

Approved Minutes

Public Hearing: Public Comment on a Variance and Site Plan for the RCW addition.

June 22, 2015

Monday 6:45 p.m.

Pursuant to due call and notice thereof, the City Council of the City of Renville met for a public hearing to receive public comment on a variance and site plan for the RCW addition at 301 NE 3rd Street, Renville. A variance has been requested as the setback for the addition does not meet the 25 foot R-1 Zone setback requirement. Additionally, a proposed entry awning will overhang the sidewalk by 3 feet 1 inch near Dupont Avenue NE.

The public hearing was called to order on June 22, 2015 at 6:45 p.m. by Mayor Wertish

Mayor Janette Wertish and Council Members Shane Wohlman, Jeff Pike, Brent Dahl, Al Rohlik, and Jeremy Hinderks were present. City Administrator/Clerk Kari Gislason, Bob Carlson, Abby Hammes, Dennis Oberloh, Heather McLagan, Ann Johnson and Mark Molenaar were also present.

Letters were sent to 4 surrounding property owners.

City Hall has not received any comments or questions regarding the variance.

At the hearing, Abby Hammes an architect from Wendel, answered council questions regarding the project. She also shared a drawing of the project. Three members of the school board, Heather McLagan, Ann Johnson and Mark Molenaar were also present for questions.

No public comments were received.

A motion to close the public hearing was made by Al Rohlik and seconded by Jeremy Hinderks. The motion carried 5 to 0. The Public Hearing closed at 6:56 p.m.

Dated at Renville, Minnesota, this 22nd day of June, 2015

BY _____
Janette Wertish, Mayor

ATTEST:

BY _____
Kari Gislason, City Administrator/Clerk

**Unapproved Minutes
City Council Regular Session
June 22, 2015
Monday 7:00 p.m.**

The regular session of the City Council, City of Renville, Minnesota was called to order on June 22, 2015 at 7:00 p.m. by Mayor Wertish

City Council Members present were Al Rohlik, Jeff Pike, Jeremy Hinderks, Brent Dahl and Shane Wohlman. Also present were Mayor Janette Wertish and City Administrator/Clerk Kari Gislason. Present in the audience were Bob Carlson, Abby Hammes, Dennis Oberloh, Heather McLagan, Ann Johnson, Mark Molenaar and Cheryl Glaeser.

1. Pledge of Allegiance

2. Approval of Agenda

A motion was made by Al Rohlik and seconded by Jeff Pike to approve the agenda. The motion carried 5 to 0.

3. Approval of Minutes

A motion was made by Shane Wohlman and seconded by Jeremy Hinderks to approve the minutes of the June 8, 2015 Regular Council Meeting. The motion carried 5 to 0.

4. Invoices Payable

A motion was made by Shane Wohlman to approve the following invoices:

Check #	Name	Amount	Comments	Date
31737	ICMA	\$50.00	Sunvold, Nathan #302283	6/17/2015
031738	A.H. HERMEL CO.	\$150.53	Community Center Supplies	6/22/2015
031739	AMERICAN WELDING & GAS INC	\$54.81	FIRE DEPT FIRE EXT. MAINT	6/22/2015
031740	BADGER METER, INC.	\$1,545.00	Annual Service Agreement 6/30/15-6/29/16	6/22/2015
031741	BENSON, DENNIS	\$125.00	Tune CC piano	6/22/2015
031742	CENTURYLINK	\$137.82	Water Dept. Telephone	6/22/2015
031742	CENTURYLINK	\$82.11	Police Dept. Telephone	6/22/2015
031742	CENTURYLINK	\$61.59	Sewer Dept. Telephone	6/22/2015
031742	CENTURYLINK	\$66.17	Library Telephone	6/22/2015
031742	CENTURYLINK	\$225.46	City Hall Telephone	6/22/2015
031742	CENTURYLINK	\$61.25	Public Works Telephone	6/22/2015
031743	COMMUNITY ELECTRIC	\$237.97	Locate Wires for Street lights - Great Plains Project	6/22/2015
031744	FARMERS CO-OP OIL CO	\$55.07	Oil Change - PD '14 Explorer	6/22/2015
031744	FARMERS CO-OP OIL CO	\$50.48	Fire Dept. Gas	6/22/2015
031744	FARMERS CO-OP OIL CO	\$317.55	Police Dept. Gas	6/22/2015
031744	FARMERS CO-OP OIL CO	\$178.02	Generator at WWT	6/22/2015
031744	FARMERS CO-OP OIL CO	\$710.29	Street Dept. Gas	6/22/2015
031745	GISLASON, KARI	\$21.34	Office Supplies - DVD's	6/22/2015
031746	HILLYARD FLOOR CARE SUPPLY	\$105.85	Community Center Supplies	6/22/2015

031747	LARKIN TREE CARE & LANDSCAPING	\$1,235.00	Grind Blvd stumps and cleanup	6/22/2015
031748	LOCKMAN INC.	\$257.88	New door handle at PD	6/22/2015
031748	LOCKMAN INC.	\$179.98	New door handle at PD	6/22/2015
031749	LOFFLER	\$66.82	Copier Service contract	6/22/2015
031750	MAYNARD S FOOD CENTER	\$20.27	CC Supplies	6/22/2015
031751	MINNESOTA POLLUTION CONTROL	\$300.00	Wastewater Training - Matt Roxberg	6/22/2015
031751	MINNESOTA POLLUTION CONTROL	\$15.00	Biosolids exam - Matt Roxberg	6/22/2015
031752	MN BUREAU OF CRIMINAL APPREHEN	\$5.60	Shipping cost for Training cards	6/22/2015
031753	MN DEPT OF LABOR AND INDUSTRY	\$20.00	Pressure Vessel	6/22/2015
031754	MVTL LABORATORIES, INC.	\$29.50	Water Testing	6/22/2015
031754	MVTL LABORATORIES, INC.	\$192.50	Sewer Testing	6/22/2015
031755	MWOA	\$250.00	MWOA Conference Registration - Nate Sunvold	6/22/2015
031755	MWOA	\$60.00	5 year MWOA Membership	6/22/2015
031756	NORTH STAR PUMP SERVICE	\$4,229.00	Wastewater Plant repairs	6/22/2015
031757	PIONEERLAND LIBRARY SYSTEM	\$10,078.50	Library Services	6/22/2015
031758	RENVILLE CO AUDITOR-TREAS.	\$1.65	Quit Claim Deed - Farmers Co-op Oil	6/22/2015
031759	RENVILLE COUNTY RECORDER	\$46.00	Quit Claim Deed - Farmers Co-op Oil	6/22/2015
031760	SCHROEDER, GARRET	\$525.00	Street Dept. Maintenance	6/22/2015
031761	SEHRCM	\$337.50	Space Needs Study	6/22/2015
031762	UNITED STATES POSTAL SERVICE	\$52.50	Utility Postage - Water	6/22/2015
031762	UNITED STATES POSTAL SERVICE	\$52.50	Utility Postage - Sewer	6/22/2015
031763	VERIZON WIRELESS	\$70.02	Police Dept. Telephone	6/22/2015
031764	WEST CENTRAL SANITATION	\$17.55	Street Refuse	6/22/2015
031764	WEST CENTRAL SANITATION	\$73.92	Delinquent Refuse - Tax Settlement	6/22/2015
031764	WEST CENTRAL SANITATION	\$34.16	WWT Refuse	6/22/2015
031765	XCEL ENERGY	\$2,088.52	Street Electric	6/22/2015
	Total	\$24,475.68		

Brent Dahl seconded the motion. The motion carried 5 to 0.

5. Public Comments

A. Cheryl Glaeser, Southwest Initiative Foundation

Cheryl Glaeser provided background about the Southwest Initiative Foundation. She will research more details on the Renville Community Foundation. She will also send us further information regarding a community conference at SMSU Oct. 28.

B. Bob Carlson, Rembrandt

Bob Carlson updated the council on developments at Rembrandt. The facility has been depopulated; they are still removing litter. County 21 opened earlier than anticipated. The USDA is assisting in the cleaning process. The company recently started processing eggs again and have called back employees for the process.

C. Dennis Oberloh

Dennis Oberloh from Dennis E. Oberloh, Ltd presented the 2014 Annual Financial Report.

A motion was made by Al Rohlik and seconded by Jeff Pike to approve the 2014 Annual Financial Report as presented. The motion carried 5 to 0.

6. Committee/Staff Reports

A. Public Safety Committee

Public Safety Committee

5:30 pm 6/10/15

- Mike Hennen presented information regarding NIMS (National Incident Management Training). NIMS training stresses standardization in emergency management and there are training recommendations for various levels of responder and government employees. Administrator/Clerk will contact Mike Hennen to schedule the entry level training which can be held in Renville.
- Crosswalk Updates: 2 downtown crosswalks will be painted in the next 2 weeks. Kari checked with MN Dot about the Hwy 212 crossing and MN Dot will be getting us more info.
- Update on PD lease and PD Building Research:
 - The pd lease was updated for 12 months.
 - Nelida Marcus shared research she has compiled for a police department location. She received one quote from Grizzly Buildings and has also talked with someone from Morton Buildings. She also spoke with Marcus movers, and they work with a group from Mille Lacs who could build to requested specs and then Marcus movers relocates the building.
 - Additionally, owners of a building in Granite Falls are willing to donate the building to the city of Renville. The building has potential to be used for a police station. There would be expenses involved in moving the building to Renville, filling the hole at the present site and also expenses to relocate and remodel the building. Council recommended at the June 8th meeting that further discussion on this take place at the Public Safety meeting. After discussing and looking at some numbers, the committee did not feel moving the building was in the city's best interests.
 - A request was made to check into utilizing the RADC for possible grants for a fire department building.
 - Also, if interested in putting a building in the location next to the ambulance, would need to attend an ambulance board meeting to discuss this further. Their next meeting is in September.
- Aaron Slagter has been appointed the interim police chief
- A draft of the results of the Renville County shared service study has been completed. Information will be analyzed further.
- The Fire Chief is working with the DNR in order to set up training burns at two of the city properties. Both have been inspected.
- Discussed updating the civil defense plan and possibly working with the school on an emergency drill.

- Next meeting scheduled for July 8th

A motion was made by Al Rohlik and seconded by Shane Wohlman to approve the Public Safety Report as presented. The motion carried 5 to 0.

B. EDA

EDA Committee Meeting 5:30 June 17, 2015

- **FCOC Abatement Info**
Jim Miller, on behalf of Farmers Co-op Oil Company, has presented a request to the city for a \$100,000 tax abatement. Jim Miller and Art Sandridge attended the meeting to answer any questions the committee had regarding the request. The committee discussed what an asset the development will be to the community, and also the fact that it will add substantially to the tax base. Presently, the city of Renville's tax rate is about twice that of the city of Olivia.

The committee recommends approving the tax abatement in the amount of \$100,000. Details for annual amounts and timeline for the abatement to be determined.

A motion was made by Shane Wohlman and seconded by Al Rohlik to approve the FCOC property tax abatement in the amount of \$100,000 with timeline and annual amounts to be determined. The motion carried 5 to 0.

- RCW Music group is planning a 5K Colorathon for August 1
- The committee reviewed an updated list of properties for sale in the city
- The MPCA has closed the petroleum tank release site file for 102 N Main Street. This means the MPCA does not require any additional investigation and/or cleanup work at this time or in the foreseeable future.
- Update on Main Street properties: An inspector from MAAC in Montevideo will be coming to inspect the buildings on June 19. He estimates the cost for the inspection will be between \$500-\$750/building. After the inspection and depending upon the results, the bidding process for demoing the buildings can be set up.
- Everstrong Construction has done some work to secure the Minaqua building.
- Farmer's Market will start sometime in July, until sometime in October: noon - 3 in Memorial Park
- Deadline for ELF applications is June 30, 2015. Applications will be reviewed at the July EDA meeting.

A motion was made by Al Rohlik and seconded by Brent Dahl to approve the EDA Report as presented. The motion carried 5 to 0.

C. City Administrator/Clerk

- RCW SRO position: Aaron and I met with Michelle Mortensen June 15 to discuss the RCW SRO contract. A copy of the proposed contract is in your packet, contract will be an action item on the 7/13 agenda.

One suggestion was made for a change to section B2 - see underlined. The SRO may come and go from campus while performing such tasks as may be required by city duties and responsibilities. Assignments not specific to the school will not diminish from the hours provided to the school.

- Lawnmower: lawnmower will be covered by insurance replacement cost less deductible. A quote from Renville Sales was received for \$9450 for a Hustler Super Z Mower.

A motion was made by Al Rohlik and seconded by Jeremy Hinderks to purchase the Hustler Super Z mower for \$9450. The motion carried 5 to 0.

- Electronic copies of the council packet can be distributed instead of hard copy. The next packet will be delivered electronically and via hard copy.
- Thanks to Brent Dahl for assisting with the recording equipment audio.

A motion was made by Brent Dahl and seconded by Jeff Pike to approve the City Administrator/Clerk report. The motion carried 5 to 0.

7. Discussion Items

A. Changes to the agenda format

Modifications to the agenda format were discussed.

A motion was made by Jeremy Hinderks and seconded by Brent Dahl to make these changes to the agenda format:

- ~~**Items Not on the Agenda:** Members of the public may speak under Public Comments. ~~on any topic NOT on the agenda.~~ Remarks are limited to 5-2 minutes and no decision will be made at this time.~~
- ~~**Agenda Items:** Public testimony will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen who wishes may speak one time for 5 minutes on each agenda item. Public testimony will then be closed and the topic will be given to the governing body for possible action. At this point, only City Council members and staff may discuss the current agenda item unless a Council member moves to allow another person to speak and there is unanimous consent from the Council. Questions from Council members, however, may be directed to staff or a member of the public through the presiding officer at any time.~~

The motion carried 5 to 0.

8. Action Items

A. RCW Site Plan Review and Variance Request

A motion to approve the RCW site plan and variance request was made by Al Rohlik and seconded by Jeremy Hinderks. The motion carried 5 to 0.

B. Developer’s Agreement: FCOC Street Project

A motion was made by Jeff Pike and seconded by Shane Wohlman to approve the developer’s agreement between Farmers Co-op Oil Company and the City of Renville regarding the street improvements to 240th Street. The motion carried 5 to 0.

C. Date for First Budget Planning Session

A motion was made by Brent Dahl and seconded by Al Rohlik to hold the first budget planning session at 6:30 Tuesday, August 4. The motion carried 5 to 0.

9. Mayor’s Report

Mayor Wertish asked for feedback regarding Sugar Beet Days. Everyone seemed to enjoy the event. Bean bag teams were down and there was not a volleyball tournament possibly due to the fact that there were several weddings over the weekend. A thanks was made to the law enforcement for being at the various activities and having a positive presence.

10. Adjourn

A motion was made by Al Rohlik and seconded by Jeremy Hinderks to adjourn the meeting. The motion carried 5 to 0. Meeting was adjourned at 8:45 p.m.

Dated at Renville, Minnesota this 22nd day of June, 2015.

THE GOVERNING BODY OF THE CITY
OF RENVILLE, MINNESOTA

BY _____
Janette Wertish, Mayor

ATTEST:

BY _____
Kari Gislason, City Administrator/Clerk