

**Approved Minutes
City Council Regular Session
June 13, 2016
Monday 7:00 p.m.**

The regular session of the City Council, City of Renville, Minnesota was called to order on June 13, 2016 at 7:00 p.m. by Mayor Wertish

City Council Members present were Jeremy Hinderks, Brent Dahl, Shane Wohlman, Jeff Pike, and Al Rohlik. Also present were Mayor Janette Wertish and City Administrator/Clerk Kari Gislason. Bob Swanson was present in the audience.

1. Pledge of Allegiance

2. Approval of Agenda

A motion was made by Jeff Pike and seconded by Jeremy Hinderks to approve the agenda with one addition -- 9c: Schedule Public Hearing Skjefte Conditional Use Permit. The motion carried 5 to 0.

3. Approval of Minutes

A motion was made by Al Rohlik and seconded by Shane Wohlman to approve the minutes of the May 23, 2016 Public Hearing. The motion carried 5 to 0.

A motion was made by Jeremy Hinderks and seconded by Jeff Pike to approve the minutes of the May 23, 2016 Regular Council Meeting. The motion carried 5 to 0.

4. Invoices Payable:

A motion was made by Shane Wohlman to approve the following invoices:

Check #	Name	Amount	Comments	Date
32489	VOID	-	VOID	5/27/2016
32490	AP PREMIER CONTRACTING INC.	\$1,475.00	Fence - Main Street	5/27/2016
32491	HOWARD, BRANDON	\$53.43	Fire Dept. Supplies	5/27/2016
32492	LOCKMAN INC.	\$97.88	Keys - Community Center	5/27/2016
32493	MINNESOTA POLLUTION CONTROL	\$1,450.00	Permit Fee	5/27/2016
32494	RC HOSPITAL & CLINICS	\$76.50	A. Clouse - lab work	5/27/2016
32495	USABLE LIFE	\$21.02	Life Ins.	5/27/2016
32495	USABLE LIFE	\$21.03	Life Ins.	5/27/2016
32495	USABLE LIFE	\$21.03	Life Ins.	5/27/2016
32495	USABLE LIFE	\$21.80	Life Ins.	5/27/2016
32495	USABLE LIFE	\$12.26	Life Ins.	5/27/2016
32496	VERIZON WIRELESS	\$51.08	Police Dept. Telephone	5/27/2016
32496	VERIZON WIRELESS	\$63.08	Street Dept. Telephone	5/27/2016
32497	UNITED STATES POSTAL SERVICE	\$98.94	Postage Utility	5/31/2016

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32498	ICMA	\$50.00	Sunvold, Nathan #302283	5/31/2016
32499	AFLAC	\$51.52	Insurance	6/8/2016
32500	ARVIG COMMUNICATION SYSTEMS	\$44.90	Sewer Internet	6/8/2016
32500	ARVIG COMMUNICATION SYSTEMS	\$66.90	City Hall Internet	6/8/2016
32500	ARVIG COMMUNICATION SYSTEMS	\$38.40	Public Works Internet	6/8/2016
32500	ARVIG COMMUNICATION SYSTEMS	\$45.90	Police Dept. Internet	6/8/2016
32500	ARVIG COMMUNICATION SYSTEMS	\$47.85	Fire Hall Internet	6/8/2016
32501	DANUBE LUMBER SUPPLY	\$433.86	Street Dept. Supplies	6/8/2016
32501	DANUBE LUMBER SUPPLY	\$49.99	Water Dept. Supplies	6/8/2016
32502	GREAT PLAINS NATURAL GAS	\$52.11	Fire Dept. Gas	6/8/2016
32502	GREAT PLAINS NATURAL GAS	\$30.14	Clerk Gas Service	6/8/2016
32502	GREAT PLAINS NATURAL GAS	\$18.92	Library Gas Service	6/8/2016
32502	GREAT PLAINS NATURAL GAS	\$76.53	Police Dept. Gas	6/8/2016
32502	GREAT PLAINS NATURAL GAS	\$223.39	Water Gas Service	6/8/2016
32502	GREAT PLAINS NATURAL GAS	\$119.98	Sewer Gas Service	6/8/2016
32502	GREAT PLAINS NATURAL GAS	\$21.04	Community Center	6/8/2016
32503	HAWKINS INC.	\$453.00	Water Supplies	6/8/2016
32503	HAWKINS INC.	\$316.50	WWTP Supplies	6/8/2016
32504	LOFFLER	\$60.73	Copier Service Contract	6/8/2016
32505	MAIN STREET BAR & GRILL	\$2,590.02	Business Innovation Grant	6/8/2016
32506	NCPERS MINNESOTA	\$96.00	Insurance	6/8/2016
32507	STEVEN J HINDERKS	\$2,343.35	Reroute refrigeration lines	6/8/2016
32508	THE BENCH FACTORY	\$1,725.93	2 Benches for Main Street	6/8/2016
32509	ALEX AIR APPARATUS, INC.	\$3,949.03	FD Equipment	6/13/2016
32510	AMERIPRIDE SERVICES, INC	\$122.78	Community Center Contractual	6/13/2016
32511	ANDERSON LARSON HANSON & SAUND	\$2,311.50	Attorney Fees	6/13/2016
	Admin=\$636.00, PD=\$1675.50			
32512	CENTURYLINK	\$60.05	Sewer Dept. Telephone	6/13/2016
32512	CENTURYLINK	\$82.85	Police Dept. Telephone	6/13/2016
32512	CENTURYLINK	\$64.79	Library Telephone	6/13/2016
32512	CENTURYLINK	\$0.00	Fire Dept. Telephone	6/13/2016
32512	CENTURYLINK	\$135.74	Water Dept. Telephone	6/13/2016
32512	CENTURYLINK	\$156.85	City Hall Telephone	6/13/2016
32512	CENTURYLINK	\$60.73	Public Works Telephone	6/13/2016
32513	COMMUNITY ELECTRIC	\$1.26	Self tapping for Main St. lot	6/13/2016
32514	DIAMOND VOGEL PAINTS	\$805.70	Street Paint	6/13/2016
32515	EMERGENCY MEDICAL PRODUCTS, IN	\$8.95	PD supplies	6/13/2016
32515	EMERGENCY MEDICAL PRODUCTS, IN	\$170.95	Replacement pads for defibrillator	6/13/2016
32516	FARMERS CO-OP OIL CO	\$22.63	Street Repairs	6/13/2016
32516	FARMERS CO-OP OIL CO	\$61.59	Fire Dept. Gas	6/13/2016
32516	FARMERS CO-OP OIL CO	\$852.49	Street Dept. Gas	6/13/2016
32516	FARMERS CO-OP OIL CO	\$357.54	Police Dept. Gas	6/13/2016
32517	FIRST SYSTEMS TECHNOLOGY, INC.	\$687.20	reconditioned A/B SLC PLC	6/13/2016
32517	FIRST SYSTEMS TECHNOLOGY, INC.	\$822.20	Installed PLC at well house and tower	6/13/2016

32518	FLAGSHIP RECREATION LLC	\$401.60	Replacement Slide panel	6/13/2016
32519	GENERAL FUND	\$500.00	Sewer Bookkeeping	6/13/2016
32519	GENERAL FUND	\$500.00	Water Bookkeeping	6/13/2016
32520	GOPHER STATE ONE-CALL, INC	\$18.23	Sewer Contractual	6/13/2016
32520	GOPHER STATE ONE-CALL, INC	\$18.22	Water Contractual	6/13/2016
32521	HAWKINS INC.	\$858.61	Water Supplies	6/13/2016
32522	LANG S AUTOMOTIVE CENTER, INC.	\$169.16	Street Dept. supplies	6/13/2016
32523	MAIN STREET BAR & GRILL	\$700.00	PD Building Rent	6/13/2016
32524	MAIN STREET DESIGNS, INC.	\$730.60	US Flags	6/13/2016
32525	MAYNARD S FOOD CENTER	\$4.45	CC - Supplies	6/13/2016
32526	MENARDS	\$398.83	Stove for Community Center	6/13/2016
32526	MENARDS	\$235.71	Dehumidifier/filters - WWTP	6/13/2016
32526	MENARDS	\$559.40	Supplies for Main Street Lot	6/13/2016
32527	MINNESOTA DEPT. OF HEALTH	\$922.00	Clean Water Fee	6/13/2016
32528	MN BUREAU OF CRIMINAL APPREHEN	\$25.00	Training - Aaron Slagter	6/13/2016
32529	MN DEPT OF LABOR AND INDUSTRY	\$20.00	2 Pressure vessels	6/13/2016
32530	M-R SIGN CO., INC.	\$57.16	No U Turn Signs	6/13/2016
32531	MVTL LABORATORIES, INC.	\$287.75	Sewer Testing	6/13/2016
32531	MVTL LABORATORIES, INC.	\$287.75	Sewer Testing	6/13/2016
32531	MVTL LABORATORIES, INC.	\$450.50	Sewer Testing	6/13/2016
32531	MVTL LABORATORIES, INC.	\$29.50	Water Testing	6/13/2016
32532	NORTHERN BUSINESS PRODUCTS	\$126.46	Office Supplies	6/13/2016
32533	OLIVIA HARDWARE INC.	\$81.46	CC Supplies	6/13/2016
32533	OLIVIA HARDWARE INC.	\$89.22	Park Dept. Supplies	6/13/2016
32533	OLIVIA HARDWARE INC.	\$37.05	Street Dept. Supplies	6/13/2016
32534	QUILL CORPORATION	\$111.13	Printer ink	6/13/2016
32535	RENCO PUBLISHING, INC.	\$66.43	Publishing	6/13/2016
32536	S.W. DISTRIBUTING INC.	\$1,821.00	City Wide Clean up - Recycling	6/13/2016
32537	SCHROEDER, GARRET	\$350.00	Street Dept. Maintenance	6/13/2016
32538	SW/WC SERVICE COOPERATIVES	\$293.50	Medical Insurance-Jodi	6/13/2016
32538	SW/WC SERVICE COOPERATIVES	\$4,066.50	Medical Insurance-Police	6/13/2016
32538	SW/WC SERVICE COOPERATIVES	\$1,090.00	Medical Insurance-Street	6/13/2016
32538	SW/WC SERVICE COOPERATIVES	\$1,090.00	Medical Insurance-Water	6/13/2016
32538	SW/WC SERVICE COOPERATIVES	\$1,090.00	Medical Insurance-Sewer	6/13/2016
32538	SW/WC SERVICE COOPERATIVES	\$796.50	Medical Insurance-Jodi	6/13/2016
32539	TASER INTERNATIONAL	\$615.00	Taser Assurance Plan	6/13/2016
32540	UPBEAT SITE FURNISHINGS	\$665.00	Garbage can for Main St.	6/13/2016
32541	VERIZON WIRELESS	\$70.02	Police Dept. Telephone	6/13/2016
32541	VERIZON WIRELESS	\$0.00	Street Dept. Telephone	6/13/2016
32542	WEST CENTRAL SANITATION	\$240.29	Delinquent Refuse Payments	6/13/2016
32543	XCEL ENERGY	\$226.29	City Hall Electric	6/13/2016
32543	XCEL ENERGY	\$4,958.05	Sewer Electric	6/13/2016
32543	XCEL ENERGY	\$1,157.71	Water Electric	6/13/2016
32543	XCEL ENERGY	\$203.66	Library Electric	6/13/2016
32543	XCEL ENERGY	\$69.01	Park Electric	6/13/2016

32543	XCEL ENERGY	\$108.49	Fire Dept. Electric	6/13/2016
32543	XCEL ENERGY	\$2,082.31	Street Electric	6/13/2016
32543	XCEL ENERGY	\$60.74	PD Electric	6/13/2016
32543	XCEL ENERGY	\$324.35	Community Center	6/13/2016
32544	RENVILLE EVENTS COMMITTEE	\$1,000.00	Sugar Beet Days Advertising	6/13/2016
Total		\$53,318.42		

Jeremy Hinderks seconded the motion. The motion carried 5 to 0.

5. Monthly Financials

A motion was made by Jeremy Hinderks and seconded by Jeff Pike to approve the monthly financials. The motion carried 5 to 0.

6. Public Comments: none

7. Committee/Staff Reports

A. Ad Hoc

Ad Hoc Committee Meeting

5:30 Tuesday, May 24, 2016

- Committee reviewed changes that were made to the proposed rental ordinance and also made suggestions for additional changes. Also, discussed feedback received from the attorney regarding other questions the committee had previously discussed.
- Discussed Granite Falls and Montevideo rental ordinance information.
- Committee would like to see rental properties inspected on a yearly basis.
- Need to figure out who will inspect the properties, rates etc.

A suggestion was made to contact the landlords in the community to give them information about the upcoming rental ordinance.

A motion was made by Jeremy Hinderks and seconded by Shane Wohlman to approve the Ad Hoc Report as presented. The motion carried 5 to 0.

B. City Administrator/Clerk

City Administrator/Clerk Report:

06/13/2016

- Wren House property updates: seeking licensing as a hotel/motel. Renville County is the licensing agent for this. State Fire Marshall will also need to inspect before vacancy. They are looking at bringing workers in within a few weeks.

- City Administrator will be gone for vacation August 9 - 17
- The generator and transfer switch install is complete and has been tested. We will set up a monthly procedure to manually start the generator and log the process. Also, Interstate Systems has added the generator to their inspections and service schedule. They presently inspect and service a generator at the Water Plant and also at the Waste Water Treatment Plant.
- Council openings for the next election include 2 - four year council positions and 1 - four year mayor position. Filing will be open August 2 - August 16, notice will publish in July.
- A copy of expenses for the purchase, demo and improvements for the property on Main Street was reviewed.
- A vendor has applied to be a transient merchant. If application is approved will be in town this summer selling ice cream and tacos.
- Should soon have a title for the REO. City Administrator is going to contact Fagen WWII Museum to see if truck could be exhibited there.
- Thanks to all who assisted with the Sugar Beet Days event. Suggestion was made to put recycle bins in the park next year.

Discussed fly issues in the city. The volume of flies seems to be worse than past years. Council would like administrator to check into this.

A motion was made by Al Rohlik and seconded by Jeremy Hinderks to approve the City Administrator/Clerk Report as presented. The motion carried 5 to 0.

8. Discussion Items

A. Upcoming Meeting(s): EDA 12:15 Wednesday, June 15, set date for next Ad Hoc Meeting & set date for first budget planning/strategic planning session

A motion was made by Al Rohlik and seconded by Jeremy Hinderks to schedule the next Ad Hoc meeting for 5:30 pm Thursday, June 23. The motion carried 5 to 0.

A motion was made by Jeremy Hinderks and seconded by Jeff Pike to schedule a budget and strategic planning work session for 6:00 pm Monday, August 1. The motion carried 5 to 0.

B. Pike Zone Permit

For informational purposes, a copy of the approved Pike Zone permit was included in the council packet.

C. Library Mural

Donna Larkin will be painting a mural on the library wall. The theme is *Reading: A World of Possibilities*. Council was provided a sketch of the planned artwork. Friends of the Library will be providing the financial resources to complete the project.

9. Action Items

A. Resolution 09:16: Donation for AED Expenses

**CITY OF RENVILLE
RESOLUTION 09-16
RESOLUTION EXPRESSING ACCEPTANCE OF, APPRECIATION FOR AND
DESIGNATION OF DONATION RECEIVED**

WHEREAS, an anonymous donor has made a donation of \$50 in memory of Wayne Schemel to be used for any AED related expenses, and

WHEREAS, this cash donation is specifically requested to be designated for any AED related expenses, and

WHEREAS, the City Council is appreciative of the donation and commends and thanks this individual for their support, generosity and consideration,

THEREFORE BE IT RESOLVED, the City Council of the City of Renville, Minnesota accepts and acknowledges with gratitude this donation; and designates the donation to be appropriated as requested.

Passed and adopted this 13th day of June, 2016, by the City Council of Renville, Minnesota.

This resolution was offered by: Al Rohlik

This resolution was seconded by: Jeremy Hinderks

Voting in favor: Al Rohlik, Jeremy Hinderks, Shane Wohlman, Jeff Pike and Brent Dahl

Voting against: none

Attest:

Janette Wertish, Mayor

Kari Gislason, City Admin./Clerk

B. Carruth Variance Request

The Carruth Variance request had been tabled at the May 23, 2016 meeting.

The council was provided a memo with additional details that have been gathered in regards to the project.

Robert Swanson attended the meeting. He discussed the location of the gas lines and possibly shifting the building if needed. Councilmember Pike suggested Great Plains could relocate the gas lines if needed. The main concern at the point is the height of the building.

A motion was made by Brent Dahl and seconded by Jeff Pike to allow the variance if the height of the building is no higher than 16' from the undisturbed ground to the highest point. Voting Aye: Brent Dahl, Voting Nay: Jeff Pike, Jeremy Hinderks, Shane Wohlman and Al Rohlik. Motion failed 1 to 4.

A motion was made by Jeremy Hinderks and seconded by Al Rohlik to table the variance request. The motion carried 5 to 0.

C. Schedule Public Hearing - Skjefte Conditional Use Permit

Dave and Valerie Skjefte have submitted an application for a conditional use permit in order to operate a storage unit in a residential district.

A motion was made by Jeremy Hinderks and seconded by Shane Wohlman to schedule a public hearing for 6:45 pm Monday, July 11. The motion carried 5 to 0.

10. Mayor's Report

Mayor Wertish thanked the Renville Events Committee for organizing Sugar Beet Days - lots of new things. She also encouraged members of the community to become involved as present members of the committee will be stepping down.

11. Adjourn

A motion was made by Al Rohlik and seconded by Jeremy Hinderks to adjourn the meeting. The motion carried 5 to 0. Meeting was adjourned at 8:00 p.m.

Dated at Renville, Minnesota this 13th day of June, 2016.

THE GOVERNING BODY OF THE CITY
OF RENVILLE, MINNESOTA

BY _____
Janette Wertish, Mayor

ATTEST:

BY _____

Kari Gislason, City Administrator/Clerk