ARVIG COMMUNICATION SYSTEMS	\$38.95	Police Dept. Internet	7/13/2015
031785	ARVIG COMMUNICATION SYSTEMS	\$31.45	Public Works Internet	7/13/2015
031785	ARVIG COMMUNICATION SYSTEMS	\$40.90	Fire Hall Internet	7/13/2015
031785	ARVIG COMMUNICATION SYSTEMS	\$37.95	Sewer Internet	7/13/2015
031785	ARVIG COMMUNICATION SYSTEMS	\$66.90	City Hall Internet	7/13/2015
031786	CENTURYLINK	\$0.00	Fire Dept. Telephone	7/13/2015
031786	CENTURYLINK	\$77.81	Police Dept. Telephone	7/13/2015
031786	CENTURYLINK	\$61.29	Sewer Dept. Telephone	7/13/2015
031786	CENTURYLINK	\$67.86	Library Telephone	7/13/2015
031786	CENTURYLINK	\$138.02	Water Dept. Telephone	7/13/2015
031786	CENTURYLINK	\$226.33	City Hall Telephone	7/13/2015
031786	CENTURYLINK	\$60.63	Public Works Telephone	7/13/2015
031787	COMMUNITY ELECTRIC	\$88.00	Locate Street light power on Hwy 212	7/13/2015
031787	COMMUNITY ELECTRIC	\$57.20	LED Bulbs for WWTP	7/13/2015
031788	CO-OP COUNTRY FARMERS ELEV	\$168.05	Pramitol, Roundup, seed - Cemetery	7/13/2015
031788	CO-OP COUNTRY FARMERS ELEV	\$168.05	Pramitol, Roundup, seed - Parks	7/13/2015
031789	DANUBE LUMBER SUPPLY	\$120.00	Wastewater Supplies	7/13/2015
031789	DANUBE LUMBER SUPPLY	\$10.28	Water Supplies	7/13/2015
031789	DANUBE LUMBER SUPPLY	\$101.96	Park Supplies	7/13/2015
031790	DENNIS OBERLOH, LTD.	\$14,450.00	2014 Audit & Reporting	7/13/2015
031791	DIAMOND VOGEL PAINTS	\$1,668.03	Street Paint and painting supplies	7/13/2015
031792	FARM RITE EQUIPMENT	\$101.84	Oil/Filters	7/13/2015
031793	FARMERS CO-OP OIL CO	\$457.26	Police Dept. Gas	7/13/2015
031793	FARMERS CO-OP OIL CO	\$151.57	Fire Dept. Gas	7/13/2015
031793	FARMERS CO-OP OIL CO	\$954.66	Street Dept. Gas	7/13/2015
031794	GENERAL FUND	\$500.00	Sewer Bookkeeping	7/13/2015
031794	GENERAL FUND	\$500.00	Water Bookkeeping	7/13/2015
031795	GOPHER STATE ONE-CALL, INC	\$33.35	Sewer Contractual	7/13/2015
031795	GOPHER STATE ONE-CALL, INC	\$33.35	Water Contractual	7/13/2015
031796	HAWKINS INC.	\$166.95	Wastewater Supplies	7/13/2015
031796	HAWKINS INC.	\$843.61	Water Supplies	7/13/2015
031797	INTERNAL REVENUE SERVICE	\$58.24	PCORI taxes	7/13/2015
031798	LANG S AUTOMOTIVE CENTER, INC.	\$76.86	Street Dept. Supplies	7/13/2015
031799	LMC INSURANCE TRUST	\$6,515.75	City Insurance	7/13/2015
031799	LMC INSURANCE TRUST	\$2,545.50	Sewer Insurance	7/13/2015
031799	LMC INSURANCE TRUST	\$841.75	Water Insurance	7/13/2015
031799	LMC INSURANCE TRUST	\$999.25	Fire Insurance	7/13/2015
031800	LOCKMAN INC.	\$77.90	Repair Door bar	7/13/2015
031801	MAAC, INC.	\$2,250.00	Inspect buildings for asbestos	7/13/2015

031802	MAC QUEEN EQUIPMENT INC.	\$324.33	Street Dept. Supplies	7/13/2015
031803	MAIN STREET BAR & GRILL	\$700.00	PD Building Rent	7/13/2015
031804	MAYNARD S FOOD CENTER	\$19.22	CC Supplies - vacuum bags	7/13/2015
031804	MAYNARD S FOOD CENTER	\$65.87	Parade Candy - PD	7/13/2015
031805	MENARDS	\$19.98	Community Center Supplies	7/13/2015
031805	MENARDS	\$159.37	Street Dept. Supplies	7/13/2015
031805	MENARDS	\$183.98	Street Dept. Supplies	7/13/2015
031806	MN PIPE & EQUIPMENT	\$427.28	Water Supplies	7/13/2015
031807	MVTL LABORATORIES, INC.	\$210.50	Sewer Testing	7/13/2015
031807	MVTL LABORATORIES, INC.	\$287.75	Sewer Testing	7/13/2015
031807	MVTL LABORATORIES, INC.	\$541.75	Sewer Testing	7/13/2015
031808	NORTH STAR PUMP SERVICE	\$940.00	Repairs at WWTP	7/13/2015
031809	OLIVIA HARDWARE INC.	\$218.43	Street Dept. Supplies	7/13/2015
031809	OLIVIA HARDWARE INC.	\$23.98	CC Supplies	7/13/2015
031810	RENCO PUBLISHING, INC.	\$47.45	Publishing	7/13/2015
031811	RENVILLE SALES INC.	\$9,938.22	Lawn Mower	7/13/2015
031812	SCHROEDER, GARRET	\$656.25	Street Dept. Maintenance	7/13/2015
031813	SW/WC SERVICE COOPERATIVES	\$1,047.00	Medical Insurance-Sewer	7/13/2015
031813	SW/WC SERVICE COOPERATIVES	\$1,047.00	Medical Insurance-Water	7/13/2015
031813	SW/WC SERVICE COOPERATIVES	\$1,047.00	Medical Insurance-Street	7/13/2015
031813	SW/WC SERVICE COOPERATIVES	\$3,705.00	Medical Insurance-Police	7/13/2015
031813	SW/WC SERVICE COOPERATIVES	\$382.50	Medical Insurance-Jodi	7/13/2015
031813	SW/WC SERVICE COOPERATIVES	\$664.50	Medical Insurance-Jodi	7/13/2015
031814	THOMSON WEST	\$194.00	MN Criminal Law 2015 Pamphlet	7/13/2015
031815	VOSIKA SEWER SERVICE	\$734.12	Vosika Sewer Service	7/13/2015
031816	XCEL ENERGY	\$4,891.67	Sewer Electric	7/13/2015
031816	XCEL ENERGY	\$181.42	Street Electric	7/13/2015
031816	XCEL ENERGY	\$130.11	Fire Dept. Electric	7/13/2015
031816	XCEL ENERGY	\$77.84	Park Electric	7/13/2015
031816	XCEL ENERGY	\$369.94	City Hall Electric	7/13/2015
031816	XCEL ENERGY	\$332.95	Library Electric	7/13/2015
031816	XCEL ENERGY	\$530.27	Community Center	7/13/2015
031816	XCEL ENERGY	\$1,253.06	Water Electric	7/13/2015
	Total	\$76,965.09		

Shane Wohlman seconded the motion. The motion carried 5 to 0.

5. Monthly Financials

A motion was made by Al Rohlik and seconded by Jeremy Hinderks to approve the monthly financials. The motion carried 5 to 0.

6. Public Comments

A. Chris Henjum, Coalition of Greater MN Cities

Chris Henjum from the Coalition of Greater MN Cities was present and gave a recap of the 2015 Legislative Session.

7. Committee/Staff Reports

A. Public Works Committee

Public Works Meeting

5:30 July 1, 2015

- Budget Info/ Wish Lists etc. - discussed public works budget planning information and started to prioritize the list

Public Works Budget Planning Info:

Streets:

New Construction:

1. Third Street NW (Railroad North to End)
2. Second Street NW (Emerson South to Railroad)
3. Second Street SW (Elm to End)
Scott Clemenson 521 SW 2nd
4. Road East of Cenex (further North to tracks)

Mill and Overlay:

1. Bryant Ave (Second St NE to Co. Road 6)
2. Fourth Street NW (Park Ave to Bryant Ave)
3. Third Street NE (Park Ave to Dupon Ave)
4. Colfax Ave (Third St NW to Co. Road 6)

Seal Coating and Crack Filling on an as needed basis.

Will be doing some seal coating and crack sealing in 2016. The other street projects could possibly be slated for 2017 and 2018.

Parks:

1. Basketball Court - 2016 or 2017
2. Park type of area with flowers, benches and fountain - 2017 or 2018

Cemetery:

Trees:

1. Boulevard Trees - put in order with Larkin for 20 bare root trees, 6' - 8' to be planted in the spring of 2016: maple, elm - no ash
2. Trimming Needs - prioritize by areas and do several blocks at once, maybe budget \$6,000-\$8,000/yr to get Larkins in to trim up high. Public Works employees can also do some.

Equipment:

1. Used Pickup - 2016 or 2017
2. Replace the 1 Ton - 2019 (20 yrs old in 2019)
3. Skid Loader Attachments - broom, grapplers, front end mower

4. Payloader -

Buildings/Facility Needs

1. Dechlorination/UV Project at the Wastewater Plant - needs to be completed by the end of 2016, SEH is compiling details, will probably need to bond for this as is a large project
2. Additional space for storage for equipment

Alleys

Filling in potholes on an as needed basis

- Discussed concerns about visibility issues created by parking on the south side of Dupont by the pool. A suggestion was made to widen the yellow no parking zone by the fire hydrant.
- The county will be seal coating Main Street sometime in July, crosswalks will be painted after
- Discussed abandoned vehicles and the process to get them removed.
Approved Procedure for Abandoned Vehicles
 - Notice #1
 - Council notification
 - Notice #2 following Council notification
 - Opportunity to be heard at Public Works Meeting
 - Public Works Recommendation to the Council, final opportunity to be heard
 - Remove Vehicles

Administrator will check with PD to get a list of abandoned vehicles.

- Mayor and Public Works Director will be inspecting alleys to see what clean up is needed.

A motion was made by Al Rohlik and seconded by Brent Dahl to approve the Public Works Committee Report as presented. The motion carried 5 to 0.

B. Public Safety

Public Safety Committee

5:30 pm 7/10/15

- **Civil Defense Plan Update**
Brian Stenholm is the Civil Defense Director for the City of Olivia. He attended the meeting and provided information about his position and also shared a draft of the civil defense plan they are considering. Aaron and Kari will look at restructuring Renville's plan, working with the various departments on items that pertain to them. Once this is completed, a draft will be presented to the committee.

- **PD Building Research:**
City Administrator talked with Dennis Bruns and the city can be added to the Sept. ambulance board meeting if the city would like to pursue options for the property next to the ambulance building. Ken Kuehl, a representative from Morton buildings, does not think this is an ideal location due to the size and being landlocked. He will be presenting some ideas for buildings at the next Public Safety meeting.

Pat Dingels is a grant writer for the Redwood Area Development Commission. She can assist in the USDA application process for a fire hall if we are interested. Estimates for this are about \$1900. Most of the USDA **grants** available are for equipment.

- **Crosswalk Updates:**
The County will be seal coating Main Street sometime in July, crosswalks will be installed after.
Information for an electronic, flashing crosswalk was also provided. Prices range from \$4,000 - \$7,500. Kari will follow up on questions the committee had.
- **Police Coverage**
Aaron requested input from the committee regarding their thoughts on police coverage: how much, how many etc. Discussion took place regarding how the present scheduling is going, will we be keeping the school SRO position, what other cities of similar size have, are there options of working with other communities. Further discussion will take place at upcoming HR meetings and budgeting sessions.

A motion was made by Shane Wohlman and seconded by Jeremy Hinderks to approve the Public Safety Report as presented. The motion carried 5 to 0.

C. City Administrator/Clerk

- RCW Hospital Tour: Kari recently toured the new RCW hospital facility - she was impressed by the new layout and facility.
- New artwork in the Community Center by Kyle McKim (Raye McKim's grandson)
- Main Street flowers look fabulous - thanks to all
- Social Connection Update: they are looking at doing a soft opening this week once their inspection is complete - they will be serving coffee, rolls and doughnuts and having activities and games (pool, foosball, bingo)

- Kari asked if the council was still interested in having a public meeting to discuss police coverage. The council will consider after the budget planning session and upcoming HR meeting, both of which will take place in August
- Update on Main Street properties: MAAC inspection is complete, Brian Bergstrom from SEH was out last week and looked at the buildings - proposal to come from him regarding assistance with the bidding process. We can get the asbestos cleaned up while the bidding process is in the works. Also, looked at the inside with Al Rohlik and Don Fitzner, not a lot there to salvage - possibly some windows, doors and wood molding.
- Upcoming Meetings:
 - EDA: 5:30 Wednesday, July 15
 - Budget Planning Session: 6:30 Tuesday, Aug. 4
 - HR: 12:30 Monday, August 10

A motion was made by Al Rohlik and seconded by Brent Dahl to approve the City Administrator/Clerk report. The motion carried 5 to 0.

8. Discussion Items

A. Dates for NIMS Training

Council discussed possible dates for NIMS training and decided upon Tuesday, Sept. 29.

B. Revitalizing Renville Hobo Supper Wednesday, July 22

Event will take place at Memorial Park from 5 - 7 pm

C. Zone Permit - David Kurka

For informational purposes, a copy of the approved David Kurka zone permit was included in the packet.

D. Conveyance Action Request for 36-01301-00 & 36-01305-00: 108 NW 2nd Street, 36-03550-00: 702 N Main, 36-04065-00: 406 S Main

The city received notice from the Renville County Auditor-Treasurer that parcels 36-01301-00 & 36-01305-00 both located at 108 NW 2nd Street, parcel 36-03550-00 located at 702 N Main and parcel 36-04065-00 located at 406 S Main will be put up for auction unless the city requests the parcel be conveyed to the city for public use. City Administrator Clerk will talk with County Commissioner regarding the price for the parcels and council can review further.

E. SEH Proposal

A proposal was received from SEH to provide services for the demolition of the city owned buildings on Main Street. Fees for the project are \$12,400. Council discussed the proposal and recommended the city administrator research further to see what other options may be available.

9. Action Items

A. MAAC quote for asbestos abatement

A motion was made by Jeremy Hinderks and seconded by Jeff Pike to approve the MAAC quote of \$10,260 for asbestos removal for 322 N Main Street and 330 N Main Street.

The motion carried 4 to 1. Voting in favor: Jeremy Hinderks, Jeff Pike, Shane Wohlman and Brent Dahl. Voting against: Al Rohlik.

B. RCW SRO Contract

No action taken as the council would like to discuss 2016 budgeting and police department staffing further.

C. SWIF Funding Request

A motion was made by Al Rohlik and seconded by Jeff Pike approving a \$750 allocation to SWIF. The motion carried 5 to 0.

D. RCW Street Closure Request

A motion to approve the RCW Music Booster street closure request for a 5k run August 1 was made by Jeremy Hinderks and seconded by Shane Wohlman. The motion carried 5 to 0.

E. Resolution 14-15: Declaring Surplus Property

**CITY OF RENVILLE
RESOLUTION 14-15
RESOLUTION DECLARING PROPERTY AS SURPLUS**

WHEREAS the below-described property - is no longer necessary, useful or suitable for municipal purposes

NOW, THEREFORE, BE IT RESOLVED by the City Council of Renville, Minnesota that the following property be declared surplus and disposed of according to state statutes.

~Miscellaneous Framed and Metal Beer Signs

Passed and adopted this 13th day of July, 2015, by the City Council of Renville, Minnesota.

This resolution was offered by: Al Rohlik

This resolution was seconded by: Brent Dahl

Voting in favor: Al Rohlik, Brent Dahl, Shane Wohlman, Jeremy Hinderks, and Jeff Pike

Voting against: none

Attest:

Janette Wertish, Mayor

Kari Gislason, City Admin./Clerk

F. Sale of signs

A motion was made by Al Rohlik and seconded by Jeremy Hinderks to sell miscellaneous beer signs at an auction conducted by Don Fitzner August 10. The motion carried 5 to 0.

G. Resolution 15-15: Calling for a Public Hearing on Proposed Property Tax Abatements

CITY OF RENVILLE
COUNTY OF RENVILLE
STATE OF MINNESOTA
RESOLUTION 15-15
**RESOLUTION CALLING FOR A PUBLIC HEARING ON
PROPOSED PROPERTY TAX ABATEMENTS**

BE IT RESOLVED by the City Council (the "Council") of the City of Renville, Minnesota (the "City"), as follows:

1. Recitals.
 - (a) Minnesota Statutes, Sections 469.1812 through 469.1816, as amended, both inclusive, authorize the City, upon satisfaction of certain conditions, to grant an abatement of all or a part of the taxes levied by the City on real property within its boundaries.
 - (b) It is a legal requirement that the City hold a public hearing prior to adoption of a resolution granting any property tax abatements.
2. Hearing. A public hearing on the consideration of the property tax abatement will be held at the time and place set forth in the Notice of Hearing attached hereto as Exhibit A and hereby made a part hereof.
3. Notice. The City Administrator/Clerk is hereby authorized and directed to cause notice of said hearing in substantially the form attached hereto as Exhibit A to be given one publication in a newspaper of general circulation in the City at least 10 days but not more than 30 days before the hearing. The newspaper must be one of general interest and readership in the City, and the notice must be published at least once.

Passed and adopted on this 13th day of July 2015, by the City Council of Renville, Minnesota.

This resolution was offered by: Shane Wohlman

This resolution was seconded by: Jeff Pike

Voting in favor: Shane Wohlman, Jeff Pike, Brent Dahl, Jeremy Hinderks and Al Rohlik

Voting against: none

Attest:

Janette Wertish, Mayor

Kari Gislason, City Admin./Clerk

EXHIBIT A

CITY OF RENVILLE

NOTICE OF PUBLIC HEARING REGARDING PROPOSED PROPERTY TAX ABATEMENTS

NOTICE IS HEREBY GIVEN that the City Council of the City of Renville, Minnesota, will hold a public hearing at a meeting of the Council beginning at 6:45 p.m., on Monday, August 10, 2015, to be held at the Renville City Hall Council Chambers located at 221 North Main Street, Renville, Minnesota, on the proposal that the City abate property taxes levied by the City on the property identified as tax parcel numbers (the "Property"):

36-06285-00, 36-06290-00, 36-06295-00, 36-06375-00, 36-06300-00, 36-06320-00,
36-00360-00, 36-06370-00

The City Council will consider the property tax abatement for the Farmer's Co-op Oil Company project. The total amount of the taxes proposed to be abated by the City on the Property for up to a six-year period, commencing 2017 and ending 2022, is estimated to be not more than \$100,000.

All interested persons may appear at the August 10, 2015 public hearing and present their views orally or in writing.

10. Mayor's Report

Mayor Wertish commented on how beautiful the Main Street flowers are. She also shared some pieces of history she had found in old newspaper articles.

Nelida Marcus asked about when public comments could be made and handed out information regarding public comment periods at meetings.

11. Adjourn

A motion was made by Al Rohlik and seconded by Jeff Pike to adjourn the meeting. The motion carried 5 to 0. Meeting was adjourned at 8:30 p.m.

Dated at Renville, Minnesota this 13th day of July, 2015.

THE GOVERNING BODY OF THE CITY
OF RENVILLE, MINNESOTA

BY _____
Janette Wertish, Mayor

ATTEST:

BY _____
Kari Gislason, City Administrator/Clerk