

Approved Minutes
City Council Regular Session
June 10, 2013
Tuesday 7:00 p.m.

The regular session of the City Council, City of Renville, Minnesota was called to order on June 10, 2013 at 7:00 p.m. by Mayor Wertish

City Council Members present were Randy Johnson, Raye McKim, Allen Rohlik, Dennis Ulrich, Shane Wohlman and Mayor Janette Wertish. City Administrator/Clerk Jordan McQuillen was also present.

1. Pledge of Allegiance
2. Adopt the Agenda

Councilor Rohlik moved approval of the agenda. Councilor McKim seconded the motion. Motion carried 5 to 0. Mayor Wertish declared the motion adopted.

3. Approval of Minutes

Councilor Ulrich moved approval of the May 28, 2013 Regular Council Meeting Minutes. Councilor Wohlman seconded the motion. Motion carried 5 to 0. Mayor Wertish declared the motion adopted.

4. Visitors to be Heard - None
5. Public Hearings - None
6. Committee/Staff Reports
- A. Public Works Committee

Councilor Ulrich reported the following:

The Public Works Committee met on June 5, 2013, in the Council Chambers of City Hall.

POTENTIALLY DANGEROUS DOG

Jason Snook was present review compliance of the conditions imposed on his Rottweiler dog which was determined by Renville Police Chief Ben Dehmlow to be a Potentially Dangerous Dog on May 9, 2013. The conditions are as follows:

- The dog must be micro chipped in accordance with state law as outlined in MN SS 347.515.

- You are required to complete an approved dog obedience class with your dog within 45 days of June 5, 2013.
- Until completion of the dog obedience class the dog is required to be muzzled at all times it is outdoors and not inside a proper enclosure.
- The dog is required to be restrained by chain or leash not to exceed six (6) feet in length and under the control of a person eighteen (18) years of age or older at all times it is outdoors and not inside a proper enclosure.
- You shall notify the Renville Police Department in writing if the dog dies, is sold or transferred, or is to be kept at a new or different location or residence in the City of Renville.

DOWNTOWN INFRASTRUCTURE

The committee discussed improvements related to street signage. Signage would address parking, U-Turns, and traffic speed.

OUTDOOR WOOD BURNING BOILERS

A draft of the proposed Outdoor Wood Burning Boiler Ordinance was discussed.

Permits Required: Zoning Permit

Limitations (When Allowed): None

Installation Specifications: According to all Manufacturer's requirements

Emission Limits: Unit must comply with EPA standards in place at the time of installation

Stack Height: a minimum of four feet above the highest point of any roof within 200 feet of the unit

Setback/Property restrictions: not within 50 feet of any combustible structure, not within 25 feet of property line

Fuel Requirements: Only fuels for which the unit is designed. Fuel shall not be treated, processes, painted, stained or finished. Other fuels such as corn or pellets shall not contain additives or chemical treatments. No garbage or other refuse.

Misc: Unit to be operated using EPA & MPCA's best management practices.

PUBLIC WORKS DEPARTMENT UPDATE

Knife River Corp provided a change order to pave the Renville Community Center parking lot. The committee recommended adding the change order to the agenda as a possible action item for the June 10, 2013, Regular Council Meeting.

Councilor Johnson moved approval of the EDA Committee report. Councilor Wohlman seconded the motion. Motion carried 5 to 0. Mayor Wertish declared the motion adopted.

B. Administrator/Clerk Report

- Administrator/Clerk Jordan McQuillen reminded residents to mow grasses and weeds. Letters will be distributed to property owners with property in violation of the Weed/Grass Ordinance.
- Jordan presented the May Financial Report.

Councilor Wohlman moved approval of the Administrator/Clerk report. Councilor Rohlik seconded the motion. Motion carried 5 to 0. Mayor Wertish declared the motion adopted.

7. Action Items

A. 2013 Mill & Overlay: Change Order #1 - Paving Renville Community Center Parking Lot

Administrator/Clerk McQuillen presented Change Order #1, submitted by Knife River Corporation and reviewed by City Engineer Justin Black, to pave and shape the Renville Community Center Parking Lot for a cost of \$31,366.65.

Councilor McKim moved approval of 2013 Mill & Overlay: Change Order #1. Councilor Rohlik seconded the motion. Motion carried 5 to 0. Mayor Wertish declared the motion adopted.

8. Discussion Items

A. Reschedule June 2013 EDA Meeting

The June 2013 EDA meeting will take place at City Hall on Tuesday June 18, 2013, at 5:30 PM.

9. Invoices payable

Councilor Ulrich moved approval of the following invoices:

Check #	Name	Amount	Comments	Date
30043	MINNESOTA POLLUTION CONTROL	1,240.00	Permit Fee	6/11/2013
30044	NCPERS MINNESOTA	128.00	Insurance	6/11/2013
30045	ICMA	50.00	Sunvold, Nathan #302283	6/11/2013
30046	CO-OP COUNTRY FARMERS ELEV	726.06	Fertilizer, Grass Seed, Roundu	6/11/2013
30047	AFLAC	111.06	Insurance	6/11/2013
30048	AMERICAN WELDING & GAS INC	11.54	STREET FIRE EXT MAINT	6/11/2013
30048	AMERICAN WELDING & GAS INC	11.53	SEWER FIRE EXT MAINT	6/11/2013
30048	AMERICAN WELDING & GAS INC	221.21	POLICE DEPT FIRE EXT. MAINT	6/11/2013
30048	AMERICAN WELDING & GAS INC	11.53	WATER FIRE EXT MAINT	6/11/2013
30049	AMERIPRIDE SERVICES, INC	98.45	Community Center Contractual	6/11/2013
30050	ANDERSON LARSON HANSON & SAUND	2,056.50	Attorney Fees	6/11/2013
30051	BENNETT TECHNOLOGIES, INC	48.09	Copier Service Contract	6/11/2013

30052	BIG COUNTRY 100.1 FM	195.00	City Marketing/Development	6/11/2013
30053	CENTURYLINK	134.85	Police Telephone	6/11/2013
30053	CENTURYLINK	183.35	City Hall Telephone	6/11/2013
30053	CENTURYLINK	129.86	Water Dept. Telephone	6/11/2013
30053	CENTURYLINK	60.77	Library Telephone	6/11/2013
30053	CENTURYLINK	57.99	Public Works Telephone	6/11/2013
30053	CENTURYLINK	57.35	Sewer Dept. Telephone	6/11/2013
30053	CENTURYLINK	82.00	Fire Dept. Telephone	6/11/2013
30054	DANUBE LUMBER SUPPLY	51.09	4 - 6 x 16's	6/11/2013
30055	FARMERS CO-OP OIL CO	185.33	Fire Dept. Gas	6/11/2013
30055	FARMERS CO-OP OIL CO	572.43	Police Dept. Gas	6/11/2013
30055	FARMERS CO-OP OIL CO	1,466.80	Street Dept. Gas	6/11/2013
30056	FOREMOST PROMOTIONS	487.84	Promotional items, stickers etc - PD	6/11/2013
30057	GENERAL FUND	500.00	Sewer Bookkeeping	6/11/2013
30057	GENERAL FUND	500.00	Water Bookkeeping	6/11/2013
30058	GOPHER STATE ONE-CALL, INC	21.75	Water Contractual	6/11/2013
30058	GOPHER STATE ONE-CALL, INC	21.75	Sewer Contractual	6/11/2013
30059	GREAT PLAINS NATURAL GAS	43.32	Library Gas Service	6/11/2013
30059	GREAT PLAINS NATURAL GAS	161.15	Sewer Gas Service	6/11/2013
30059	GREAT PLAINS NATURAL GAS	273.56	Water Gas Service	6/11/2013
30059	GREAT PLAINS NATURAL GAS	78.99	Fire Dept. Gas	6/11/2013
30059	GREAT PLAINS NATURAL GAS	68.98	Community Center	6/11/2013
30059	GREAT PLAINS NATURAL GAS	48.13	Clerk Gas Service	6/11/2013
30059	GREAT PLAINS NATURAL GAS	24.22	Police Dept. Gas	6/11/2013
30060	H&L MOTORS	49.61	Oil Change '08 Chev Impala	6/11/2013
30061	HAWKINS INC.	986.48	Water Supplies	6/11/2013
30062	LANG S AUTOMOTIVE CENTER, INC.	48.06	Parts & Supplies - PD	6/11/2013
30062	LANG S AUTOMOTIVE CENTER, INC.	276.44	Parts & Supplies - Streets	6/11/2013
30063	LMC INSURANCE TRUST	9,695.76	LMC Insurance Trust	6/11/2013
30063	LMC INSURANCE TRUST	791.33	LMC Insurance Trust	6/11/2013
30063	LMC INSURANCE TRUST	3,165.25	LMC Insurance Trust	6/11/2013
30063	LMC INSURANCE TRUST	791.41	LMC Insurance Trust	6/11/2013
30064	LOCKMAN INC.	16.03	CC Keys	6/11/2013
30065	MAYNARD S FOOD CENTER	34.32	CC Supplies	6/11/2013
30066	MINNESOTA DEPT. OF HEALTH	922.00	Clean Water Fee	6/11/2013
30067	MVTL LABORATORIES, INC.	804.00	Sewer Testing	6/11/2013
30067	MVTL LABORATORIES, INC.	29.50	Water Testing	6/11/2013
30068	OLIVIA HARDWARE INC.	276.70	Fertilizer, Potting Mix, Grass Seed	6/11/2013
30068	OLIVIA HARDWARE INC.	437.35	Parts & Supplies	6/11/2013
30068	OLIVIA HARDWARE INC.	61.39	Mulch & Weed Prevent	6/11/2013
30069	PIONEERLAND LIBRARY SYSTEM	10,000.00	Library Services	6/11/2013
30070	RCW PUBLIC SCHOOL	167.74	Petunias for Planters	6/11/2013
30071	RENVILLE COUNTY ASSESSOR	6,860.00	Annual Assessment Fee	6/11/2013
30072	RENVILLE COUNTY HIGHWAY	1,232.10	35.9 Yards Sand Salt Mix	6/11/2013
30073	RENVILLE SALES INC.	502.01	Poly Tank, Blades	6/11/2013
30074	SCHROEDER, GARRET	420.00	Street Dept. Maintenance	6/11/2013
30075	SHENANIGANZ	600.00	Police Dept. Rental	6/11/2013
30076	STREICHER S	199.31	PD Uniforms	6/11/2013
30077	SW/WC SERVICE COOPERATIVES	827.00	Medical Insurance-Jordan	6/11/2013
30077	SW/WC SERVICE COOPERATIVES	717.75	Medical Insurance-Jodi	6/11/2013

30077	SW/WC SERVICE COOPERATIVES	414.25	Medical Insurance-Jodi	6/11/2013
30077	SW/WC SERVICE COOPERATIVES	3,091.00	Medical Insurance-Police	6/11/2013
30077	SW/WC SERVICE COOPERATIVES	1,132.00	Medical Insurance-Street	6/11/2013
30077	SW/WC SERVICE COOPERATIVES	1,132.00	Medical Insurance-Water	6/11/2013
30077	SW/WC SERVICE COOPERATIVES	1,132.00	Medical Insurance-Sewer	6/11/2013
30078	VERIZON WIRELESS	52.04	Police Dept. Telephone	6/11/2013
30079	XCEL ENERGY	2,429.70	Street Electric	6/11/2013
30079	XCEL ENERGY	1,302.81	Water Electric	6/11/2013
30079	XCEL ENERGY	364.09	Community Center	6/11/2013
30079	XCEL ENERGY	228.61	Library Electric	6/11/2013
30079	XCEL ENERGY	254.01	City Hall Electric	6/11/2013
30079	XCEL ENERGY	83.20	Park Electric	6/11/2013
30079	XCEL ENERGY	114.15	Fire Dept. Electric	6/11/2013
30079	XCEL ENERGY	4,878.09	Sewer Electric	6/11/2013
	TOTAL:	66,639.97		

Councilor Johnson seconded the motion. Motion carried 5 to 0. Mayor Wertish declared the motion adopted.

9. Mayors Notes

- Mayor Wertish thanked the Renville Events Committee, Renville Police Department, Renville Fire Department, Renville Public Works Department, and all who contributed to a successful 2013 Renville Sugar Beet Days.
- Wertish thanked the Marcus family for performing landscaping work in front of the Renville Community Center.

10. Adjourn

Councilor Rohlik moved to adjourn the Meeting at 7:27 p.m. Councilor Johnson seconded the motion. Motion carried 5 to 0.

Dated at Renville, Minnesota this 10th day of June, 2013.

THE GOVERNING BODY OF THE CITY
OF RENVILLE, MINNESOTA

BY _____
Janette Wertish, Mayor

ATTEST:

BY _____
Jordan McQuillen, Administrator/Clerk