

**Approved Minutes
City Council Regular Session
June 23, 2014
Monday 7:00 p.m.**

The regular session of the City Council, City of Renville, Minnesota was called to order on June 23, 2014 at 7:00 p.m. by Mayor Wertish

City Council Members present were Shane Wohlman, Raye McKim and Dennis Ulrich. Also present were Mayor Janette Wertish and City Administrator/Clerk Kari Gislason. Council Members Randy Johnson and Al Rohlik were absent

1. Pledge of Allegiance

2. Approval of Agenda

A motion was made by Dennis Ulrich and seconded by Shane Wohlman to approve the agenda. The motion carried 3 to 0.

3. Approval of Minutes

A motion was made by Shane Wohlman and seconded by Raye McKim to approve the minutes of the June 9, 2014 meeting. The motion carried 3 to 0.

4. Invoices Payable

A motion was made by Dennis Ulrich to approve the following invoices:

Check #	Name	Amount	Comments	Date
30918	ICMA	\$50.00	Sunvold, Nathan #302283	6/16/2014
30919	GASCA, ALMA	\$15.00	CC Rent refund kitchen - Alma	6/17/2014
30920	SOUTHWEST MN HOUSING PARTNERSH	\$6,941.00	Deed Payment #5	6/18/2014
030921	ALEX AIR APPARATUS, INC.	\$670.00	Air Quality Test, Haz Waste Disp, Compressor Service	6/23/2014
030922	AMERICAN SOLUTIONS FOR BUSINES	\$223.34	AP Checks	6/23/2014
030923	ANDERSON LARSON HANSON & SAUND	\$2,350.50	Attorney Fees	6/23/2014
	Admin=\$168.00, Police=\$2182.50			
030924	APPLIED CONCEPTS, INC.	\$124.00	Radar cable - 2014 Squad	6/23/2014
030925	BIG COUNTRY 100.1 FM	\$175.00	City Marketing/Development	6/23/2014
030926	CENTURYTEL	\$59.55	Library Telepho	6/23/2014
030926	CENTURYTEL	\$194.35	City Hall Telep	6/23/2014
030926	CENTURYTEL	\$83.48	Fire Dept. Tele	6/23/2014
030926	CENTURYTEL	\$57.73	Public Works telephone	6/23/2014
030926	CENTURYTEL	\$58.66	Sewer telephone	6/23/2014
030926	CENTURYTEL	\$133.93	Police Dept. Telephone	6/23/2014
030926	CENTURYTEL	\$131.70	Water Telephone	6/23/2014
030927	COMMUNITY ELECTRIC	\$594.23	Wired Motor for Blower at Wastewater Plant	6/23/2014
030928	FARMERS CO-OP OIL CO	\$57.76	Fire Dept. Gas	6/23/2014
030928	FARMERS CO-OP OIL CO	\$792.22	Police Dept. Gas	6/23/2014
030928	FARMERS CO-OP OIL CO	\$1,315.55	Street Dept. Gas	6/23/2014
030928	FARMERS CO-OP OIL CO	\$41.00	Police Repairs	6/23/2014

030929	GOPHER STATE ONE-CALL, INC	\$1.45	Sewer Contractual	6/23/2014
030929	GOPHER STATE ONE-CALL, INC	\$1.45	Water Contractual	6/23/2014
030930	HACH COMPANY	\$132.60	Wastewater Repair	6/23/2014
030931	HANSON SILO COMPANY	\$124.67	Street Pole Covers	6/23/2014
030932	HASLER FINANCIAL SERVICES	\$100.00	Postage	6/23/2014
030933	HAWKINS INC.	\$642.30	Water Supplies	6/23/2014
030933	HAWKINS INC.	\$15.00	Wastewater Supplies	6/23/2014
030933	HAWKINS INC.	\$1,043.75	Water Supplies	6/23/2014
030934	HOWARD, BRANDON	\$74.79	Fire Dept Supplies- Hoses	6/23/2014
030935	LEAGUE OF MINNESOTA CITIES	\$60.00	PD - Training	6/23/2014
030935	LEAGUE OF MINNESOTA CITIES	\$70.83	PATROL Subscription	6/23/2014
030936	MENARDS	\$209.21	Supplies to paint shelter	6/23/2014
030937	MN DEPT OF LABOR AND INDUSTRY	\$20.00	Pressure Vessels	6/23/2014
030938	MVTL LABORATORIES, INC.	\$54.00	Sewer Testing	6/23/2014
030938	MVTL LABORATORIES, INC.	\$25.00	Water Testing	6/23/2014
030938	MVTL LABORATORIES, INC.	\$192.50	Sewer Testing	6/23/2014
030939	NATIONAL ASSN OF SCHOOL RESOU	\$40.00	Aaron Slagter Membership	6/23/2014
030940	NORTH STAR PUMP SERVICE	\$993.00	Wastewater Plant Repairs	6/23/2014
030941	OLIVIA HARDWARE INC.	\$41.97	Fire Dept. Supplies	6/23/2014
030942	QUILL CORPORATION	\$333.90	Computer Monitor/hard drive - Police Dept.	6/23/2014
030942	QUILL CORPORATION	\$25.16	PD - Office Supplies	6/23/2014
030943	RENVILLE COUNTY ASSESSOR	\$6,780.00	Annual Assessment Fee	6/23/2014
030944	RENVILLE SALES INC.	\$341.50	Mower, Trimmer repairs and maintenance	6/23/2014
030945	RENVILLE-SIBLEY COOPERATIVE	\$155.39	Hot Water Heat	6/23/2014
030945	RENVILLE-SIBLEY COOPERATIVE	\$971.44	Water Electric	6/23/2014
030946	SCHROEDER, GARRET	\$367.50	Street Dept. Maintenance	6/23/2014
030947	THEIN WELL COMPANY, INC	\$275.00	Annual Inspection of Pumps & Wells	6/23/2014
030948	THRIFTY WHITE PHARMACY	\$26.44	Sewer - Binders, Frame, Liners	6/23/2014
030949	VERIZON WIRELESS	\$70.04	Police Dept. Telephone	6/23/2014
030950	WEST CENTRAL SANITATION	\$2,213.70	City-Wide Clean-up	6/23/2014
030950	WEST CENTRAL SANITATION	\$34.16	WWT Refuse	6/23/2014
030950	WEST CENTRAL SANITATION	\$17.55	Street Refuse	6/23/2014
030951	XCEL ENERGY	\$2,075.12	Sewer Electric	6/23/2014
	Total	\$ 31,598.42		

Raye McKim seconded the motion. The motion carried 3 to 0.

5. Public Comments

Sara Beavers from Dennis E. Oberloh, Ltd presented the 2013 Annual Financial Report.

A motion was made by Raye McKim and seconded by Dennis Ulrich to approve the 2013 Annual Financial Report as presented. The motion carried 3 to 0.

6. Committee/Staff Reports

A. EDA

- Questions for the upcoming survey were discussed.

A motion to send out the survey as printed was made by Dennis Ulrich and seconded by Raye McKim. The motion carried 3 to 0.

- The museum is looking for more storage space. There has been some interest in the creamery building.
- Minaqua Update: The North Carolina group is planning on visiting the Minaqua site July 11.
- Discher & Associates Building Update: 2 businesses are up and running in the building: Discher & Associates and Evolve '14. Looking at opening the Social Connection in August. Also, yoga classes upstairs.
- Janette and Kari are meeting with Bill Eckert tomorrow regarding the Wren House property.

A motion to approve the EDA Committee Report as presented was made by Raye McKim and seconded by Shane Wohlman. The motion carried 3 to 0.

B. HR

- A list of volunteers for 2014 elections was presented.

The committee recommends the following serve as 2014 Election Judges: LouAnn Ahrens - head election judge, Goldie Zabel, Doris Holm, Jim Schueller, Glenn Hannah, Bev Hebrink. The committee also recommends raising election judges hourly rate of pay from \$10/hr to \$11/hr.

A motion was made by Raye McKim and seconded by Dennis Ulrich to approve the following election judges: LouAnn Ahrens - head election judge, Goldie Zabel, Doris Holm, Jim Schueller, Glenn Hannah and Bev Hebrink.

A motion was made by Raye McKim and seconded by Shane Wohlman to set election judge pay at a rate of \$11.00 per hour. The motion carried 3 to 0.

- The following people are willing to serve on a Public Safety Committee: Brandon Howard, Ben Dehmlow, Shane Wohlman, Kari Gislason and Janette Wertish. Kari will check with a few more people whose names were suggested.
- Employee Policy Manual Verbage:

This is how a portion of the vacation policy reads:

- Any employee leaving municipal service in good standing will be compensated for vacation leave accrued to the day of separation, provided said employee has served at least twelve (12) consecutive months prior to separation and has given the City at least two weeks notice prior to the effective date of such separation. Such pay for accumulated vacation leave will be at the same rate as the hourly rate of the employee's base salary.

The Postretirement Health Care Savings Arrangement Policy regarding Unused Paid Vacation reads this:

- Unused Paid Vacation. Within sixty (60) days of the effective date of your retirement, Employer shall contribute 100% of the amount of your unused paid vacation, if any. You will not be eligible to receive this amount in the form of taxable cash compensation.

In order to reduce confusion, The HR Committee recommends changing the verbage to this:

- Unused Paid Vacation. Within sixty (60) days of the effective date of your retirement, Employer shall contribute 100% of the amount of **employee's** unused paid vacation ~~if any.~~ **if the employee chooses to make a VEBA contribution instead of being compensated for vacation leave.** You will not be eligible to receive this amount in the form of taxable cash compensation.

A motion was made by Raye McKim and seconded by Shane Wohlman to change the verbage in the employee policy manual to the following. The motion carried 3 to 0.

- Unused Paid Vacation. Within sixty (60) days of the effective date of your retirement, Employer shall contribute 100% of the amount of employee's unused paid vacation if the employee chooses to make a VEBA contribution instead of being compensated for vacation leave. You will not be eligible to receive this amount in the form of taxable cash compensation.

- Discussed the positive feedback that was heard regarding the SMBSC tornado drill

A motion was made by Dennis Ulrich and seconded by Shane Wohlman to approve the Human Resources Committee Report as presented. The motion carried 3 to 0.

C. City Administrator/Clerk Report

Kari Gislason reported the following:

- Thank you to the Sugar Beet Days Committee and the city employees for all their efforts for the event
- Revitalizing Family Picnic Event date is now July 23, if bad weather will be moved to July 30, in Memorial Park, HOBO Supper/Community Picnic. Catered dinner, open to the community.
- Storm damage update: Kari reported city storm damage had been minimal. Some branches and trees were down. Also, had an electric outage.
- Thanks to Randy and Rita Edberg. They are doing a great job cleaning up the property they recently purchased.

A motion to approve the City Administrator/Clerk Report as presented was made by Raye McKim and seconded by Shane Wohlman. The motion carried 3 to 0.

7. Discussion Items - none

8. Action Items

A. Set date for first budget planning session

A motion was made by Dennis Ulrich and seconded by Shane Wohlman to set July 14 as the date for the first 2015 budget planning session. The planning session will follow the regular council meeting. The motion carried 3 to 0.

9. Mayor's Report

Mayor Wertish brought up an issue with the steep decline on the driveway on the east side of the Community Center parking lot. Painting the driveway yellow was discussed. The council also discussed closing the driveway. It was decided to bring the topic to Public Works for further discussion.

Mayor Wertish also thanked the Xcel workers for their quick service in restoring the power in the recent electric outage.

Raye McKim mentioned the sidewalk on the east side of the Community Center should be cleaned.

10. Adjourn

A motion was made by Shane Wohlman and seconded by Dennis Ulrich to adjourn the meeting. The motion carried 3 to 0. Meeting was adjourned at 7:55 p.m.

Dated at Renville, Minnesota this 23rd day of June, 2014.

THE GOVERNING BODY OF THE CITY
OF RENVILLE, MINNESOTA

BY _____
Janette Wertish, Mayor

ATTEST:

BY _____
Kari Gislason, City Administrator/Clerk